

# State of Vermont

Buildings and General Services  
Office of Purchasing & Contracting  
10 Baldwin St  
Montpelier VT 05633-7501  
USA

# CONTRACT



**Vendor ID 0000010395**  
**Harris Communications**  
**15155 Technology Dr**  
**Eden Prairie MN 553442277**  
**USA**

<b>Contract ID</b> 000000000000000000026391	<b>Page</b> 1 of 7
<b>Contract Dates</b> 05/02/2014 to 05/01/2017	<b>Origin</b> CPS
<b>Description:</b> CPS-DEVICES HEARING IMPAIRED	<b>Contract Maximum</b> \$999,999.99
<b>Buyer Name</b> LaRose,Deborah L	<b>Buyer Phone</b> 828-4635
<b>Contract Status</b> Approved	

**Phone #:**

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
1		UNIPHONE 1140 MFR. ULTRATEC #1140, WARRANTY: PARTS AND LABOR ONE YEAR	EA	198.00000	0.00	0.00
2		PRINTER CABLE FOR UNIPHONE 1140, MFR ULTRATEC, #UTI-1140C, WARRANTY: PARTS AND LABOR 90 DAYS	EA	39.00000	0.00	0.00
3		TTY, MINICOM IV, MFR ULTRATEC #UTI-MC4, WARRANTY PARTS AND LABOR 1 YEAR	EA	149.00000	0.00	0.00
4		DISCONTINUED BY MANUFACTURER	EA	0.01000	0.00	0.00
5		TTY, MINIPRINT 425, MFR. ULTRATEC #UTI-MP425, WARRANTY PARTS AND LABOR ONE YEAR	EA	278.00000	0.00	0.00
6		TTY, SUPERPRINT 4400, MFR. ULTRATEC #UT-SC4400, WARRANTY PARTS AND LABOR ONE YEAR	EA	237.00000	0.00	0.00
7		TTY, SUPERPRINT 4425, MFR. ULTRATEC, SP4425, WARRANTY PARTS AND LABOR ONE YEAR	EA	338.00000	0.00	0.00
8		CARRY CASE, ULTRATEC #UTI-MCCC, WARRANTY PARTS AND LABOR 90 DAYS	EA	10.00000	0.00	0.00
9		AA BATTERY PACK POWER SUPPLY FOR TTY, SIX BATTERIES PER PACK, MFR. ASCENT BATTERY SUPPLY #UTI-BATT6, WARRANTY PARTS AND LABOR 1 YEAR	EA	15.00000	0.00	0.00
10		AA NICAD BATTERIES FOR TTY, MFR ASCENT BATTERY SUPPLY #UTI-BATT5, WARRANTY PARTS AND LABOR ONE YEAR	EA	3.00000	0.00	0.00
11		PRINTER CABLE FOR SUPER 4400/MINICOM IV, MFR ULTRATEC #UTI-M80C, WARRANTY PARTS AND LABOR 90 DAYS	EA	22.00000	0.00	0.00
12		2-1/4" PRINTER PAPER FOR SUPERPRINTS AND MINIPRINTS, MFR ULTRATEC #UTI-SPPAP, WARRANTY PARTS AND LABOR 90 DAYS	EA	1.00000	0.00	0.00
13		8-1/2" PAPER ROLLS FOR SUPERPRINT, PRO80 ONE ROLL, MFR. ULTRATEC #UTI-PROPAP, WARRANTY PARTS AND LABOR 90 DAYS	EA	2.25000	0.00	0.00
14		PAPER ROLLS FOR INTELE-TYPE, PACKAGE OF TWO, MFR ULTRATEC #UTI-PROPAP, WARRANTY PARTS AND LABOR 90 DAYS	EA	4.00000	0.00	0.00

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<b>Description:</b> CPS-DEVICES HEARING IMPAIRED	<b>Contract Maximum</b> \$999,999.99
<b>Buyer Name</b> LaRose,Deborah L	<b>Buyer Phone</b> 828-4635
<b>Contract Status</b> Approved	

**Phone #:**

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
15		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
16		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
17		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
18		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
19		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
20		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
21		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
22		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
23		BABY CRY SIGNAL, MFR. SONIC ALERT #SA-BC400, WARRANTY PARTS AND LABOR FIVE YEARS	EA	28.98000	0.00	0.00
24		ONE WAY WIRELESS REMOTE RECEIVER, MFR. SONIC ALERT #SA-SA101, WARRANTY PARTS AND LABOR FIVE YEARS	EA	28.98000	0.00	0.00
25		TWO WAY WIRELESS REMOTE RECEIVER, MFR. SONIC ALERT #SA-SA202, WARRANTY PARTS AND LABOR FIVE YEARS	EA	31.48000	0.00	0.00
26		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
27		BED/ALARM VIBRATOR, MFR SONIC ALERT #SA-SS120V, WARRANTY PARTS AND LABOR 5 YEARS	EA	26.48000	0.00	0.00
28		SMOKE DETECTOR, PORTABLE WITH FLASHING SIGNALS, MFR GENTEX #GEN-7139LS, WARRANTY PARTS AND LABOR ONE YEAR	EA	92.00000	0.00	0.00
29		DUAL ALARM CLOCK WITH JUMBO DISPLAY, MFR. CLARITY #AMER-WA, WARRANTY PARTS AND LABOR ONE YEAR	EA	44.00000	0.00	0.00
30		FIRE ALARM TRANSMITTER, HAND WIRED, WALL MOUNTED, MFR GENTEX #GEN-7139CSW, WARRANTY PARTS AND LABOR ONE YEAR	EA	75.00000	0.00	0.00
31		FIRE ALARM RECEIVER, MFR GENTEX #GEN-GXS120WW, WARRANTY PARTS AND LABOR TWO YEARS	EA	44.00000	0.00	0.00
32		WIRELESS REMOTE RECEIVER, MFR CLARITY #CL-AL10, WARRANTY PARTS AND LABOR ONE YEAR	EA	107.00000	0.00	0.00

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<b>Buyer Name</b> LaRose,Deborah L	<b>Buyer Phone</b> 828-4635
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33		RECEIVER A WIRELESS SIGNAL FOR MODEL CL-AL12, MFR CLARITY #CL-AL12, WARRANTY PARTS AND LABOR ONE YEAR	EA	59.00000	0.00	0.00
34		SMOKE DETECTOR SHAKE UP, MFR SILENT CALL #SC-SHKUP/V, WARRANTY FOR SMOKE DETECTOR PARTS AND LABOR 3 YEARS, WARRANTY FOR SHAKER PARTS AND LABOR 5 YEAR	EA	179.95000	0.00	0.00
35		CARBON MONOXIDE DETECTOR WITH STROBE, MFR SILENT CALL #SC-CO/STROBE, WARRANTY PARTS AND LABOR FIVE YEARS	EA	149.95000	0.00	0.00
36		CARBON MONOXIDE DETECTOR WITH TRANSMITTER, MFR SILENT CALL #SC-CO-TR, WARRANTY PARTS AND LABOR FIVE YEARS	EA	119.95000	0.00	0.00
37		SONIC BLINK, MFR SONIC ALERT #SA-BL300, WARRANTY PARTS AND LABOR FIVE YEARS	EA	31.48000	0.00	0.00
38		CALL ID BOX, MFR. FANSTEL #HC-G99M, WARRANTY PARTS AND LABOR ONE YEAR	EA	25.00000	0.00	0.00
39		TRANSMATTER, MFR SILENT CALL #SC-TRANSMATTER, WARRANTY PARTS AND LABOR ONE YEAR	EA	120.00000	0.00	0.00
40		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
41		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
42		QUATTRO 4.0 BLUETOOTH NECKLOOP, MFR CLEAROUNDS #HC-QUATTRO4.0	EA	217.99000	0.00	0.00
43		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
44		DISCONTINUED BY MANUFACTURER	EA	0.01000	0.00	0.00
45		QH2 BLUETOOTH HUB AND PHONE AMPLIFIER, MFR CLEAROUNDS #HC-QH2	EA	179.81000	0.00	0.00
46		DESKTOP CLOCK, MFR. SONIC ALERT #SA-SBR350SS	EA	49.97000	0.00	0.00
47		CLOCK, MFR. SONIC ALERT #SA-SBP100	EA	32.47000	0.00	0.00
48		ANALOG ALARM CLOCK, MFR SONIC BOOM #SA-SBA475SS	EA	42.97000	0.00	0.00
49		STETHOSCOPE, ELECTRONIC, MFR. LITTMAN #RM-LS3100	EA	377.50000	0.00	0.00

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50		STETHOSCOPE, E SCOPE CLINICAL MODEL, CAR-718-7700	EA	294.75000	0.00	0.00
51		PERSONAL LISTENER, COMFORT DUETT, #HC-DUETT2	EA	129.97000	0.00	0.00
52		POWERED NECK LOOP, MFR CLEAROUNDS HC-CLA7V2	EA	76.97000	0.00	0.00
53		NECK LOOP TELE COIL COUPLER #WS-NKL001	EA	41.98000	0.00	0.00
54		DISCONTINUED BY THE MANUFACTURER	EA	0.01000	0.00	0.00
55		DISCOUNT FOR CATALOG OF ITEMS NOT LISTED ON THIS CONTRACT IS 15% PLUS SHIPPING, BASED ON SHIPPING CHART IN CATALOG.	EA	0.01000	0.00	0.00

**CONTRACT TERMS AND ADDITIONAL INFORMATION**

THIS CONTRACT IS ISSUED IN ACCORDANCE WITH THE STATE OF VERMONT RFP FOR DEVICES FOR THE HEARING IMPAIRED ISSUED FEBRUARY 28, 2014 AND VENDOR'S RESPONSE DATED MARCH 12, 2014.

STATE OF VERMONT ATTACHMENT C: STANDARD STATE CONTRACT PROVISIONS DATED NOVEMBER 7, 2012 AND ATTACHMENT D: COMMODITY PURCHASES TERMS AND CONDITIONS DATED NOVEMBER 10, 2010 ARE ATTACHED AND INCORPORATED AS PART OF THIS ORDER.

SCOPE: TO PROVIDE DEVICES FOR THE HEARING IMPAIRED THROUGHOUT THE STATE OF VERMONT ON AN AS NEEDED BASIS.

CONTRACT TERM: THIS CONTRACT IS WRITTEN FOR A PERIOD OF TWENTY FOUR MONTHS (24) MONTHS WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL TWELVE MONTH PERIODS.

TERMS: NET 30 DAYS

QUANTITY: THE ANNUAL VALUE AND QUANTITIES ARE ESTIMATED ONLY BASED ON PRIOR USAGE; ACTUAL PURCHASES MAY BE HIGHER OR LOWER DEPENDING ON THE STATE'S NEEDS. THE CONTRACT MAXIMUM IS NOT REFLECTIVE OF ACTUAL USAGE.

DELIVERY: RESPONSIBILITY FOR PRODUCT DELIVERY REMAINS WITH THE CONTRACTOR UNTIL THE PRODUCT IS PROPERLY DELIVERED AND SIGNED FOR IN ACCORDANCE WITH THE OFFICE OF PURCHASING & CONTRACTING TERMS AND CONDITIONS. SHIPMENTS SHALL BE SECURELY AND PROPERLY PACKED, ACCORDING TO ACCEPTED COMMERCIAL PRACTICES, WITHOUT EXTRA CHARGE FOR PACKING CASES OR OTHER CONTAINERS. SUCH CONTAINERS WILL REMAIN THE PROPERTY OF THE STATE UNLESS OTHERWISE STATED. DELIVERED GOODS THAT DO NOT CONFORM TO THE SPECIFICATIONS OR ARE NOT IN GOOD CONDITION UPON RECEIPT SHALL BE REPLACED PROMPTLY BY THE CONTRACTOR.

PRICING: ALL EQUIPMENT PRICING IS TO INCLUDE F.O.B. DELIVERY TO THE ORDERING FACILITY. NO REQUEST FOR EXTRA DELIVERY COST WILL BE HONORED. ALL EQUIPMENT SHALL BE DELIVERED ASSEMBLED, SERVICED, OILED, AND READY FOR IMMEDIATE USE, UNLESS OTHERWISE REQUESTED BY THE PURCHASING AGENCY.

QUALITY: ALL PRODUCTS PROVIDED UNDER THESE AGREEMENTS WILL BE NEW AND UNUSED, UNLESS OTHERWISE STATED. FACTORY SECONDS OR REMANUFACTURED PRODUCTS WILL NOT BE ACCEPTED UNLESS SPECIFICALLY REQUESTED BY THE PURCHASING AGENCY. ALL PRODUCTS PROVIDED BY THE CONTRACTOR MUST MEET ALL FEDERAL, STATE, AND LOCAL STANDARDS FOR QUALITY AND SAFETY REQUIREMENTS. PRODUCTS NOT MEETING THESE STANDARDS WILL BE DEEMED UNACCEPTABLE AND RETURNED TO THE CONTRACTOR FOR CREDIT AT NO CHARGE TO THE STATE.

METHOD OF ORDERING: PURCHASE ORDERS MUST BE USED TO ORDER ITEMS AVAILABLE UNDER THIS CONTRACT. IF VERBAL ORDERS ARE GIVEN A CONFIRMING PURCHASE ORDER MUST BE ISSUED.

INVOICING: ALL INVOICES ARE TO BE RENDERED BY THE CONTRACTOR ON THE VENDOR'S STANDARD BILLHEAD AND FORWARDED DIRECTLY TO THE INSTITUTION OR AGENCY ORDERING MATERIALS OR SERVICES AND SHALL SPECIFY THE ADDRESS TO WHICH PAYMENTS WILL BE SENT.

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<b>Buyer Name</b> LaRose, Deborah L	<b>Buyer Phone</b> 828-4635
	<b>Contract Status</b> Approved

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**CANCELLATION:** THE STATE SPECIFICALLY RESERVES THE RIGHT TO CANCEL THE CONTRACT, OR ANY PORTION THEREOF, IF, IN THE OPINION OF ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES, THE SERVICES OR MATERIALS SUPPLIED BY THE CONTRACTOR ARE NOT SATISFACTORY OR ARE NOT CONSISTENT WITH THE TERMS OF THE CONTRACT

**DEFAULT:** IN CASE OF DEFAULT OF THE CONTRACTOR, THE STATE MAY PROCURE THE MATERIALS OR SUPPLIES FROM OTHER SOURCES AND HOLD THE CONTRACTOR RESPONSIBLE FOR ANY EXCESS COST OCCASIONED THEREBY, PROVIDED, THAT IF PUBLIC NECESSITY REQUIRES THE USE OF MATERIALS OR SUPPLIES NOT CONFORMING TO THE SPECIFICATIONS THEY MAY BE ACCEPTED AND PAYMENT THEREFORE SHALL BE MADE AT A PROPER REDUCTION IN PRICE.

**REPORTING REQUIREMENTS:** CONTRACTORS WILL BE REQUIRED TO SUBMIT QUARTERLY PRODUCT SALES REPORT TO THE PURCHASING AGENT PURSUANT TO THE SCHEDULE BELOW. EACH REPORT MUST CONTAIN THE FOLLOWING INFORMATION: CONTRACT NUMBER; USING DEPARTMENT'S ADDRESS, CONTACT NAME, AND TELEPHONE NUMBER; PRODUCT ORDERED; QUANTITY ORDERED; QUANTITY SHIPPED; AND PRICE CHARGED, WITH TOTALS FOR EACH PRODUCT FOR EACH REPORTING PERIOD. WE RESERVE THE RIGHT TO REQUEST ADDITIONAL INFORMATION OR TO MODIFY THE REPORTING PERIODS.

**REPORTING PERIODS:** QUARTERLY REPORTS MUST BE SUBMITTED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

REPORTING PERIOD: JANUARY 1 TO MARCH 31 - REPORT DUE APRIL 15  
REPORTING PERIOD: APRIL 1, TO JUNE 30 - REPORT DUE JULY 15  
REPORTING PERIOD: JULY 1 TO SEPTEMBER 30 - REPORT DUE OCTOBER 15  
REPORTING PERIOD: OCTOBER 1 TO DECEMBER 31 - REPORT DUE JANUARY 15

**CONTRACT TERMS:** THIS CONTRACT WILL BE SUBJECT TO REVIEW THROUGHOUT ITS TERM. THE STATE WILL CONSIDER CANCELLATION UPON DISCOVERY THAT A VENDOR IS IN VIOLATION OF ANY PORTION OF THE AGREEMENT, INCLUDING AN INABILITY BY THE VENDOR TO PROVIDE THE PRODUCTS, SUPPORT, AND/OR SERVICE OFFERED IN THEIR RESPONSE.

**VERMONT STATE COLLEGES:** THIS CONTRACT IS ALSO AVAILABLE FOR USE BY THE UNIVERSITY OF VERMONT AND THE VERMONT STATE COLLEGES INC., A SEPARATE CORPORATION, HAVING UNDER ITS JURISDICTION CASTLETON STATE COLLEGE, JOHNSON STATE COLLEGE, LYNDON STATE COLLEGE, COMMUNITY COLLEGE OF VERMONT, AND THE VERMONT TECHNICAL COLLEGE.

**TOWNS AND SCHOOLS OF THE STATE OF VERMONT:** AT THE BIDDER'S ELECTION POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES OF THE STATE MAY PARTICIPATE IN STATE CONTRACTS AT THE SAME PRICES, TERMS AND CONDITIONS. ITEMS FURNISHED TO POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES WILL BE BILLED DIRECTLY TO AND PAID FOR BY THE POLITICAL SUBDIVISIONS OR INDEPENDENT COLLEGES AND NEITHER THE STATE NOR ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES PERSONALLY OR OFFICIALLY ASSUMES ANY RESPONSIBILITY FOR THESE PAYMENTS.

**AGENCIES & DEPARTMENTS** ARE REQUESTED TO ADVISE THE PURCHASING AGENT AT ONCE OF THE FAILURE ON THE PART OF THE CONTRACTOR TO FULFILL ANY OF THE TERMS OR CONDITIONS OF THIS CONTRACT.

PLEASE REFER TO THE ASSIGNED CONTRACT NUMBER/PURCHASE ORDER # ON ALL CORRESPONDENCE, DELIVERY DOCUMENTS AND INVOICES.

THE VISA PURCHASING CARD MAY BE USED AS A FORM OF PAYMENT UNDER THIS CONTRACT.

**EQUIPMENT WARRANTY:** THE MANUFACTURER SHALL INCLUDE A WRITTEN WARRANTY FOR EACH PIECE OF EQUIPMENT AND SOFTWARE THAT THEY INTEND TO FURNISH. WARRANTEES ARE TO BE BASED ON COMMERCIAL USE. A MINIMUM OF ONE (1) YEAR COMMERCIAL USE WARRANTY IS REQUIRED.

THE FOLLOWING PRODUCTS ARE REQUIRED ON AN AS NEEDED BASIS FOR CLIENTS THROUGHOUT THE STATE OF VERMONT. THERE ARE NO SPECIFIC TIME FRAMES WHEN ORDERS ARE PLACED FOR THESE PRODUCTS THEREFORE ORDERS MAY BE PLACED MONTHLY QUARTERLY DEPENDING ON FUNDING AVAILABILITY.

**AVAILABILITY:** DELIVERY WILL BE EXPECTED 7-14 BUSINESS DAYS FROM THE DATE OF ORDER.

**PERFORMANCE MEASUREMENTS:**

DELIVERIES ARE REQUIRED WITHIN 14 BUSINESS DAYS OF ACCEPTANCE OF A PURCHASE ORDER, UNLESS THE CONTRACTOR HAS ADVISED THE CUSTOMER OF AN ALTERNATE SCHEDULE. THE ACCEPTABLE QUANTITY LEVEL FOR ON-TIME DELIVERY WILL BE

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99%; THE CUSTOMER WILL REPORT ANY DELIVERIES THAT DO NOT MEET THE CONTRACTOR PROMISED DELIVERY DATE TO THE STATE CONTRACTING MANAGER.						

THIS CONTRACTOR MUST COMPLETE THE REPORTING REQUIREMENTS OUTLINED IN THIS CONTRACT. A FAILURE BY THE CONTRACTOR TO COMPLETE THEIR QUARTERLY REPORTING ON TIME IN TWO CONSECUTIVE QUARTERS WILL RESULT IN A CONTRACT REVIEW WITH POTENTIAL CONSEQUENCES AS SEVERE AS TERMINATION.

**VENDOR CONTACT INFORMATION:**

CUSTOMER SERVICE OPEN MONDAY - FRIDAY 8AM - 5:30 PM AND SATURDAY 9AM - NOON CENTRAL STANDARD TIME  
TELEPHONE VOICE: 800-825-6758  
TOLL FREE TTY: 800-825-9187  
EMAIL: INFO@HARRISCOMM.COM

TRICIA MEGER, OFFICE MANAGER  
TELEPHONE: 952-906-1180  
FAX: 952-906-1099  
EMAIL: BIDS@HARRISCOMM.COM

PRODUCT WARRANTY AND REPAIR REQUIREMENTS: CONTRACTOR OFFERS A 30-DAY RETURN POLICY. THE PRODUCTS THEY ARE SUPPLYING CARRY A 90 DAY, 1, 2, OR 5-YEAR WARRANTY THROUGH THE MANUFACTURER. IF THERE IS A PROBLEM WITH A PRODUCT WITHIN THE FIRST 30 DAYS, PLEASE CALL THEIR 800-NUMBER AND REQUEST A RETURN MERCHANDISE AUTHORIZATION NUMBER (RMA). THIS NUMBER NEEDS TO BE WRITTEN ON THE OUTSIDE OF THE BOX AND SHIP IT TO EDEN PRAIRIE, MN ADDRESS:

**IF YOU HAVE ANY QUESTIONS REGARDING THIS DOCUMENT PLEASE CONTACT:**

DEB LaROSE, PURCHASING AGENT,  
TELEPHONE 802-828-4635,  
FAX 802-828-2222  
E-MAIL: deb.larose@state.vt.us

CHANGE #1 - 4/8/2016 - THIS CHANGE ORDER IS ISSUED TO EXERCISE RENEWAL OPTION YEAR ONE THEREBY EXTENDING THE PERIOD OF PERFORMANCE UNDER THIS AGREEMENT FOR ONE YEAR TERM TO MAY 1, 2017 AT THE SAME PRICING.

ATTACHMENT C: ATTACHMENT C: STANDARD CONTRACT PROVISIONS FOR CONTRACTS AND GRANTS DATED SEPTEMBER 1, 2015 SEE ATTACHED, WHICH SUPERSEDES ALL PRIOR VERSIONS OF ATTACHMENT C.

CONTRACTOR CERTIFIES UNDER THE PAINS AND PENALTIES OR PERJURY THAT, AS OF THE DATE THIS CONTRACT AMENDMENT IS SIGNED, CONTRACTOR IS IN GOOD STANDING WITH RESPECT TO OR IN FULL COMPLIANCE WITH , A PLAN TO PAY ANY AND ALL TAXES DUE THE STATE OF VERMONT.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

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WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

By the CONTRACTOR

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_