State of Vermont

Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 United States



Vendor ID 0000339261 Vermont Renewable Fuels, Inc. PO Box 1812 Manchester Center VT 05255 United States

Contract ID		Page	
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Contract Dates		Origin	
09/01/2016 to 08/31/2018		CPŠ	
Description:		Contract Maximum	
WOOD PELLETS HARTFORD		\$99,000.00	
Buyer Name	Buyer Phone	Contract Status	
Wortman,Linda	828-5684	Approved	

Phone #:

Line # Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
1	WOOD PELLETS - HARTFORD WELCOME CENTER	TON	235.00000	0.00	235.00

PREMIUM WOOD PELLETS- IN THE PELLET INDUSTRY DENOTES A WELL MADE, CONSISTENT LENGTH PELLET OF LOW ASH CONTENT. LOW ASH IS IMPORTANT AS THAT TYPE OF PELLET BURNS AT A HIGHER EFFICIENCY RATE AND CREATES LESS ASH (LESS ASH = LESS MAINTENANCE AND WASTE ASH PRODUCT TO DISPOSE OF). PELLETS THAT DO NOT MEET OR EXCEED THE BELOW SPECIFICATION WILL BE REPLACED BY THE VENDOR AT NO ADDITIONAL COST TO THE STATE.

PREMIUM GRADE PELLETS: ASH CONTENT LESS THAN ONE PERCENT

MOISTURE CONTENT: NO MORE THAN 4-6 PERCENT BY WEIGHT

AVERAGE BTUs/LB CONTENT: 8,600+

PELLET WEIGHT: 40-60 POUNDS PER CUBIC FOOT

SOURCE MATERIAL: 100% SOFTWOOD OR HARDWOOD - VIRGIN WOOD AND OR WOOD MANUFACTURING WASTE WITH A WRITTEN STATEME OF THE SOURCE OF WOOD. NOTE: CONSTRUCTION WASTE AND PRESSURE TREATED WOOD IS NOT ALLOWED UNDER ANY CIRCUMSTANCE IN THE PELLETS DUE TO THE PRESENCE OF PAINT, CHEMICAL AND HEAVY METALS.

SIZE: NO MORE THAN 1-1.5 INCHES LONG X 1/4 INCHES IN DIAMETER (MADE ON 6.35MM OR 6.50 DIE SIZE)

FINES: NO MORE THAN 0.5% BY WEIGHT SHALL PASS A 1/8" SCREEN

ADDITIVES OR BARK - NO BARK, NO PLASTIC OR OIL ADDITIVES ALLOWED

PELLET DURABILITY INDEX: GREATER THAN OR EQUAL TO 97.5

CHLORIDE: LESS THAN 300 PARTS PER MILLION

DELIVERIES WOULD BE BY BULK DELIVERY TRUCK. NUMBER OF DAYS ADVANCE NOTICE REQUIRED FOR DELIVERY: 4 DAYS

TONS OF BULK PELLETS DELIVERY TRUCK HOLD: 28 TONS

DELIVERY INCLUDED IN PRICE PER TON. NO ADDITIONAL FEES.

HARTFORD DELIVERY ADDRESS:

HARTFORD INFORMATION CENTER/INTERSTATE 91 MILE MARKER 68.5 +/- HARTFORD, VT 05047

DIRECTIONS: BETWEEN EXIT 10 AND 9 SOUTH BOUND

SILO IS LOCATED ON THE TRUCK PARKING SIDE IN AN UNSECURE AREA. FROM GRADE TO THE TOP OF THE SILO FILL POINT IS 20.0 FEET. THE DELIVERY TRUCK AUGER WILL HAVE TO BE ABLE TO LIFT THAT HIGH.

SILO CAN HOLD APPROXIMATELY 16 TONS OF PELLETS

ESTIMATED YEARLY CONSUMPTION IS 25 TONS

DELIVERY OF PELLETS WOULD OCCUR DURING NORMAL STATE BUSINESS HOURS (7:45 AM - 4:30 PM) UNLESS ALTERNATE ARRANGEMENTS ARE MADE.

POINT OF CONTACT FOR DELIVERY: WELCOME STATION ATTENDANT 802-296-2397

OR

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Description: WOOD PELLETS	HARTFORD	Contract Maximum \$99,000.00	
	HARTFORD Buyer Phone		

Phone #:

			Unit	Max	Max
Line # Item ID	Item Desc	UOM	Price	Qty	Amt

MIKE KUBAN 802-674-1142 SUPERVISOR, BGS - SOUTHEAST DISTRICT

INVOICES TO: LISA SANCHEZ VERMONT INFORMATION CENTER DIVISION 134 STATE STREET MONTPELIER, VT 05602

CONTRACT TERMS AND ADDITIONAL INFORMATION

STATE OF VERMONT ATTACHMENT C: STANDARD STATE CONTRACT PROVISIONS DATED JULY 1, 2016 AND ATTACHMENT D: COMMODITY PURCHASES TERMS AND CONDITIONS DATED NOVEMBER 10, 2010 ARE ATTACHED AND INCORPORATED AS PART OF THIS ORDER.

SCOPE: PROVIDE PREMIUM WOOD PELLETS FOR THE HARTFORD WELCOME CENTER

CONTRACT TERM: THIS CONTRACT IS WRITTEN FOR A PERIOD OF TWENTY FOUR (24) MONTHS WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL TWELVE MONTH PERIODS.

TERMS: NET 30 DAYS

QUANTITY: THE ANNUAL VALUE AND QUANTITIES ARE ESTIMATED ONLY BASED ON PRIOR USAGE; ACTUAL PURCHASES MAY BE HIGHER OR LOWER DEPENDING ON THE STATE'S NEEDS. THE CONTRACT MAXIMUM IS NOT REFLECTIVE OF ACTUAL USAGE.

DELIVERY: RESPONSIBILITY FOR PRODUCT DELIVERY REMAINS WITH THE CONTRACTOR UNTIL THE PRODUCT IS PROPERLY DELIVERED AND SIGNED FOR IN ACCORDANCE WITH THE OFFICE OF PURCHASING & CONTRACTING TERMS AND CONDITIONS. SHIPMENTS SHALL BE SECURELY AND PROPERLY PACKED, ACCORDING TO ACCEPTED COMMERCIAL PRACTICES, WITHOUT EXTRA CHARGE FOR PACKING CASES OR OTHER CONTAINERS. SUCH CONTAINERS WILL REMAIN THE PROPERTY OF THE STATE UNLESS OTHERWISE STATED. DELIVERED GOODS THAT DO NOT CONFORM TO THE SPECIFICATIONS OR ARE NOT IN GOOD CONDITION UPON RECEIPT SHALL BE REPLACED PROMPTLY BY THE CONTRACTOR.

PRICING: ALL EQUIPMENT PRICING IS TO INCLUDE F.O.B. DELIVERY TO THE ORDERING FACILITY. NO REQUEST FOR EXTRA DELIVERY COST WILL BE HONORED. ALL EQUIPMENT SHALL BE DELIVERED ASSEMBLED, SERVICED, OILED, AND READY FOR IMMEDIATE USE, UNLESS OTHERWISE REQUESTED BY THE PURCHASING AGENCY.

QUALITY: ALL PRODUCTS PROVIDED UNDER THESE AGREEMENTS WILL BE NEW AND UNUSED, UNLESS OTHERWISE STATED. FACTORY SECONDS OR REMANUFACTURED PRODUCTS WILL NOT BE ACCEPTED UNLESS SPECIFICALLY REQUESTED BY THE PURCHASING AGENCY. ALL PRODUCTS PROVIDED BY THE CONTRACTOR MUST MEET ALL FEDERAL, STATE, AND LOCAL STANDARDS FOR QUALITY AND SAFETY REQUIREMENTS. PRODUCTS NOT MEETING THESE STANDARDS WILL BE DEEMED UNACCEPTABLE AND RETURNED TO THE CONTRACTOR FOR CREDIT AT NO CHARGE TO THE STATE.

METHOD OF ORDERING: PURCHASE ORDERS MUST BE USED TO ORDER ITEMS AVAILABLE UNDER THIS CONTRACT. IF VERBAL ORDERS ARE GIVEN A CONFIRMING PURCHASE ORDER MUST BE ISSUED.

INVOICING: ALL INVOICES ARE TO BE RENDERED BY THE CONTRACTOR ON THE VENDOR'S STANDARD BILLHEAD AND FORWARDED DIRECTLY TO THE INSTITUTION OR AGENCY ORDERING MATERIALS OR SERVICES AND SHALL SPECIFY THE ADDRESS TO WHICH PAYMENTS WILL BE SENT.

CANCELLATION: THE STATE SPECIFICALLY RESERVES THE RIGHT TO CANCEL THE CONTRACT, OR ANY PORTION THEREOF, IF, IN THE OPINION OF ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES, THE SERVICES OR MATERIALS SUPPLIED BY THE CONTRACTOR ARE NOT SATISFACTORY OR ARE NOT CONSISTENT WITH THE TERMS OF THE CONTRACT

DEFAULT: IN CASE OF DEFAULT OF THE CONTRACTOR, THE STATE MAY PROCURE THE MATERIALS OR SUPPLIES FROM OTHER SOURCES AND HOLD THE CONTRACTOR RESPONSIBLE FOR ANY EXCESS COST OCCASIONED THEREBY, PROVIDED, THAT IF PUBLIC NECESSITY REQUIRES THE USE OF MATERIALS OR SUPPLIES NOT CONFORMING TO THE SPECIFICATIONS THEY MAY BE ACCEPTED AND PAYMENT THEREFORE SHALL BE MADE AT A PROPER REDUCTION IN PRICE.

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REPORTING REQUIREMENTS: CONTRACTORS WILL BE REQUIRED TO SUBMIT QUARTERLY PRODUCT SALES REPORT TO THE

PURCHASING AGENT PURSUANT TO THE SCHEDULE BELOW. EACH REPORT MUST CONTAIN THE FOLLOWING INFORMATION: CONTRACT

NUMBER; USING DEPARTMENT'S ADDRESS, CONTACT NAME, AND TELEPHONE NUMBER; PRODUCT ORDERED; QUANTITY ORDERED;

QUANTITY SHIPPED; AND PRICE CHARGED, WITH TOTALS FOR EACH PRODUCT FOR EACH REPORTING PERIOD. WE RESERVE THE

RIGHT TO REQUEST ADDITIONAL INFORMATION OR TO MODIFY THE REPORTING PERIODS.

REPORTING PERIODS: QUARTERLY REPORTS MUST BE SUBMITTED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

REPORTING PERIOD: JANUARY 1 TO MARCH 31 - REPORT DUE APRIL 15

REPORTING PERIOD: APRIL 1, TO JUNE 30 - REPORT DUE JULY 15

REPORTING PERIOD: JULY 1 TO SEPTEMBER 30 - REPORT DUE OCTOBER 15
REPORTING PERIOD: OCTOBER 1 TO DECEMBER 31 - REPORT DUE JANUARY 15

CONTRACT TERMS: THIS CONTRACT WILL BE SUBJECT TO REVIEW THROUGHOUT ITS TERM. THE STATE WILL CONSIDER CANCELLATION UPON DISCOVERY THAT A VENDOR IS IN VIOLATION OF ANY PORTION OF THE AGREEMENT, INCLUDING AN INABILITY BY THE VENDOR TO PROVIDE THE PRODUCTS, SUPPORT, AND/OR SERVICE OFFERED IN THEIR RESPONSE.

VERMONT STATE COLLEGES: THIS CONTRACT IS ALSO AVAILABLE FOR USE BY THE UNIVERSITY OF VERMONT AND THE VERMONT STATE COLLEGES INC., A SEPARATE CORPORATION, HAVING UNDER ITS JURISDICTION CASTLETON STATE COLLEGE, JOHNSON STATE COLLEGE, LYNDON STATE COLLEGE, COMMUNITY COLLEGE OF VERMONT, AND THE VERMONT TECHNICAL COLLEGE.

TOWNS AND SCHOOLS OF THE STATE OF VERMONT: AT THE BIDDER'S ELECTION POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES OF THE STATE MAY PARTICIPATE IN STATE CONTRACTS AT THE SAME PRICES, TERMS AND CONDITIONS. ITEMS FURNISHED TO POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES WILL BE BILLED DIRECTLY TO AND PAID FOR BY THE POLITICAL SUBDIVISIONS OR INDEPENDENT COLLEGES AND NEITHER THE STATE NOR ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES PERSONALLY OR OFFICIALLY ASSUMES ANY RESPONSIBILITY FOR THESE PAYMENTS.

AGENCIES & DEPARTMENTS ARE REQUESTED TO ADVISE THE PURCHASING AGENT AT ONCE OF THE FAILURE ON THE PART OF THE CONTRACTOR TO FULFILL ANY OF THE TERMS OR CONDITIONS OF THIS CONTRACT.

PLEASE REFER TO THE ASSIGNED CONTRACT NUMBER/PURCHASE ORDER # ON ALL CORRESPONDENCE, DELIVERY DOCUMENTS AND INVOICES.

THE VISA PURCHASING CARD MAY BE USED AS A FORM OF PAYMENT UNDER THIS CONTRACT.

IF YOU HAVE ANY QUESTIONS REGARDING THIS DOCUMENT PLEASE CONTACT: LINDA WORTMAN PURCHASING AGENT 802-828-4658

FAX # 802-828-2222 linda.wortman@vermont.gov

CONTACT INFORMATION: VT RENEWALBE FUELS PHONE: 802-362-1516

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Wortman.Linda	828-5684	Approved	

Phone #: Unit Max Max Price Line # Item ID UOM Item Desc Qty Amt WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT By the STATE of VERMONT By the CONTRACTOR Date:__ Signature:_____ Signature:_____ Name:_ Name:__ Title:___ Title:_____ Email:_____ Email:_____