

State of Vermont

Buildings and General Services
Office of Purchasing & Contracting
10 Baldwin St
Montpelier VT 05633-7501
United States

CONTRACT



Vendor ID 0000354824
Mohawk Fine Papers Inc.
465 Saratoga Street
Cohoes NY 12047
United States

Contract ID 0000000000000000000000000032169		Page 1 of 8
Contract Dates 08/01/2016 to 07/31/2018		Origin CPS
Description: CPS - ENVELOPES		Contract Maximum \$99,999.00
Buyer Name Wortman,Linda	Buyer Phone 828-5684	Contract Status Approved

Phone #:

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
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1		ENVELOPES	T	0.01000	0.00	0.00
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COMMERCIAL, WHITE WOVE PLAIN, 24# UNPRINTED, NO-10 REGULAR, RECYCLED WITH MIN. OF 30% PC CONTENT - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$15.85
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$16.35

2		ENVELOPES	T	0.01000	0.00	0.00
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COMMERCIAL, WHITE WOVE PLAIN, UNPRINTED. NO. 10 OUTLOOK. RECYCLED WITH MINIMUM OF 30% POST CONSUMER CONTENT, DIAGONAL SEAMS CONSTRUCTION BOTTOM BORDER OF WINDOW 5/8" FROM BOTTOM OF ENVELOPE, 7/8" FROM LEFT EDGE, 4 1/2" LONG, 1 1/8" HIGH, RECYCLED, PATCH MATERIAL: 24#, RECYCLED CONTENT: 30% POST CONSUMER CONTENT: 30% - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$18.22
COST PER THOUSAND FOR LESS THAN 36 CARTON ORDERS: \$18.82

3		ENVELOPES	T	0.01000	0.00	0.00
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COMMERCIAL, WHITE WOVE, PLAIN, UNPRINTED. NO. 9 REGULAR. RECYCLED WITH MINIMUM OF 30% PC CONTENT, DIAGONAL CONSTRUCTION COMMERCIAL WHITE WOVE 24#, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$14.86
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$14.92

4		ENVELOPES	T	0.01000	0.00	0.00
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COMMERCIAL WHITE NO 9 OUTLOOK: 24# RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$17.06
COST PER THOUSAND FOR LESS THAN 36 CARTON ORDER: \$18.97

5		ENVELOPES	T	0.01000	0.00	0.00
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INDUSTRIAL STANDARD - #7; 6X9.5, 24#, WHITE WOVEN, STRAIGHT SIDES, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$24.60
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$25.53
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$26.54

6		ENVELOPES	T	0.01000	0.00	0.00
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INDUSTRIAL STANDARD - #7 WIN, 6X9.5, 24#, WHITE WOVEN, STRAIGHT SIDES, 1000 PER CARTON, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT 30% - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$27.72
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$31.07
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$36.14

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7		ENVLEOPES	T	0.01000	0.00	0.00

INDUSTRY STANDARD - #6, 5 3/4" X 8-7/8", 24#, WHITE WOVEN, STRAIGHT SIDES, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$26.28
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$31.60

8		ENVELOPES	T	0.01000	0.00	0.00
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ENVELOPES, COMMERCIAL, WHITE WOVE, PLAIN, UNPRINTED, NO. 6 WINDOW: 5.75 X 8-7/8, REGULAR, 24#, WHITE WOVE RECYCLED, WITH MIN OF 30% POST CONSUMER CONTENT, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$29.52
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$37.30

9		ENVELOPES	T	0.01000	0.00	0.00
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ENVELOPES, COMMERCIAL, WHITE WOVE, PLAIN, UNPRINTED, NO. 6-3/4,REGULAR, 24#, WHITE WOVE RECYCLED, WITH MIN OF 30% POST CONSUMER CONTENT, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 5000 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$12.59
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$13.57

10		ENVELOPES	T	0.01000	0.00	0.00
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INDUSTRY STANDARD - #11, 24#, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$20.16
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$21.57

11		ENVELOPES	T	0.01000	0.00	0.00
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SIZE: 5 3/4 X 8-3/4, (A-9), SUB 24, WHITE WOVE, STOCK: 24 WHITE WOVEN, 30% RECYCLED CONTENT, 10% POST CONSUMER CONTENT - 1000 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$31.30
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$55.02

12		ENVELOPES	T	0.01000	0.00	0.00
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SIZE: 6 X 9, (A-9), SUB 24, WHITE WOVE, STOCK: 24 WHITE WOVE, 30% RECYCLED CONTENT, 10% POST CONSUMER CONTENT - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$21.08
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$22.81
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$23.78

13		ENVELOPES	T	0.01000	0.00	0.00
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#10 RIGHT WINDOW ENVELOPE, 4 1/8" X 9 1/2" NO SECURITY TINT, WINDOW SIZE AND PLACEMENT TO BE DETERMINED, CUSTOM DIE MIGHT BE REQUIRED - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$19.44
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$26.16

CUSTON DIE CHARGE: \$1,200.00

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ALTERNATE OPTION: MOHAWKS STANDARD DIE-WIDOW PANEL AVAILABLE AND RUNABLE

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$14.91
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$15.95
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$16.89
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$23.07

14		ENVELOPES	T	0.01000	0.00	0.00
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COMMERCIAL, 6 3/4" OUTLOOK, 3 5/8" X 6 1/2", NO SECURITY TINT, WINDOW SIZE AND PLACEMENT TO BE DETERMINED, CUSTOM DIE MIGHT BE REQUIRED 24# RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 5000 ENVELOPES PER CARTON

COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$23.66
CHARGE FOR CUSTON DIE: \$1,200.00

ALTERNATE OPTION: MOHAWKS STANDARD DIE-WIDOW PANEL AVAILABLE AND RUNABLE

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$17.93
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$19.73

15		ENVELOPES	T	0.01000	0.00	0.00
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#10 WINDOW (NON-COMPLIANT) ENVELOPE - 4-1/8" X 9.5", NO SECURITY TINT, WINDOW SIZE 1-1/8" X 3.5" WINDOW PLACEMENT 7/8" FROM LEFT EDGE AND 5/8" FROM BOTTOM, 24#, RECYCLED CONTENT 30%, POST CONSUMER CONTENT: 30% - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$14.64
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$15.41
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$17.60
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$20.47

16		ENVELOPES	T	0.01000	0.00	0.00
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#12 ENVELOPES - 4-3/4" X 11", 24# RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$26.03
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$29.22

17		ENVELOPES	T	0.01000	0.00	0.00
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#7 REGULAR ENVELOPES, 3-3/4" X 6-3/4", SIDE SEAM REQUIRED. NO SECURITY TINT, BULK PACK ITEM, 24#. WHITE WOVEN, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 5000 ENVELOPES PER CARTON

COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$20.75
CUSTON DIE CHARGE: \$1,200.00

18		ENVELOPES	T	0.01000	0.00	0.00
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#10 OUTLOOK ENVELOPE - 4-1/8" X 9.5", MUST HAVE SECURITY TINT, WINDOW SIZE: 1-1/8" X 4-1/8", WINDOW PLACEMENT 1/2" FROM LEFT EDGE 3/4" FROM BOTTOM, 24# WHITE WOVE, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$21.72
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$29.09

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Buyer Name Wortman,Linda	Buyer Phone 828-5684	Contract Status Approved

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19		ENVELOPES	T	0.01000	0.00	0.00

MAILING ENVELOPES, 10" X 13", 28# WHITE WOVEN, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$55.73
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$58.61
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$63.61

20		ENVELOPES	T	0.01000	0.00	0.00
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6"X9.5" BOOKLET ENVELOPES, NO WINDOW, 28# WHITE WOVEN, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$28.44
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$29.52

21		ENVELOPES	T	0.01000	0.00	0.00
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6" X 9" BOOKLET ENVELOPES WITH WINDOW, WINDOW SIZE AND PLACEMENT TO BE DETERMINED, CUSTOM DIE MIGHT BE REQUIRED, 28# WHITE WOVE, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$31.65
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$39.42

CUSTON DIE CHARGE: \$1,200.00

ALTERNATE OPTION: MOHAWKS STANDARD DIE-WIDOW PANEL AVAILABLE AND RUNABLE

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$26.42
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$30.84
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$34.07

22		ENVELOPES	T	0.01000	0.00	0.00
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9" X 12" BOOKLET ENVELOPE WITH MACHINE GUM SEAL, 28# WHITE WOVE, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30% - 500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$50.58
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$53.99
COST PER THOUSAND FOR LESS THAN 36 CARTON ORDER: \$58.10

23		ENVELOPES	T	0.01000	0.00	0.00
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#10 REGULAR ENVELOPES, 4-1/8" X 9.5", SIDE SEAM REQUIRED, NO SECURITY TINT, (500) PER BOX (2500) PER CARTON, STOCK: 24# WHITE WOVE, 30% RECYCLED CONTENT, 10% POST CONSUMER CONTENT - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$16.75
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$18.39

24		ENVELOPES	T	0.01000	0.00	0.00
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#10 OUTLOOK ENVELOPES, 4-1/8" X 9.5", SIDE SEAM REQUIRED, WINDOW PLACEMENT 7/8" FROM LEFT EDGE, 5/8" FROM BOTTOM, WINDOW SIZE 1-1/8" HEIGHT AND 4.5" IN LENGTH, NO SECURITY TINT, (500) PER BOX (2500) PER CARTON, STOCK: 24# WHITE WOVE, 30% RECYCLED CONTENT, 10% POST CONSUMER CONTENT - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$17.20
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$18.42

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		COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$21.42				
25		ENVELOPES	T	0.01000	0.00	0.00
		#9 REGULAR ENVELOPES, 3-7/8" X 8-7/8", NO SECURITY TINT, (500) PER BOX, (2500) PER CARTON, STOCK: 24# WHITE WOVE, 30% RECYCLED CONTENT, 10% POST CONSUMER - 2500 ENVELOPES PER CARTON				
		COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$13.82 COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$15.32				
26		ENVELOPES	T	0.01000	0.00	0.00
		#9 REGULAR WINDOW ENVELOPES, 3-7/8" X 8-7/8", NO SECURITY TINT, NEED WINDOW SIZE AND PLACEMENT, STOCK: 24# WHITE WOVE, 30% RECYCLED CONTENT, 10% POST CONSUMER CONTENT 2500 ENVELOPES PER CARTON				
		COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$20.03 COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$21.38				
		WINDOW PANEL ON HAND AND RUNABLE				
27		ENVELOPES	T	0.01000	0.00	0.00
		#6 SPECIAL ENVELOPES, 6" X 9.5", DIAGONAL SEAM REQUIRED, COMMERCIAL FLAP, ANGLE DEPTH 1-5/8" THE THROAT ANGLE MUST BE BETWEEN 10MM AND 15MM, NO SECURITY TINT, BULK PACK, STOCK: 24# WHITE WOVEN, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 10% - 500 ENVELOPES PER CARTON				
		COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$28.38 COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$28.96 COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$34.30 COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$64.61				
		CHARGE FOR CUSTOM DIE: \$1250.00				
28		ENVELOPES	T	0.01000	0.00	0.00
		#6 Special Envelopes - 6" x 9- 1/2" Diagonal seam required, commercial angled flap, angle depth 1- 5/8" the throat angle must be between 10 degree min and 12 degrees max., the throat depth must be between 10mm and 15mm. Clear poly window size - 1- 1/16" x 3-1/2", window location 1/2" from left edge, 2- 7/16" from bottom no security tint, Samples may be requested, very sensitive Neopost machine, a die may have to be produced, vendors producing die should list this charge as a separate line item. Bulk Pack - 500 ENVELOPES PER CARTON				
		COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$25.87 COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$32.18 COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$40.01 COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$85.13				
		CHARGE FOR CUSTOM DIE: \$1250.00				
29		ENVELOPES	T	0.01000	0.00	0.00
		COMMERCIAL 6 3/4" REGULAR ENVELOPES, 3 5/8" X 6.5" NO SECURITY TINT, STOCK: 24# WHITE WOVEN, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 10% - 5000 WINDWOS PER CARTON				
		COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$12.59 COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$13.57				

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30		ENVELOPES	T	0.01000	0.00	0.00

VTAX AND DMV ENVELOPES - 24# RECYCLED PAPER, #10 SECURITY TINTED WINDOW ENVELOPE, DIAGONAL SEAMS, V-FLAPS AND MEETS THE USPS AUTOMATION REQUIREMENTS. BOTTOM PORTION OF WINDOW SHOULD BE 11/16" FROM BOTTOM OF ENVELOPE AND 7/8" FROM LEFT. WINDOW SIZE 1-1/8 X 4-1/2. FLAPS SHOULD BE AROUND 1-3/4" AT THE WIDEST POINT - 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$16.63
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$18.40
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$20.34

MOHAWKS STANDARD COMMERCIAL FLAP

31		ENVELOPES	T	0.01000	0.00	0.00
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TAX LEGACY ENVELOPES - 24# RECYCLED PAPER, #10 SECURITY TINTED WINDOW ENVELOPE, DIAGONAL SEAMS, V-FLAPS AND MEETS THE USPS AUTOMATION REQUIREMENTS. BOTTOM PORTION OF WINDOW SHOULD BE 3/4" FROM BOTTOM OF ENVELOPE AND 1/2" FROM LEFT. WINDOW SIZE 1-1/16 X 4-1/16. FLAPS SHOULD BE AROUND 1-3/4" AT THE WIDEST POINT. 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$16.63
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$18.40
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$20.34

MOHAWKS STANDARD COMMERCIAL FLAP
WINDOW PANEL CHARGE: \$180.00

32		ENVELOPES	T	0.01000	0.00	0.00
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TREASURER ENVELOPES - 24# RECYCLED PAPER, #10 SECURITY TINTED WINDOW ENVELOPE, DIAGONAL SEAMS, V-FLAPS AND MEETS THE USPS AUTOMATION REQUIREMENTS. BOTTOM PORTION OF WINDOW SHOULD BE 3/4" FROM BOTTOM OF ENVELOPE AND 1/2" FROM LEFT. WINDOW SIZE 1-3/16 X 4-1/16. FLAPS SHOULD BE AROUND 1-3/4" AT THE WIDEST POINT. 2500 ENVELOPES PER CARTON

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$16.63
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$18.40
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$20.34

STANDARD COMMERCIAL FLAP WINDOW PANEL CHARGE: \$180.00

CONTRACT TERMS AND ADDITIONAL INFORMATION

STATE OF VERMONT ATTACHMENT C: STANDARD STATE CONTRACT PROVISIONS DATED JULY 1, 2016 AND ATTACHMENT D: COMMODITY PURCHASES TERMS AND CONDITIONS DATED NOVEMBER 10, 2010 ARE ATTACHED AND INCORPORATED AS PART OF THIS ORDER.

SCOPE: TO PROVIDE ENVELOPES TO LOCATIONS THROUGH OUT THE STATE OF VERMONT ON AN AS NEEDED BASIS.

CONTRACT TERM: THIS CONTRACT IS WRITTEN FOR A PERIOD OF TWENTY FOUR (24) MONTHS WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL TWELVE MONTH PERIODS.

TERMS: NET 30 DAYS

QUANTITY: THE ANNUAL VALUE AND QUANTITIES ARE ESTIMATED ONLY BASED ON PRIOR USAGE; ACTUAL PURCHASES MAY BE HIGHER OR LOWER DEPENDING ON THE STATE'S NEEDS. THE CONTRACT MAXIMUM IS NOT REFLECTIVE OF ACTUAL USAGE.

DELIVERY: RESPONSIBILITY FOR PRODUCT DELIVERY REMAINS WITH THE CONTRACTOR UNTIL THE PRODUCT IS PROPERLY DELIVERED AND SIGNED FOR IN ACCORDANCE WITH THE OFFICE OF PURCHASING & CONTRACTING TERMS AND CONDITIONS. SHIPMENTS SHALL BE SECURELY AND PROPERLY PACKED, ACCORDING TO ACCEPTED COMMERCIAL PRACTICES, WITHOUT EXTRA CHARGE FOR PACKING CASES OR OTHER CONTAINERS. SUCH CONTAINERS WILL REMAIN THE PROPERTY OF THE STATE UNLESS OTHERWISE STATED. DELIVERED GOODS THAT DO NOT CONFORM TO THE SPECIFICATIONS OR ARE NOT IN GOOD CONDITION UPON

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RECEIPT SHALL BE REPLACED PROMPTLY BY THE CONTRACTOR.

PRICING: ALL EQUIPMENT PRICING IS TO INCLUDE F.O.B. DELIVERY TO THE ORDERING FACILITY. NO REQUEST FOR EXTRA DELIVERY COST WILL BE HONORED. ALL EQUIPMENT SHALL BE DELIVERED ASSEMBLED, SERVICED, OILED, AND READY FOR IMMEDIATE USE, UNLESS OTHERWISE REQUESTED BY THE PURCHASING AGENCY.

QUALITY: ALL PRODUCTS PROVIDED UNDER THESE AGREEMENTS WILL BE NEW AND UNUSED, UNLESS OTHERWISE STATED. FACTORY SECONDS OR REMANUFACTURED PRODUCTS WILL NOT BE ACCEPTED UNLESS SPECIFICALLY REQUESTED BY THE PURCHASING AGENCY. ALL PRODUCTS PROVIDED BY THE CONTRACTOR MUST MEET ALL FEDERAL, STATE, AND LOCAL STANDARDS FOR QUALITY AND SAFETY REQUIREMENTS. PRODUCTS NOT MEETING THESE STANDARDS WILL BE DEEMED UNACCEPTABLE AND RETURNED TO THE CONTRACTOR FOR CREDIT AT NO CHARGE TO THE STATE.

METHOD OF ORDERING: PURCHASE ORDERS MUST BE USED TO ORDER ITEMS AVAILABLE UNDER THIS CONTRACT. IF VERBAL ORDERS ARE GIVEN A CONFIRMING PURCHASE ORDER MUST BE ISSUED.

INVOICING: ALL INVOICES ARE TO BE RENDERED BY THE CONTRACTOR ON THE VENDOR'S STANDARD BILLHEAD AND FORWARDED DIRECTLY TO THE INSTITUTION OR AGENCY ORDERING MATERIALS OR SERVICES AND SHALL SPECIFY THE ADDRESS TO WHICH PAYMENTS WILL BE SENT.

CANCELLATION: THE STATE SPECIFICALLY RESERVES THE RIGHT TO CANCEL THE CONTRACT, OR ANY PORTION THEREOF, IF, IN THE OPINION OF ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES, THE SERVICES OR MATERIALS SUPPLIED BY THE CONTRACTOR ARE NOT SATISFACTORY OR ARE NOT CONSISTENT WITH THE TERMS OF THE CONTRACT

DEFAULT: IN CASE OF DEFAULT OF THE CONTRACTOR, THE STATE MAY PROCURE THE MATERIALS OR SUPPLIES FROM OTHER SOURCES AND HOLD THE CONTRACTOR RESPONSIBLE FOR ANY EXCESS COST OCCASIONED THEREBY, PROVIDED, THAT IF PUBLIC NECESSITY REQUIRES THE USE OF MATERIALS OR SUPPLIES NOT CONFORMING TO THE SPECIFICATIONS THEY MAY BE ACCEPTED AND PAYMENT THEREFORE SHALL BE MADE AT A PROPER REDUCTION IN PRICE.

REPORTING REQUIREMENTS: CONTRACTORS WILL BE REQUIRED TO SUBMIT QUARTERLY PRODUCT SALES REPORT TO THE PURCHASING AGENT PURSUANT TO THE SCHEDULE BELOW. EACH REPORT MUST CONTAIN THE FOLLOWING INFORMATION: CONTRACT NUMBER; USING DEPARTMENT'S ADDRESS, CONTACT NAME, AND TELEPHONE NUMBER; PRODUCT ORDERED; QUANTITY ORDERED; QUANTITY SHIPPED; AND PRICE CHARGED, WITH TOTALS FOR EACH PRODUCT FOR EACH REPORTING PERIOD. WE RESERVE THE RIGHT TO REQUEST ADDITIONAL INFORMATION OR TO MODIFY THE REPORTING PERIODS.

REPORTING PERIODS: QUARTERLY REPORTS MUST BE SUBMITTED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

- REPORTING PERIOD: JANUARY 1 TO MARCH 31 - REPORT DUE APRIL 15
- REPORTING PERIOD: APRIL 1, TO JUNE 30 - REPORT DUE JULY 15
- REPORTING PERIOD: JULY 1 TO SEPTEMBER 30 - REPORT DUE OCTOBER 15
- REPORTING PERIOD: OCTOBER 1 TO DECEMBER 31 - REPORT DUE JANUARY 15

CONTRACT TERMS: THIS CONTRACT WILL BE SUBJECT TO REVIEW THROUGHOUT ITS TERM. THE STATE WILL CONSIDER CANCELLATION UPON DISCOVERY THAT A VENDOR IS IN VIOLATION OF ANY PORTION OF THE AGREEMENT, INCLUDING AN INABILITY BY THE VENDOR TO PROVIDE THE PRODUCTS, SUPPORT, AND/OR SERVICE OFFERED IN THEIR RESPONSE.

VERMONT STATE COLLEGES: THIS CONTRACT IS ALSO AVAILABLE FOR USE BY THE UNIVERSITY OF VERMONT AND THE VERMONT STATE COLLEGES INC., A SEPARATE CORPORATION, HAVING UNDER ITS JURISDICTION CASTLETON STATE COLLEGE, JOHNSON STATE COLLEGE, LYNDON STATE COLLEGE, COMMUNITY COLLEGE OF VERMONT, AND THE VERMONT TECHNICAL COLLEGE.

TOWNS AND SCHOOLS OF THE STATE OF VERMONT: AT THE BIDDER'S ELECTION POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES OF THE STATE MAY PARTICIPATE IN STATE CONTRACTS AT THE SAME PRICES, TERMS AND CONDITIONS. ITEMS FURNISHED TO POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES WILL BE BILLED DIRECTLY TO AND PAID FOR BY THE POLITICAL SUBDIVISIONS OR INDEPENDENT COLLEGES AND NEITHER THE STATE NOR ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES PERSONALLY OR OFFICIALLY ASSUMES ANY RESPONSIBILITY FOR THESE PAYMENTS.

AGENCIES & DEPARTMENTS ARE REQUESTED TO ADVISE THE PURCHASING AGENT AT ONCE OF THE FAILURE ON THE PART OF THE CONTRACTOR TO FULFILL ANY OF THE TERMS OR CONDITIONS OF THIS CONTRACT.

PLEASE REFER TO THE ASSIGNED CONTRACT NUMBER/PURCHASE ORDER # ON ALL CORRESPONDENCE, DELIVERY DOCUMENTS AND

State of Vermont

Buildings and General Services
Office of Purchasing & Contracting
10 Baldwin St
Montpelier VT 05633-7501
United States

CONTRACT



Vendor ID 0000354824
Mohawk Fine Papers Inc.
465 Saratoga Street
Cohoes NY 12047
United States

Contract ID 0000000000000000000032169		Page 8 of 8
Contract Dates 08/01/2016 to 07/31/2018		Origin CPS
Description: CPS - ENVELOPES		Contract Maximum \$99,999.00
Buyer Name Wortman,Linda	Buyer Phone 828-5684	Contract Status Approved

Phone #:

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
INVOICES.						

THE VISA PURCHASING CARD MAY BE USED AS A FORM OF PAYMENT UNDER THIS CONTRACT.

MOHAWK PAPER
CONTRACT: MICHAEL SANTILLO
EMAIL: MICHAEL.SANTILLO@MOHAWKPAPER.COM
PHONE: 413-687-1267

IF YOU HAVE ANY QUESTIONS REGARDING THIS DOCUMENT PLEASE CONTACT:
LINDA WORTMAN
PURCHASING AGENT
802-828-4658
FAX # 802-828-2222
linda.wortman@vermont.gov

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

By the CONTRACTOR

Date: _____

Date: _____

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Email: _____

Email: _____