

# BUILDINGS & GENERAL SERVICES

February 2, 2022



## Operations & Maintenance Emergency Call List

**John Hebert, Director**

Cell 279-3592  
Home 479-5626

**Jennifer Fitch, Commissioner**

State of Vermont – BGS  
Office 828-3519  
Cell 498-8814

**Vacant, Deputy Commissioner**

State of Vermont - BGS  
Office

**Gary Champney, DFM**

Northeast District  
Cell: 802-535-4537

**Randy Smith, DFM**

Northwest District  
Cell 922-3509

**Rob Gallipo, DFM**

Southwest District  
Cell: 802-770-2131

**David Jennison, DFM**

Waterbury District  
Office: 241-6547  
Cell: 760-9834

**Michael Kuban, DFM**

Southeast District  
Michael Kuban – Windsor  
Cell: 272-4295

**Jonathan Rutledge, DFM**

Montpelier District  
Office 828-6534  
Cell 522-6603  
Home 244-6666

**Jason Rudy, Safety Officer**

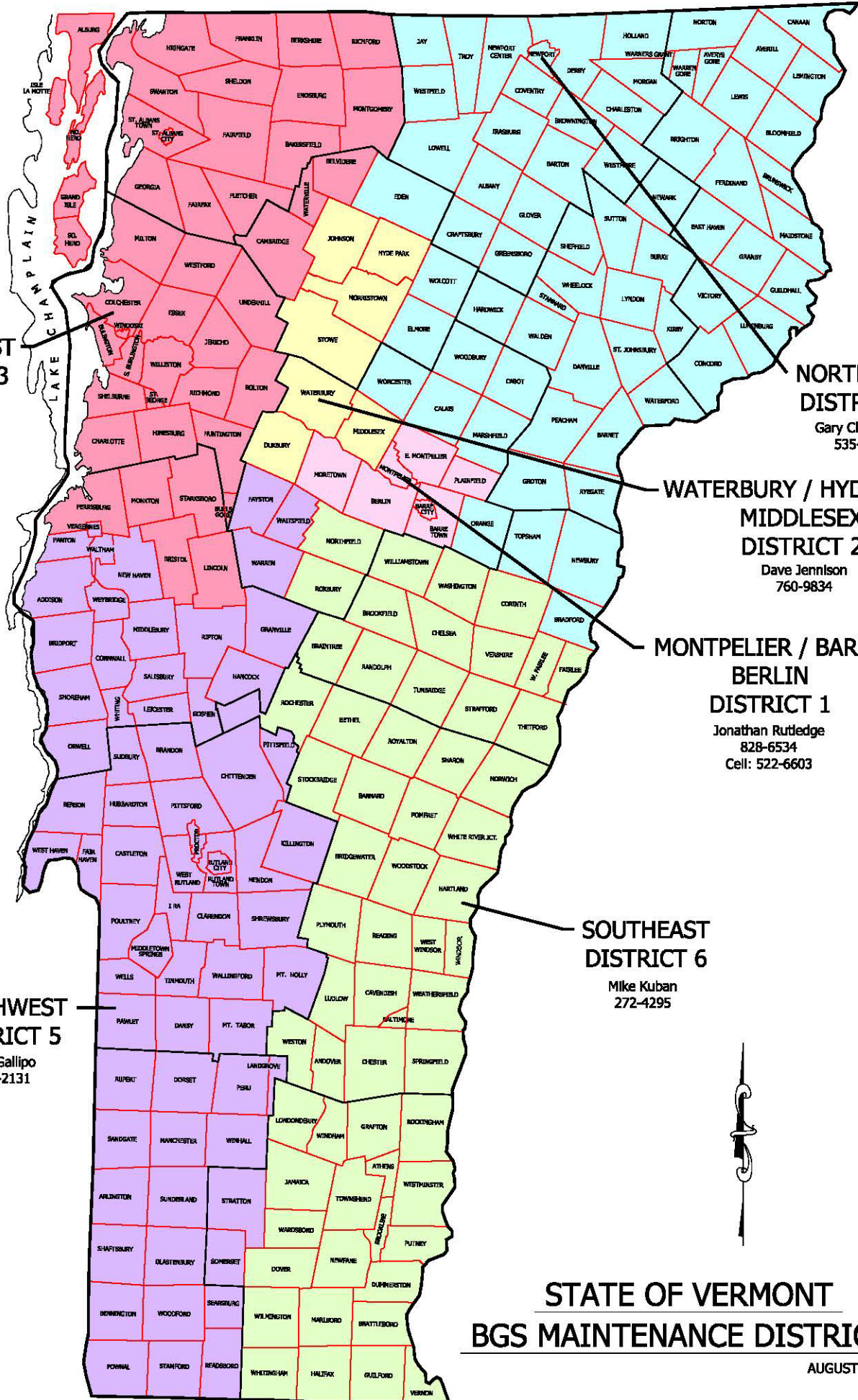
State of Vermont – BGS  
Cell 802-249-5602

**EOC Duty Officer**

everyone should call  
number below:  
1-800-347-0488

**Joshua Linton**

Pest Control Technician  
Cell: 802-738-3545



**NORTHWEST DISTRICT 3**  
 Randy Smith  
 922-3509

**NORTHEAST DISTRICT 4**  
 Gary Champney  
 535-4537

**WATERBURY / HYDE PARK MIDDLESEX DISTRICT 2**  
 Dave Jennison  
 760-9834

**MONTPELIER / BARRE BERLIN DISTRICT 1**  
 Jonathan Rutledge  
 828-6534  
 Cell: 522-6603

**SOUTHEAST DISTRICT 6**  
 Mike Kuban  
 272-4295

**SOUTHWEST DISTRICT 5**  
 Rob Gallopi  
 770-2131

**STATE OF VERMONT**  
**BGS MAINTENANCE DISTRICTS**

AUGUST 1, 2021



## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### MONTPELIER DISTRICT

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order.**

1. Andre Payette  
Maintenance Mechanic  
Cell: 424-5003
2. Rick Cusson  
Electrician/ Fire Alarms  
Home: 763-9112 or State Cell: 793-9926  
Or Personal Cell: 356-2687
3. Chris Pelloni  
HVAC Tech  
Cell: 802-461-8275
4. Richard Beck  
Electrician/ Fire Alarms  
Home: 584-3138 or State Cell: 272-3467
6. John Marcotte  
State Buildings Plumber  
Home: 485-5406 or Personal Cell: 279-1246
7. Andy Ritzer  
Maintenance Specialist  
Cell: 802-522-7243

**If no contact is made by calling the numbers listed above, you may then try the following in order:**

1. David Latoundji  
District Facilities Supervisor II  
Cell: 793-2574
2. Jonathan Rutledge  
District Facilities Manager II  
Home: 244-6666 or Cell: 522-6603

**CUSTODIAL ISSUES:** Mike Winters, Custodial Supervisor: Cell: 802-522-6661, Office 802-828-3245

**State House Issues Only:** Nora Haggett: Home: 223-7347 or Cell: 595-0647

**GROUNDS ISSUES:** Ira Moser, Maintenance Supervisor: Shop: 828-3549 or Cell: 249-9904.

If unable to reach Ira Moser, call: Stephanie Minor cell 839-0777, Mike Herring home 485-3686 cell 498-3544.

**If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777**

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### VERMONT PSYCHIATRIC CARE HOSPITAL - BERLIN

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order.**

1. Adam Parry  
Maintenance Specialist  
State Cell: 505-1349
2. Patrick McKelvey  
Cell: 802-261-0346
3. Chris Pelloni  
HVAC Tech  
Cell: 802-461-8275
4. Rick Cusson  
Electrician/ Fire Alarms  
Home: 763-9112 or State Cell: 793-9926  
Or Personal Cell: 356-2687
6. Richard Beck  
Electrician/ Fire Alarms  
Home: 584-3138 or State Cell: 272-3467
7. John Marcotte  
State Buildings Plumber  
Home: 485-5406 or Personal Cell: 279-1246
8. Vacant  
Maintenance Specialist  
Cell:

**If no contact is made by calling the numbers listed above, you may then try the following in order:**

1. Wade Franklin  
Facilities Maintenance Supervisor Barre-Berlin  
Home: 751-8785 or State Cell: 734-2032
2. Jonathan Rutledge  
District Facilities Manager II  
Home: 244-6666 or Cell: 522-6603

**CUSTODIAL ISSUES:** Phillip Ainslie, Custodial Supervisor: Office: 828-2916 or Cell: 505-8829;

**GROUNDS ISSUES:** Ira Moser, Maintenance Supervisor: Shop: 828-3549 or Cell: 249-9904.

If unable to reach Ira Moser, call: Stephanie Minor cell 839-0777 or Mike Herring home 485-3686 cell 498-3544.

**If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777**

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### BERLIN LIBRARY - BERLIN

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order.**

1. Adam Parry  
Maintenance Specialist  
State Cell: 505-1349
2. Patrick McKelvey  
Cell: 802-261-0346
3. Rick Cusson  
Electrician/ Fire Alarms  
Home: 763-9112 or State Cell: 793-9926  
Or Personal Cell: 356-2687
4. Chris Pelloni  
HVAC Tech  
Cell: 802-461-8275
5. Vacant  
HVAC Tech  
Cell:
6. Vacant  
Maintenance Specialist  
Cell:
7. Richard Beck  
Electrician/ Fire Alarms  
Home: 584-3138 or State Cell: 272-3467
8. John Marcotte  
State Buildings Plumber  
Home: 485-5406 or Personal Cell: 279-1246

**If no contact is made by calling the numbers listed above, you may then try the following in order:**

1. Wade Franklin  
Facilities Maintenance Supervisor Barre-Berlin  
Home: 751-8785 or State Cell: 734-2032
2. Jonathan Rutledge  
District Facilities Manager II  
Home: 244-6666 or Cell: 522-6603

**CUSTODIAL ISSUES:** Phillip Ainslie, Custodial Supervisor: Office: 828-2916 or Cell: 505-8829;

**GROUND'S ISSUES:** Ira Moser, Maintenance Supervisor: Shop: 828-3549 or Cell: 249-9904.

If unable to reach Ira Moser, call: Stephanie Minor cell 839-0777 or Mike Herring home 485-3686 cell 498-3544.

**If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777**

**PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT**

**DISTRICTS**

**Main Phone Numbers**

**Montpelier District**

Barre District Court .....	479-4290
Berlin Library.....	828-2604 office 505-1349 cell
Berlin Psychiatric Care Hospital.....	828-2604 office 505-1349 cell
McFarland State Office Building .....	476-1659
Montpelier Complex.....	828-3312

**Newport**

Newport State Office Building .....	334-4377
Northern State Correctional Facility .....	334-3364
Northern State Correctional Facility Maintenance Shop.....	334-3347
Derby Public Safety .....	334-8881
Orleans County Courthouse.....	334-3309

**St. Johnsbury**

State Police Troop "B" Headquarters – St. Johnsbury.....	748-3113 or 828-2112
St. Johnsbury Highway Department .....	828-3660 or 748-2911
Northeast Regional Correctional Facility .....	748-2060
Northeast Regional Correctional Facility Maintenance Shop.....	748-6640

**St. Johnsbury**

Bradford Public Safety .....	674-2331
------------------------------	----------

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### MONTPELIER DISTRICT

### BARRE DISTRICT COURT

During normal working hours, contact 479-4290.

**After Hours:** Please call in the order listed below:

- 1) Steve Bullard  
Cell: 802-498-8764
  
- 2) Wade Franklin  
Facilities Maintenance Supervisor Barre-Berlin  
Home: 751-8785 or State Cell: 734-2032
  
- 3) Jonathan Rutledge  
District Facilities Manager  
Cell: 802-522-6603

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### MONTPELIER DISTRICT

#### MCFARLAND STATE OFFICE BUILDING

During normal working hours, contact 479-1659.

**After Hours:** Please call in the order listed below:

1. Wade Franklin  
Facilities Maintenance Supervisor Barre-Berlin  
Home: 751-8785 or State Cell: 734-2032
2. Steve Bullard  
Cell: 802-498-8764
3. Jonathan Rutledge  
District Facilities Manager  
Cell: 802-522-6603



**PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT**

**NORTHEAST DISTRICT**

**ST. JOHNSBURY DISTRICT COURT & STATE OFFICE BUILDING**

During normal working hours, contact Kevin Allam at 751-2622.

**After Hours:** Please call in the order listed below:

1. William Valley  
Institutional Maintenance Mechanic  
Cell: 535-2781
  
2. Lucas Wilkins  
Master Electrician  
Cell: 535-1501  
Home: 802-227-3041
  
3. Rob Ball  
BGS HVAC Specialist  
Cell: 535-2154  
Pager: 250-0339
  
4. Kenneth Baugh  
BGS Maintenance Specialist  
Cell: 535-1894
  
5. Gary Champney  
District Facilities Manager  
Pager: 250-2960  
Cell: 535-4537

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### NORTHEAST DISTRICT

#### NORTHERN STATE CORRECTIONAL FACILITY (NEWPORT)

During normal working hours, contact Maintenance personnel at 334-4377.

**After Hours:** Please call in the order listed below:

1. Don Bowen  
Institutional Maintenance Mechanic  
Cell: 274-6907
2. Alex Beauregard  
Institutional Maintenance Mechanic  
Cell: 793-7852
3. Scott Stone  
BGS Master Electrician  
Cell: 282-5418  
Pager: 240-2064
4. Alex Beauregard  
BGS Maintenance Specialist  
Cell: 793-7852
5. Roy Wright  
Master Plumber  
Cell: 745-8701
6. Kevin Allam  
District Facilities Supervisor  
Pager: 250-2720  
Cell: 535-5047
7. Gary Champney  
District Facilities Manager  
Pager: 250-2960  
Cell: 535-4537

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### NORTHEAST DISTRICT

#### EMORY HEBARD STATE OFFICE BUILDING & NEWPORT DISTRICT COURT

During normal working hours, contact Maintenance personnel at 334-4415.

**After Hours:** Please call in the order listed below:

1. Roy Wright  
Master Plumber  
Cell: 745-8701
2. Alex Beauregard  
BGS Maintenance Specialist  
Cell: 793-7852
3. Kevin Allam  
District Facilities Supervisor  
Pager: 250-2720  
Cell: 535-5047
4. Gary Champney  
District Facilities Manager  
Pager: 250-2960  
Cell: 535-4537

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### NORTHEAST DISTRICT

#### ORLEANS COUNTY COURTHOUSE

During normal working hours, contact Maintenance personnel at 334-4415.

**After Hours:** Please call in the order listed below:

1. Roy Wright  
Master Plumber  
Cell: 745-8701
2. Alex Beauregard  
BGS Maintenance Specialist  
Cell: 793-7852
3. Kevin Allam  
District Facilities Supervisor  
Pager: 250-2720  
Cell: 535-5047
4. Gary Champney  
District Facilities Manager  
Pager: 250-2960  
Cell: 535-4537

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### NORTHEAST DISTRICT

#### DERBY PUBLIC SAFETY

During normal working hours, contact Maintenance personnel at 334-4415.

**After Hours:** Please call in the order listed below:

1. Roy Wright  
Master Plumber  
Cell: 745-8701
2. Alex Beauregard  
BGS Maintenance Specialist  
Cell: 793-7852
3. Kevin Allam  
District Facilities Supervisor  
Home: 525-1211  
Cell: 535-5047
4. Gary Champney  
District Facilities Manager  
Pager: 250-2960  
Cell: 535-4537

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### NORTHEAST DISTRICT

#### NORTHEAST REGIONAL CORRECTIONAL FACILITY (ST. JOHNSBURY)

During normal working hours, contact Maintenance personnel at 748-6640.

**After Hours:** Please call in the order listed below:

1. Kevin Allam  
District Facilities Supervisor  
Home: 525-1211  
Pager: 250-2720  
Cell: 535-5047
2. Kenneth Baugh  
BGS Institutional Maintenance Mechanic  
Cell: 535-1894
3. Rob Ball  
BGS HVAC Specialist  
Cell: 535-2154  
Pager: 250 0339
4. Gary Champney  
District Facilities Manager  
Pager: 250-2960  
Cell: 535-4537

**PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT**

**SOUTHEAST DISTRICT**

**Main Phone Numbers**

**Brattleboro**

Brattleboro State Office Building..... 257-2870

Windham Superior Court..... 257-2829

**Springfield**

Springfield State Office Building ..... 885-9730

Southern State Correctional Facility ..... 885-9730

Westminster Public Safety.....257-2829

**White River Junction**

Windsor Superior Court ..... 295-8875

**Windsor**

Southeast Maintenance Office ..... 674-2331

Royalton Public Safety ..... 885-9730

Southeast State Correctional Facility..... 885-9730

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### SOUTHEAST DISTRICT

#### WINDSOR SUPERIOR COURT, WHITE RIVER JUNCTION

During normal working hours, contact Maintenance personnel at 295-8875.

**After Hours:** Please call in the order listed below:

1. Shawn Brown  
Maintenance Specialist  
Cell: 299-8096
2. Norman Locke  
Maintenance Mechanic II  
Cell: 272-4040
3. Joel Tremblay  
District Facilities Supervisor  
Cell: 369-4070
4. Michael Kuban  
District Facilities Manager  
Cell: 272-4295



## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### SOUTHEAST DISTRICT

#### SPRINGFIELD STATE OFFICE BUILDING

During normal working hours, contact Maintenance personnel at 683-8160.

**After Hours:** Please call in the order listed below:

1. Brian Walbridge  
Maintenance Mechanic III  
Cell: 802-683-8160
2. Joel Tremblay  
District Facilities Supervisor  
Cell: 802-369-4070
3. Michael Kuban  
District Facilities Manager  
Cell: 272-4295

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### SOUTHEAST DISTRICT

#### SOUTHERN STATE CORRECTIONAL FACILITY (SPRINGFIELD)

During normal working hours, contact Maintenance personnel at 885-9730.

**After Hours:** Please call in the order listed below:

1. Jason LaPlante  
Institutional Maintenance Mechanic  
Cell: 732-7036
2. Ryan Keefe  
Institutional Maintenance Mechanic  
Cell: 369-4083
5. Thomas Merlau  
Institutional Maintenance Mechanic  
Cell: 299-6225
6. Joel Tremblay  
District Facilities Supervisor  
Cell: 802-369-4070
7. Michael Kuban  
District Facilities Manager  
Cell: 272-4295

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### SOUTHEAST DISTRICT

#### SOUTHEAST STATE CORRECTIONAL FACILITY (WINDSOR)

During normal working hours, contact Maintenance personnel at 885-9730.

**After Hours:** Please call in the order listed below:

1. Aaron Thibodeau  
BGS Maintenance Specialist  
Cell: 505-8346
  
3. Joel Tremblay  
District Facilities Supervisor  
Cell: 802-369-4070
  
3. Michael Kuban  
District Facilities Manager  
Cell: 272-4295

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### SOUTHEAST DISTRICT

#### VERMONT AGRICULTURAL AND ENVIRONMENTAL LABORATORY

During normal working hours, contact Maintenance personnel at 885-9730.

**After Hours:** Please call in the order listed below:

1. Russell Shannon  
BGS Master Plumber  
Cell: 522-2390
2. Fredrick Welch  
BGS Master Electrician  
Cell: 279-3152
3. Michael Kuban  
District Facilities Manager  
Cell: 272-4295

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### SOUTHEAST DISTRICT

#### WESTMINSTER PUBLIC SAFETY

During normal working hours, contact Maintenance personnel at 257-2870.

**After Hours:** Please call in the order listed below:

1. Bruce Bennett  
Maintenance Mechanic III  
Cell: 299-9642
2. Logan George  
BGS HVAC Specialist  
Cell: 369-9037
3. Tim Cleveland  
District Facilities Supervisor  
Cell: 732-7033
4. Michael Kuban  
District Facilities Manager  
Cell: 272-4295

**PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT**

**SOUTHEAST DISTRICT**

**BRATTLEBORO STATE OFFICE BUILDING, WINDHAM SUPERIOR COURT**

During normal working hours, contact Maintenance personnel at 257-2870 (State Office Building) or 257-2829 (Superior Court).

**After Hours:** Please call in the order listed below:

1. Bruce Bennett  
Maintenance Mechanic  
Cell: 299-9642
2. Alex Johnson  
Maintenance Mechanic III  
Cell: 272-7607
3. Logan George  
BGS HVAC Specialist  
Cell: 369-9037
4. Tim Cleveland  
District Facilities Supervisor  
Cell: 732-7033
5. Michael Kuban  
District Facilities Manager  
Cell: 272-4295

## PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

### SOUTHEAST DISTRICT

#### ROYALTON PUBLIC SAFETY

During normal working hours, contact Maintenance personnel at 885-9730.

**After Hours:** Please call in the order listed below:

1. Russell Shannon  
BGS Master Plumber  
Cell: 522-2390
2. Fredrick Welch  
BGS Master Electrician  
Cell: 279-3152
3. Joel Tremblay  
District Facilities Supervisor  
Cell: 369-4070
4. Michael Kuban  
District Facilities Manager  
Cell: 272-4295

PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

**NORTHWEST DISTRICT**

**PHONE NUMBERS**

Maintenance Shop

424 Hegeman Avenue, Colchester

District Office	655-2329
District Facilities Manager-Smith	922-3509
Key Room	655-1452

**District Facilities Supervisor (For buildings listed below)**

**Cell 881-6949 Harold Campbell**

32 Cherry Street (Costello Courthouse)	Custodial	863-7461	Maint 951-4066
50 Cherry Street (Formac)	Custodial	651-1895	
7 Farrell Street (CRCF Maintenance)	BGS Staff	863-7665	

**District Facilities Supervisor (For buildings listed below)**

**Cell 922-3508 Joshua Reese**

108 Cherry Street (Zampieri)	BGS Staff	863-7668	
394 Hegeman Ave Colchester	Maint	655-1452	
424 Hegeman Ave Colchester	Maint	655-1452	
359 South Park Drive (Colchester HEALTH LAB)	BGS Staff	654-6852	
Williston North & South Rest Areas	Maint	922-3508	
Williston State Police & 911	Custodial	879-2343	Maint 922-3508

**District Facilities Supervisor (For buildings listed below)**

**Cell 734-6142 Thomas Pendris**

Northwest State Correctional Facility			Maint 527-4321
St. Albans Public Safety			Maint 241-5566 ext. 2723
36 Lake Street (St. Albans District Court)	Custodial	527-4204	Maint 527-4203
Alburg Information Center			Maint 527-4203
Georgia North and South Bound Information Center			Maint 527-4203



EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**424 HEGEMAN AVE. COLCHESTER (MAINTENANCE DISTRICT OFFICE)**

During normal working hours, the shop is located at Fort Ethan Allen at 655-2329.

**After Hours:** Please call in the order listed below.

- |   |                    |
|---|--------------------|
| 1) Paul Provencher, State BGS Master Electrician    | Cell: 802-922-3511 |
| 2) William Merrifield, BGS HVAC Specialist          | Cell: 802-922-3510 |
| 3) Joshua Reese, BGS District Facilities Supervisor | Cell: 802-922-3508 |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**CHITTENDEN REGIONAL CORRECTIONAL FACILITY**

During normal working hours, the maintenance personnel can be contacted by calling 863-7665.

**After Hours:** Please call in the order listed below.

- |   |                     |
|---|---------------------|
| 1) Raymond Bickings, Institutional Maintenance Mechanic | Phone: 802-585-9780 |
| 2) Harold Campbell, BGS District Facilities Supervisor  | Cell: 881-6949      |
| 3) Joshua Reese, District Facilities Supervisor         | Cell: 922-3508      |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**32 CHERRY ST., BURLINGTON (COSTELLO COURTHOUSE)**

During normal working hours, the maintenance personnel can be contacted by calling 951-4066.

**After Hours:** Please call in the order listed below.

- |  |                |
|--|----------------|
| 1) Jacob Grzych, BGS Maintenance Mechanic II           | Cell: 735-7563 |
| 2) John Fitzpatrick, BGS Maintenance Mechanic II       | Cell: 363-8285 |
| 3) Harold Campbell, BGS District Facilities Supervisor | Cell: 881-6949 |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**50 CHERRY ST. BURLINGTON (FORMAC)**

During normal working hours, the maintenance personnel can be contacted by calling 951-4066.

**After Hours:** Please call in the order listed below.

- |  |                |
|--|----------------|
| 1) Jacob Grzych, BGS Maintenance Mechanic II           | Cell: 735-7563 |
| 2) Harold Campbell, BGS District Facilities Supervisor | Cell: 881-6949 |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**108 CHERRY ST. BURLINGTON (HEALTH DEPARTMENT)**

During normal working hours, the maintenance personnel can be contacted by calling 863-7668.

**After Hours:** Please call in the order listed below.

- |   |                    |
|---|--------------------|
| 1) Sklyer Shute, BGS Maintenance Mechanic II        | Cell: 802-485-7152 |
| 2) Joshua Reese, BGS District Facilities Supervisor | Cell: 922-3508     |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**359 South Park Drive (Colchester HEALTH LAB)**

During normal working hours, the maintenance personnel can be contacted by calling 654-6852.

**After Hours:** Please call in the order listed below.

- |    |  |                    |
|----|--|--------------------|
| 1) | David Barewicz, BGS HVAC Specialist              | Cell: 324-1225     |
| 2) | Dylan Chaffee, BGS Maintenance Mechanic II       | Cell: 518-534-2964 |
| 3) | William Merrifield, BGS HVAC Specialist          | Cell: 922-3510     |
| 4) | Joshua Reese, BGS District Facilities Supervisor | Cell: 922-3508     |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

24/7 Security Hotline Phone Number: (802) 828-0777

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT  
**NORTHWEST STATE CORRECTIONAL FACILITY**

During normal working hours, the maintenance personnel can be contacted by calling 527-4321.

**After Hours:** Please call in the order listed below.

- |   |                 |
|---|-----------------|
| 1) David Sweetser, BGS Institutional Maintenance Mechanic | Cell: 309-5217  |
| 2) Roger Bennett, BGS Institutional Maintenance Mechanic  | Phone: 928-3034 |
| 3) Jody Chaffee, BGS Maintenance Specialist               | Cell: 782-7197  |
| 4) Thomas Pendris, BGS District Facilities Supervisor     | Cell: 734-6142  |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

## **NWSCF CONTRACTOR EMERGENCY CONTACT LIST**

CVPS

800-451-2877

Electric Utility

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**ST. ALBANS PUBLIC SAFETY**

During normal working hours, the maintenance personnel can be contacted by calling 250-3169.

**After Hours:** Please call in the order listed below.

- |   |                |
|---|----------------|
| 1) David Sweetser, BGS Institutional Maintenance Mechanic | Cell: 309-5217 |
| 2) Jody Chaffee, BGS Maintenance Specialist               | Cell: 782-7197 |
| 3) Thomas Pendris, BGS District Facilities Supervisor     | Cell: 734-6142 |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**



EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**36 LAKE ST., ST. ALBANS (DISTRICT COURT & OFFICE BUILDING)**

During normal working hours, the maintenance personnel can be contacted by calling 524-6886.

**After Hours:** Please call in the order listed below.

- |   |                |
|---|----------------|
| 1) David Sweetser, BGS Institutional Maintenance Mechanic | Cell: 309-5217 |
| 2) Jody Chaffee, BGS Maintenance Specialist               | Cell: 782-7197 |
| 3) Thomas Pendris, BGS District Facilities Supervisor     | Cell: 734-6142 |

During heating season (October through May), call 828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**WILLISTON STATE POLICE & 911**

During normal working hours, the maintenance personnel can be contacted by calling 881-6949.

**After Hours:** Please call in the order listed below.

- |   |                |
|---|----------------|
| 1) Skyler Shute, BGS Maintenance Mechanic II    | Cell: 458-7152 |
| 2) Joshua Reese, District Facilities Supervisor | Cell: 922-3508 |

During heating season (October through May), call 828-3312-Boiler Tender or Night Watchman will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
NORTHWEST DISTRICT

**WILLISTON NORTH & SOUTH REST AREAS**

During normal working hours, the maintenance personnel can be contacted by calling 922-3508.

**After Hours:** Please call in the order listed below.

- |   |                |
|---|----------------|
| 1) Skyler Shute, BGS Maintenance Mechanic II        | Cell: 458-7152 |
| 2) Joshua Reese, BGS District Facilities Supervisor | Cell: 922-3508 |

During heating season (October through May), call 828-3312-Boiler Tender or Night Watchman will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

# EMERGENCY MAINTENANCE CALL LIST

## ALBURG INFO CENTER

During normal working hours, the maintenance personnel at the Center can be contacted by calling 524-6886.

The District Facilities Manager may also be located by calling 338-4620 which is the District Maintenance Shop located at 424 Hegeman Ave, Colchester, Vermont 05446. After normal working hours, contact the persons listed below. Please try to contact them in the sequence listed.

- 1) David Sweetser, BGS Institutional Maintenance Mechanic                      Cell: 309-5217
- 2) Jody Chaffee, BGS Maintenance Specialist                                      Cell: 782-7197
- 3) Thomas Pendris, BGS District Facilities Supervisor                          Cell: 734-6142

**If no contact is made by calling the numbers listed above refer to the emergency list below.**

Alburg Town Clerk	796-3468	In case of low water pressure
Amerigas/Liberty	527-1287	Fuel and furnace repair
Casella	800-439-3615	Trash removal
Vermont Electric	800-696-9111	Electric Company

**EMERGENCY MAINTENANCE CALL LIST**  
**GEORGIA NORTH AND SOUTH INFO CENTERS**

During normal working hours, the maintenance personnel at the Center can be contacted by calling 524-6886.

- |   |                |
|---|----------------|
| 4) David Sweetser, BGS Institutional Maintenance Mechanic | Cell: 309-5217 |
| 5) Jody Chaffee, BGS Maintenance Specialist               | Cell: 782-7197 |
| 6) Thomas Pendris, BGS District Facilities Supervisor     | Cell: 734-6142 |

**If no contact is made by calling the numbers listed above refer to the emergency list below.**

GMP	800-451-2877	Electric utility – Georgia SB
Vermont Electric Co-op	800-832-2667	Electric utility – Georgia NB
St. Albans Sewer	524-1509      524-2166*	* Weekend Police

## **WATERBURY COMPLEX:**

### **WATERBURY DISTRICT**

#### **Complex:**

Maintenance shop: 241-6547

Holidays: Security will have the “On-call” mechanic’s number

Weekends 3:30 pm Friday to 7:00 am Monday and  
3:30pm to 7:00am weekday nights call:

Security at 839-6305 cell or 241-0219 office.

Security Hotline: 828-0777

In case of an **ACTUAL FIRE** at the Waterbury Complex, start at the top of the list and work your way down until someone is contacted.

Dave Jennison Cell: 760-9834

Kevin Rogers Cell: 224-6780

John Hebert Home: 802-4795626 Cell: 279-3592

#### **HVAC/Heating-Cooling:**

Brad Austin Cell: 760-9063

Dan Ackel Cell: 398-7823

Craig Griffith Cell: 279-7120

#### **LOCKS/HARDWARE:**

Don Vasseur Cell: 505-0604

David Pike Cell: 249-9467

#### **PLUMBING:**

Craig Griffith Cell: 279-7120

Dan Ackel Cell: 398-7823

Brad Austin Cell: 760-9063

#### **ELECTRICAL:**

Josh Sayers Cell: 371-8938 \*Pager: 742-6748

Give Josh 20/30 minutes to call back. He must drive to a phone service area.

#### **Sprinkler:**

Craig Griffith                      Cell: 279-7120  
Dan Ackel                              Cell: 398-7823

**Fire Alarm Systems:**

Josh Sayers                      Cell: 371-8938 \*Pager: 742-6748  
Give Josh 20/30 minutes to call back. He must drive to a phone service area.

Kevin Rogers                      Cell: 224-6780

**Central Plant (Boilers)**

John Jones                              Cell: 585-0875  
Kris Shephard                      Cell: 585-0891, Home 244-7912

**CUSTODIAL SERVICES:**

Ann Courchaine                      Cell: 371-8347 Home: 244-7510  
Hon Ly                                      Cell: 802-343-2749

**Wastewater Pump Station:**

Craig Griffith                      Cell: 279-7120  
Dan Ackel                              Cell: 398-7823

\* Indicates employee with pager who should be given 20-30 minutes to respond to calls.

Call these two people in order if no one else can be reached.

- 1) Kevin Rogers, District Facilities Supervisor: Home: 244-8341 Cell: 224-6780
- 2) Dave Jennison, District Facilities Manager: 760-9834

If any Major emergency should occur at the Waterbury Complex, or you are not reaching anyone on this list, you should contact John Hebert, Director of Operations and Maintenance, at 802-479-5626, or his cell at 802-279-3592. Please remember, **EMERGENCIES ONLY!**

**CONTRACTORS TO CALL IF NEEDED WATERBURY COMPLEX (ANSWERING SERVICE IN MOST CASES)**

**Control Issues:**

Control Tech 860-1700- Waterbury/Middlesex.

Temperature Controls of Vermont 872-8000- Middlesex                      only.

**PLUMBING:** New England Air 864-5959

Vt. Heating and Ventilating 655-8805 Ext. 235

**SPRINKLER:** Mountain Valley 802-865-3600

**ELECTRICAL:** Benoit Electric 229-1955

Norway and Sons Jay cell- 522-6344

**FIRE ALARM ISSUES:**

Safety Systems of Vt. Cell-355-6590  
Pager- 240-1675

**ELEVATOR:** Otis 1-800-233-6847

**SEPTIC SERVICE:** Manosh 1-800-544-7666 FOR PUMPING/CLEANING ONLY.

**PUMP STATION REPAIR:** Pioneer Motor and Drive 802-651-0114

**GENERATOR:** Brookfield Service: 485-6567

**POLICY FOR SNOW/ICE REMOVAL AT WATERBURY COMPLEX**

Icy conditions, or 1” or less of snow, call in order below. Only one person is to be called in.

Kevin Rogers.....	224-6780
David Jennison.....	760-9834
Carl Dupont.....	Pager 802-249-5621
Pager 802-583-4993	

In case of any storm over 1”, the manager or supervisor will determine how much assistance they will need, and plan accordingly.

**24/7 Security Hotline Phone Number: (802) 828-0777/cell-839-6305**

**MIDDLESEX COMPLEX**

Sue Gallagher, Administrative Assistant	Office	802-241-6547
Kevin Rogers, District Maintenance Supervisor	Office	802-224-6780
Dave Jennison, District Facilities Manager	Office	802-241-6545

**Phone numbers to call in case of an Emergency:**

**SECURITY:**

24/7 Nights, weekends and Holidays Waterbury Security: 241-1346 Office, 802-839-6305 Cell 24/7 Security Hotline Phone Number: (802) 828-0777



Special Note: In case of an ACTUAL FIRE at the Middlesex Complex, CALL 911---Then call in order until you reach one of the following people:

- 1) Dave Jennison            Cell: 760-9834
- 2) Kevin Rogers            Cell: 224-6780
- 3) David Pike                Cell: 249-9467            Pager 742-6747

**HVAC/Heating-Cooling:**

- 1) David Pike                Cell: 249-9467            Pager 742-6747
- 2) Brad Austin              Cell: 760-9063
- 3) Dan Ackel                Cell: 398-7823

**LOCKS/HARDWARE:**

- 1) David Pike                Cell: 249-9467            Pager 742-6747
- 2) Don Vasseur              Cell: 505-0604

**PLUMBING:**

- 1) David Pike                Cell: 249-9467            Pager: 742-6747
- 2) Craig Griffith            Cell: 279-7120

**ELECTRICAL:**

- 1) David Pike                Cell: 249-9467            Pager: 742-6747
  - 2) Josh Sayers              Cell: 371-8938            pager: 742-6748
- #Note give Josh 20 to 30 Minutes to call back. He must drive to a phone service area

**GENERATORS**

- 1) David Pike                Cell: 249-9467            Pager 742-6747
  - 2) Josh Sayers              Cell: 371-8938            Pager: 742-6748
- #Note give Josh 20 to 30 minutes to call back. He must drive to a phone service area.  
Brook Field Services, 1-802-485-6567, 24/7 answering service

**FIRE ALARM**

- 1) David Pike                Cell: 249-9467            Pager: 742 6747
  - 2) Josh Sayers              Cell: 371-8938            pager: 742-6748
- #Note give Josh 20 to 30 Minutes to call back. He must drive to a phone service area

**SPRINKLER:**

- 1) David Pike                Cell: 249-9467            Pager 742-6747
- 2) Josh Sayers              Cell: 371-8938

**SEPTIC PUMP STATION:**    David Pike                Cell: 249-9467            Pager 742-6747

## **CUSTODIAL SERVICES:**

- 1) Ann Courchaine                      Cell: 371-8347
- 2) Hon Ly                                      Cell: 343-2749

Call one of these two people (In order) if no one else can be reached.

- 1) Kevin Rogers, Plant Maintenance Supervisor: Home: 802-244-8341, Cell: 802-224-6780
- 2) Dave Jennison, District Facilities Manager: Cell: 760-9834

If a Major emergency should occur at the Middlesex Complex, or you are not reaching anyone on this list, you should contact John Hebert, Operations and Maintenance Director at 828-5643 or his cell at 802-279-3592. Please remember, **EMERGENCIES ONLY!!!**

## **CONTRACTORS TO CALL IF NEEDED IN Middlesex COMPLEX (ANSWERING SERVICES IN MOST CASES)**

### **CONTROL ISSUES:**

Temperature Controls of Vermont 872-8000

### **PLUMBING/HVAC:**

New England Air 864-5959

Vt. Heating and Ventilating 655-8805 Ext. 235

### **SPRINKLER:**

American Sprinkler Home 868-4373/cell

393-0267 Trombly Sprinkler cell 782-

5959/pager 741-4440

### **ELECTRICAL:**

Benoit Electric 229-1955

### **FIRE ALARM SYSTEMS:**

Safety Systems of Vermont Cell 355-6590/ pager 240-1675

### **SEPTIC SERVICE:**

Hartigan for Pumping and Cleaning plugged waste water lines and septic tanks.

1-800-696-0761

Pump Station Repairs: Pioneer Motor and Drive 802-651-0114

### **Generators:**

Brook Field Services, 1-802-485-6567 24/7 answering service

**PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL**  
**SOUTHWEST DISTRICT**

**District Facilities Manager, Rob Gallipo** **272-5787**

Office Administrative Assistant, Karen Hill 417-7270

**Kevin Dunican – District Facilities Supervisor Bennington** **375-3771**

- Bennington District Court & Office Building
- Bennington State Office Building
- Bennington Monument

**Bob Weeden – Bldg., Tech III/HVAC Master Plumber** **595-1252**

- Middlebury Mahady Court House
- New Haven Public Safety Barracks

**David Gradziel – Maintenance Mechanic III** **342-3564**

- Pittsford-Vermont Police and Fire Academy
- Maintenance Specialist for Pittsford

**Brian Abrahamson – District Facilities Supervisor Rutland** **272-5787**

- Marble Valley Regional Correctional Facility
- McKinley Complex (DMV/911/AOT/State Police)
- Rutland-Probation & Parole Building
- Rutland District Court
- Rutland Parking Garage Transit Center
- Fairhaven Welcome Center
- Middlebury Mahady Court House
- New Haven Public Safety Barracks

EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
**BENNINGTON DISTRICT COURT AND OFFICE BUILDING**

During normal working hours, the maintenance personnel can be contacted by calling:  
**Kevin Dunican** at 802-375-3771.

After normal working hours, contact the people listed below.  
Please try to contact them in the sequence listed.

- **Kevin Dunican, District Facilities Supervisor** Cell: **802-375-3771**
- **Charlie Ostler, Maintenance** Cell: **802-371-7125**
- **Rob Gallipo, District Facilities Manager** Cell: **802-770-2131**

If no contact is made by calling the numbers listed above, during summer months (June through September), call the State Buildings Answering Services, Montpelier, 802-828-3312.

Leave name and phone number where you can be reached.

If not, please call again and repeat message.

During heating season (October through May), call 802-828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
**BENNINGTON DOWNTOWN STATE OFFICE BUILDING**

During normal working hours, the maintenance personnel can be contacted by calling:  
**Kevin Dunican** at 802-375-3771.

After normal working hours, contact the people listed below.  
Please try to contact them in the sequence listed.

- **Kevin Dunican, District Facilities Supervisor** **Cell: 802-375-3771**
- **Charlie Ostler, Maintenance** **Cell: 802-371-7125**
- **Rob Gallipo, District Facilities Manager** **Cell: 802-770-2131**

If no contact is made by calling the numbers listed above, during summer months (June through September), call the State Buildings Answering Services, Montpelier, 802-828-3312.

Leave name and phone number where you can be reached.

If not, please call again and repeat message.

During heating season (October through May), call 802-828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
**MIDDLEBURY MAHADY COURT HOUSE**

During normal working hours, the maintenance personnel can be contacted by calling:  
**Rob Gallipo** at 802-770-2131

After normal working hours, contact the people listed below.  
Please try to contact them in the sequence listed.

- |   |                           |
|---|---------------------------|
| • <b>Bryce Taylor, Maintenance Mechanic II</b>            | <b>Cell: 802-558-1608</b> |
| • <b>Bob Weeden, Master Plumber</b>                       | <b>Cell: 802-595-1252</b> |
| • <b>Brian Abrahamson, District Facilities Supervisor</b> | <b>Cell: 802-272-5787</b> |
| • <b>Rob Gallipo, District Facilities Manager</b>         | <b>Cell: 802-770-2131</b> |

If no contact is made by calling the numbers listed above, during summer months (June through September, call the State Buildings Answering Services, Montpelier, 802-828-3312.

Leave name and phone number where you can be reached.

If not, please call again and repeat message.

During heating season (October through May), call 802-828-3312-Boiler Tender will answer call.

EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
NEW HAVEN PUBLIC SAFETY

During normal working hours, the maintenance personnel can be contacted by calling:  
**Rob Gallipo at 802-770-2131**

After normal working hours, contact the people listed below.  
Please try to contact them in the sequence listed.

- |   |                           |
|---|---------------------------|
| • <b>Bryce Taylor, Maintenance Mechanic II</b>            | <b>Cell: 802-558-1608</b> |
| • <b>Bob Weeden, Master Plumber</b>                       | <b>Cell: 802-595-1252</b> |
| • <b>Brian Abrahamson, District Facilities Supervisor</b> | <b>Cell: 802-272-5787</b> |
| • <b>Rob Gallipo, District Facilities Manager</b>         | <b>Cell: 802-770-2131</b> |

If no contact is made by calling the numbers listed above, during summer months (June through September), call the State Buildings Answering Services, Montpelier, 802-828-3312.  
Leave name and phone number where you can be reached.  
If not, please call again and repeat message.

During heating season (October through May), call 802-828-3312-Boiler Tender will answer call.

EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
**PITTSFORD POLICE AND FIRE ACADEMY BUILDINGS**

During normal working hours, the maintenance personnel can be contacted by calling:  
**David Gradziel**, Maintenance Mechanic III, at **802-375-3771**.

After normal working hours, contact the people listed below.  
Please try to contact them in the sequence listed.

- |  |                           |
|--|---------------------------|
| • <b>David Gradziel, Maintenance Mechanic III, Pittsford</b> | <b>Cell: 802-342-3564</b> |
| • <b>Bob Weeden, Master Plumber (Plumbing/HVAC)</b>          | <b>Cell: 802-595-1252</b> |
| • <b>Jonathan Boynton, Master Electrician (Electrical)</b>   | <b>Cell: 802-353-3583</b> |
| • <b>Rob Gallipo, District Facilities Manager</b>            | <b>Cell: 802-770-2131</b> |

If no contact is made by calling the numbers listed above, during summer months (June through September), call the State Buildings Answering Services, Montpelier, 802-828-3312.

Leave name and phone number where you can be reached.

If not, please call again and repeat message.

During heating season (October through May), call 802-828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**



EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
**MARBLE VALLEY REGIONAL CORRECTIONAL CENTER**

**CALL-IN LIST ORDER FOR WEEKENDS/AFTER HOURS EMERGENCIES** *(use alternate contact for lock issues).*

Please leave a clear voicemail if your call is not answered.

- **Lyle Deida - Institutional Maintenance Mechanic** **Cell: 802-398-7330**
- **Brian Abrahamson, District Facilities Supervisor** **Cell: 802-272-5787**
- **Rob Gallipo, District Facilities Manager** **Cell: 802-770-2131**

After-Hours Lock Issues\*

**Joanie Imperato**

Cell: 802-552-4662  
Home: 802-772-7298

*\*if you are unable to reach the locksmith, please refer to the on-call list.*

---

**IN THE EVENT THAT NO ONE CAN BE CONTACTED FROM THE ABOVE LIST, YOU MAY CALL, ONLY AFTER A REASONABLE TIME, THE FOLLOWING VENDOR(S) TO HANDLE A FACILITY EMERGENCY**

**Sewer/Plumbing Emergency**

A-1 Sewer/Drain Service

**802-438-5722**

**Emergency Generator Failure**

Power-Up Generator Services

**603-657-9080**

**Kitchen Freezer Failure/Ventilation/Heating/AC/Boiler**

New England Air Systems

**802-775-4364**

**Overhead Door Failure**

Overhead Door Company of Rutland

**802-775-5711**

**Kitchen Dishwasher/ Garbage**

Hobart Sales/Service

**802-773-7183**

Disposal (maintained by DOC)

EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
**RUTLAND DISTRICT COURT**

During normal working hours, the maintenance personnel can be contacted by calling:  
**Brian Abrahamson at 802-272-5787.**

After normal working hours, contact the people listed below.  
Please try to contact them in the sequence listed.

- **Brian Abrahamson, District Facilities Supervisor** Cell: **802-272-5787**
- **Steve Lahue, Maintenance Mechanic II** Cell: **802-342-8071**
- **Rob Gallipo, District Facilities Manager** Cell: **802-770-2131**

If no contact is made by calling the numbers listed above, during summer months (June through September, call the State Buildings Answering Services, Montpelier, 802-828-3312.

Leave name and phone number where you can be reached.

If not, please call again and repeat message.

During heating season (October through May), call 802-828-3312-Boiler Tender will answer call.

**24/7 Security Hotline Phone Number: (802) 828-0777**

EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
**RUTLAND TRANSIT CENTER**

During normal working hours, the maintenance personnel can be contacted by calling:  
**Brian Abrahamson** at 802-272-5787.

After normal working hours, contact the people listed below.  
Please try to contact them in the sequence listed.

- |   |                           |
|---|---------------------------|
| • <b>Brian Abrahamson, District Facilities Supervisor</b> | <b>Cell: 802-272-5787</b> |
| • <b>Legayada, Francis, Maintenance Mechanic II</b>       | <b>Cell: 802-522-7194</b> |
| • <b>Yager, James, Maintenance Mechanic II</b>            | <b>Cell: 802-747-8150</b> |
| • <b>Rob Gallipo, District Facilities Manager</b>         | <b>Cell: 802-770-2131</b> |

---

### **In case of ELEVATOR ENTRAPMENTS:**

- BGS Staff are **NOT** authorized to initiate freeing occupants entrapped within an elevator car.
- The **RUTLAND CITY FIRE DEPARTMENT (RCFD)** should be contacted (dispatched via Rutland Police Department) immediately upon discovery of entrapment.
  - RCFD is the only authorized agency to execute/coordinate the removal of occupants should they become entrapped within a malfunctioning elevator.
- After BGS verifies with the **Rutland City Fire Department** that the elevator(s) have been cleared of occupants, BGS Security will place the elevator **OUT OF SERVICE**.
- Elevators should remain in OUT OF SERVICE status until **Bay State Elevator** clears the unit for service.

### **EMERGENCY CONTACTS:**

**Rutland City Fire/Police Dispatch:** 802-773-1816

For Gas Emergency:  
Irving Oil: reference acct#836633 800-794-8738

For Elevator Emergency:  
Bay State Elevator (802) 257-5722

For Generator Service/Repair  
Power Up Generator Service 603-657-9080

EMERGENCY MAINTENANCE CALL LIST  
**SOUTHWEST DISTRICT**  
**FAIRHAVEN WELCOME CENTER**

**CALL-IN LIST ORDER FOR WEEKENDS/AFTER HOURS EMERGENCIES**

Please leave a clear voicemail if your call is not answered.

During normal working hours, the maintenance personnel can be contacted by calling:  
**Brian Abrahamson** at 802-272-5787.

After normal working hours, contact the people listed below.  
Please try to contact them in the sequence listed.

- **Brian Abrahamson, District Facilities Supervisor** Cell: **802-272-5787**
- **Steve Lahue, Maintenance Mechanic II** Cell: **802-342-8071**
- **Rob Gallipo, District Facilities Manager** Cell: **802-770-2131**

**IN THE EVENT THAT NO ONE CAN BE CONTACTED FROM THE ABOVE LIST, YOU MAY CALL, ONLY AFTER A REASONABLE TIME, THE FOLLOWING VENDOR(S) TO HANDLE A FACILITY EMERGENCY**

Plumbing Issues:	U-1 <sup>st</sup> Plumbing/Heating	802-775 0652
Sewer/Plumbing Emergency:	A-1 Sewer/Drain Service	802-438-5722

## INFORMATION CENTER MANAGERS (All Regions)

Location	Address & Phone	Contact Person	Maintenance Contact
<b>Alburgh</b>	Alburgh Welcome Center Route 2 West Alburgh Phone/Fax 796-3980	Penny Libercent Office 828-0197 Home 655-9807 Pager 742-4241 Cell 793-2863 <a href="mailto:penny.libercent@vermont.gov">penny.libercent@vermont.gov</a>	Al Garceau Maintenance Mechanic Cell 598-8264  Jody Chaffee cell 782-7197
<b>Bennington</b>	Bennington Welcome Center Route 7 South Bennington, Vermont Phone 802-447-2456	Lisa Sanchez Cell: 793-9918 Bennington, Vermont Phone 802-447-2456 <a href="mailto:Lisa.sanchez@vermont.gov">Lisa.sanchez@vermont.gov</a>	Kevin Dunican Plant Maint. Supervisor Cell 802-375-3771 Charlie Ostler Maintenance Cell: 802-371-7125 John Hebert, Director: Cell 802-324-5416
<b>Bradford</b>	Bradford Info Center I-91 Northbound Phone / Fax 222-5029	Penny Libercent Office 828-0197 Home 655-9807 Pager 742-4241 Cell 793-2863 <a href="mailto:penny.libercent@vermont.gov">penny.libercent@vermont.gov</a>	Now Located in NE
<b>Derby</b>	Derby Line Welcome Center I-91 South Phone / Fax 873-3311	Penny Libercent Office 828-0197 Home 655-9807 Pager 742-4241 Cell 793-2863 <a href="mailto:penny.libercent@vermont.gov">penny.libercent@vermont.gov</a>	Gary Champney Supervisor Home: 895-2535 Pager: 250-2960 Cell: 535-4537
<b>Fair Haven</b>	Fair Haven Welcome Center RT 4A at NY Border  PO Box 186 Fair Haven, VT 05743 Phone: 265-4763 Fax 265-2136	Ann Bowen Home 265-8014  Pager 742-6736 <a href="mailto:ann.bowen@vermont.gov">ann.bowen@vermont.gov</a>	Rob Gallipo District Facilities Manager Cell 770-2131 John Hebert, Director Cell 802-324-5416
<b>Georgia NB</b>	Georgia NB Info Center I-89 North Phone 527-4053	Penny Libercent Office 828-0197 Home 655-9807 Pager 742-4241 Cell 793-2863 <a href="mailto:penny.libercent@vermont.gov">penny.libercent@vermont.gov</a>	Al Garceau Maintenance Mechanic Cell 598-8264  Jody Chaffee cell 782-7197

<b>Georgia SB</b>	Georgia SB Info Center I-89 South Phone 524-0018	Lisa Sanchez Cell 793-9918 <a href="mailto:lisa.sanchez@vermont.gov">lisa.sanchez@vermont.gov</a>	Al Garceau Maintenance Mechanic Cell 598-8264
		Or Billy Ward - LCRCC Cell 802-363-4684	Jody Chaffee cell 782-7197
<b>INFORMATION CENTER MANAGERS (All Regions)</b>			
<b>Location</b>	<b>Address &amp; Phone</b>	<b>Contact Person</b>	<b>Maintenance Contact</b>
<b>Guilford</b>	Guilford Welcome Center 296 Interstate 91 Guilford, VT 05301 Phone 254-4593 or 258-4503 Fax 258-4925	Bevan Quinn Home ? Pager ? Cell 295-4009  <a href="mailto:kathy.dowd@vermont.gov">kathy.dowd@vermont.gov</a>	Konrad Koenig Maintenance Mechanic Cell 299-9642 Tim Cleveland BGS Maintenance Supervisor Cell 732-7033
<b>Hartford SB</b>	Hartford SB Info Center I-91 South Phone / Fax 296-2397	Lisa Sanchez Cell 793-9918 <a href="mailto:lisa.sanchez@vermont.gov">lisa.sanchez@vermont.gov</a>	Shawn Brown BGS Maint. Mechanic Cell 299-8096 Joel Tremblay Maintenance Supervisor Cell 369-4070
<b>Lyndonville</b>	Lyndonville SB Info Center I-91 South  Phone / Fax 626-9669	Penny Libercent Office 828-0197  Home 655-9807 Pager 742-4241 Cell 793-2863 <a href="mailto:penny.libercent@vermont.gov">penny.libercent@vermont.gov</a>	William Valley Institutional Maintenance Mechanic Cell: 535-2781
<b>Montpelier</b>	Capital Region Visitor Ctr. 134 State Street Montpelier, VT 05602 Phone 828-5981	Deb Ferrell  Work 828-1053 Cell 298-7167 <a href="mailto:deb.ferrell@vermont.gov">deb.ferrell@vermont.gov</a>	Jonathan Rutledge Maintenance Supervisor Cell 522-6603
<b>Randolph SB</b>	Randolph SB Info Center I-89 South Phone / Fax 728-7074	Lisa Sanchez Cell 793-9918 <a href="mailto:lisa.sanchez@vermont.gov">lisa.sanchez@vermont.gov</a>	Shawn Brown BGS Maint. Mechanic Cell 299-8096 Joel Tremblay

**INFORMATION CENTER MANAGERS (All Regions)**

Location	Address & Phone	Contact Person	Maintenance Contact
<b>Sharon NB</b>	Sharon NB Info Center I-89 North Phone 281-5216 Fax 281-5231	Lisa Sanchez Cell 793-9918 <a href="mailto:lisa.sanchez@state.vt.us">lisa.sanchez@state.vt.us</a>	Shawn Brown BGS Maint. Mechanic Cell 299-8096 Joel Tremblay Maintenance Supervisor Cell 369-4070
<b>Waterford</b>	Waterford Welcome Center I-93 North Phone / Fax 751-0472	Penny Libercent Office 828-0197 Home 655-9807 Pager 742-4241 Cell 793-2863 <a href="mailto:penny.libercent@state.vt.us">penny.libercent@state.vt.us</a>	William Valley Institutional Maintenance Mechanic Cell: 535-2781
<b>White River Jct.</b>	White River Jct. Welcome Ctr. 102 Railroad Row Phone 281-5050 Fax 281-5051	Darlene Goodwin 295-9353	
<b>Williston NB</b>	Williston NB Info Center I-89 North Bound Phone 879-2350 Fax 879-2351 802 878 7983	Lisa Sanchez Cell 793-9918 <a href="mailto:lisa.sanchez@state.vt.us">lisa.sanchez@state.vt.us</a>  Or Billy Ward - LCRCC Cell 802-363-4684	Maintenance Specialist Office 655-1452  Maintenance Supervisor Cell 922-3508
<b>Williston SB</b>	Williston SB Info Center I-89 South Bound Phone 879-2360 Fax 879-2361	Lisa Sanchez Cell 793-9918 <a href="mailto:lisa.sanchez@state.vt.us">lisa.sanchez@state.vt.us</a>	Maintenance Specialist Office 655-1452  Maintenance Supervisor

