

CAPITOL COMPLEX COMMISSION – MINUTES

- Date: May 31, 2023

OPENING:

- The Microsoft Teams Meeting (via video/audio) of the Capitol Complex Commission (CCC) was convened and called to order by Chair Shouldice at 10:11 AM on May 31, 2023.

PRESENT:

- **Members:** Heather Shouldice, Chair; Jireh Billings, Susan Hayward, John Hollar and Tim Senter.
- **Also, Present:** Jennifer M.V. Fitch, Commissioner, Department of Buildings and General Services (BGS), David Schutz, State Curator, BGS, E. Joseph Aja Jr., Director, Design and Construction Division, BGS, Teigh Southworth, P.E., Project Manager, Design and Construction Division, BGS, Alec Ellsworth, Park Director, City of Montpelier
- **Minutes Transcriber:** Judy Bruneau, Private Secretary, BGS

DISCUSSION:

- Chair Shouldice suggested everyone introduce themselves to the newest member of the Commission, John Hollar. Then the Chair gave a brief description of the purpose of the CCC within the Montpelier complex.

PRIOR MINUTES APPROVAL:

- **Item #1** – Jireh Billings moved acceptance of the minutes of June 15, 2022, as written, and Susan Hayward seconded the motion. The minutes were approved by all.

DISCUSSION:

- **Item #2** – VT State House Heating, Ventilation, and Air Conditioning (HVAC) Project
- E. Joseph Aja Jr., Director, Design and Construction Division, BGS
- Teigh Southworth, P.E., Project Manager, Design and Construction Division, BGS
- Joe and Teigh shared their computer screen and gave a brief overview of the HVAC project, which involves replacing all eight air handlers to control the humidity in the building and went into details on the small addition on the rear of the State House (courtyard) to expand the mechanical room to house some of the new equipment.

MOTION:

- A motion was made by Jireh Billings to accept the project as designed, noting the comments made by Historic Preservation with a second by John Hollar. The project was approved by all.

DISCUSSION:

- **Item #3** – State House Mountain Bike Path
- Alec Ellsworth, Park Director, City of Montpelier

- John Hollar spoke about possible recusal from this item because he is on the board of the Montpelier Area Mountain Bike Association. Chair Shouldice recommended if we were going into an area that John should recuse himself, he should, and John agreed.
- Alec shared his screen and gave a short presentation on the three-phase plan for implementation. They are in the planning phase right now. Key to the project is to keep pedestrians and biker's separate. The BGS Commissioner very much supports this project but would like to coordinate more with Alex on the bottom part of the proposed trail. The City of Montpelier would be responsible for operations and maintenance of the trail.

MOTION:

- A motion was made by Susan Hayward to accept the project, with a second by Tim Senter. The project was approved by all.

ADJOURNMENT:

- John Hollar moved for adjournment, and Tim Senter seconded. The commission adjourned at 10:47 AM.