

# State of Vermont

Buildings and General Services  
Office of Purchasing & Contracting  
10 Baldwin St  
Montpelier VT 05633-7501  
USA

# CONTRACT



**Vendor ID 0000019336**  
**Blackwell's Book Services**  
**6024 SW Jean Rd**  
**Lake Oswego OR 97035**  
**USA**

<b>Contract ID</b> 0000000000000000000014358		<b>Page</b> 1 of 4
<b>Contract Dates</b> 01/01/2009 to 12/31/2010		<b>Origin</b> CPS
<b>Description:</b> CPS-BOOKS LIBRARY, SCHOOL ETC.		<b>Contract Maximum</b> \$9,999,999.00
<b>Buyer Name</b> Laraway, Elizabeth	<b>Buyer Phone</b> 828-4658	<b>Contract Status</b> Approved

**Phone #:**

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
1		BOOKS - LIBRARY, SCHOOL, ETC	EA	0.01000	0.00	0.00

NORTH AMERICAN TITLES - 15% DISCOUNT  
SHIPPING - NO CHARGE  
HANDLING - LIST PRICE PLUS \$8.00 FOR TITLES FOR WHICH VENDOR RECEIVES LITTLE OR NOT DISCOUNT FROM PUBLISHER  
PROFORMA - LIST PRICE PLUS \$8.00

LIST PRICE PUBLISHERS - SEE ATTACHMENT - NO DISCOUNT OFFERED FOR THE ATTACHED LIST OF PUBLISHERS.

ELECTRONIC INTERFACES/WORKFLOW SUPPPORT  
COLLECTION MANAGER EXPORT RECORDS - NO CHARGE  
EDI ORDERING - NO CHARGE  
EDI INVOICING - NO CHARGE

SERVICE PRICING: BLACKWELL MARC WITH BOOKS  
PROVISIONAL RECORDS: NO CHARGE  
MARC RECORDS \$0.50  
MARC PLUS RECORDS - \$0.50  
CIP RECORD UPGRADE - \$1.75  
CUSTOMIZED STO CALL NUMBER \$0.30  
LINKED BARCODE NUMBER TO MARC RECORD - \$0.40  
TOC ENRICHMENT SERVICE - SINGLE INSTITUTION \$1.05

BINDING:  
KAPCO'S - \$2.30/UNIT BOUND  
MYLAR - \$1.50/UNIT BOUND  
CUSTOM COVER MOUNTED - \$7.60/UNIT BOUND  
CUSTOM COVER REMOVED - \$7.25/UNIT BOUND  
PICTURE COVER - \$6.80/UNIT BOUND  
STANDARD COVER MOUNTED - \$7.10/UNIT BOUND  
STANDARD COVER REMOVED - \$6.60/UNIT BOUND

**CONTRACT TERMS AND ADDITIONAL INFORMATION**

THIS CONTRACT IS ISSUED IN ACCORDANCE WITH THE STATE OF VERMONT RFP FOR BOOKS (LIBRARY, SCHOOL, ETC) ISSUED OCTOBER 15, 2008 AND VENDOR'S RESPONSE DATED NOVEMBER 6, 2008.

STATE OF VERMONT ATTACHMENT C: STANDARD STATE CONTRACT PROVISIONS DATED DECEMBER 5, 2008 AND ATTACHMENT D: COMMODITY PURCHASES TERMS AND CONDITIONS DATED DECEMBER 5, 2008 ARE ATTACHED AND INCORPORATED AS PART OF THIS CONTRACT.

CONTRACT PERIOD: THIS CONTRACT IS WRITTEN FOR A PERIOD OF TWELVE MONTHS WITH AN OPTION TO RENEW FOR TWO ADDITIONAL TWELVE MONTH PERIODS UPON MUTUAL AGREEMENT OF BOTH APRTIES.

CONTAC: RACHELLE MOORE  
800-547-6426

TERMS: NET 30 DAYS

QUANTITY: THE ANNUAL VALUE AND QUANTITIES ARE ESTIMATED ONLY BASED ON PRIOR USAGE; ACTUAL PURCHASES MAY BE HIGHER OR LOWER DEPENDING ON THE STATE'S NEEDS.

DELIVERY: LIABILITY FOR PRODUCT DELIVERY REMAINS WITH THE CONTRACTOR UNTIL THE PRODUCT IS PROPERLY DELIVERED AND SIGNED FOR IN ACCORDANCE WITH THE OFFICE OF PURCHASING & CONTRACTING TERMS AND CONDITIONS. SHIPMENTS SHALL BE SECURELY AND PROPERLY PACKED, ACCORDING TO ACCEPTED COMMERCIAL PRACTICES, WITHOUT EXTRA CHARGE FOR PACKING CASES OR OTHER CONTAINERS. SUCH CONTAINERS WILL REMAIN THE PROPERTY OF THE STATE UNLESS OTHERWISE STATED. DELIVERED GOODS THAT DO NOT CONFORM TO THE SPECIFICATIONS OR ARE NOT IN GOOD CONDITION UPON RECEIPT SHALL BE REPLACED PROMPTLY BY THE CONTRACTOR.



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BE ENUMERATED SEPARATELY ON THE INVOICE. THE INVOICE FOR THE FIRST SHIPMENT MUST CARRY A LISTING OF TITLES OUT OF PRINT (OP), TEMPORARILY OUT OF STOCK (OS), TITLES THAT ARE OUT OF STOCK INDEFINITELY (OI), OR NOT YET PUBLISHED (NYP), ETC. WHEN REPORTING BOOK(S) TEMPORARILY OUT OF STOCK AND TITLES NOT TO BE SUPPLIED FOR ANY OTHER REASON. ALL INVOICES ARE TO BE RENDERED BY THE CONTRACTOR IN DUPLICATE ON THE VENDOR'S STANDARD BILLHEAD AND FORWARDED DIRECT TO THE INSTITUTION OR AGENCY ORDERING MATERIALS OR SERVICES. THE CONTRACTOR SHALL INVOICE ALL PURCHASES DIRECTLY TO THE ORDERING INSTITUTION OR AGENCY.

MINIMUM ORDER: MINIMUM ORDER FOR EACH (SINGLE) DESTINATION WILL BE ONE (1) BOOK.

EXTENSION OF PRICES AND SPECIAL PROVISIONS: TAX-SUPPORTED LIBRARIES, LOCAL LIBRARIES SERVICE THE PUBLIC, POST-SECONDARY, SECONDARY AND ELEMENTARY EDUCATIONAL INSTITUTIONS MAY PARTICIPATE IN THIS CONTRACT.

REPORTING REQUIREMENTS: CONTRACTORS WILL BE REQUIRED TO SUBMIT QUARTERLY PRODUCT SALES REPORT TO THE PURCHASING AGENT PURSUANT TO THE SCHEDULE IN PARAGRAPH 3.13. EACH REPORT MUST CONTAIN THE FOLLOWING INFORMATION: CONTRACT NUMBER; USING DEPARTMENT'S ADDRESS, CONTACT NAME, AND TELEPHONE NUMBER; PRODUCT ORDERED; QUANTITY ORDERED; QUANTITY SHIPPED; AND PRICE CHARGED, WITH TOTALS FOR EACH PRODUCT FOR EACH REPORTING PERIOD. WE RESERVE THE RIGHT TO REQUEST ADDITIONAL INFORMATION OR TO MODIFY THE REPORTING PERIODS.

REPORTING PERIODS: QUARTERLY REPORTS MUST BE SUBMITTED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

REPORTING PERIOD: JANUARY 1 TO MARCH 31 - REPORT DUE APRIL 15  
REPORTING PERIOD: APRIL 1, TO JUNE 30 - REPORT DUE JULY 15  
REPORTING PERIOD: JULY 1 TO SEPTEMBER 30 - REPORT DUE OCTOBER 15  
REPORTING PERIOD: OCTOBER 1 TO DECEMBER 31 - REPORT DUE JANUARY 15

CONTRACT TERMS: THIS CONTRACT WILL BE SUBJECT TO REVIEW THROUGHOUT ITS TERM. THE STATE WILL CONSIDER CANCELLATION UPON DISCOVERY THAT A VENDOR IS IN VIOLATION OF ANY PORTION OF THE AGREEMENT, INCLUDING AN INABILITY BY THE VENDOR TO PROVIDE THE PRODUCTS, SUPPORT, AND/OR SERVICE OFFERED IN THEIR RESPONSE.

VERMONT STATE COLLEGES: THIS CONTRACT IS ALSO AVAILABLE FOR USE BY THE UNIVERSITY OF VERMONT AND THE VERMONT STATE COLLEGES INC., A SEPARATE CORPORATION, HAVING UNDER ITS JURISDICTION CASTLETON STATE COLLEGE, JOHNSON STATE COLLEGE, LYNDON STATE COLLEGE, COMMUNITY COLLEGE OF VERMONT, AND THE VERMONT TECHNICAL COLLEGE.

TOWNS AND SCHOOLS OF THE STATE OF VERMONT: AT THE BIDDER'S ELECTION POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES OF THE STATE MAY PARTICIPATE IN STATE CONTRACTS AT THE SAME PRICES, TERMS AND CONDITIONS. ITEMS FURNISHED TO POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES WILL BE BILLED DIRECTLY TO AND PAID FOR BY THE POLITICAL SUBDIVISIONS OR INDEPENDENT COLLEGES AND NEITHER THE STATE NOR ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES PERSONALLY OR OFFICIALLY ASSUMES ANY RESPONSIBILITY FOR THESE PAYMENTS.

AGENCIES & DEPARTMENTS ARE REQUESTED TO ADVISE THE PURCHASING AGENT AT ONCE OF THE FAILURE ON THE PART OF THE CONTRACTOR TO FULFILL ANY OF THE TERMS OR CONDITIONS OF THIS CONTRACT.

PLEASE REFER TO THE ASSIGNED CONTRACT NUMBER/PURCHASE ORDER # ON ALL CORRESPONDENCE, DELIVERY DOCUMENTS AND INVOICES.

CUSTOMER SATISFACTION SURVEY: TO HELP US UNDERSTAND HOW WE CAN BETTER SERVE YOU, WE ARE INTERESTED IN RECEIVING YOUR COMMENTS REGARDING THE QUALITY OF SERVICE YOU RECEIVED IN YOUR MOST RECENT INTERACTION WITH THE DEPARTMENT OF BUILDINGS & GENERAL SERVICES (BGS). PLEASE COMPLETE THE ON-LINE CUSTOMER COMMENT FORM AT:  
[http://www.bgs.state.vt.us/forms/bgs\\_surveys/index.php?type=customer&action=customer](http://www.bgs.state.vt.us/forms/bgs_surveys/index.php?type=customer&action=customer)

THE VISA PURCHASING CARD MAY BE USED AS A FORM OF PAYMENT UNDER THIS CONTRACT.

IF YOU HAVE ANY QUESTIONS REGARDING THIS DOCUMENT PLEASE CONTACT:

BETSY LARAWAY  
PURCHASING AGENT  
802-828-4658  
FAX # 802-828-2222  
[betsy.laraway@state.vt.us](mailto:betsy.laraway@state.vt.us)

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AMENDMENT #1 - SEPTEMBER 28, 2009 - THE STATE IS HEREBY ELECTING TO EXERCISE RENEWAL OPTION YEAR ONE THEREBY  
EXTENDING THE PERIOD OF PERFORMANCE UNDER THIS AGREEMENT FOR A ONE YEAR TERM TO DECEMBER 31, 2010 UNDER THE  
SAME PRICING, TERMS AND CONDITIONS.

**WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT**

**By the STATE of VERMONT**

**By the CONTRACTOR**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_