

BGS Postal Center Quick Reference Guide Domestic

Effective January 17, 2016

Note: Retail Postage Stamps .49 Metered Pieces .48

Domestic Classes with Rates	Meter Rate	PS Form #	
Post Card - Max Size 4 1/4" x 6"	0.35	na	
1st Class Let. 1oz Max 11.5"x 6.125"x .25"	0.485	na	
1st Class Flat 1oz - Max Size 12" x 15"	0.98	na	
1st Class Parcel 1oz - Min. Size 12" x 15"	2.54	Label 400	see note
Priority up to 1 lb (Flat Rate Env.) 11 1/8" x 12 1/2"	5.75	EP-14F	see note
Priority Legal Flat Rate Env.) 9 1/2" x 15"	5.90	EP-14L	see note
Priority Padded Flat Rate Env.) 9 1/2" x 12 1/2"	6.10	EP-14PE	see note
Priority Flat Rate Box (Small) 1 5/8" x 5 5/8" x 8 5/8"	5.95	0-Small FRB	see note
Priority Flat Rate Box (Medium FBR1 & FBR2) (FBR1 8 1/2" x 11" x 5 1/2") Cube Style	12.65	see below	
(FBR2 11 7/8" x 13 5/8" x 3 3/8") Shirt Style	12.65	0-FBR1	see note
Priority Flat Rate Box (Large) Domestic Addresses 5 1/2 x 12 x 12 (PFRB DA 12 1/4" x 12 1/4" x 6")	12.65	0-FBR2	see note
Priority Flat Rate Box (Large) APO/FPO Military 5 1/2 x 12 x 12	17.90	LFRB	see note
Non-Machinable Surcharge *	15.90	MILI-FRB	
	0.22	na	

Domestic Class Services with Rates	Meter Rate	PS Form #	
Registered W/Out Insurance	12.20	na	
Registered W/Insurance \$ 0.01 to \$ 100.00	13.00	na	
Insured W/Insurance \$ 0.01 to \$ 50.00	2.20	3813	see note
Certified Mail	3.45	3800	see note
Return Receipt	2.80	3811(green)	see note
Restricted Delivery	8.60	na	
Delivery Confirmation	0.00	152	see note
Signature Confirmation	3.00	153	see note

Automated Rates w/IMB (Presorted 1st Class)	Auto Rate	Weight	Savings
Post Card Max Size 4.25"x 6"	0.272	1oz	0.078
Letter Max Size 11.5"x 6.125"x .25"	0.413	1oz	0.072
Letter Max Size 11.5"x 6.125"x .25"	0.413	2oz	0.292
Letter Max Size 11.5"x 6.125"x .25"	0.673	3oz	0.252
Letter Max Size 11.5"x 6.125"x .25"	0.803	3.5oz	0.342

Automated Rates (Presorted Standard)	Auto Rate	Weight	Savings
Letter Max Size 11.5"x 6.125"x .25"	0.282	1oz	0.203
Letter Max Size 11.5"x 6.125"x .25"	0.282	2oz	0.421
Letter Max Size 11.5"x 6.125"x .25"	0.282	3oz	0.643
Letter Max Size 11.5"x 6.125"x .25"	0.282	3.5oz	0.863

* A letter-size piece is nonmachinable if it Has clasps, strings, buttons, or similar closure devices, or is too rigid (does not bend easily).

BGS Postal Center Quick Reference Guide International

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International Classes with Rates	Meter Rate	PS Form #	
Post Card Canada - Max Size 4 1/4" x 6"	1.20	na	
Post Card Mexico - Max Size 4 1/4" x 6"	1.20	na	
Post Card All other Countries	1.20	na	
Letter 1oz Canada Max 11.5"x 6.125"x .25" ****	1.20	na	
Letter 1oz Mexico Max 11.5"x 6.125"x .25" ****	1.20	na	
Letter 1oz All other Countries ****	1.20	na	
Intrntl Flat 1oz Canada - Max Size 12" x 15" ****	2.38	** PS-2976 ***	see note
Intrntl Flat 1oz Mexico - Max. Size 12" x 15" ****	2.38	** PS-2976 ***	see note
Intrntl Flat 1oz All other Countries ****	2.38	** PS-2976 ***	see note
Non-Machinable Surcharge *	0.22	na	

Inernational Class Services with Rates	Meter Rate	PS Form #	
Registered W/Out Insurance (Non-Window Envelopes Only)	13.95	na	
Return Receipt	3.85	2865 (pink)	see note
Restricted Delivery (Service No Longer Available)	na	na	

* A letter-size piece is nonmachinable if it Has clasps, strings, buttons, or similar closure devices, or is too rigid (does not bend easily).

** Any package being sent to an international address that is over 1 lb requires declarations form ps-2976 .

*** Any package being sent to an international address that is over 4 lbs requires declarations form ps-2976a instead of ps-2976

**** up to 1 ounce only. Over 1 ounce price varies by country

NOTE: Forms can be obtained at any USPO, Online (WWW.USPS.com) ,or the State Postal Center. The State Postal Center does not carry stock of all forms. Please call ahead if you need the State Postal Center to supply forms not in stock.