

## CAPITOL COMPLEX COMMISSION – MINUTES

- Date: February 6, 2018

### OPENING:

- The meeting of the Capitol Complex Commission was called to order by Chair Shouldice at 11:13 AM on February 6, 2018 in the BGS Boardroom #410, at 133 State Street in Montpelier.

### PRESENT:

- **Members:** Heather Shouldice, Chair; Susan Hayward, Rachel Feldman, Paul Carnahan and Christopher Cole, Executive Secretary to the Capitol Complex Commission
- **Also Present:** David Schutz, Jack Zeilenga, Eric Rajendra, Anne Watson, Joseph Aja, Sherilyn Lafley, Laura Trieschmann and James Duggan
- **Minutes transcriber:** Judy Bruneau, Department of Buildings and General Services

### PRIOR MINUTES APPROVAL:

- Item #1 – Paul Carnahan made a motion to accept the December 8, 2017 meeting minutes and Susan Hayward seconded the motion. The minutes were approved by all.

### MOTION:

- Item #2 – Eric Rajendra, homeowner of 1 Hopkins Street, Montpelier
- (A) Removal of Mudroom and Back Entrance
- Paul Carnahan made a motion to approve the removal of the mudroom and back entrance and Rachel Feldman seconded the motion. It was approved by all.
- (B) Roof Replacement
- There was much discussion on the various materials that could be used and the longevity of the various materials for the roof replacement.
- Paul Carnahan made a motion for Eric to meet with Historic Preservation employees Laura Trieschmann and James Duggan to see if they could come up with an agreeable, alternate plan of materials to be used for the replacement of the roof.
- Eric asked the Commission Members a question. He asked the members if he could replace the current roof with the exact same asphalt shingles as it currently has, if this proposal would be acceptable? They said ‘yes’. After this meeting, the

expectation is Eric will appear before the Capitol Complex Commission with a proposal for their consideration.

#### MOTION:

- Item #3 – Anne Watson – Guertin Pocket Park
- Paul Carnahan made a motion to approve the sitting structure, tresses, bike rack, water jug and the bench. It was also noted, the varnish on the bench will be toned down. Anne and Commissioner Cole will be working on a draft MOU between the City of Montpelier and Buildings and General Services and will report back to the Commission. Susan Hayward seconded the motion. It was approved by all.
- Commissioner Cole requested that the City of Montpelier staff make periodic visits to the pocket park to maintain the cleanliness of the park and also requested Montpelier Police Department visit the pocket park regularly.

#### DISCUSSION:

- Item #4 – Joseph Aja and Sherilyn Lafley – 133 State Street Door Entrance Replacement
- There are many items that factor into the door replacements. The door length and width, color, materials, security and aesthetics.
- Heather Shouldice suggested we go on a site visit to examine the front entrance of 133 State Street. Joe and Sherilyn in consultation with Historic Preservation will come back to the Commission with material samples, colors etc. and a complete proposal.

#### ADJOURNMENT:

- Chair Shouldice made a motion to adjourn the meeting and Susan Hayward seconded the motion. The meeting was adjourned at 12:47 PM.

Minutes submitted by: Judy Bruneau, on behalf of Commissioner Cole

Approved by: