Attachment L: Staff Loading Chart

I. Vendor Staff: Enter proposed project staff in this chart. Specify as to whether they are key or non-key roles and list their role, too. In the column for Stages 1-3 (refer to Section 3.3.2 of the RFP, Project Timeline), indicate the number of hours expected to be used by each. Provide total hours by staff in the far right column and all stages in the bottom row (except for Stage 1).

Key or Non-Key Staff	Staff Name	Name of Role	Percentage Assigned to this Project	Percentage Planned to be Onsite in VT	Hourly Rate	Stage 1 Hours	Stage 2 Hours	Stage 3 Hours	***Totals***
(Indicate Key or Non Key)	*(Add additional names as necessary using additional rows.)*	*(Specify Role, i.e. Project Manager, Business Lead, Techincal Lead, Quality Assurance Manager)*	*(1-100%)*	*(1-100%)*					
Totals	N/A	N/A			N/A				

II. State Staff: Enter the projected number of hours expected to be devoted by State staff for each stage of this project. Provide total hours by State staff in the far right column and all stages in the bottom row (except for Stage 1).

Name of Role	Stage 1 Hours	Stage 2 Hours	Stage 3 Hours	***Totals***
State's Project Manager				
State Project Lead				
Other GMCB, DII, or State staff (please identify)				
Totals				