BUILDINGS & GENERAL SERVICES

January 6, 2025



Operations & Maintenance Emergency Call List

John Hebert, Director Cell 279-3592 Home 479-5626

Gary Champney, DFM Northeast District Cell: 802-535-4537

Jonathan Rutledge, DFM Waterbury District Office: 241-6547 Cell: 802-522-6603

Michael Kuban O & M Program Chief Cell: 272-4295 Wanda Minoli, Commissioner Office 828-3519 Cell 343-9394

Harold Campbell, DFM Northwest District Cell 802-881-6949

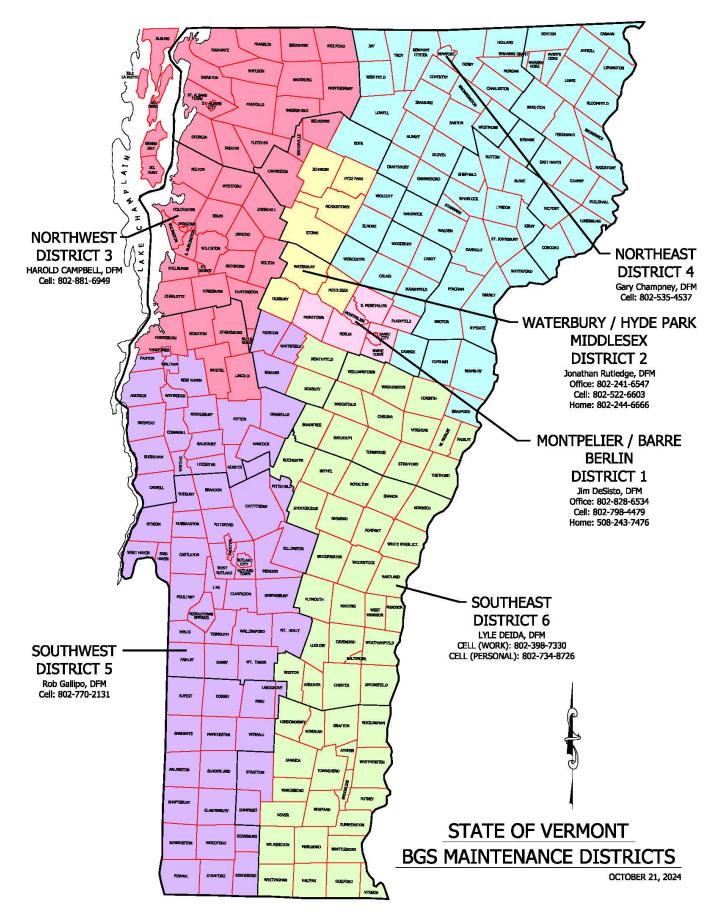
Lyle Deida, DFM Southeast District State Cell: 802-398-7330 Personal cell: 802-734-8726

Jason Rudy, BGS Safety Officer Cell 802-249-5602 **Emily Kisicki, Deputy Commissioner** Office: 828-3519 Cell: 498-4937

Rob Gallipo, DFM Southwest District Cell: 802-770-2131

James DeSisto, DFM Montpelier District Office 828-6534 Cell 802-798-4479

EOC Duty Officer 1-800-347-0488



MONTPELIER DISTRICT

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order**.

1. David Hedding Maintenance Specialist Cell: 272-5316

5. Andy Ritzer Maintenance Specialist Cell: 802-522-7243

- 2. Mark Mattson HVAC Tech Cell: 802-798-2208
- 3. Andre Payette Maintenance Mechanic Cell: 802-461-8275
- 4. Rick Cusson
 Electrician/ Fire Alarms
 Home: 763-9112 or State Cell: 793-9926
 Or Personal Cell: 356-2687
- 4. Richard Beck
 Electrician/ Fire Alarms
 Home: 584-3138 or State Cell: 272-3467

If no contact is made by calling the numbers listed above, you may then try the following in order:

 David Latoundji District Facilities Supervisor Cell: 793-2574 James DeSisto District Facilities Manager II Cell: 798-4479

<u>CUSTODIAL ISSUES:</u> Mike Winters, Custodial Supervisor: Cell: 802-522-6661, Office 802-828-3245 <u>**GROUNDS ISSUES**</u>: Shawn Graves, Maintenance Supervisor: Shop: 828-3549 or Cell: 798-6213. If unable to reach Shawn Graves, call: David Latoundji cell 793-2574, Mike Herring home 485-3686 cell 498-3544.

If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777

VERMONT PSYCHIATRIC CARE HOSPITAL - BERLIN

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order**.

1. Adam Parry Maintenance Specialist State Cell: 505-1349 4. Richard Beck
 Electrician/ Fire Alarms
 Home: 584-3138 or State Cell: 272-3467

- Eric Washburn
 BGS Institution Maintenance Mechanic
 Home: (802)882-8580
- Rick Cusson
 Electrician/ Fire Alarms
 Home: 763-9112 or State Cell: 793-9926
 Or Personal Cell: 356-2687

If no contact is made by calling the numbers listed above, you may then try the following in order:

 Wade Franklin Facilities Maintenance Supervisor II, Barre-Berlin Home: 751-8785 or State Cell: 734-2032 2. James DeSisto District Facilities Manager II Cell: 798-4479

CUSTODIAL ISSUES: Phillip Ainslie, Custodial Supervisor: Office: 828-2916 or Cell: 505-8829. **GROUNDS ISSUES**: Shawn Graves, Maintenance Supervisor: Shop: 828-3549 or Cell: 798-6213. If unable to reach Shawn Graves, call: David Latoundji cell 793-2574 or Mike Herring home 485-3686 cell 498-3544.

If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777

BERLIN PUBLIC SAFETY (VSP) - BERLIN

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order**.

 Kelsey Silk Building Utility Mechanic Cell: 802-505-1349 4. Richard BeckElectrician/ Fire AlarmsHome: 584-3138 or State Cell: 272-3467

- 2. Andy Ritzer Maintenance Specialist Cell: 802-522-7243
- Rick Cusson
 Electrician/ Fire Alarms
 Home: 763-9112 or State Cell: 793-9926
 Or Personal Cell: 356-2687

If no contact is made by calling the numbers listed above, you may then try the following in order:

 Wade Franklin District Facilities Supervisor, Barre-Berlin Home: 751-8785 or State Cell: 734-2032 James DeSisto District Facilities Manager II Cell: 798-4479

<u>CUSTODIAL ISSUES</u>: Phillip Ainslie, Custodial Supervisor: Office: 828-2916 or Cell: 505-8829. <u>GROUNDS ISSUES</u>: Shawn Graves, Maintenance Supervisor: Shop: 828-3549 or Cell: 798-6213. If unable to reach Shawn Graves, call: David Latoundji cell 793-2574 or Mike Herring home 485-3686 cell 498-3544.

If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777

DISTRICTS

Montpelier District	Main Phone Numbers
Barre District Court	479-4290
Berlin Public Safety (VSP)	828-2604 office 505-1349 cell
Berlin Psychiatric Care Hospital	828-2604 office 505-1349 cell
McFarland State Office Building	
Montpelier Complex	

<u>Newport</u>

Newport State Office Building	334-4377
Northern State Correctional Facility	334-3364
Northern State Correctional Facility Maintenance Shop	334-3347
Derby Public Safety	334-8881
Orleans County Courthouse	334-3309

St. Johnsbury

State Police Troop "B" Headquarters – St. Johnsbury	12
St. Johnsbury Highway Department	11
Northeast Regional Correctional Facility	50
Northeast Regional Correctional Facility Maintenance Shop	40
St. Johnsbury	
Bradford Public Safety	

MONTPELIER DISTRICT

BARRE DISTRICT COURT

During normal working hours, contact 479-4290.

After Hours: Please call in the order listed below:

- 1) Steve Bullard Cell: 802-498-8764
- 2) Wade Franklin District Facilities Supervisor, Barre-Berlin Home: 751-8785 or State Cell: 734-2032
- 3) James DeSistoDistrict Facilities Manager IICell: 798-4479

PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

MONTPELIER DISTRICT

MCFARLAND STATE OFFICE BUILDING

During normal working hours, contact 479-1659.

- 1. Wade Franklin District Facilities Supervisor, Barre-Berlin Home: 751-8785 or State Cell: 734-2032
- 2. Steve Bullard Cell: 802-498-8764
- James DeSisto
 District Facilities Manager II
 Cell: 798-4479

NORTHEAST DISTRICT

ST. JOHNSBURY DISTRICT COURT & STATE OFFICE BUILDING

During normal working hours, contact Alex Beauregard at 802-793-7852.

- William Valley Institutional Maintenance Mechanic Cell: 535-2781
- Rick Kittredge
 BGS Maintenance Specialist
 Cell: 397-8836
- Rob Ball BGS HVAC Specialist Cell: 535-2154 Pager: 250-0339
- Kennith Baugh BGS Maintenance Specialist Cell: 535-1894
- 4. Alex Beauregard District Facilities Supervisor Office: 802-745-6640 Cell: 802-793-7852
- Gary Champney District Facilities Manager Pager: 250-2960 Cell: 535-4537

NORTHEAST DISTRICT

NORTHERN STATE CORRECTIONAL FACILITY (NEWPORT)

During normal working hours, contact Maintenance personnel at 334-4377.

- Don Bowen Institutional Maintenance Mechanic Cell: 274-6907
- 2. Josh Brigham BGS Master Electrician Cell: 535-7187
- Scott Stone BGS Master Electrician Cell: 282-5418 Pager: 240-2064
- Alan Laplume Institutional Maintenance Mechanic Cell: 424-6248
- 5. Kevin Allam State Master Plumber Pager: 802-250-2720 Cell: 802-535-5047
- 6 Eric Maxwell District Facilities Supervisor Cell: 535-6278
- Gary Champney District Facilities Manager Cell: 535-4537

NORTHEAST DISTRICT

EMORY HEBARD STATE OFFICE BUILDING & NEWPORT DISTRICT COURT

During normal working hours, contact Maintenance personnel at 334-4415.

- Kevin Allam State Master Plumber Pager: 250-2720 Cell: 535-5047
- Josh Brigham
 BGS Master Electrician
 Cell: 535-7187
- Eric Maxwell District Facilities Supervisor Cell: 535-6278
- 4. Gary Champney District Facilities Manager Pager: 250-2960 Cell: 535-4537

NORTHEAST DISTRICT

ORLEANS COUNTY COURTHOUSE

During normal working hours, contact Maintenance personnel at 334-4415.

- Kevin Allam State Master Plumber Pager: 250-2720 Cell: 535-5047
- Josh Brigham
 BGS Master Electrician
 Cell: 535-7187
- Eric Maxwell District Facilities Supervisor Cell: 535-6278
- 4. Gary Champney District Facilities Manager Pager: 250-2960 Cell: 535-4537

NORTHEAST DISTRICT

DERBY PUBLIC SAFETY

During normal working hours, contact Maintenance personnel at 334-4415.

- Kevin Allam District Facilities Supervisor Pager: 250-2720 Cell: 535-5047
- Josh Brigham
 BGS Master Electrician
 Cell: 535-7187
- Eric Maxwell District Facilities Supervisor Cell: 535-6278
- 4. Gary Champney District Facilities Manager Pager: 250-2960 Cell: 535-4537

NORTHEAST DISTRICT

NORTHEAST REGIONAL CORRECTIONAL FACILITY (ST. JOHNSBURY)

During normal working hours, contact Maintenance personnel at 748-6640.

- 1. Alex Beauregard District Facilities Supervisor Office: 802-745-6640 Cell: 802-793-7852
- Kennith Baugh BGS Institutional Maintenance Mechanic Cell: 535-1894
- William Valley BGS Maintenance Specialist Cell: 397-8836
- Rick Kittredge BGS Maintenance Cell: 535-1501 Home: 227-3041
- 5. Rob Ball BGS HVAC Specialist Cell: 535-2154 Pager: 250 0339
- Gary Champney District Facilities Manager Cell: 535-4537

SOUTHEAST DISTRICT

Brattleboro	Main Phone Numbers
Brattleboro State Office Building	257-2870
Windham Superior Court	257-2829
Springfield	
Springfield State Office Building	
Southern State Correctional Facility	
Westminster Public Safety	257-2829
White River Junction	
Windsor Superior Court	295-8875
Windsor	
Southeast Maintenance Office	674-2331
Royalton Public Safety	
Southeast State Correctional Facility	

SOUTHEAST DISTRICT

WINDSOR SUPERIOR COURT, WHITE RIVER JUNCTION

During normal working hours, contact Maintenance personnel at 295-8875.

- Shawn Brown Maintenance Specialist Cell: 299-8096
- 2. Norman Locke Maintenance Mechanic II Cell: 272-4040
- Shawn Bartlett
 District Facilities Supervisor
 Cell: 798-9983
- 4. LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

SOUTHEAST DISTRICT

SPRINGFIELD STATE OFFICE BUILDING

During normal working hours, contact Maintenance personnel at 909-2555.

- Thomas Merlau Maintenance Mechanic III Cell: 299-6225
- 2. Angelo Chiari BGS HVAC Specialist Cell: 251-7818
- Shawn Bartlett
 District Facilities Supervisor
 Cell: 798-9983
- LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

SOUTHEAST DISTRICT

SOUTHERN STATE CORRECTIONAL FACILITY (SPRINGFIELD)

During normal working hours, contact Maintenance personnel at 909-2555.

- 1. Aaron Thibodeau BGS Maintenance Specialists Cell: 505-8346
- Jason LaPlante Institutional Maintenance Mechanic Cell: 732-7036
- Britney Huntly Institutional Maintenance Mechanic Cell: 798-4502
- Thomas Merlau Institutional Maintenance Mechanic Cell: 299-6225
- Shawn Bartlett District Facilities Supervisor Cell: 798-9983
- 5. LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

SOUTHEAST DISTRICT

SOUTHEAST STATE CORRECTIONAL FACILITY (WINDSOR)

During normal working hours, contact Maintenance personnel at 909-2555.

- 1. Aaron Thibodeau BGS Maintenance Specialist Cell: 505-8346
- Shawn Bartlett District Facilities Supervisor Cell: 798-9983
- LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

SOUTHEAST DISTRICT

VERMONT AGRICULTURAL AND ENVIRONMENTAL LABORATORY

During normal working hours, contact Maintenance personnel at 909-2555

- 1. Francis Legayada BGS Master Plumber Cell: 522-7194
- Shawn Bartlett District Facilities Supervisor Cell: 798-9983
- LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

SOUTHEAST DISTRICT

WESTMINSTER PUBLIC SAFETY

During normal working hours, contact Maintenance personnel at 257-2870.

- 1. Bruce Bennett Maintenance Mechanic III Cell: 299-9642
- Logan George BGS HVAC Specialist Cell: 369-9037
- Tim Cleveland District Facilities Supervisor Cell: 732-7033
- 4. LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

SOUTHEAST DISTRICT

BRATTLEBORO STATE OFFICE BUILDING, WINDHAM SUPERIOR COURT

During normal working hours, contact Maintenance personnel at 257-2870 (State Office Building) or 257-2829 (Superior Court).

- 1. Bruce Bennett Maintenance Mechanic Cell: 299-9642
- Alex Johnson Maintenance Mechanic III Cell: 272-7607
- Logan George BGS HVAC Specialist Cell: 369-9037
- Tim Cleveland District Facilities Supervisor Cell: 732-7033
- 5. LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

SOUTHEAST DISTRICT

ROYALTON PUBLIC SAFETY

During normal working hours, contact Maintenance personnel at 909-2555

- 1. Francis Legayada BGS Master Plumber Cell: 522-7194
- 2. Norman Locke Maintenance Mechanic II Cell: 272-4040
- LYLE DEIDA
 District Facilities Manager
 State Cell: 802-398-7330
 Personal cell: 802-734-8726:

NORTHWEST DISTRICT Maintenance Shop			PHONE NUMBERS		
424 Hegeman Avenue, Colchester					
District Offi	ce		802-655-2329		
District Faci	lities Manager-Car	npbell	802-881-6949		
Key Room –	VACANT				
District Facilities Supervisor (For bu	ildings listed below	w)	Cell 881-6949 Hai	rold Camp	obell
32 Cherry Street (Costello Courthou	se) Custo	dial	802-863-7461	Maint	802-951-4066
50 Cherry Street (Formac)	Custo	dial	802-651-1895		
7 Farrell Street (CRCF Maintenance)	BGS S	taff	802-863-7665		
District Facilities Supervisor (For bu	ildings listed below	w)	Cell 922-3508 Jos	hua Rees	e
108 Cherry Street (Zampieri)		BGS Staff	802-863-7668		
359 South Park Drive (Colchester	HEALTH LAB)	BGS Staff	802-654-6852		
Williston North & South Rest Areas		Maint	802-922-3508		
Williston State Police & 911		Custodial	802-879-2343	Maint	802-922-3508
District Facilities Supervisor (For bu	ildings listed below	w)	Cell 734-6142 The	omas Pen	dris
Northwest State Correctional Facilit	y		Maintenance Office	802-52	7-4321
St. Albans Public Safety			Maintenance Contact	Cell 802-	324-1225
36 Lake Street (St. Albans District Co	ns District Court) Custodial 802-527-4204				
			Maintenance Contact	Cell 802-	324-1225
AlburghInformation Center	IburghInformation Center Maintenance Contact Cell 802-324-2		324-1225		
Georgia North and South Bound Info	ormation Center		Maintenance Contact	Cell 802-	324-1225

424 HEGEMAN AVE. COLCHESTER (MAINTENANCE DISTRICT OFFICE)

During normal working hours, the shop is located at Fort Ethan Allen at 655-2329.

After Hours: Please call in the order listed below.

- 1) William Merrifield, BGS HVAC SpecialistCell: 802-922-3510
- 2) Joshua Reese, BGS District Facilities Supervisor Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

24/7 Security Hotline Phone Number: (802) 828-0777

EMERGENCY MAINTENANCE CALL LIST NORTHWEST DISTRICT

CHITTENDEN REGIONAL CORRECTIONAL FACILITY

During normal working hours, the maintenance personnel can be contacted by calling 863-7665.

After Hours: Please call in the order listed below.

1) Jacob Grzych, BGS Maintenance Specialist	Cell: 802-922-3511
2) Rob Lamson, BGS Maintenance Specialist	Cell: 802-752-7163
3) Harold Campbell, District Facilities Manager	Cell: 802-881-6949

If no answer call the statewide emergency number 802-828-3312.

32 CHERRY ST., BURLINGTON (COSTELLO COURTHOUSE)

During normal working hours, the maintenance personnel can be contacted by calling 951-4066.

After Hours: Please call in the order listed below.

1)	Jacob Grzych, BGS Master Electrician	Cell: 802-922-3511
2)	Chris Alger, Maintenance Mechanic II	Cell: 802-559-2639
3)	Harold Campbell, BGS District Facilities Manager	Cell: 802-881-6949

If no answer call the statewide emergency number 802-828-3312.

24/7 Security Hotline Phone Number: (802) 828-0777

EMERGENCY MAINTENANCE CALL LIST NORTHWEST DISTRICT

50 CHERRY ST. BURLINGTON (FORMAC)

During normal working hours, the maintenance personnel can be contacted by calling 951-4066.

After Hours: Please call in the order listed below.

1) Jacob Grzych, BGS Master Electrician	Cell: 802-922-3511
2) Chris Alger, Maintenance Mechanic II	Cell:802-559-2639
3) Harold Campbell, BGS District Facilities Manager	Cell: 802-881-6949

If no answer call the statewide emergency number 802-828-3312.

108 CHERRY ST. BURLINGTON (HEALTH DEPARTMENT)

During normal working hours, the maintenance personnel can be contacted by calling 863-7668.

After Hours: Please call in the order listed below.

1) William Merrifield, BGS HVAC Specialist	Cell: 802-922-3510
2) Joshua Reese, BGS District Facilities Supervisor	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

24/7 Security Hotline Phone Number: (802) 828-0777

EMERGENCY MAINTENANCE CALL LIST NORTHWEST DISTRICT

359 South Park Drive (Colchester HEALTH LAB)

During normal working hours, the maintenance personnel can be contacted by calling 654-6852.

After Hours: Please call in the order listed below.

1)	William Merrifield, BGS HVAC Specialist	Cell: 802-922-3510
2)	Joshua Reese, BGS District Facilities Supervisor	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

EMERGENCY MAINTENANCE CALL LIST NORTHWEST DISTRICT NORTHWEST STATE CORRECTIONAL FACILITY

During normal working hours, the maintenance personnel can be contacted by calling 527-4321.

After Hours: Please call in the order listed below.

- 1) David Sweetser, BGS Institutional Maintenance Mechanic
- 2) Roger Bennett, BGS Institutional Maintenance Mechanic
- 3) Blake Patnoe BGS Maintenance Mechanic III
- 4) Thomas Pendris, BGS District Facilities Supervisor

Cell: 802-309-5217 Phone: 802-928-3034 Cell:802-522-5601 Cell: 802-734-6142

If no answer call the statewide emergency number 802-828-3312. 24/7 Security Hotline Phone Number: (802) 828-0777

NWSCF CONTRACTOR EMERGENCY CONTACT LIST

CVPS

800-451-2877

Electric Utility

ST. ALBANS PUBLIC SAFETY

During normal working hours, the maintenance personnel can be contacted by calling 250-3169.

After Hours: Please call in the order listed below.

1) Blake Patnoe BGS Maintenance Mechanic III	Cell:802-522-5601
2) David Sweetser, BGS Institutional Maintenance Mechanic	Cell: 802-309-5217
3) Thomas Pendris, BGS District Facilities Supervisor	Cell: 802-734-6142

If no answer call the statewide emergency number 802-828-3312.

36 LAKE ST., ST. ALBANS (DISTRICT COURT & OFFICE BUILDING)

During normal working hours, the maintenance personnel can be contacted by calling 524-6886.

After Hours: Please call in the order listed below.

1) Blake Patnoe BGS Maintenance Mechanic III	Cell:802-522-5601
2) David Sweetser, BGS Institutional Maintenance Mechanic	Cell: 802-309-5217
3) Thomas Pendris, BGS District Facilities Supervisor	Cell: 802-734-6142

If no answer call the statewide emergency number 802-828-3312.

WILLISTON STATE POLICE & 911

During normal working hours, the maintenance personnel can be contacted by calling 881-6949.

After Hours: Please call in the order listed below.

1) David Barewicz, BGS Maintenance Mechanic II	Cell: 802-324-1225
2) Gavin Rushford, BGS HVAC Lab Specialist	Cell: 802-922-0728
3) Joshua Reese, District Facilities Supervisor	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

WILLISTON NORTH & SOUTH REST AREAS

During normal working hours, the maintenance personnel can be contacted by calling 922-3508.

After Hours: Please call in the order listed below.

1) David Barewicz, BGS Maintenance Mechanic II	Cell: 802-324-1225
2) Gavin Rushford, BGS HVAC Lab Specialist	Cell: 802-922-0728
3) Joshua Reese, District Facilities Supervisor	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

EMERGENCY MAINTENANCE CALL LIST

ALBURGH INFO CENTER

During normal working hours, the maintenance personnel at the Center can be contacted by calling 524-6886.

The District Facilities Manager may also be located by calling 338-4620 which is the District Maintenance Shop located at 424 Hegeman Ave, Colchester, Vermont 05446. After normal working hours, contact the persons listed below. Please try to contact them in the sequence listed.

1)	Blake Patnoe BGS Maintenance Mechanic III	Cell:802-522-5601
2)	David Sweetser, BGS Institutional Maintenance Mechanic	Cell: 802-309-5217
3)	Thomas Pendris, BGS District Facilities Supervisor	Cell: 802-734-6142

If no contact is made by calling the numbers listed above refer to the emergency list below.

Alburgh Town Clerk	802-796-3468	In case of low water pressure
Casella	800-439-3615	Trash removal
Vermont Electric	800-696-9111	Electric Company

EMERGENCY MAINTENANCE CALL LIST GEORGIA NORTH AND SOUTH INFO CENTERS

During normal working hours, the maintenance personnel at the Center can be contacted by calling 524-6886.

1)	Blake Patnoe BGS Maintenance Mechanic III	Cell:802-522-5601
2)	David Sweetser, BGS Institutional Maintenance Mechanic	Cell: 802-309-5217
3)	Thomas Pendris, BGS District Facilities Supervisor	Cell: 802-734-6142

If no contact is made by calling the numbers listed above refer to the emergency list below.

GMP	800-451-2877	Electric utility – Georgia SB
Vermont Electric Co-op	800-832-2667	Electric utility – Georgia NB
St. Albans Sewer	802-524-1509 / 802-524-216	6* * Weekend Police

WATERBURY/MIDDLESEX COMPLEXES:

WATERBURY DISTRICT

Phone numbers to call in case of an Emergency at the Waterbury Complex:

Maintenance shop: 802-241-6547

Holidays: Security will have the "On-call" mechanic's number

Weekends 3:30 pm Friday to 7:00 am Monday and 3:30pm to 7:00am weekday nights call:

Security at 802-241-0219 office.

Security Hotline: 802-828-0777

In case of an ACTUAL FIRE at the Waterbury Complex, start at the top of the list and work your way down until someone is contacted.

 Jonathan Rutledge
 Cell: 802-522-6603

 Ira Moser
 Cell: 802-476-2189

 John Hebert
 Home: 802-479-5626
 Cell: 802-279-3592

HVAC/Heating-Cooling:

 Brad Austin
 Cell: 802-760-9063

 Dan Ackel
 Cell: 802-398-7823

 Craig Griffith
 Cell: 802-917-8305 or 802-793-3224

LOCKS/HARDWARE:

Don Vasseur	Cell: 802-505-0604
Josh Sayers	Cell: 802-371-8938

PLUMBING:

Craig Griffith	Cell: 802-917-8305 o	r 802-793-3224
Dan	n Ackel	Cell: 802-398-7823
Brad	d Austin	Cell: 802-760-9063

ELECTRICAL:

Josh Sayers Cell: 802-371-8938

Sprinkler:

Craig Griffith Cell: 802-917-8305 or 802-793-3224

Dan Ackel Cell: 802-398-7823

Fire Alarm Systems:

Josh Sayers Cell: 802-371-8938

Central Plant (Boilers)

 John Jones
 Cell: 802-585-0875

 Kris Shephard
 Cell: 802-585-0891, Home 802-244-7912

CUSTODIAL SERVICES:

Jonathan Rutledge Cell: 802-522-6603

Wastewater Pump Station:

Craig Griffith Cell: 802-917-8305 or 808-793-3224 Dan Ackel Cell: 802-398-7823

Call these two people in order if no one else can be reached.

1) Ira Moser, District Facilities Supervisor: Cell: 802-476-2189

2) Jonathan Rutledge, District Facilities Manager: 802-522-6603

If any Major emergency should occur at the Waterbury Complex, or you are not reaching anyone on this list, you should contact John Hebert, Director of Operations and Maintenance, at 802-479-5626, or his cell at 802-279-3592. Please remember, EMERGENCIES ONLY!

CONTRACTORS TO CALL IF NEEDED WATERBURY COMPLEX (ANSWERING SERVICE IN MOST CASES) For BGS Maintenance Mechanics only!

Control Issues:

Control Tech 802-860-1700- Waterbury/Middlesex.

Temperature Controls of Vermont 802-872-8000

PLUMBING: New England Air 802-864-5959

Vt. Heating and Ventilating 802-655-8805 Ext. 235

SPRINKLER: Mountain Valley 802-865-3600

ELECTRICAL: Benoit Electric 802-229-1955

Norway and Sons Jay cell- 802-522-6344

FIRE ALARM ISSUES:

Safety Systems of Vt. Cell-802-355-6590 Pager- 802-240-1675

ELEVATOR: Otis 1-800-233-6847

SEPTIC SERVICE: Manosh 1-800-544-7666 FOR PUMPING/CLEANING ONLY.

PUMP STATION REPAIR: Pioneer Motor and Drive 802-651-0114

GENERATOR: Brookfield Service: 802-485-6567

POLICY FOR SNOW/ICE REMOVAL AT WATERBURY COMPLEX

Icy conditions, or 1" or less of snow, call in order below. Only one person is to be called in.

Ira Moser	802-476-2189
Jonathan Rutledge	

In case of any storm over 1", the manager or supervisor will determine how much assistance they will need, and plan accordingly.

Phone numbers to call in case of an Emergency at the Middlesex Complex:

Maintenance shop: Emergency and non-emergency number- 802-241-6547 7AM – 3:330PM Monday through Friday.

Holidays: Security will have the "On-call" mechanic's number

Weekends 3:30 pm Friday to 7:00 am Monday and 3:30pm to 7:00am weekday nights call:

Security at 802-828-0777

Security is to call the following if needed: In case of an ACTUAL FIRE at the Middlesex Complex, start at the top of the list and work your way down until someone is contacted.

David Gallison Cell: 802-249-5253

 Jonathan Rutledge
 Cell:
 802-522-6603

 Ira Moser
 Cell:
 802-476-2189

 John Hebert
 Home:
 802-479-5626
 Cell:
 802-279-3592

David Gallison should be called first for the Middlesex Complex if an emergency occurs for any of the items below:

David Gallison Cell: 802-249-5253

HVAC/Heating-Cooling:

David Gallison	Cell: 802-249-5253
Brad Austin	Cell: 802-760-9063
Dan Ackel	Cell: 802-398-7823

LOCKS/HARDWARE:

David Gallison Cell: 802-249-5253 Don Vasseur Cell: 802-505-0604

PLUMBING:

 Dan Ackel
 Cell: 802-398-7823

 Craig Griffith
 Cell: 802-917-8305 or 802-793-3224

ELECTRICAL:

Josh Sayers Cell: 802-371-8938

Sprinkler:

Josh Sayers Cell: 802-371-8938

Fire Alarm Systems: Josh Sayers Cell: 802-371-8938

CUSTODIAL SERVICES: Michael Demars Cell: 802-371-8347

Ira Moser, District Facilities Supervisor: Cell: 802-476-2189
 Jonathan Rutledge, District Facilities Manager: 802-522-6603

If any Major emergency should occur at the Middlesex Complex, or you are not reaching anyone on this list, you should contact John Hebert, Director of Operations and Maintenance, at 802-479-5626, or his cell at 802-279-3592. Please remember, EMERGENCIES ONLY!

CONTRACTORS TO CALL IF NEEDED MIDDLESEX COMPLEX (ANSWERING SERVICE IN MOST CASES) For BGS Maintenance Mechanics only!

CONTROL ISSUES:

Control Tech 802-860-1700- Waterbury/Middlesex. Temperature Controls of Vermont 872-8000- Middlesex only.

PLUMBING: New England Air 802-864-5959 Vt. Heating and Ventilating 802-655-8805 Ext. 235

SPRINKLER: Mountain Valley 802-865-3600

ELECTRICAL: Benoit Electric 802-229-1955 Norway and Sons Jay cell 802-522-6344

FIRE ALARM ISSUES:

Josh Sayers- Cell: 802-371-8938

FIRE PUMP: Brookfield Service: 802-485-6567

SEPTIC SERVICE: Manosh 1-800-544-7666 FOR PUMPING/CLEANING ONLY

PUMP STATION REPAIR: Pioneer Motor and Drive 802-651-0114

GENERATOR: Brookfield Service: 802-485-6567

SNOW PLOWING: AC Universal 802-272-0033 (Andy)

PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL SOUTHWEST DISTRICT

strict Facilities Manager, Rob Gallipo	770-2131
Office Administrative Assistant, Meghan Poirier	279-9548
Kevin Dunican – District Facilities Supervisor Bennington	375-3771
 Bennington District Court & Office Building 	
 Bennington State Office Building 	
Bennington Monument	
Skyler Shute – Maintenance Mechanic III	747-8638
Middlebury Mahady Court House	
New Haven Public Safety Barracks	
<u> David Gradziel – Maintenance Mechanic III</u>	342-3564
 Pittsford-Vermont Police and Fire Academy 	
Maintenance Specialist for Pittsford	
Brian Abrahamson – District Facilities Supervisor Rutland	272-5787
Asa Bloomer State Office Building	
Marble Valley Regional Correctional Facility	
McKinley Complex (DMV/911/AOT/State Police	
Rutland-Probation & Parole Building	
Rutland District Court	
Rutland Parking Garage Transit Center	
Fairhaven Welcome Center	
Middlebury Mahady Court House	
New Haven Public Safety Barracks	

SOUTHWEST DISTRICT BENNINGTON DISTRICT COURT AND OFFICE BUILDING

During normal working hours, the maintenance personnel can be contacted by calling: **Kevin Dunican** at 802-375-3771.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Kevin Dunican, District Facilities Supervisor	Cell: 802-375-3771
Charlie Ostler, Maintenance Mechanic III	Cell: 802-371-7125
Rob Gallipo, District Facilities Manager	Cell: 802-770-2131

If no answer call the statewide emergency number 802-828-3312.

24/7 Security Hotline Phone Number: (802) 828-0777

EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT BENNINGTON DOWNTOWN STATE OFFICE BUILDING

During normal working hours, the maintenance personnel can be contacted by calling: **Kevin Dunican** at 802-375-3771.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Kevin Dunican, District Facilities Supervisor	Cell: 802-375-3771
Charlie Ostler, Maintenance Mechanic III	Cell: 802-371-7125
Rob Gallipo, District Facilities Manager	Cell: 802-770-2131

If no answer call the statewide emergency number 802-828-3312.

EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT MIDDLEBURY MAHADY COURT HOUSE

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson** at 802-272-5787

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Skyler Shute, Maintenance Mechanic III	Cell:	802-747-8638
Bob Weeden, Master Plumber	Cell:	802-595-1252
 Jonathan Boynton, Master Electrician (Electrical) 	Cell:	802-353-3583
Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

If no answer call the statewide emergency number 802-828-3312.

24/7 Security Hotline Phone Number: (802) 828-0777

EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT NEW HAVEN PUBLIC SAFETY

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson, District Facilities Supervisor** at **802-272-5787.**

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

•	Skyler Shute, Maintenance Mechanic III	Cell:	802-747-8638
٠	Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
٠	Jonathan Boynton, Master Electrician (Electrical)	Cell:	802-353-3583
٠	Bob Weeden, Master Plumber	Cell:	802-595-1252
٠	Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

if no answer call the statewide emergency number 802-828-3312.

EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT PITTSFORD POLICE AND FIRE ACADEMY BUILDINGS

During normal working hours, the maintenance personnel can be contacted by calling: **David Gradziel,** Maintenance Mechanic III, at **802-375-3771.**

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

 David Gradziel, Maintenance Mechanic III, Pittsford 	Cell:	802-342-3564
 Bob Weeden, Master Plumber (Pluming/HVAC) 	Cell:	802-595-1252
 Jonathan Boynton, Master Electrician (Electrical) 	Cell:	802-353-3583
 Deven Blow, Maintenance Mechanic II, Pittsford 	Cell:	802-236-5271
Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

If no answer call the statewide emergency number 802-828-3312.

EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT MARBLE VALLEY REGIONAL CORRECTIONAL CENTER

CALL-IN LIST ORDER FOR WEEKENDS/AFTER HOURS EMERGENCIES (use alternate contact for lock issues). Please leave a clear voicemail if your call is not answered.

Bryce Taylor - Institutional Maintenance Mechanic		Cell:	802-558-1608
 Vacant – Institutional Maintenance Mechanic 		Cell:	
Brian Abrahamson, District Facilities Supervisor		Cell:	802-272-5787
Rob Gallipo, District Facilities Manager		Cell:	802-770-2131
After-Hours Lock Issues*			
Joanie Imperato	Cell:	802-	-552-4662
	Home:	802-	772-7298
*if you are unable to reach the locksmith, please refer to the on-call list.			

IN THE EVENT THAT NO ONE CAN BE CONTACTED FROM THE ABOVE LIST, YOU MAY CALL, ONLY AFTER A REASONABLE TIME, THE FOLLOWING VENDOR(S) TO HANDLE A FACILITY EMERGENCY

Sewer/Plumbing Emergency A-1 Sewer/Drain Service	802-438-5722
Emergency Generator Failure Power-Up Generator Services	603-657-9080
Kitchen Freezer Failure/Ventilation/Heating/AC/Boiler New England Air Systems	802-775-4364
Overhead Door Failure Overhead Door Company of Rutland	802-775-5711
Kitchen Dishwasher/ Garbage Hobart Sales/Service	802-773-7183 Disposal (maintained by DOC)

If no answer call the statewide emergency number 802-828-3312.

EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT RUTLAND DISTRICT COURT

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson** at **802-272-5787**.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
Steve Lahue, Maintenance Mechanic III	Cell:	802-342-8071
Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

If no answer call the statewide emergency number 802-828-3312.

24/7 Security Hotline Phone Number: (802) 828-0777

EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT RUTLAND TRANSIT CENTER

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson** at 802-272-5787.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
 John Moody, Maintenance Mechanic II 	Cell:	802-236-4060
 James Yager, Maintenance Mechanic II 	Cell:	802-747-8150
Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

In case of ELEVATOR ENTRAPMENTS:

- BGS Staff are **NOT** authorized to initiate freeing occupants entrapped within an elevator car.
- The **RUTLAND CITY FIRE DEPARTMENT (RCFD)** should be contacted (dispatched via Rutland Police **Department**) immediately upon discovery of entrapment.

- RCFD is the only authorized agency to execute/coordinate the removal of occupants should they become entrapped within a malfunctioning elevator.
- After BGS verifies with the Rutland City Fire Department that the elevator(s) have been cleared of occupants, BGS Security will place the elevator <u>OUT OF SERVICE</u>.
- Elevators should remain in OUT OF SERVICE status until **Bay State Elevator** clears the unit for service.

EMERGENCY CONTACTS: Rutland City Fire/Police Dispatch:	802-773-1816
For Gas Emergency: Irving Oil: reference acct#836633	800-794-8738
For Elevator Emergency: Bay State Elevator	(802) 257-5722
For Generator Service/Repair Power Up Generator Service	603-657-9080

EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT FAIRHAVEN WELCOME CENTER

CALL-IN LIST ORDER FOR WEEKENDS/AFTER HOURS EMERGENCIES

Please leave a clear voicemail if your call is not answered.

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson** at 802-272-5787.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

٠	Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
٠	Steve Lahue, Maintenance Mechanic II	Cell:	802-342-8071
٠	Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

IN THE EVENT THAT NO ONE CAN BE CONTACTED FROM THE ABOVE LIST, YOU MAY CALL, ONLY AFTER A REASONABLE TIME, THE FOLLOWING VENDOR(S) TO HANDLE A FACILITY EMERGENCY

Plumbing Issues:	U-1 st Plumbing/Heating	802-775 0652
Sewer/Plumbing Emergency:	A-1 Sewer/Drain Service	802-438-5722

INFORMATION CENTER MANAGERS (All Regions)

Location	Address & Phone	Contact Person	Maintenance Contact
	Alburgh Welcome Center	Penny Libercent	Thomas Pendris
	Route 2	Office 828-0197	District Facilities
			Supervisor
Alburgh	West Alburgh	Home 655-9807	Cell 802-434-6142
Alburgh	Phone/Fax 796-3980	Pager 742-4241	
		Cell 793-2863	VACANT
		penny.libercent@vermont.gov	
		penny.indercent@verniont.gov	
	Bennington Welcome Center	Lisa Sanchez	Kevin Dunican
	Route 7 South	Cell: 793-9918	District Facilities
	Bennington, Vermont	Bennington, Vermont	Supervisor
	Phone 802-447-2456	Phone 802-447-2456	Cell 802-375-3771
Bennington	1110112 002 447 2430	Lisa.sanchez@vermont.gov	Charlie Ostler
Demnigton		Lisu.salienez@vermont.gov	Maintenance
			Cell: 802-371-7125
			John Hebert, Director:
			Cell 802-279-3592
	Bradford Info Center	Penny Libercent	Eric Maxwell
	I-91 Northbound	Office 828-0197	District Facilities
		Office 828-0197	
			Supervisor
Bradford	Phone / Fax 222-5029	Home 655-9807	Office 802-745-6640
		Pager 742-4241	Cell 802-535-6278
		Cell 793-2863	
		<u>penny.libercent@vermont.gov</u>	
	Derby Line Welcome Center	Penny Libercent	Kevin Allam
	I-91 South	Office 828-0197	District Facilities
			Supervisor
Derby	Phone / Fax 873-3311	Home 655-9807	Pager: 250-2720
-		Pager 742-4241	Cell: 535-5047
		Cell 793-2863	
		penny.libercent@vermont.gov	
	Fair Haven Welcome Center	Ann Bowen	Brian Abrahamson
	RT 4A at NY Border	Home 265-8014	District Facilities
			Supervisor
	PO Box 186	Pager 742-6736	Cell 272-5787
Fair Haven	Fair Haven, VT 05743	ann.bowen@vermont.gov	Steve Lahue
	Phone: 265-4763	sind of the remonager	Maintenance Mechanic
	110112.203 4703		III
			Cell 802-342-8071
	Fax 265-2136		002-342-00/1
	Georgia NB Info Center	Penny Libercent	Eric Maxwell
Georgia NB	I-89 North	Office 828-0197	District Facilities
			Supervisor
	Phone 527-4053	Home 655-9807	Office 802-745-6640
			46 P a g e

	_	Pager 742-4241 Cell 793-2863	Cell 802-535-6278
		penny.libercent@vermont.gov	
	Georgia SB Info Center I-89 South	Lisa Sanchez Cell 793-9918	Eric Maxwell District Facilities Supervisor
Georgia SB	Phone 524-0018	lisa.sanchez@vermont.gov	Office 802-745-6640 Cell 802-535-6278
			VACANT
		Or Billy Ward - LCRCC Cell 802-363-4684	
	INFORMATION CEN	TER MANAGERS (All Regions)	
Location	Address & Phone	Contact Person	Maintenance Contact
	Guilford Welcome Center	Bevan Quinn	Shawn Brown
	296 Interstate 91	Home ?	Maintenance Mechanic
	Guilford, VT 05301	Pager ?	Cell 299-8096
	Phone 254-4593 or 258-4503	Cell 295-4009	Tim Cleveland
Guilford	Fax 258-4925		BGS Maintenance
			Supervisor
			Cell 732-7033
		<u>kathy.dowd@vermont.gov</u>	
	Hartford SB Info Center	Lisa Sanchez	Shawn Brown
	I-91 South	Cell 793-9918	BGS Maint. Mechanic
	Phone / Fax 296-2397	lisa.sanchez@vermont.gov	Cell 299-8096
Hartford SB			Byan Koofo
			Ryan Keefe
			District Faciities Supervise Cell 272-7021
	Lyndonville SB Info Center	Penny Libercent	Eric Maxwell
	I-91 South	Office 828-0197	District Facilities Supervisor
Lyndonville	Phone / Fax 626-9669	Home 655-9807	Office 802-745-6640
		Pager 742-4241	
		Cell 793-2863	
		penny.libercent@vermont.gov	
	Capital Region Visitor Ctr.	Deb Ferrell	David Latoundji
	134 State Street		District Facilities Supervisor
Montpelier	Montpelier, VT 05602	Work 828-1053	Cell 793-2574
	Phone 828-5981	Cell 298-7167	
		<u>deb.ferrell@vermont.gov</u>	

	I-89 South Phone / Fax 728-7074	Cell 793-9918 <u>lisa.sanchez@vermont.gov</u>	BGS Maint. Mechanic Cell 299-8096		
			LYLE DEIDA District Facilities Manager State Cell 802-398-7330		
INFORMATION CENTER MANAGERS (All Regions)					
Location	Address & Phone	Contact Person	Maintenance Contact		
	Sharon NB Info Center I-89 North Phone 281-5216 Fax 281-5231	Lisa Sanchez Cell 793-9918 <u>lisa.sanchez@state.vt.us</u>	Shawn Brown BGS Maint. Mechanic Cell 299-8096		
Sharon NB			LYLE DEIDA District Facilities Manager State Cell 802-398-7330		
	Waterford Welcome Center	Penny Libercent	Eric Maxwell		
	I-93 North	Office 828-0197	District Facilities Supervisor		
Waterford	Phone / Fax 751-0472	Home 655-9807 Pager 742-4241 Cell 793-2863 <u>penny.libercent@state.vt.us</u>	Office 802-745-6640		
White River Jct.	White River Jct. Welcome Ctr. 102 Railroad Row Phone 281-5050 Fax 281-5051	Darlene Goodwin 295-9353			
	Williston NB Info Center I-89 North Bound	Lisa Sanchez Cell 793-9918	Joshua Reese District Facilities Supervisor		
Williston NB	Phone 879-2350 Fax 879-2351 802 878 7983	lisa.sanchez@state.vt.us	Cell 802-922-3508		
		Cell 802-363-4684			
	Williston SB Info Center I-89 South Bound	Lisa Sanchez Cell 793-9918	Joshua Reese District Facilities Supervisor		
Williston SB	Phone 879-2360 Fax 879-2361	lisa.sanchez@state.vt.us			
		LCRCC Cell 802-363-4684			