

CAPITOL COMPLEX COMMISSION – MINUTES

- Date: June 26, 2019

OPENING:

- The meeting of the Capitol Complex Commission was convened and called to order by Chair Shouldice at 11:05 AM on June 26, 2019. All Commission members, except Paul Carnahan participated by Skype conference call.

PRESENT:

- **Members:** Heather Shouldice, Chair; Jireh Billings, Susan Hayward, Rachel Feldman, and Christopher Cole, Executive Secretary to the Capitol Complex Commission
- **Also, Present:** David Schutz, Chad Nichols, and Anna Coon
- **Minutes transcriber:** Judy Bruneau, Department of Buildings and General Services

PRIOR MINUTES APPROVAL:

- Item #1 – Jireh Billings made a motion to accept the July 16, 2018 minutes as presented and Rachel Feldman seconded the motion. The minutes were approved by all.
- Item #1 – Jireh Billings made a motion to accept the April 2, 2019 minutes as presented and Susan Hayward seconded the motion. The minutes were approved by all.

DISCUSSION:

- Item #2 – Rooftop solar installation at Union Mutual, 139 Main Street, Montpelier – Chad Nichols, Representative from Encore Solar and Anna Coon, Executive and Communications Coordinator from Union Mutual.
- Chair Shouldice asked Commissioner Cole to conduct a brief overview of the net metered solar application that was email to the commission members prior to the conference call.
- Commissioner Cole stated this property was a non-state-owned property that is within the Montpelier complex. Approximately 144 solar panels would be installed on the rooftop of the Union Mutual building and these panels would cover the complete rooftop as shown in Exhibit 1. The panels would be sloped towards the State Street side, but they would be less visible then the air exchange handlers that are currently on the rooftop.

- Chad Nichols elaborated on two topics. The solar panels are fixed panels with a 10-degree tilt that will have no visual effect for pedestrians walking on State Street or from the parking lot. Other buildings/houses located at higher elevations will see the panels. There will be some external components located on the north/east side of the building. A meter and a disconnect, and these will be wired into the existing box that is already located on the building.
- Susan Hayward stated she likes solar panels.

MOTION:

- Jireh Billings made a motion for the Capitol Complex Commission to accept the proposal as presented. Susan Hayward seconded the motion. It was approved by all.

ADJOURNMENT:

- Chair Shouldice made a motion to adjourn the meeting and Jireh Billings seconded the motion. The meeting was adjourned at 11:18 AM.