## capitol Complex Commission – Minutes

* Date: November 26, 2024

## Opening:

* The Microsoft Teams Meeting (via video/audio) of the Capitol Complex Commission (CCC) was convened and called to order by Chair Shouldice at 09:10 AM on November 26, 2024.

## Present:

* **Members:** Heather Shouldice, Chair; Jireh Billings, Susan Hayward, John Hollar, and Tim Senter.
* **Also, Present:** Wanda L. Minoli, Commissioner, Department of Buildings and General Services (BGS), David Lawrence, Office Manager, Union Mutual; Sarah Jarvis, VP and General Counsel, Union Mutual.
* **Minutes Transcriber:** Shaina Lyon, Private Secretary, BGS

## DISCUSSION:

* Chair Shouldice and the Commissioner of BGS introduced the members of the Committee and guests of the meeting.

## Prior minutes approval:

* **Item #1** Chair Shouldice asked for a motion to approve the minutes from August 28, 2024, as written. Jireh Billings moved to accept. Susan Hayward seconded the motion. The minutes were approved unanimously.

## DISCUSSION:

* **Item #2 –** Union Mutual EV Solar Charger
* David Lawrence, Office Manager, Union Mutual
* Sarah Jarvis, VP and General Counsel, Union Mutual
* Sarah and David presented the proposed plan to install an EV charger in the parking lot of Union Mutual’s parking lot on Baldwin Street.
* Sarah noted that many employees at Union Mutual own an electric vehicle and that the charger in question, which provides four charging ports, would continue to support Union Mutual’s initiatives to support green, sustainable, and energy-efficient modes of transportation.
* This charger is a solar charger, requiring no hardwiring to the grid. It is designed to rotate to follow the orientation of the sun and includes a battery for electric charge storage.
* Sarah and David also noted that, with the Committee’s approval, they would begin installation as soon as possible. motion:
* A motion was made by Jireh Billings to accept the project as proposed, with a second by Susan Hayward. The installation of an EV charger was approved unanimously.

## Adjournment:

* The commission adjourned at 9:42 AM.