

CAPITOL COMPLEX COMMISSION – MINUTES

- Date: June 15, 2022

OPENING:

- The Microsoft Teams Meeting (via video/audio) of the Capitol Complex Commission (CCC) was convened and called to order by Chair Shouldice at 9:05 AM on June 15, 2022.

PRESENT:

- **Members:** Heather Shouldice, Chair; Jireh Billings, Susan Hayward, and Tim Senter.
- **Also, Present:** Jennifer M.V. Fitch, BGS Commissioner, David Schutz, State Curator, E. Joseph Aja Jr., Director, Design and Construction, James Duggan, Historic Preservation, Laura Denault, SB Signs, Courtney Boutin, SB Signs, Joe Knotts, National Sign Company, Darlene Fenstermacher, National Sign Company
- **Minutes Transcriber:** Judy Bruneau, Private Secretary, Department of Buildings and General Services

PRIOR MINUTES APPROVAL:

- **Item #1** – Jireh Billings moved acceptance of the minutes of May 6, 2022, as written, and Tim Senter seconded the motion. The minutes were approved by all.

DISCUSSION:

- Item #2 – New Signage – VT People’s United Bank to M&T Bank, 112 State Street, Montpelier, VT
- Laura Denault, Project Manager, SB Signs, Courtney Boutin, VP Project Manager, SB Signs
- Joe Knotts, National Sign Company, Project Manager, Darlene Fenstermacher, National Sign Company, Permitting Manager
- Joe stated essentially M&T Bank is taking over the People’s United Bank space and they were looking for approval of signage as referenced in the design packet that they submitted.

MOTION:

- A motion was made by Jireh Billings to approve the project as designed, with a second by Tim Senter. The project was approved by all.

DISCUSSION:

- Item #3 – One Baldwin Roof – E. Joseph Aja Jr., Director, BGS Design and Construction Division
- Joe gave an overview of all the proposed roof repairs and the materials BGS intends to use for longevity and so we could get the biggest bang for our buck as submitted in the design packet.

MOTION:

- A motion was made by Jireh Billings to approve the project as designed, with the preferable use of the reclaimed or using synthetic slate, and only standing seam if the budget allows, with a second by Tim Senter. The project was unanimously approved by all.

DISCUSSION:

- Item #4 – 133 State Street Penthouse Ladder – E. Joseph Aja Jr., Director, BGS Design and Construction Division
- Joe gave an overview of the proposed project that was originally installed back in 1921 to access the roof and how it is unsafe and needs to be replaced.

MOTION:

- A motion was made by Tim Senter to approve the design for 133 State Street, with a second by Jireh Billings. The project was unanimously approved by all.

ADJOURNMENT:

- Jireh Billings moved adjournment, and Susan Hayward seconded. The commission adjourned at 9:31 AM.