

CAPITOL COMPLEX COMMISSION – MINUTES

- Date: July 19, 2021

OPENING:

- The Microsoft Teams Meeting (via video/audio) of the Capitol Complex Commission (CCC) was convened and called to order by Chair Shouldice at 3:10 PM on July 19, 2021.

PRESENT:

- **Members:** Heather Shouldice, Chair; Jireh Billings, Susan Hayward, and Tim Senter.
- **Also, Present:** Erik Filkorn, representing Jennifer M.V. Fitch, BGS Commissioner, David Schutz, State Curator, E. Joseph Aja, Jr. Director, of Design and Construction, and Jacob Nelson, BGS Project Manager
- **Minutes transcriber:** David Schutz, Department of Buildings and General Services

PRIOR MINUTES APPROVAL:

- **Item #1** – Jireh Billings moved acceptance of the minutes of August 18, 2020, and Susan Hayward seconded the motion. The minutes were approved.

DISCUSSION:

- **Item #2 – Hopkins Cottage Landscaping Project** – homeowners Erik Rajendra and Michael Bronfen
- State Curator David Schutz explained that the owners of the property directly behind the parking lot west of the Pink Lady propose to remove an old rotting railroad tie retaining wall, adjacent to the parking lot. Large cedars screen the property above, for the most part. The owner further proposes to slope the lawn to the edge of the parking lot rather than putting another retaining wall in. He has worked with the City of Montpelier to obtain any necessary permitting. Discussion ensued, clarifying the suggestion that the affected property would not be visible to the rest of the Complex, for the most part.

MOTION:

- Motion was made by Jireh Billings to accept the project as described, with a second by Tim Senter. The project was approved as presented, and Chair Shouldice promised to follow up with the owner.

DISCUSSION:

- **Items #3 and #4 – 10 Baldwin Street and 12 Baldwin Street**
- BGS Director of Design and Construction Joe Aja and Project Manager Jacob Nelson presented three proposals for 10 Baldwin Street, a Queen Anne style house owned by the State of Vermont on the south side of Baldwin— 1) a new accessible ramp for approaching the house—replacing a ramp that has deteriorated; 2) replacing an asphalt shingle roof with a designer-grade asphalt shingle roof that approximates the look of slate; and repainting the house the existing 5-color paint scheme.
- Aja and Nelson then suggested that another deteriorated asphalt shingle roof on 12 Baldwin Street, a colonial revival house west of 10 Baldwin Street, should also be re-roofed with the

same asphalt shingle resembling slate, and that likely these roofs would be replaced at the same time.

MOTION:

- Susan Hayward moved acceptance of these proposed items, with a second by Tim Senter. All were approved as presented.

DISCUSSION:

- **Proposed walk-about in the fall of 2021**
- Commission Chair Shouldice proposed that the commission meet in person sometime in the fall of 2021 to walk around the Capitol Complex, discussing the guidelines, boundaries, and process for applicants. All attending seemed to support that suggestion.

ADJOURNMENT:

- Jireh Billings moved adjournment, and Susan Hayward seconded. The commission adjourned.