# **BUILDINGS & GENERAL SERVICES**

April 7, 2025



# Operations & Maintenance Emergency Call List

John Hebert, Director Cell 279-3592 Home 479-5626

Gary Champney, DFM Northeast District Cell: 802-535-4537

Jonathan Rutledge, DFM Waterbury District Office: 241-6547 Cell: 802-522-6603

Michael Kuban O & M Program Chief Cell: 272-4295 Wanda Minoli, Commissioner Office 828-3519 Cell 343-9394

Harold Campbell, DFM Northwest District Cell 802-881-6949

Lyle Deida, DFM Southeast District State Cell: 802-398-7330 Personal cell: 802-734-8726

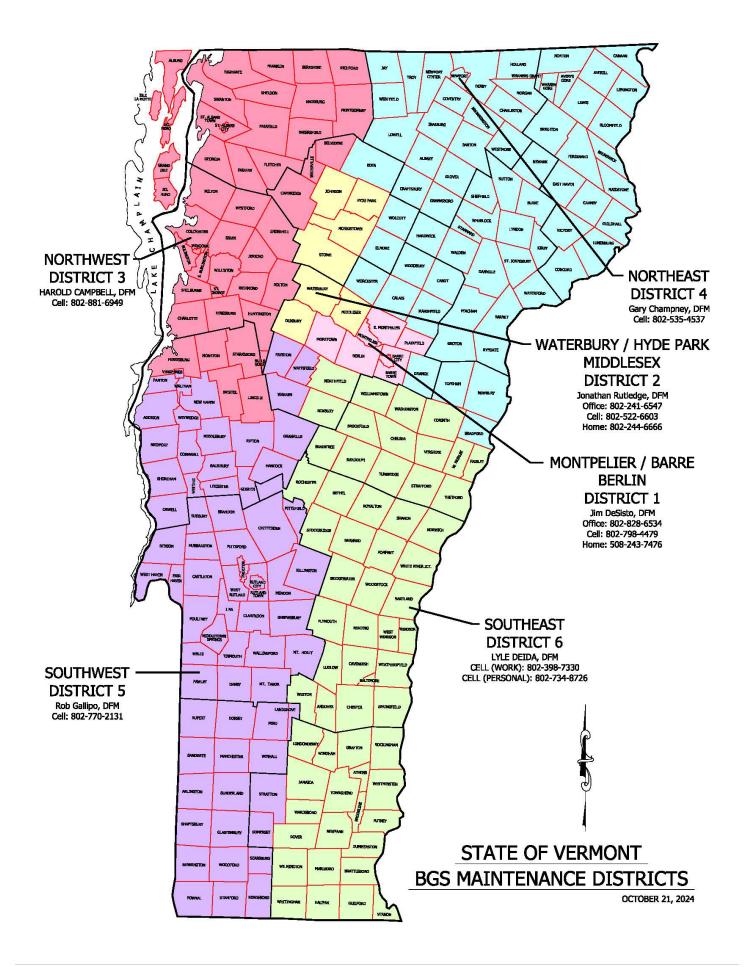
ban Jason R gram Chief Cell 802

Jason Rudy, BGS Safety Officer Cell 802-249-5602 **Emily Kisicki, Deputy Commissioner** Office: 828-3519 Cell: 498-4937

**Rob Gallipo, DFM** Southwest District Cell: 802-770-2131

James DeSisto, DFM Montpelier District Office 828-6534 Cell 802-798-4479

EOC Duty Officer 1-800-347-0488



#### **MONTPELIER DISTRICT**

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order**.

 David Hedding Maintenance Specialist Cell: 272-5316  Andy Ritzer Maintenance Specialist Cell: 802-522-7243

- 2. Mark Mattson HVAC Tech Cell: 802-798-2208
- 3. Andre Payette Maintenance Mechanic Cell: 802-461-8275
- 4. Rick Cusson
  Electrician/ Fire Alarms
  Home: 763-9112 or State Cell: 793-9926
  Or Personal Cell: 356-2687
- Richard Beck Electrician/ Fire Alarms Home: 584-3138 or State Cell: 272-3467

#### If no contact is made by calling the numbers listed above, you may then try the following in order:

 David Latoundji District Facilities Supervisor Cell: 793-2574 James DeSisto
 District Facilities Manager II
 Cell: 798-4479

**<u>CUSTODIAL ISSUES:</u>** Mike Winters, Custodial Supervisor: Cell: 802-522-6661, Office 802-828-3245 <u>**GROUNDS ISSUES**</u>: Shawn Graves, Maintenance Supervisor: Shop: 828-3549 or Cell: 798-6213. If unable to reach Shawn Graves, call: David Latoundji cell 793-2574, Mike Herring home 485-3686 cell 498-3544.

#### If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777

## **VERMONT PSYCHIATRIC CARE HOSPITAL - BERLIN**

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order**.

1. Adam Parry Maintenance Specialist State Cell: 505-1349 4. Richard Beck Electrician/ Fire Alarms Home: 584-3138 or State Cell: 272-3467

- Eric Washburn
   BGS Institution Maintenance Mechanic
   Home: (802)882-8580
- Rick Cusson
   Electrician/ Fire Alarms
   Home: 763-9112 or State Cell: 793-9926
   Or Personal Cell: 356-2687

#### If no contact is made by calling the numbers listed above, you may then try the following in order:

- Wade Franklin Facilities Maintenance Supervisor II, Barre-Berlin Home: 751-8785 or State Cell: 734-2032
- James DeSisto
   District Facilities Manager II
   Cell: 798-4479

<u>CUSTODIAL ISSUES</u>: Phillip Ainslie, Custodial Supervisor: Office: 828-2916 or Cell: 505-8829. <u>GROUNDS ISSUES</u>: Shawn Graves, Maintenance Supervisor: Shop: 828-3549 or Cell: 798-6213. If unable to reach Shawn Graves, call: David Latoundji cell 793-2574 or Mike Herring home 485-3686 cell 498-3544.

#### If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777

# **BERLIN PUBLIC SAFETY (VSP) - BERLIN**

During normal working hours (7:30 a.m. to 4:00 p.m.), phone the Maintenance Trouble Desk at 828-3312 or (fax) 828-3561 located at 120 State St., Montpelier, VT. After normal working hours, **contact the people listed below in chronological order**.

 Kelsey Silk Building Utility Mechanic Cell: 802-505-1349 4. Richard Beck Electrician/ Fire Alarms Home: 584-3138 or State Cell: 272-3467

- 2. Andy Ritzer Maintenance Specialist Cell: 802-522-7243
- Rick Cusson
   Electrician/ Fire Alarms
   Home: 763-9112 or State Cell: 793-9926
   Or Personal Cell: 356-2687

#### If no contact is made by calling the numbers listed above, you may then try the following in order:

- Wade Franklin District Facilities Supervisor, Barre-Berlin Home: 751-8785 or State Cell: 734-2032
- 2. James DeSisto District Facilities Manager II Cell: 798-4479

<u>CUSTODIAL ISSUES</u>: Phillip Ainslie, Custodial Supervisor: Office: 828-2916 or Cell: 505-8829. <u>GROUNDS ISSUES</u>: Shawn Graves, Maintenance Supervisor: Shop: 828-3549 or Cell: 798-6213. If unable to reach Shawn Graves, call: David Latoundji cell 793-2574 or Mike Herring home 485-3686 cell 498-3544.

If no answer at numbers above - Call: 24/7 Security Hotline Phone Number: (802) 828-0777

# DISTRICTS

Montpelier District	Main Phone Numbers
Barre District Court	479-4290
Berlin Public Safety (VSP)	828-2604 office 505-1349 cell
Berlin Psychiatric Care Hospital	828-2604 office 505-1349 cell
McFarland State Office Building	
Montpelier Complex	

# <u>Newport</u>

Newport State Office Building	334-4377
Northern State Correctional Facility	334-3364
Northern State Correctional Facility Maintenance Shop	334-3347
Derby Public Safety	334-8881
Orleans County Courthouse	334-3309

# St. Johnsbury

State Police Troop "B" Headquarters – St. Johnsbury 748-3113 or 828-2112
St. Johnsbury Highway Department
Northeast Regional Correctional Facility
Northeast Regional Correctional Facility Maintenance Shop
St. Johnsbury
Bradford Public Safety674-2331

#### **MONTPELIER DISTRICT**

#### **BARRE DISTRICT COURT**

During normal working hours, contact 479-4290.

After Hours: Please call in the order listed below:

- 1) Steve Bullard Cell: 802-498-8764
- 2) Wade Franklin District Facilities Supervisor, Barre-Berlin Home: 751-8785 or State Cell: 734-2032
- 3) James DeSistoDistrict Facilities Manager IICell: 798-4479

#### PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL BY DISTRICT

#### **MONTPELIER DISTRICT**

#### MCFARLAND STATE OFFICE BUILDING

During normal working hours, contact 479-1659.

- 1. Wade Franklin District Facilities Supervisor, Barre-Berlin Home: 751-8785 or State Cell: 734-2032
- 2. Steve Bullard Cell: 802-498-8764
- James DeSisto
   District Facilities Manager II
   Cell: 798-4479

## NORTHEAST DISTRICT

# ST. JOHNSBURY DISTRICT COURT & STATE OFFICE BUILDING

During normal working hours, contact Alex Beauregard at 802-793-7852.

- Kennith Baugh BGS Maintenance Specialist Cell: 535-1894
- William Valley
   BGS Master Plumber
   Cell: 535-2781
- Rick Kittredge BGS Maintenance Specialist Cell: 397-8836
- 4. Rob Ball BGS HVAC Specialist Cell: 535-2154 Pager: 250-0339
- Gary Champney District Facilities Manager Cell: 535-4537

#### NORTHEAST DISTRICT

# NORTHERN STATE CORRECTIONAL FACILITY (NEWPORT)

During normal working hours, contact Maintenance personnel at 334-4377.

- Don Bowen BGS Master Plumber Cell: 274-6907
- Alan Laplume Institutional Maintenance Mechanic Cell: 424-6248
- Scott Stone
   BGS Master Electrician
   Cell: 282-5418
   Pager: 240-2064
- 4. Rob Ball BGS HVAC Specialist Cell: 535-2154 Pager: 250-0339
- Eric Maxwell District Facilities Supervisor Cell: 535-6278
- Gary Champney District Facilities Manager Cell: 535-4537

#### **NORTHEAST DISTRICT**

# EMORY HEBARD STATE OFFICE BUILDING & NEWPORT DISTRICT COURT

During normal working hours, contact Maintenance personnel at 334-4415.

- Kevin Allam
   BGS Master Plumber
   Pager: 250-2720
   Cell: 535-5047
- Josh Brigham
   BGS Master Electrician
   Cell: 535-7187
- Eric Maxwell District Facilities Supervisor Cell: 535-6278
- 4. Gary Champney District Facilities Manager Cell: 535-4537

#### **NORTHEAST DISTRICT**

#### **ORLEANS COUNTY COURTHOUSE**

During normal working hours, contact Maintenance personnel at 334-4415.

- Josh Brigham BGS Master Electrician Cell: 535-7187
- 2. Kevin Allam BGS Master Plumber Pager: 250-2720 Cell: 535-5047
- Eric Maxwell District Facilities Supervisor Cell: 535-6278
- Gary Champney District Facilities Manager Cell: 535-4537

# NORTHEAST DISTRICT

#### DERBY PUBLIC SAFETY

During normal working hours, contact Maintenance personnel at 334-4415.

- Josh Brigham BGS Master Electrician Cell: 535-7187
- Kevin Allam District Facilities Supervisor Pager: 250-2720 Cell: 535-5047
- Eric Maxwell District Facilities Supervisor Cell: 535-6278
- 4. Gary Champney District Facilities Manager Cell: 535-4537 Pager: 250-2960

#### **NORTHEAST DISTRICT**

# NORTHEAST REGIONAL CORRECTIONAL FACILITY (ST. JOHNSBURY)

During normal working hours, contact Maintenance personnel at 748-6640.

- 1. Alex Beauregard BGS Facilities Supervisor Office: 802-745-6640 Cell: 802-793-7852
- Kennith Baugh BGS Institutional Maintenance Mechanic Cell: 535-1894
- William Valley
   BGS Master Plumber
   Cell: 535-2781
- Rick Kittredge
   BGS Maintenance Specialists
   Cell: 397-8836
   Home: 227-3041
- 5. Rob Ball BGS HVAC Specialist Cell: 535-2154 Pager: 250 0339
- Gary Champney District Facilities Manager Cell: 535-4537 Pager: 250-2960

# SOUTHEAST DISTRICT

Brattleboro	Main Phone Numbers
Brattleboro State Office Building	
Windham Superior Court	
<u>Springfield</u>	
Springfield State Office Building	
Southern State Correctional Facility	
Westminster Public Safety	257-2829
<u>White River Junction</u> Windsor Superior Court	
Windsor	
Southeast Maintenance Office	
Royalton Public Safety	
Southeast State Correctional Facility	909-2555

#### SOUTHEAST DISTRICT

## WINDSOR SUPERIOR COURT, WHITE RIVER JUNCTION

During normal working hours, contact Maintenance personnel at 295-8875.

- Shawn Brown Maintenance Specialist Cell: 299-8096
- 2. Norman Locke Maintenance Mechanic II Cell: 272-4040
- Shawn Bartlett
   District Facilities Supervisor
   Cell: 798-9983
- 4. LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

#### SOUTHEAST DISTRICT

#### SPRINGFIELD STATE OFFICE BUILDING

During normal working hours, contact Maintenance personnel at 909-2555.

- Thomas Merlau Maintenance Mechanic III Cell: 299-6225
- 2. Angelo Chiari BGS HVAC Specialist Cell: 251-7818
- Shawn Bartlett
   District Facilities Supervisor
   Cell: 798-9983
- LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

# SOUTHEAST DISTRICT

# SOUTHERN STATE CORRECTIONAL FACILITY (SPRINGFIELD)

During normal working hours, contact Maintenance personnel at 909-2555.

- 1. Aaron Thibodeau BGS Maintenance Specialists Cell: 505-8346
- Jason LaPlante Institutional Maintenance Mechanic Cell: 732-7036
- Britney Huntly Institutional Maintenance Mechanic Cell: 798-4502
- Thomas Merlau Institutional Maintenance Mechanic Cell: 299-6225
- Shawn Bartlett
   District Facilities Supervisor
   Cell: 798-9983
- 5. LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

# SOUTHEAST DISTRICT

# SOUTHEAST STATE CORRECTIONAL FACILITY (WINDSOR)

During normal working hours, contact Maintenance personnel at 909-2555.

- 1. Aaron Thibodeau BGS Maintenance Specialist Cell: 505-8346
- 2. Shawn Bartlett District Facilities Supervisor Cell: 798-9983
- LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

# SOUTHEAST DISTRICT

## VERMONT AGRICULTURAL AND ENVIRONMENTAL LABORATORY

During normal working hours, contact Maintenance personnel at 909-2555

- 1. Francis Legayada BGS Master Plumber Cell: 522-7194
- 2. Shawn Bartlett District Facilities Supervisor Cell: 798-9983
- LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

# SOUTHEAST DISTRICT

# WESTMINSTER PUBLIC SAFETY

During normal working hours, contact Maintenance personnel at 257-2870.

- 1. Bruce Bennett Maintenance Mechanic III Cell: 299-9642
- Logan George BGS HVAC Specialist Cell: 369-9037
- Tim Cleveland District Facilities Supervisor Cell: 732-7033
- 4. LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

# SOUTHEAST DISTRICT

# BRATTLEBORO STATE OFFICE BUILDING, WINDHAM SUPERIOR COURT

During normal working hours, contact Maintenance personnel at 257-2870 (State Office Building) or 257-2829 (Superior Court).

- 1. Bruce Bennett Maintenance Mechanic Cell: 299-9642
- Alex Johnson Maintenance Mechanic III Cell: 272-7607
- Logan George BGS HVAC Specialist Cell: 369-9037
- Tim Cleveland District Facilities Supervisor Cell: 732-7033
- 5. LYLE DEIDA District Facilities Manager State Cell: 802-398-7330 Personal cell: 802-734-8726

## SOUTHEAST DISTRICT

#### **ROYALTON PUBLIC SAFETY**

During normal working hours, contact Maintenance personnel at 909-2555

- Francis Legayada BGS Master Plumber Cell: 522-7194
- 2. Norman Locke Maintenance Mechanic II Cell: 272-4040
- LYLE DEIDA
   District Facilities Manager
   State Cell: 802-398-7330
   Personal cell: 802-734-8726:

NORTHWEST DISTRICT Maintenance Shop				PHONE N	JMBERS		
424 Hegeman Avenue, Colch	nester						
Dist	rict Office			802-655-23	329		
Dist	rict Facilities Manag	er-Cam	pbell	802-881-69	949		
Кеу	Room – VACANT						
District Facilities Supervisor	(For buildings listed	d belov	v)	Cell 88	1-6949 Har	old Camp	bell
32 Cherry Street (Costello Co	ourthouse)	Custod	lial	802-863-74	461	Maint	802-951-4066
50 Cherry Street (Formac)		Custod	lial	802-651-18	895		
7 Farrell Street (CRCF Maintenance) BGS Staff		aff	802-863-70	665			
District Facilities Supervisor (For buildings listed below)			Cell 922-3508 Joshua Reese				
108 Cherry Street (Zampieri)	1		BGS Staff	802-863-7	668		
359 South Park Drive (Cold	chester HEALTH LA	AB)	BGS Staff	802-654-6	5852		
Williston North & South Res	t Areas		Maint	802-922-3	508		
Williston State Police & 911			Custodial	802-879-23	343	Maint	802-922-3508
District Facilities Supervisor	(For buildings listed	d below	v)	Cell 73	4-6142 Tho	mas Peno	dris
Northwest State Correctiona	al Facility			Maintenar	ice Office	802-52	7-4321
St. Albans Public Safety				Maintenar	ice Contact	Cell 802-3	324-1225
36 Lake Street (St. Albans District Court)		Custodial 802-527-4204					
				Maintenar	ice Contact	Cell 802-3	324-1225
Alburgh Information Center			Maintenance Contact Cell 802-324-1225				
Georgia North and South Bo	und Information Cer	nter		Maintenar	ice Contact	Cell 802-3	324-1225

#### 424 HEGEMAN AVE. COLCHESTER (MAINTENANCE DISTRICT OFFICE)

During normal working hours, the shop is located at Fort Ethan Allen at 655-2329.

After Hours: Please call in the order listed below.

1) William Merrifield, BGS HVAC Specialist	Cell: 802-922-3510
2) Joshua Reese, Maintenance Specialist	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

#### 24/7 Security Hotline Phone Number: (802) 828-0777

# EMERGENCY MAINTENANCE CALL LIST NORTHWEST DISTRICT

#### CHITTENDEN REGIONAL CORRECTIONAL FACILITY

During normal working hours, the maintenance personnel can be contacted by calling 863-7665.

After Hours: Please call in the order listed below.

1) Jacob Grzych, BGS Maintenance Specialist	Cell: 802-922-3511
2) Rob Lamson, BGS Maintenance Specialist	Cell: 802-752-7163
3) Harold Campbell, District Facilities Manager	Cell: 802-881-6949

If no answer call the statewide emergency number 802-828-3312.

# 32 CHERRY ST., BURLINGTON (COSTELLO COURTHOUSE)

During normal working hours, the maintenance personnel can be contacted by calling 951-4066.

After Hours: Please call in the order listed below.

1)	Jacob Grzych, BGS Master Electrician	Cell: 802-922-3511
2)	Chris Alger, Maintenance Mechanic II	Cell: 802-559-2639
3)	Harold Campbell, BGS District Facilities Manager	Cell: 802-881-6949

If no answer call the statewide emergency number 802-828-3312.

#### 24/7 Security Hotline Phone Number: (802) 828-0777

# EMERGENCY MAINTENANCE CALL LIST NORTHWEST DISTRICT

## **50 CHERRY ST. BURLINGTON (FORMAC)**

During normal working hours, the maintenance personnel can be contacted by calling 951-4066.

After Hours: Please call in the order listed below.

1) Jacob Grzych, BGS Master Electrician	Cell: 802-922-3511
2) Chris Alger, Maintenance Mechanic II	Cell:802-559-2639
3) Harold Campbell, BGS District Facilities Manager	Cell: 802-881-6949

If no answer call the statewide emergency number 802-828-3312.

#### **108 CHERRY ST. BURLINGTON (HEALTH DEPARTMENT)**

During normal working hours, the maintenance personnel can be contacted by calling 863-7668.

After Hours: Please call in the order listed below.

1) William Merrifield, BGS HVAC Specialist	Cell: 802-922-3510
2) Joshua Reese, Maintenance Specialist	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

#### 24/7 Security Hotline Phone Number: (802) 828-0777

# EMERGENCY MAINTENANCE CALL LIST NORTHWEST DISTRICT

#### 359 South Park Drive (Colchester HEALTH LAB)

During normal working hours, the maintenance personnel can be contacted by calling 654-6852.

After Hours: Please call in the order listed below.

-	1)	William Merrifield, BGS HVAC Specialist	Cell: 802-922-3510
	2)	Joshua Reese, Maintenance Specialist	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

# EMERGENCY MAINTENANCE CALL LIST NORTHWEST DISTRICT NORTHWEST STATE CORRECTIONAL FACILITY

During normal working hours, the maintenance personnel can be contacted by calling 527-4321.

After Hours: Please call in the order listed below.

- 1) David Sweetser, BGS Institutional Maintenance Mechanic
- 2) Roger Bennett, BGS Institutional Maintenance Mechanic
- 3) Blake Patnoe BGS Maintenance Mechanic III
- 4) Thomas Pendris, BGS District Facilities Supervisor

Cell: 802-309-5217 Phone: 802-928-3034 Cell:802-522-5601 Cell: 802-734-6142

If no answer call the statewide emergency number 802-828-3312. 24/7 Security Hotline Phone Number: (802) 828-0777

# **NWSCF CONTRACTOR EMERGENCY CONTACT LIST**

CVPS

800-451-2877

**Electric Utility** 

## **ST. ALBANS PUBLIC SAFETY**

During normal working hours, the maintenance personnel can be contacted by calling 250-3169.

After Hours: Please call in the order listed below.

1) Blake Patnoe BGS Maintenance Mechanic III	Cell:802-522-5601
2) David Sweetser, BGS Institutional Maintenance Mechanic	Cell: 802-309-5217
3) Thomas Pendris, BGS District Facilities Supervisor	Cell: 802-734-6142

If no answer call the statewide emergency number 802-828-3312.

# 36 LAKE ST., ST. ALBANS (DISTRICT COURT & OFFICE BUILDING)

During normal working hours, the maintenance personnel can be contacted by calling 524-6886.

After Hours: Please call in the order listed below.

1) Blake Patnoe BGS Maintenance Mechanic III	Cell:802-522-5601
2) David Sweetser, BGS Institutional Maintenance Mechanic	Cell: 802-309-5217
3) Thomas Pendris, BGS District Facilities Supervisor	Cell: 802-734-6142

If no answer call the statewide emergency number 802-828-3312.

# WILLISTON STATE POLICE & 911

During normal working hours, the maintenance personnel can be contacted by calling 881-6949.

After Hours: Please call in the order listed below.

1) David Barewicz, BGS Maintenance Mechanic II	Cell: 802-324-1225
2) Gavin Rushford, BGS HVAC Lab Specialist	Cell: 802-922-0728
3) Joshua Reese, Maintenance Specialist	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

## WILLISTON NORTH & SOUTH REST AREAS

During normal working hours, the maintenance personnel can be contacted by calling 922-3508.

After Hours: Please call in the order listed below.

1) David Barewicz, BGS Maintenance Mechanic II	Cell: 802-324-1225
2) Gavin Rushford, BGS HVAC Lab Specialist	Cell: 802-922-0728
3) Joshua Reese, Maintenance Specialist	Cell: 802-922-3508

If no answer call the statewide emergency number 802-828-3312.

# EMERGENCY MAINTENANCE CALL LIST

# **ALBURGH INFO CENTER**

During normal working hours, the maintenance personnel at the Center can be contacted by calling 524-6886.

The District Facilities Manager may also be located by calling 338-4620 which is the District Maintenance Shop located at 424 Hegeman Ave, Colchester, Vermont 05446. After normal working hours, contact the persons listed below. Please try to contact them in the sequence listed.

1) Blake Patnoe BGS Mai	ntenance Mechanic III	Cell:802-522-5601
2) David Sweetser, BGS In	nstitutional Maintenance Mechanic	Cell: 802-309-5217
3) Thomas Pendris, BGS I	District Facilities Supervisor	Cell: 802-734-6142

# If no contact is made by calling the numbers listed above refer to the emergency list below.

Alburgh Town Clerk	802-796-3468	In case of low water pressure
Casella	800-439-3615	Trash removal
Vermont Electric	800-696-9111	Electric Company

# EMERGENCY MAINTENANCE CALL LIST GEORGIA NORTH AND SOUTH INFO CENTERS

During normal working hours, the maintenance personnel at the Center can be contacted by calling 524-6886.

1)	Blake Patnoe BGS Maintenance Mechanic III	Cell:802-522-5601
2)	David Sweetser, BGS Institutional Maintenance Mechanic	Cell: 802-309-5217
3)	Thomas Pendris, BGS District Facilities Supervisor	Cell: 802-734-6142

# If no contact is made by calling the numbers listed above refer to the emergency list below.

GMP	800-451-2877	Electric utility – Georgia SB
Vermont Electric Co-op	800-832-2667	Electric utility – Georgia NB
St. Albans Sewer	802-524-1509 / 802-524-	2166* * Weekend Police

# WATERBURY/MIDDLESEX COMPLEXES:

# WATERBURY DISTRICT

#### Phone numbers to call in case of an Emergency at the Waterbury Complex:

Maintenance shop: 802-241-6547

Holidays: Security will have the "On-call" mechanic's number

Weekends 3:30 pm Friday to 7:00 am Monday and 3:30pm to 7:00am weekday nights call:

Security at 802-241-0219 office.

Security Hotline: 802-828-0777

In case of an ACTUAL FIRE at the Waterbury Complex, start at the top of the list and work your way down until someone is contacted.

 Jonathan Rutledge
 Cell: 802-522-6603

 Ira Moser
 Cell: 802-476-2189

 John Hebert
 Home: 802-479-5626
 Cell: 802-279-3592

#### HVAC/Heating-Cooling:

 Brad Austin
 Cell: 802-760-9063

 Dan Ackel
 Cell: 802-398-7823

 Craig Griffith
 Cell: 802-917-8305 or 802-793-3224

#### LOCKS/HARDWARE:

Don Vasseur	Cell: 802-505-0604
Josh Sayers	Cell: 802-371-8938

#### **PLUMBING:**

Craig Griffith	Cell: 802-917-8305 or	r 802-793-3224
Dan	Ackel	Cell: 802-398-7823
Brac	Austin	Cell: 802-760-9063

#### ELECTRICAL:

Josh Sayers Cell: 802-371-8938

#### Sprinkler:

Craig Griffith Cell: 802-917-8305 or 802-793-3224

Dan Ackel Cell: 802-398-7823

#### **Fire Alarm Systems:**

Josh Sayers Cell: 802-371-8938

#### **Central Plant (Boilers)**

 John Jones
 Cell: 802-585-0875

 Kris Shephard
 Cell: 802-585-0891, Home 802-244-7912

#### **CUSTODIAL SERVICES:**

Jonathan Rutledge Cell: 802-522-6603

#### Wastewater Pump Station:

Craig Griffith Cell: 802-917-8305 or 808-793-3224 Dan Ackel Cell: 802-398-7823

Call these two people in order if no one else can be reached.

1) Ira Moser, District Facilities Supervisor: Cell: 802-476-2189

2) Jonathan Rutledge, District Facilities Manager: 802-522-6603

If any Major emergency should occur at the Waterbury Complex, or you are not reaching anyone on this list, you should contact John Hebert, Director of Operations and Maintenance, at 802-479-5626, or his cell at 802-279-3592. Please remember, EMERGENCIES ONLY!

CONTRACTORS TO CALL IF NEEDED WATERBURY COMPLEX (ANSWERING SERVICE IN MOST CASES) For BGS Maintenance Mechanics only!

#### **Control Issues:**

Control Tech 802-860-1700- Waterbury/Middlesex.

Temperature Controls of Vermont 802-872-8000

PLUMBING: New England Air 802-864-5959

Vt. Heating and Ventilating 802-655-8805 Ext. 235

SPRINKLER: Mountain Valley 802-865-3600

ELECTRICAL: Benoit Electric 802-229-1955

Norway and Sons Jay cell- 802-522-6344

#### FIRE ALARM ISSUES:

Safety Systems of Vt. Cell-802-355-6590 Pager- 802-240-1675

#### ELEVATOR: Otis 1-800-233-6847

**SEPTIC SERVICE**: Manosh 1-800-544-7666 FOR PUMPING/CLEANING ONLY.

**PUMP STATION REPAIR**: Pioneer Motor and Drive 802-651-0114

GENERATOR: Brookfield Service: 802-485-6567

#### POLICY FOR SNOW/ICE REMOVAL AT WATERBURY COMPLEX

Icy conditions, or 1" or less of snow, call in order below. Only one person is to be called in.

Ira Moser	802-476-2189
Jonathan Rutledge	

In case of any storm over 1", the manager or supervisor will determine how much assistance they will need, and plan accordingly.

#### Phone numbers to call in case of an Emergency at the Middlesex Complex:

Maintenance shop: Emergency and non-emergency number- 802-241-6547 7AM – 3:330PM Monday through Friday.

Holidays: Security will have the "On-call" mechanic's number

Weekends 3:30 pm Friday to 7:00 am Monday and 3:30pm to 7:00am weekday nights call:

Security at 802-828-0777

Security is to call the following if needed: In case of an ACTUAL FIRE at the Middlesex Complex, start at the top of the list and work your way down until someone is contacted.

David Gallison Cell: 802-249-5253

 Jonathan Rutledge
 Cell:
 802-522-6603

 Ira Moser
 Cell:
 802-476-2189

 John Hebert
 Home:
 802-479-5626
 Cell:
 802-279-3592

David Gallison should be called first for the Middlesex Complex if an emergency occurs for any of the items below:

David Gallison Cell: 802-249-5253

HVAC/Heating-Cooling:

David Gallison	Cell: 802-249-5253
Brad Austin	Cell: 802-760-9063
Dan Ackel	Cell: 802-398-7823

LOCKS/HARDWARE:

David Gallison Cell: 802-249-5253 Don Vasseur Cell: 802-505-0604

#### PLUMBING:

 Dan Ackel
 Cell: 802-398-7823

 Craig Griffith
 Cell: 802-917-8305 or 802-793-3224

#### ELECTRICAL:

Josh Sayers Cell: 802-371-8938

Sprinkler:

Josh Sayers Cell: 802-371-8938

Fire Alarm Systems: Josh Sayers Cell: 802-371-8938

CUSTODIAL SERVICES: Michael Demars Cell: 802-371-8347

Ira Moser, District Facilities Supervisor: Cell: 802-476-2189
 Jonathan Rutledge, District Facilities Manager: 802-522-6603

If any Major emergency should occur at the Middlesex Complex, or you are not reaching anyone on this list, you should contact John Hebert, Director of Operations and Maintenance, at 802-479-5626, or his cell at 802-279-3592. Please remember, EMERGENCIES ONLY!

CONTRACTORS TO CALL IF NEEDED MIDDLESEX COMPLEX (ANSWERING SERVICE IN MOST CASES) For BGS Maintenance Mechanics only!

#### CONTROL ISSUES:

Control Tech 802-860-1700- Waterbury/Middlesex. Temperature Controls of Vermont 872-8000- Middlesex only.

PLUMBING: New England Air 802-864-5959 Vt. Heating and Ventilating 802-655-8805 Ext. 235

SPRINKLER: Mountain Valley 802-865-3600

ELECTRICAL: Benoit Electric 802-229-1955 Norway and Sons Jay cell 802-522-6344

#### FIRE ALARM ISSUES:

Josh Sayers- Cell: 802-371-8938

FIRE PUMP: Brookfield Service: 802-485-6567

SEPTIC SERVICE: Manosh 1-800-544-7666 FOR PUMPING/CLEANING ONLY

PUMP STATION REPAIR: Pioneer Motor and Drive 802-651-0114

**GENERATOR:** Brookfield Service: 802-485-6567

**SNOW PLOWING:** AC Universal 802-272-0033 (Andy)

# PHONE NUMBERS TO LOCATE MAINTENANCE PERSONNEL SOUTHWEST DISTRICT

District Facilities Manager, Rob Gallipo	770-2131
Office Administrative Assistant, Meghan Poirier	279-9548
<u> Kevin Dunican – District Facilities Supervisor Bennington</u>	<u>375-3771</u>
<ul> <li>Bennington District Court &amp; Office Building</li> </ul>	
<ul> <li>Bennington State Office Building</li> </ul>	
Bennington Monument	
Skyler Shute – Maintenance Mechanic III	747-8638
Middlebury Mahady Court House	747-0050
<ul> <li>New Haven Public Safety Barracks</li> </ul>	
• New Haven't ubile safety barracks	
David Gradziel – Maintenance Mechanic III	342-3564
<ul> <li>Pittsford-Vermont Police and Fire Academy</li> </ul>	
Maintenance Specialist for Pittsford	
Brian Abrahamson – District Facilities Supervisor Rutland	272-5787
Asa Bloomer State Office Building	
<ul> <li>Marble Valley Regional Correctional Facility</li> </ul>	
<ul> <li>McKinley Complex (DMV/911/AOT/State Police</li> </ul>	
<ul> <li>Rutland-Probation &amp; Parole Building</li> </ul>	
<ul> <li>Rutland District Court</li> </ul>	
<ul> <li>Rutland Parking Garage Transit Center</li> </ul>	
<ul> <li>Fairhaven Welcome Center</li> </ul>	
<ul> <li>Middlebury Mahady Court House</li> </ul>	
<ul> <li>New Haven Public Safety Barracks</li> </ul>	
• New Haven Fublic Salety Darrachs	

# SOUTHWEST DISTRICT BENNINGTON DISTRICT COURT AND OFFICE BUILDING

During normal working hours, the maintenance personnel can be contacted by calling: **Kevin Dunican** at 802-375-3771.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

•	Kevin Dunican, District Facilities Supervisor	Cell: 802-375-377
•	Charlie Ostler. Maintenance Mechanic III	Cell: 802-371-712

Rob Gallipo, District Facilities Manager

Cell: 802-375-3771 Cell: 802-371-7125 Cell: 802-770-2131

If no answer call the statewide emergency number 802-828-3312.

#### 24/7 Security Hotline Phone Number: (802) 828-0777

## EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT BENNINGTON DOWNTOWN STATE OFFICE BUILDING

During normal working hours, the maintenance personnel can be contacted by calling: **Kevin Dunican** at 802-375-3771.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Kevin Dunican, District Facilities Supervisor	Cell: 802-375-3771
Charlie Ostler, Maintenance Mechanic III	Cell: 802-371-7125
Rob Gallipo, District Facilities Manager	Cell: 802-770-2131

If no answer call the statewide emergency number 802-828-3312.

## EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT MIDDLEBURY MAHADY COURT HOUSE

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson** at 802-272-5787

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Skyler Shute, Maintenance Mechanic III	Cell:	802-747-8638
Bob Weeden, Master Plumber	Cell:	802-595-1252
<ul> <li>Jonathan Boynton, Master Electrician (Electrical)</li> </ul>	Cell:	802-353-3583
Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

If no answer call the statewide emergency number 802-828-3312.

#### 24/7 Security Hotline Phone Number: (802) 828-0777

### EMERGENCY MAINTENANCE CALL LIST

# SOUTHWEST DISTRICT

#### NEW HAVEN PUBLIC SAFETY

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson, District Facilities Supervisor** at **802-272-5787.** 

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

•	Skyler Shute, Maintenance Mechanic III	Cell:	802-747-8638
٠	Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
٠	Jonathan Boynton, Master Electrician (Electrical)	Cell:	802-353-3583
•	Bob Weeden, Master Plumber	Cell:	802-595-1252
٠	Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

if no answer call the statewide emergency number 802-828-3312.

## EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT PITTSFORD POLICE AND FIRE ACADEMY BUILDINGS

During normal working hours, the maintenance personnel can be contacted by calling: **David Gradziel,** Maintenance Mechanic III, at **802-375-3771.** 

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

<ul> <li>David Gradziel, Maintenance Mechanic III, Pittsford</li> </ul>	Cell:	802-342-3564
<ul> <li>Bob Weeden, Master Plumber (Pluming/HVAC)</li> </ul>	Cell:	802-595-1252
<ul> <li>Jonathan Boynton, Master Electrician (Electrical)</li> </ul>	Cell:	802-353-3583
<ul> <li>Deven Blow, Maintenance Mechanic II, Pittsford</li> </ul>	Cell:	802-236-5271
Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

If no answer call the statewide emergency number 802-828-3312.

## EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT MARBLE VALLEY REGIONAL CORRECTIONAL CENTER

**CALL-IN LIST ORDER FOR WEEKENDS/AFTER HOURS EMERGENCIES** (use alternate contact for lock issues). Please leave a clear voicemail if your call is not answered.

Bryce Taylor - Institutional Maintenance Mechanic		Cell:	802-558-1608
<ul> <li>Vacant – Institutional Maintenance Mechanic</li> </ul>		Cell:	
Brian Abrahamson, District Facilities Supervisor		Cell:	802-272-5787
Rob Gallipo, District Facilities Manager		Cell:	802-770-2131
After-Hours Lock Issues*			
Joanie Imperato	Cell:	802-	552-4662
	Home:	802-	772-7298
*if you are unable to reach the locksmith, please refer to the on-call list.			

# IN THE EVENT THAT NO ONE CAN BE CONTACTED FROM THE ABOVE LIST, YOU MAY CALL, ONLY AFTER A REASONABLE TIME, THE FOLLOWING VENDOR(S) TO HANDLE A FACILITY EMERGENCY

Sewer/Plumbing Emergency A-1 Sewer/Drain Service	802-438-5722
Emergency Generator Failure Power-Up Generator Services	603-657-9080
Kitchen Freezer Failure/Ventilation/Heating/AC/Boiler New England Air Systems	802-775-4364
Overhead Door Failure Overhead Door Company of Rutland	802-775-5711
<b>Kitchen Dishwasher/ Garbage</b> Hobart Sales/Service	<b>802-773-7183</b> Disposal (maintained by DOC)

If no answer call the statewide emergency number 802-828-3312.

## EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT RUTLAND DISTRICT COURT

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson** at **802-272-5787**.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
Steve Lahue, Maintenance Mechanic III	Cell:	802-342-8071
Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

If no answer call the statewide emergency number 802-828-3312.

#### 24/7 Security Hotline Phone Number: (802) 828-0777

## EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT RUTLAND TRANSIT CENTER

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson** at 802-272-5787.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
John Moody, Maintenance Mechanic II	Cell:	802-236-4060
<ul> <li>James Yager, Maintenance Mechanic II</li> </ul>	Cell:	802-747-8150
Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

## In case of ELEVATOR ENTRAPMENTS:

- BGS Staff are **NOT** authorized to initiate freeing occupants entrapped within an elevator car.
- The **RUTLAND CITY FIRE DEPARTMENT (RCFD)** should be contacted (dispatched via Rutland Police **Department**) immediately upon discovery of entrapment.

- RCFD is the only authorized agency to execute/coordinate the removal of occupants should they become entrapped within a malfunctioning elevator.
- After BGS verifies with the **Rutland City Fire Department** that the elevator(s) have been cleared of occupants, BGS Security will place the elevator **OUT OF SERVICE**.
- Elevators should remain in OUT OF SERVICE status until **Bay State Elevator** clears the unit for service.

EMERGENCY CONTACTS: Rutland City Fire/Police Dispatch:	802-773-1816
For Gas Emergency: Irving Oil: reference acct#836633	800-794-8738
For Elevator Emergency: Bay State Elevator	(802) 257-5722
For Generator Service/Repair Power Up Generator Service	603-657-9080

## EMERGENCY MAINTENANCE CALL LIST SOUTHWEST DISTRICT FAIRHAVEN WELCOME CENTER

#### **CALL-IN LIST ORDER FOR WEEKENDS/AFTER HOURS EMERGENCIES**

Please leave a clear voicemail if your call is not answered.

During normal working hours, the maintenance personnel can be contacted by calling: **Brian Abrahamson** at 802-272-5787.

After normal working hours, contact the people listed below. Please try to contact them in the sequence listed.

٠	Brian Abrahamson, District Facilities Supervisor	Cell:	802-272-5787
٠	Steve Lahue, Maintenance Mechanic II	Cell:	802-342-8071
٠	Rob Gallipo, District Facilities Manager	Cell:	802-770-2131

# IN THE EVENT THAT NO ONE CAN BE CONTACTED FROM THE ABOVE LIST, YOU MAY CALL, ONLY AFTER A REASONABLE TIME, THE FOLLOWING VENDOR(S) TO HANDLE A FACILITY EMERGENCY

Plumbing Issues:	U-1 <sup>st</sup> Plumbing/Heating	802-775 0652
Sewer/Plumbing Emergency:	A-1 Sewer/Drain Service	802-438-5722

### **INFORMATION CENTER MANAGERS (All Regions)**

Location	Address & Phone	Contact Person	Maintenance Contact
	Alburgh Welcome Center	Penny Libercent	Thomas Pendris
	Route 2	Office 828-0197	<b>District Facilities</b>
			Supervisor
Alburgh	West Alburgh	Home 655-9807	Cell 802-434-6142
J	Phone/Fax 796-3980	Pager 742-4241	
		Cell 793-2863	VACANT
			Viciti
		<u>penny.libercent@vermont.gov</u>	
	Bennington Welcome Center	Lisa Sanchez	Kevin Dunican
	Route 7 South	Cell: 793-9918	District Facilities
	Bennington, Vermont	Bennington, Vermont	Supervisor
	Phone 802-447-2456	Phone 802-447-2456	Cell 802-375-3771
Dennington	Phone 802-447-2456		
Bennington		Lisa.sanchez@vermont.gov	Charlie Ostler
			Maintenance
			Cell: 802-371-7125
			John Hebert, Director:
			Cell 802-279-3592
	Bradford Info Center	Penny Libercent	Alex Beauregard
	I-91 Northbound	Office 828-0197	<b>District Facilities</b>
			Supervisor
Bradford	Phone / Fax 222-5029	Home 655-9807	Cell: 802-793-7852
Bradiora		Pager 742-4241	
		Cell 793-2863	
		<u>penny.libercent@vermont.gov</u>	
	Derby Line Welcome Center	Penny Libercent	Eric Maxwell
	I-91 South	Office 828-0197	
	1-91 South	Office 828-0197	District Facilities
			Supervisor
Derby	Phone / Fax 873-3311	Home 655-9807	Cell: 535-6278
		Pager 742-4241	
		Cell 793-2863	
		penny.libercent@vermont.gov	
Fair Haven	Fair Haven Welcome Center	Ann Bowen	Brian Abrahamson
	RT 4A at NY Border	Home 265-8014	<b>District Facilities</b>
			Supervisor
	PO Box 186	Pager 742-6736	Cell 272-5787
	Fair Haven, VT 05743	ann.bowen@vermont.gov	Steve Lahue
	Phone: 265-4763	ann.sowene vernont.gov	Maintenance Mechanic
	THUNE, 203-4703		
			III 0-11 902 242 9071
	Fax 265-2136		Cell 802-342-8071
	1 dx 20J-2130		
Georgia NB	Georgia NB Info Center	Penny Libercent	Eric Maxwell
	I-89 North	Office 828-0197	District Facilities
		Since 525 0157	
			Supervisor
	Phone 527-4053	Home 655-9807	Office 802-745-6640

	_	Pager 742-4241 Cell 793-2863	Cell 802-535-6278
		penny.libercent@vermont.gov	
	Georgia SB Info Center	Lisa Sanchez	Eric Maxwell
	I-89 South	Cell 793-9918	District Facilities
	1-85 30000	Cell 755-5518	
			Supervisor
	Phone 524-0018	lisa.sanchez@vermont.gov	Office 802-745-6640
Georgia SB			Cell 802-535-6278
			VACANT
		Or Billy Ward - LCRCC	
		Cell 802-363-4684	
	INFORMATION CEN	TER MANAGERS (All Regions)	
Location	Address & Phone	Contact Person	Maintenance Contact
	Guilford Welcome Center	Bevan Quinn	Shawn Brown
	296 Interstate 91	Home ?	Maintenance Mechanic
	Guilford, VT 05301	Pager ?	Cell 299-8096
	Phone 254-4593 or 258-4503	Cell 295-4009	Tim Cleveland
Guilford	Fax 258-4925		BGS Maintenance
Guinoru			Supervisor
			Cell 732-7033
		kathy.dowd@vermont.gov	
		<u>Rany nortale rennondigor</u>	
	Hartford SB Info Center	Lisa Sanchez	Shawn Brown
	I-91 South	Cell 793-9918	BGS Maint. Mechanic
	Phone / Fax 296-2397	lisa.sanchez@vermont.gov	Cell 299-8096
	110110 / 10/ 200 2007	insusanenez@vermont.gov	
Hartford SB			Ryan Keefe
			District Facilities Superviso
			-
			Cell 272-7021
	Lyndonville SB Info Center	Penny Libercent	Eric Maxwell
	I-91 South	Office 828-0197	District Facilities
	1 JI JOUIN		Supervisor
النبية والمعادية			1
Lyndonville	Phone / Fax 626-9669	Home 655-9807	Office 802-745-6640
		Pager 742-4241	
		Cell 793-2863	
		<u>penny.libercent@vermont.gov</u>	
	Capital Region Visitor Ctr	Deb Ferrell	David Latoundii
	Capital Region Visitor Ctr.	Deb Ferrell	David Latoundji District Facilities
	Capital Region Visitor Ctr. 134 State Street	Deb Ferrell	<b>District Facilities</b>
Montpelier	134 State Street		District Facilities Supervisor
Montpelier	134 State Street Montpelier, VT 05602	Work 828-1053	<b>District Facilities</b>
Montpelier	134 State Street	Work 828-1053 Cell 298-7167	District Facilities Supervisor
Montpelier	134 State Street Montpelier, VT 05602	Work 828-1053	District Facilities Supervisor

	- I-89 South Phone / Fax 728-7074	Cell 793-9918 <u>lisa.sanchez@vermont.gov</u>	BGS Maint. Mechanic Cell 299-8096
			LYLE DEIDA District Facilities Manager State Cell 802-398-7330
	INFORMATION CEN	TER MANAGERS (All Regions)	
Location	Address & Phone	Contact Person	Maintenance Contact
Sharon NB	Sharon NB Info Center I-89 North Phone 281-5216 Fax 281-5231	Lisa Sanchez Cell 793-9918 <u>lisa.sanchez@state.vt.us</u>	Shawn Brown BGS Maint. Mechanic Cell 299-8096 LYLE DEIDA
Snaron NB			District Facilities Manager State Cell 802-398-7330
	Waterford Welcome Center I-93 North	Penny Libercent Office 828-0197	Eric Maxwell District Facilities Supervisor
Waterford	Phone / Fax 751-0472	Home 655-9807 Pager 742-4241 Cell 793-2863 <u>penny.libercent@state.vt.us</u>	Office 802-745-6640
White River Jct.	White River Jct. Welcome Ctr. 102 Railroad Row Phone 281-5050 Fax 281-5051	Darlene Goodwin 295-9353	
	Williston NB Info Center I-89 North Bound	Lisa Sanchez Cell 793-9918	Joshua Reese District Facilities Supervisor
Williston NB	Phone 879-2350 Fax 879-2351 802 878 7983	<u>lisa.sanchez@state.vt.us</u> LCRCC	Cell 802-922-3508
		Cell 802-363-4684	
	Williston SB Info Center I-89 South Bound	Lisa Sanchez Cell 793-9918	Joshua Reese District Facilities Supervisor
Williston SB	Phone 879-2360 Fax 879-2361	lisa.sanchez@state.vt.us	
		LCRCC Cell 802-363-4684	