

Berlin | Berlin | Dill Building | Agency of Transportation
Conference Room #135 (75 seat)

Room Calendar Name | AOT—DMF HQ 2178 Airport Rd Conf Rm 135 (75 Seat) | Set meeting as a Teams Meeting

Access to Building | The entry door (see next page) at Dill is unlocked 5 days a week for those without badge access between 7:00 AM to 3:30 PM.

Location | VTrans has provided maps below, so you know where the venue is located, and the recommended parking areas.

Video Conferencing Equipment | Room #135 has video conferencing capabilities with a video camera and tablet device (see below)

When you arrive, your meeting should show up on the presentation device tablet (**need to schedule room as a Teams meeting**). All you need to do is select your meeting on the meeting device touchscreen and it should launch the meeting. For those presenting all they need to do is share their own computer screen as they would if they were working remotely. This room also contains a video camera and many microphones. It is suggested that you arrive well in advance, to make sure the room is setup, and the equipment is ready to go.

Contact Person | Phil Dessureau, if you have questions.

Teams Device: Video, audio, and microphones. Need to have projector turned on to present to screen.

Yealink MVC840-C2-211 Microsoft Teams Rooms system Non Poe



Yealink
Yealink MVC840-C2-211
Microsoft Teams Rooms
system



★ Room #135 | 75 Seat

South Front Parking Lot

Building Entrance

East

Airport Road West





Kitchen in Conference Room Area

