

Department of Buildings & General Services
Agency of Administration

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MEMORANDUM

TO: Montpelier Employees
FROM: Mike Obuchowski, Commissioner *MJO*
DATE: November 27, 2012
SUBJECT: Montpelier Capitol Complex Parking Update

In response to the continuing need for parking at the state capitol complex we are happy to announce that parking capacity has been increased. Effective immediately state employees may park in the "Carr Lot" which is located adjacent to the Taylor Street parking lot (refer to attached map – yellow shaded area w/ red border).

We expect the gravel lot will hold a maximum of 120 vehicles and help relieve parking pressures now and during the upcoming legislative session. The lot will be open from 6am to 8pm and will have security presence during peak hours. After hours gates will be in place to keep the lot open for the next business day. There is sufficient lighting throughout.

Please consider the following as reminders:

- 1) The Carr Lot is gravel. Be careful when driving in/out and walking to your workplace as conditions may warrant.
- 2) Please abide by the signage posted at the parking lot. There is one entrance and one exit.
- 3) Please keep your parking permit visible.
- 4) Please obey directions and signals given by security personnel.
- 5) The state is not liable for damages to your vehicle.
- 6) Please review parking policies 0010, 0011 and 0037 which are posted at <http://www.bgs.vermont.gov/adminpolicies>.

If you have questions about parking please contact our Security office at (802) 828-3316.

Thank you for your cooperation and I wish you a happy holiday season.

cc: Jeb Spaulding, Secretary, Agency of Administration
Keith Grochowik, BGS Security

