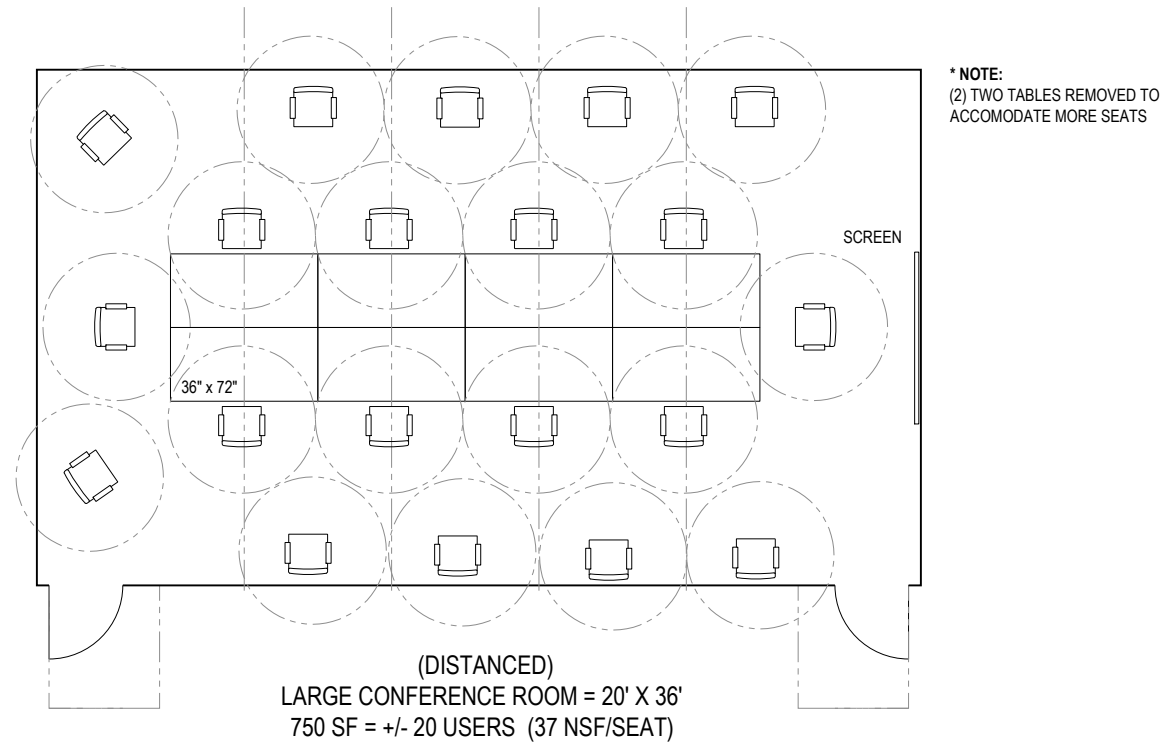
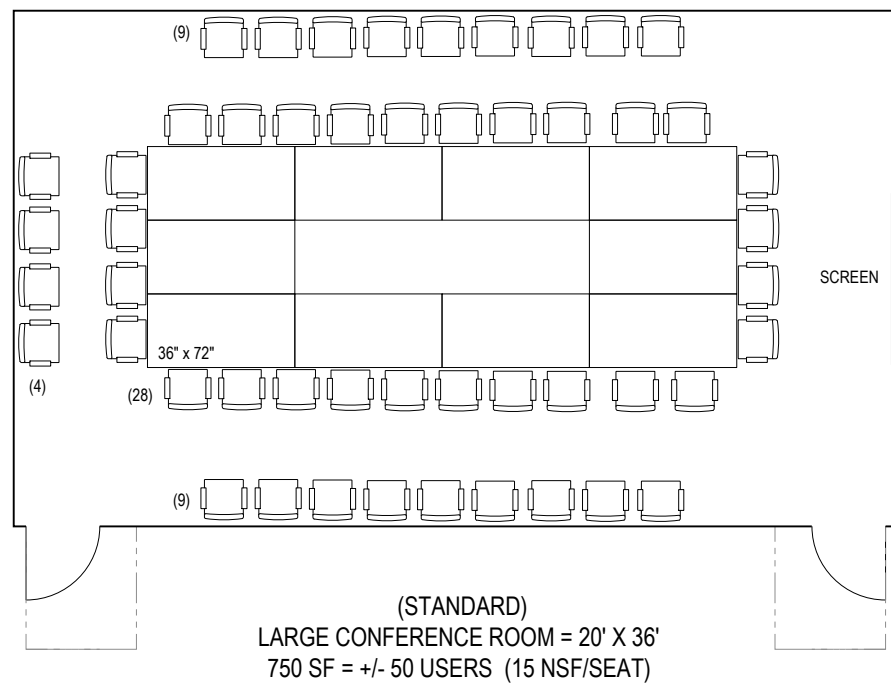
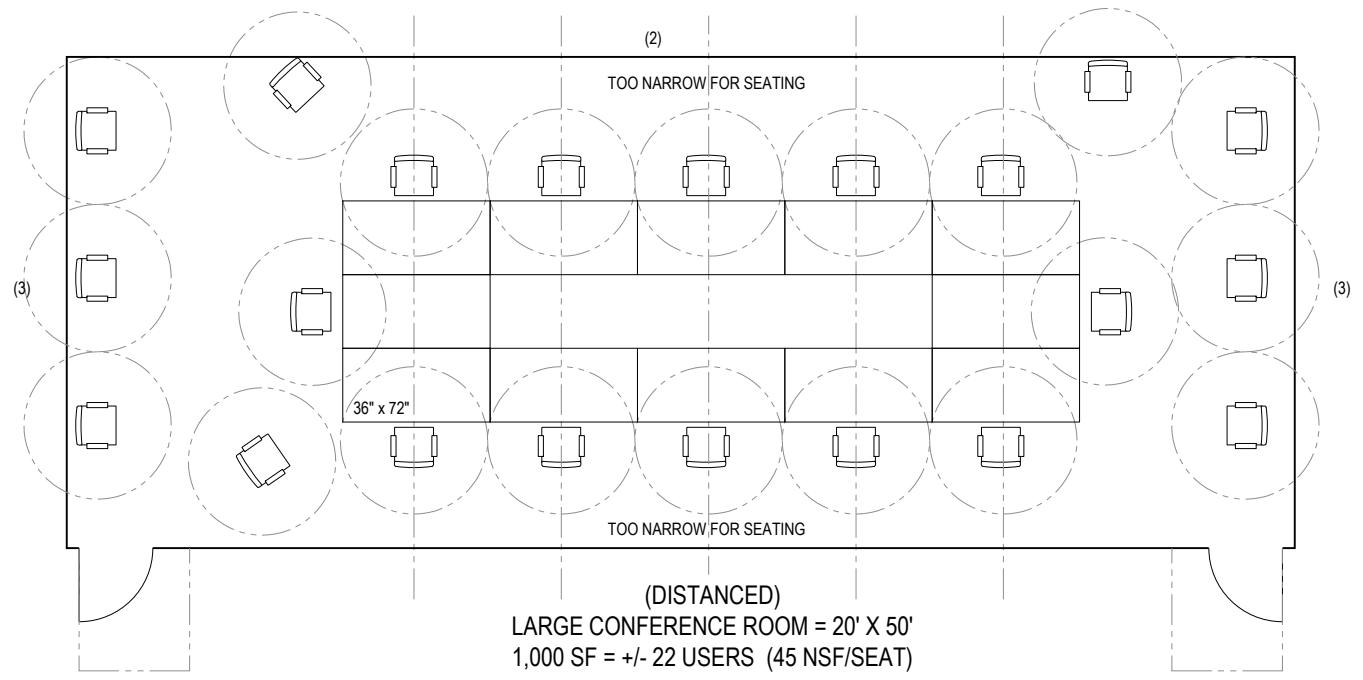
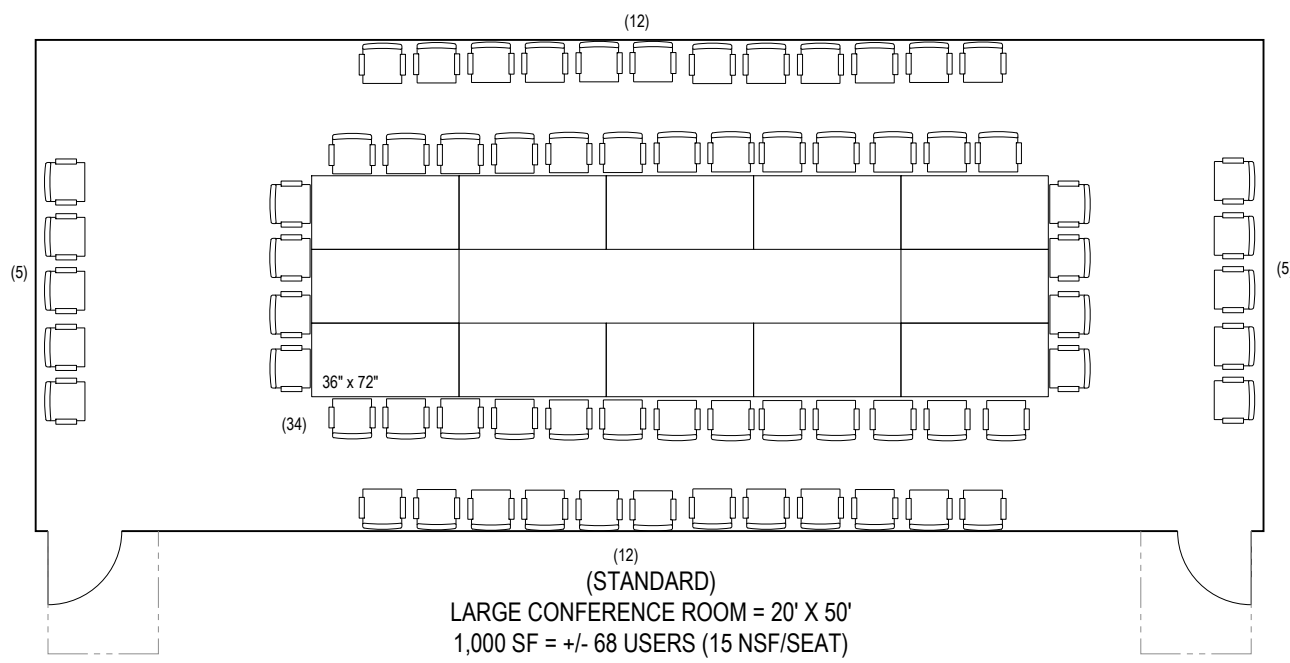
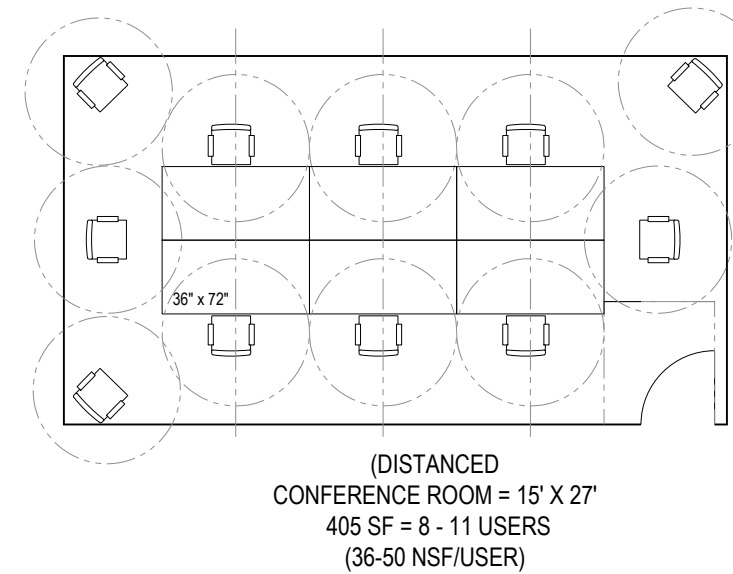
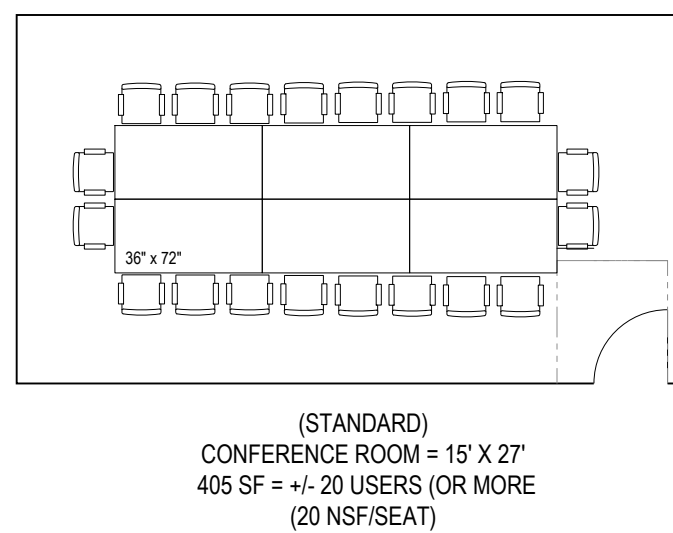
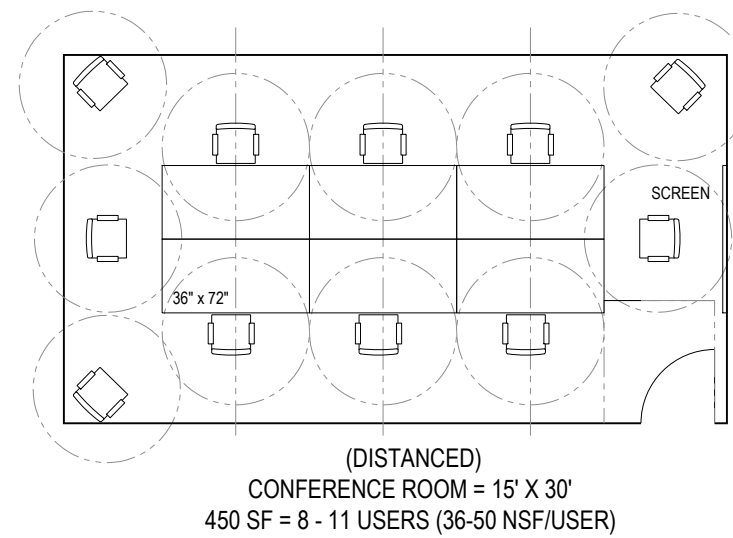
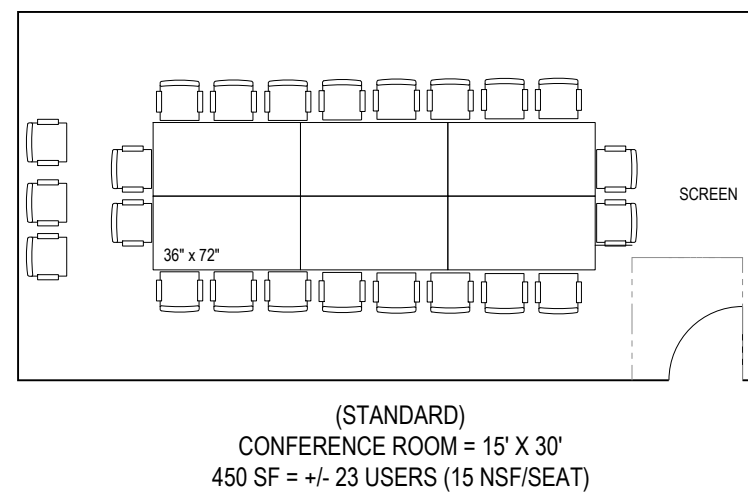
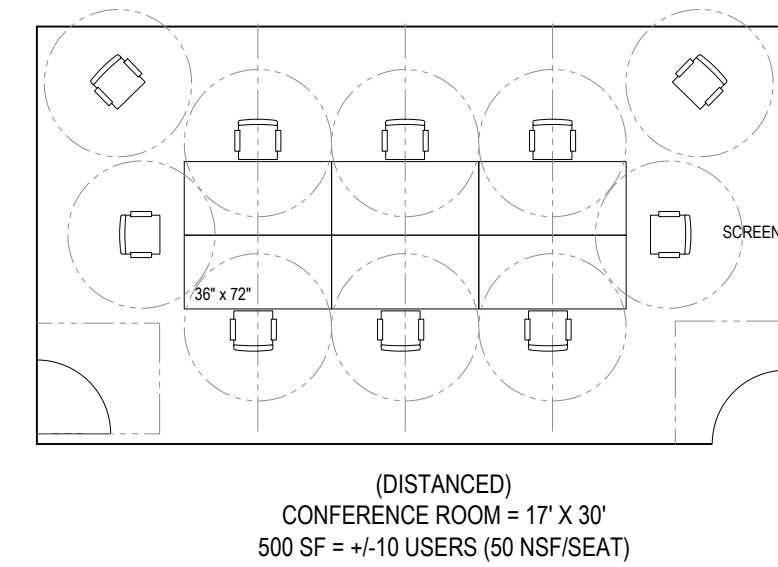
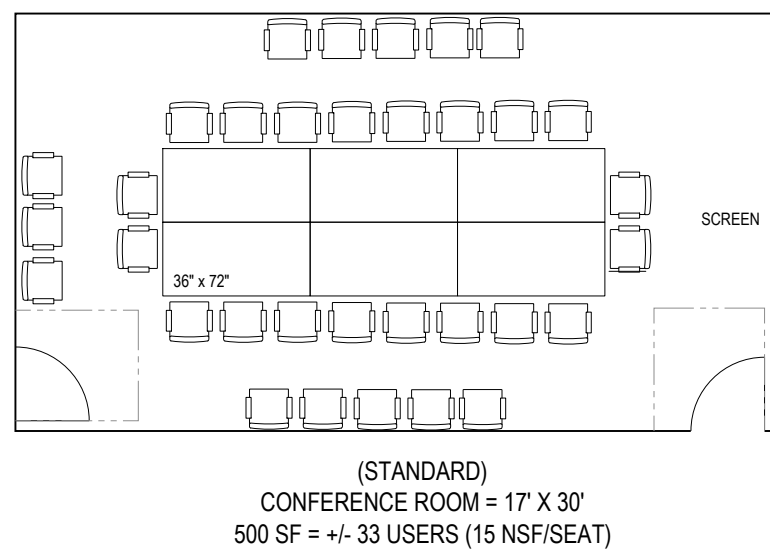
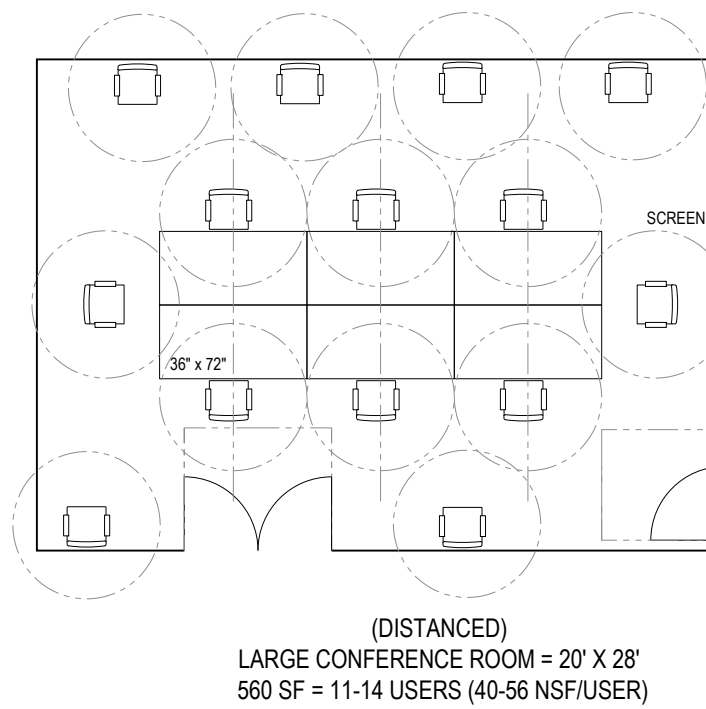
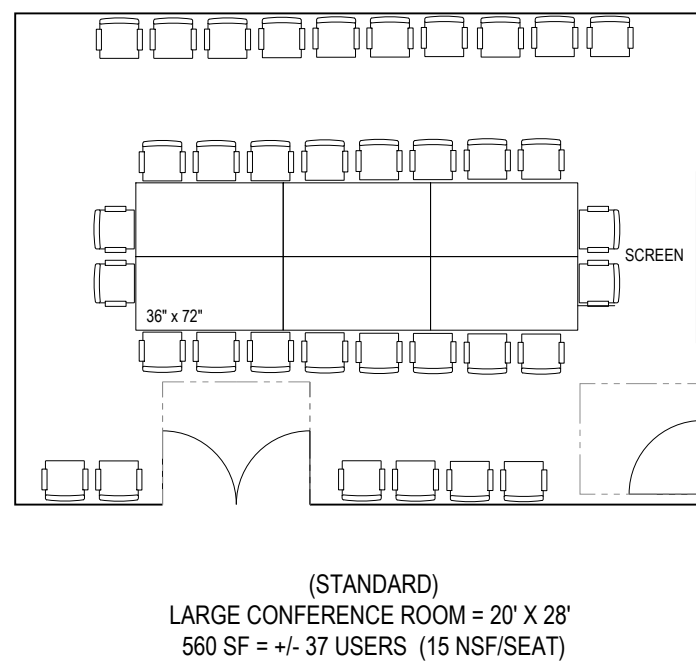


A. STANDARD LAYOUTS

B. DISTANCED LAYOUTS



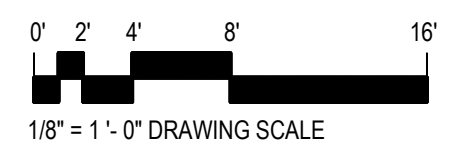
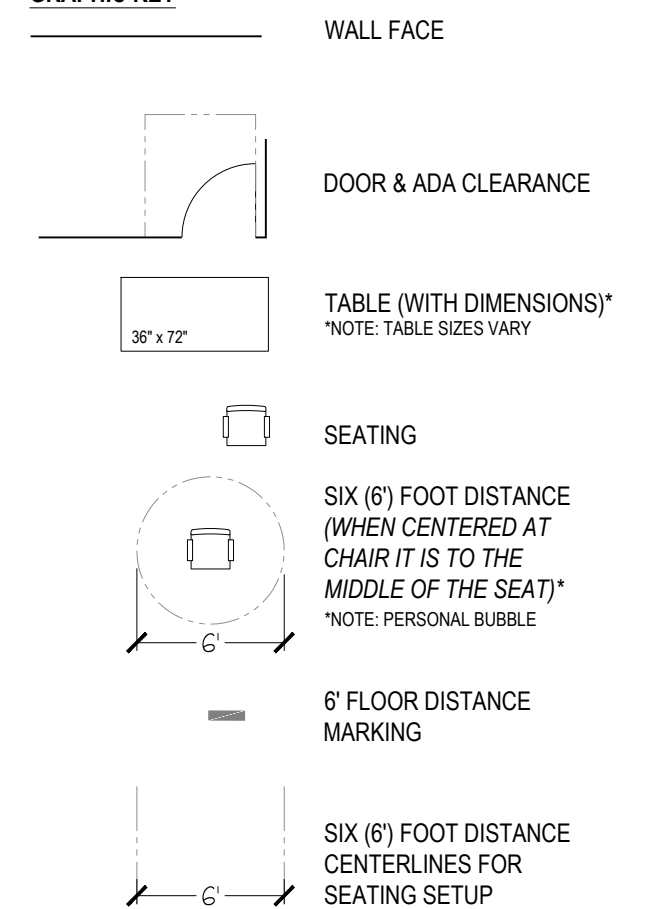
* NOTE:
(2) TWO TABLES REMOVED TO ACCOMMODATE MORE SEATS



GENERAL NOTES:

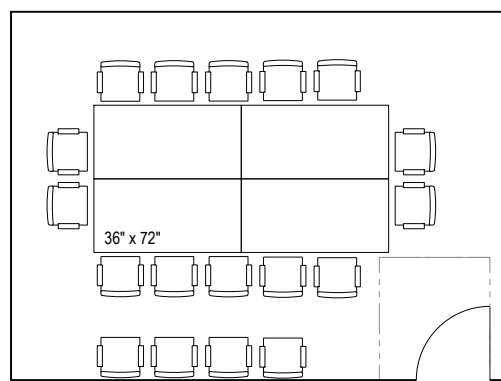
1. FOLLOW ALL PERSONAL PROTECTIVE EQUIPMENT (PPE), CLEANING & DISINFECTING GUIDANCE PROVIDED ELSEWHERE.
2. CONSULT BGS PLANNERS WHEN REVIEWING THESE DIAGRAMS PRIOR TO ADAPTATION TO YOUR WORKSPACE AND RETURN TO WORK PLANNING.
3. THESE ARE GENERALIZED SPACE LAYOUTS USING STANDARD TABLES AND CHAIRS. ACTUAL APPLICATION MAY VARY WIDELY BASED ON EXISTING BUILDING AND SPACE DIMENSIONS AND EXISTING CONDITIONS SUCH AS COLUMNS, WALL PROTRUSIONS ETC.
4. 6' SOCIAL DISTANCING IS MEASURED FROM THE CENTER OF SEATING SYMBOL.
5. ACTUAL SEATING MAY BE DIFFERENT THAN SHOWN. REVIEW AND VERIFY WITH BGS YOUR ACTUAL SEATING AND TABLE SIZES PRIOR TO USING.
6. COORDINATE FINAL DISTANCED LOCATION OF OTHER ITEMS SUCH AS: MOVABLE MONITORS, SIDE TABLES, SPEAKER PHONES, AND OTHER AUDIO-VISUAL TECH. GIVEN THE CHANGING NATURE OF THE RESPONSE BY THE STATE TO COVID-19, ALWAYS CONSULT THE VDH & BGS WEBSITE FOR MORE CURRENT INFORMATION.
7. COMPLY WITH ALL FIRE & LIFE SAFETY REQUIREMENTS.

GRAPHIC KEY

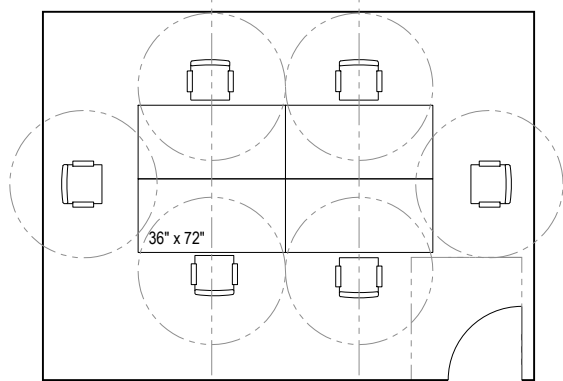


A. STANDARD LAYOUTS B. DISTANCED LAYOUTS

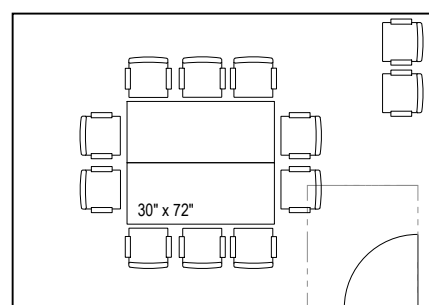
A. STANDARD LAYOUTS B. DISTANCED LAYOUTS



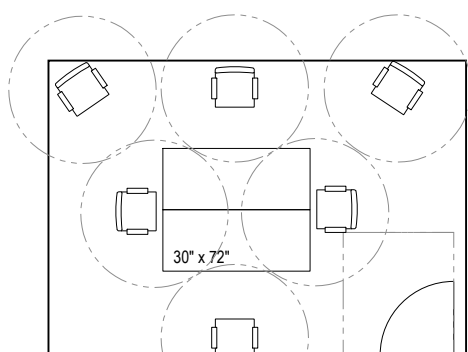
(STANDARD)
15' X 20' - MEDIUM CONFERENCE ROOM
300 SF = +/- 18 USERS (17 NSF/SEAT)



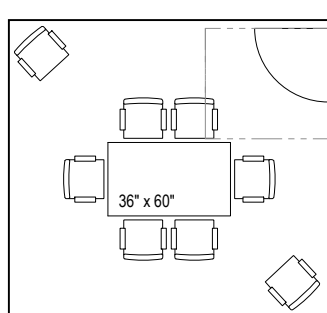
(DISTANCED)
15' X 20' - MEDIUM CONFERENCE ROOM
300 SF = +/- 6 USERS (50 NSF/SEAT)



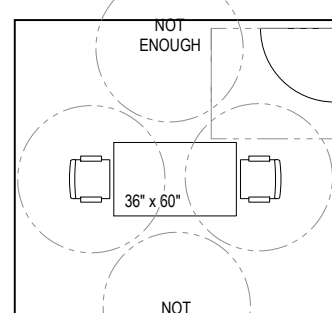
(STANDARD)
12' X 17' - MEETING/TEAM ROOM 200 SF = +/-
10-12 USERS (18-20 NSF/SEAT)



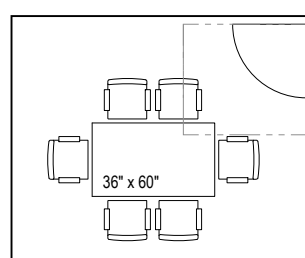
(DISTANCED)
12' X 17' - MEETING/TEAM ROOM 200 SF = +/-
4-6 USERS (33-40 NSF/SEAT)



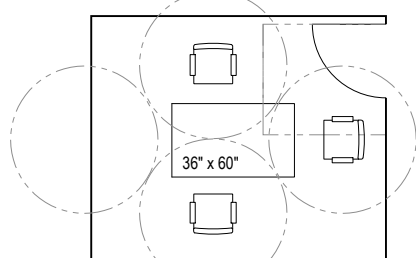
(STANDARD)
12' X 13' - TEAM ROOM
150 SF = +/- 6-8 USERS
(20 NSF/SEAT)



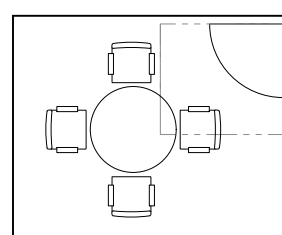
(STANDARD)
12' X 13' - TEAM ROOM
150 SF = +/- 2 USERS
(20 NSF/SEAT)



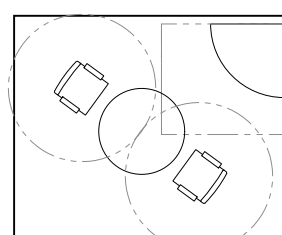
(STANDARD)
10' X 12' - TEAM ROOM
120 SF = +/- 6 USERS
(20 NSF/SEAT)



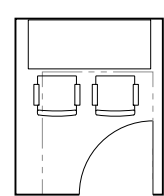
(DISTANCED)
10' X 12' - TEAM ROOM
120 SF = +/- 3 USERS
(65 NSF/SEAT)



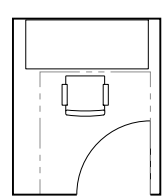
(STANDARD)
9' X 11' - TEAM ROOM
100 SF = +/- 4 USERS
(25 NSF/SEAT)



(DISTANCED)
9' X 11' - TEAM ROOM
100 SF = +/- 2 USERS
(50 NSF/SEAT)

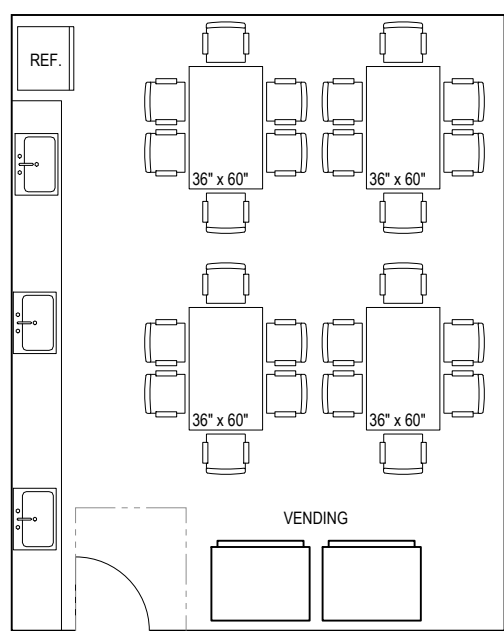


(STANDARD)
6' X 7' - FOCUS ROOM
42 SF = +/- 2 USERS
(20 NSF/SEAT)



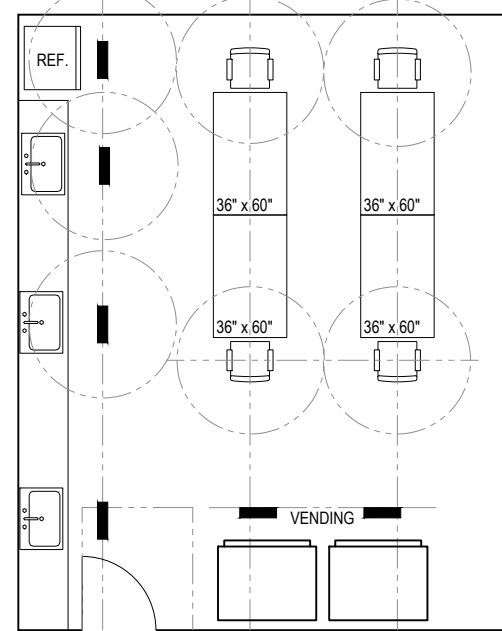
(DISTANCED)
6' X 7' - FOCUS ROOM
42 SF = 1 USER
(42 NSF/SEAT)

A. STANDARD

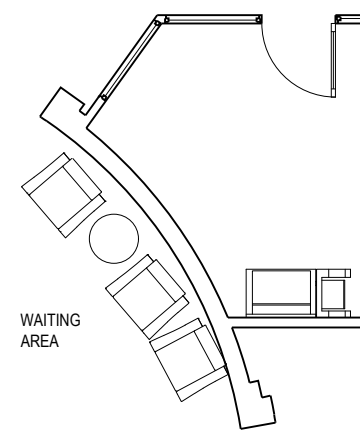


(STANDARD)
20' X 25' - BREAK ROOM
500 SF = +/- 24 USERS
(20 NSF/SEAT)

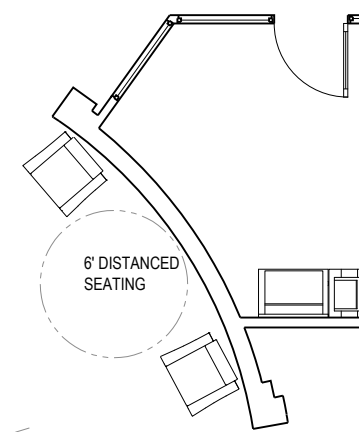
B. DISTANCED



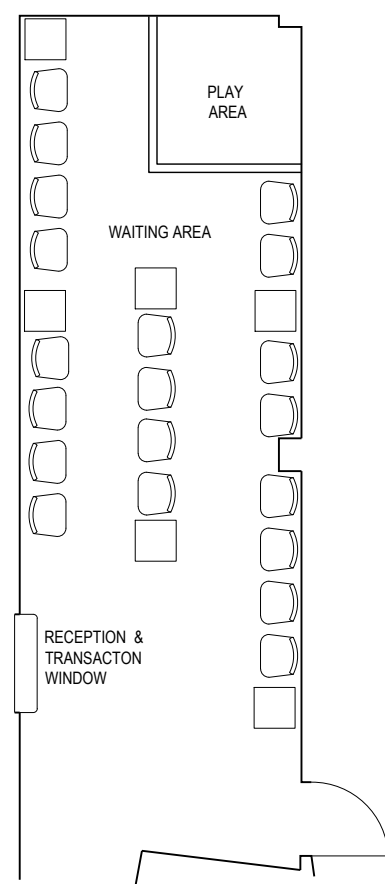
(DISTANCED)
20' X 25' - BREAK ROOM
500 SF = +/- 24 USERS
(20 NSF/SEAT)



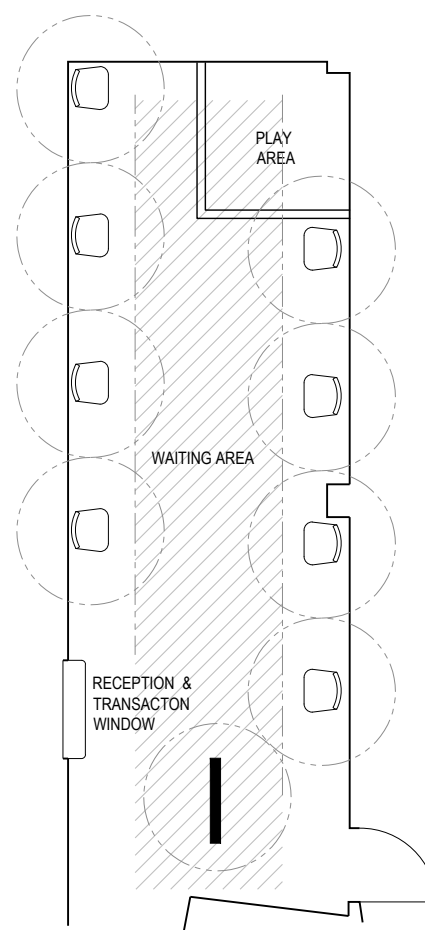
(STANDARD)
NATIONAL LIFE DAVIS EXAMPLE
WAITING AREA & RECEPTION



(DISTANCED)
NATIONAL LIFE DAVIS EXAMPLE
WAITING AREA & RECEPTION



(STANDARD)
WAITING AREA & RECEPTION
12' X 34' = 408 SF
+/- 20 SEATS



(STANDARD)
WAITING AREA & RECEPTION
12' X 34' = 408 SF
+/- 20 SEATS

GENERAL NOTES:

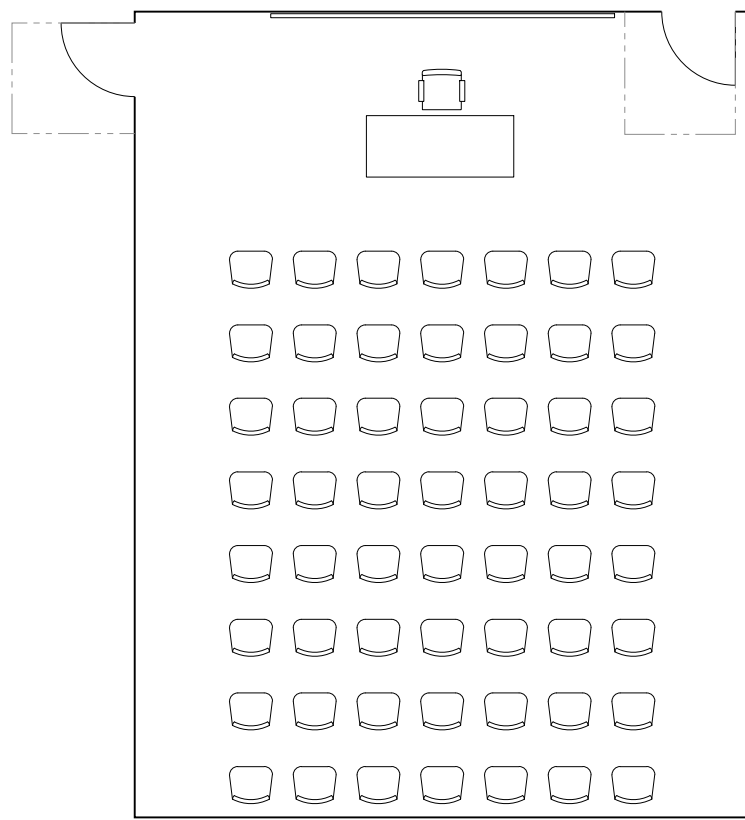
1. FOLLOW ALL PERSONAL PROTECTIVE EQUIPMENT (PPE), CLEANING & DISINFECTING GUIDANCE PROVIDED ELSEWHERE.
2. CONSULT BGS PLANNERS WHEN REVIEWING THESE DIAGRAMS PRIOR TO ADAPTATION TO YOUR WORKSPACE AND RETURN TO WORK PLANNING.
3. THESE ARE GENERALIZED SPACE LAYOUTS USING STANDARD TABLES AND CHAIRS. ACTUAL APPLICATION MAY VARY WIDELY BASED ON EXISTING BUILDING AND SPACE DIMENSIONS AND EXISTING CONDITIONS SUCH AS COLUMNS, WALL PROTRUSIONS ETC.
4. 6' SOCIAL DISTANCING IS MEASURED FROM THE CENTER OF SEATING SYMBOL.
5. ACTUAL SEATING MAY BE DIFFERENT THAN SHOWN. REVIEW AND VERIFY WITH BGS YOUR ACTUAL SEATING AND TABLE SIZES PRIOR TO USING.
6. COORDINATE FINAL DISTANCED LOCATION OF OTHER ITEMS SUCH AS: MOVABLE MONITORS, SIDE TABLES, SPEAKER PHONES, AND OTHER AUDIO-VISUAL TECH.
7. GIVEN THE CHANGING NATURE OF THE RESPONSE BY THE STATE TO COVID-19, ALWAYS CONSULT THE VDH & BGS WEBSITE FOR MORE CURRENT INFORMATION.
8. COMPLY WITH ALL FIRE & LIFE SAFETY REQUIREMENTS.

GRAPHIC KEY

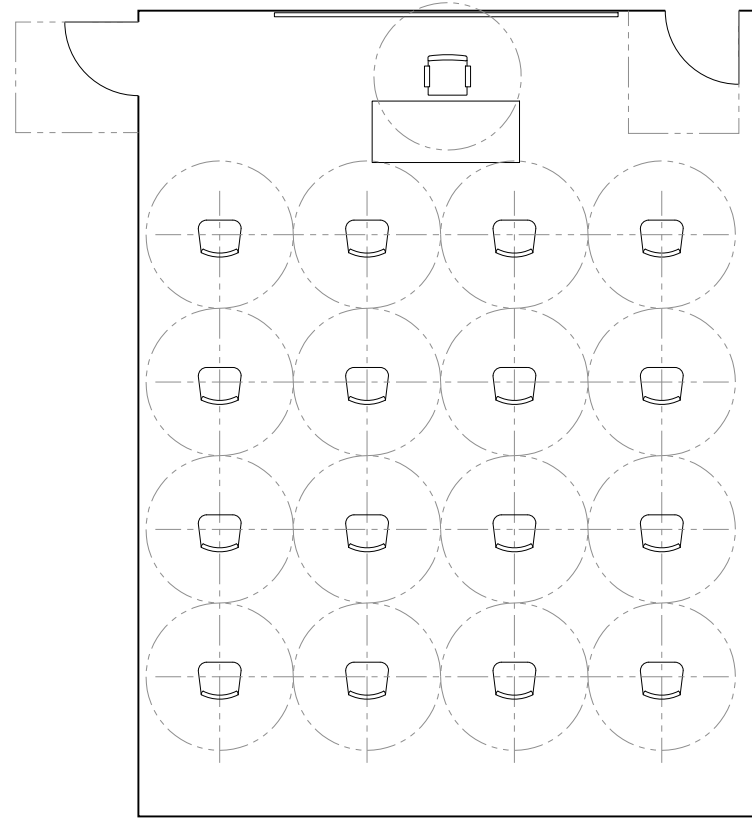
- WALL FACE
- DOOR & ADA CLEARANCE
- TABLE (WITH DIMENSIONS)*
*NOTE: TABLE SIZES VARY
- SEATING
- SIX (6') FOOT DISTANCE (WHEN CENTERED AT CHAIR IT IS TO THE MIDDLE OF THE SEAT)*
*NOTE: PERSONAL BUBBLE
- 6' FLOOR DISTANCE MARKING
- SIX (6') FOOT DISTANCE CENTERLINES FOR SEATING SETUP



A. STANDARD LAYOUTS B. DISTANCED LAYOUTS

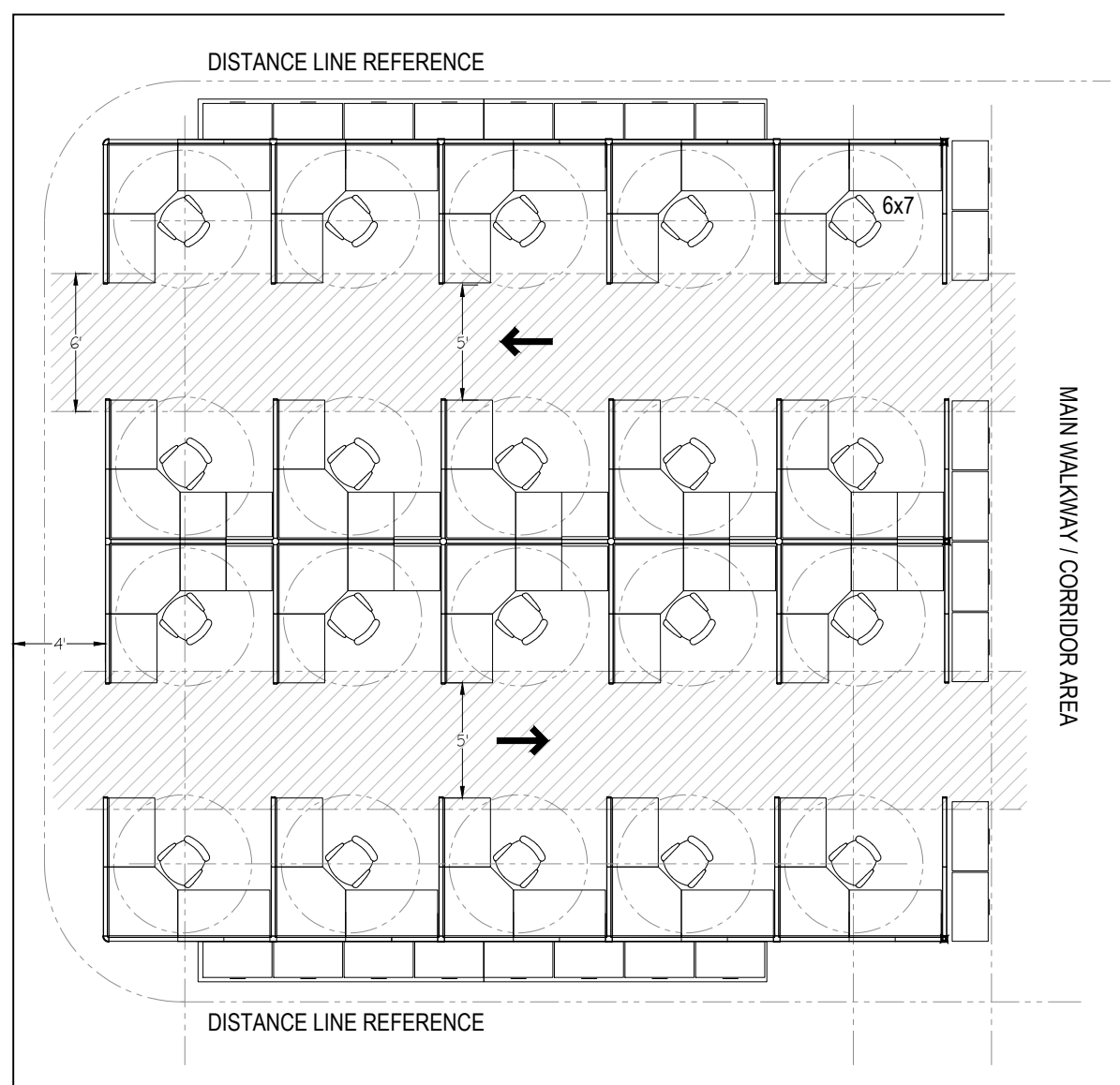


(STANDARD)
25' X 33' - TRAINING ROOM
825 SF = +/- 57 USERS
(15 NSF/SEAT)



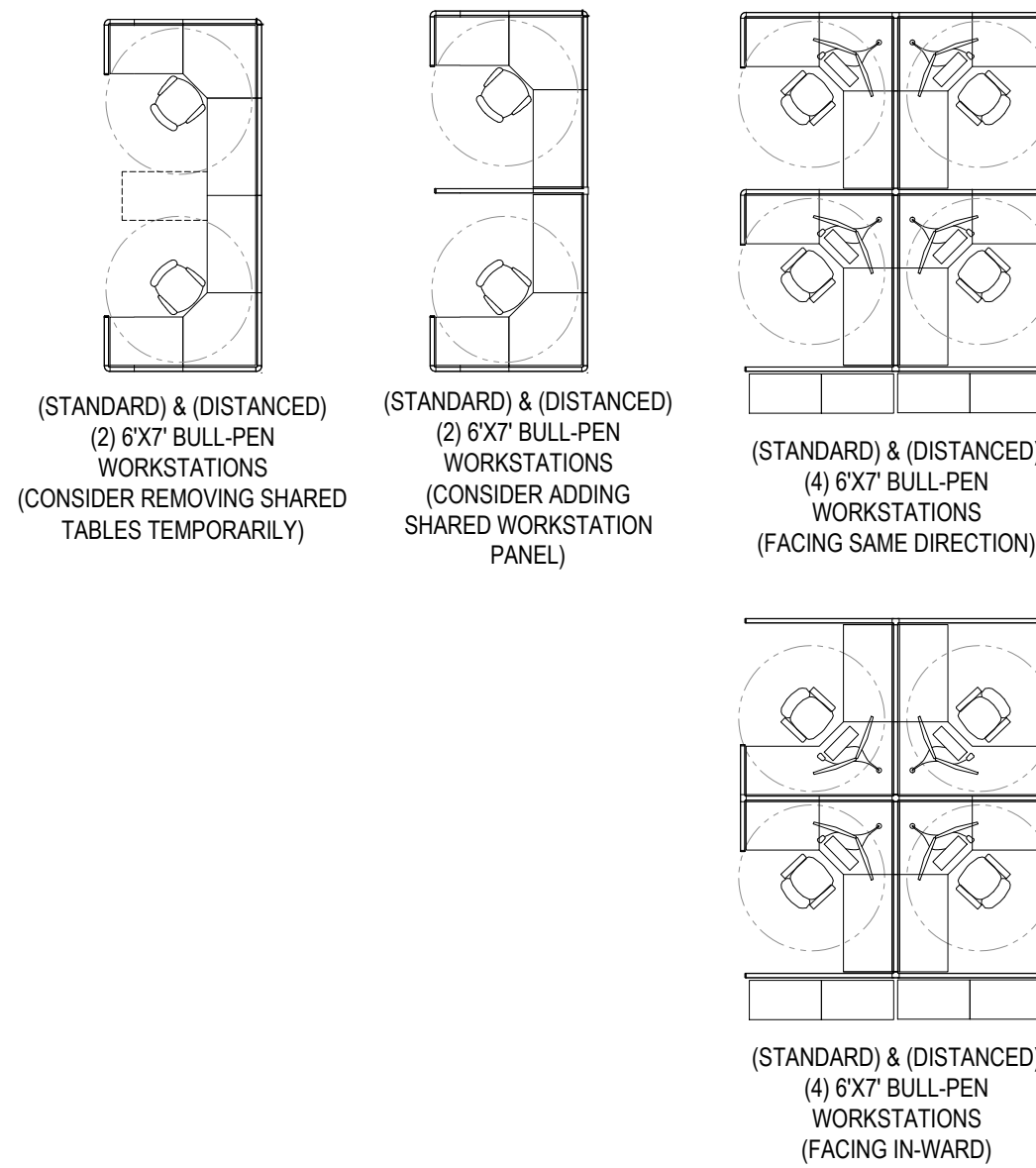
(DISTANCED)
25' X 33' - TRAINING ROOM
825 SF = +/- 17 USERS
(49 NSF/SEAT)

OPEN OFFICE PLAN EXAMPLES



(STANDARD) & (DISTANCED)
6'X7' BULL-PEN WORKSTATIONS GROUPING
SHOWING AISLES, ONE-WAY DIRECTION
OPTIONS

WORKSTATION EXAMPLES



(STANDARD) & (DISTANCED)
(2) 6'X7' BULL-PEN
WORKSTATIONS
(CONSIDER REMOVING SHARED
TABLES TEMPORARILY)

(STANDARD) & (DISTANCED)
(2) 6'X7' BULL-PEN
WORKSTATIONS
(CONSIDER ADDING
SHARED WORKSTATION
PANEL)

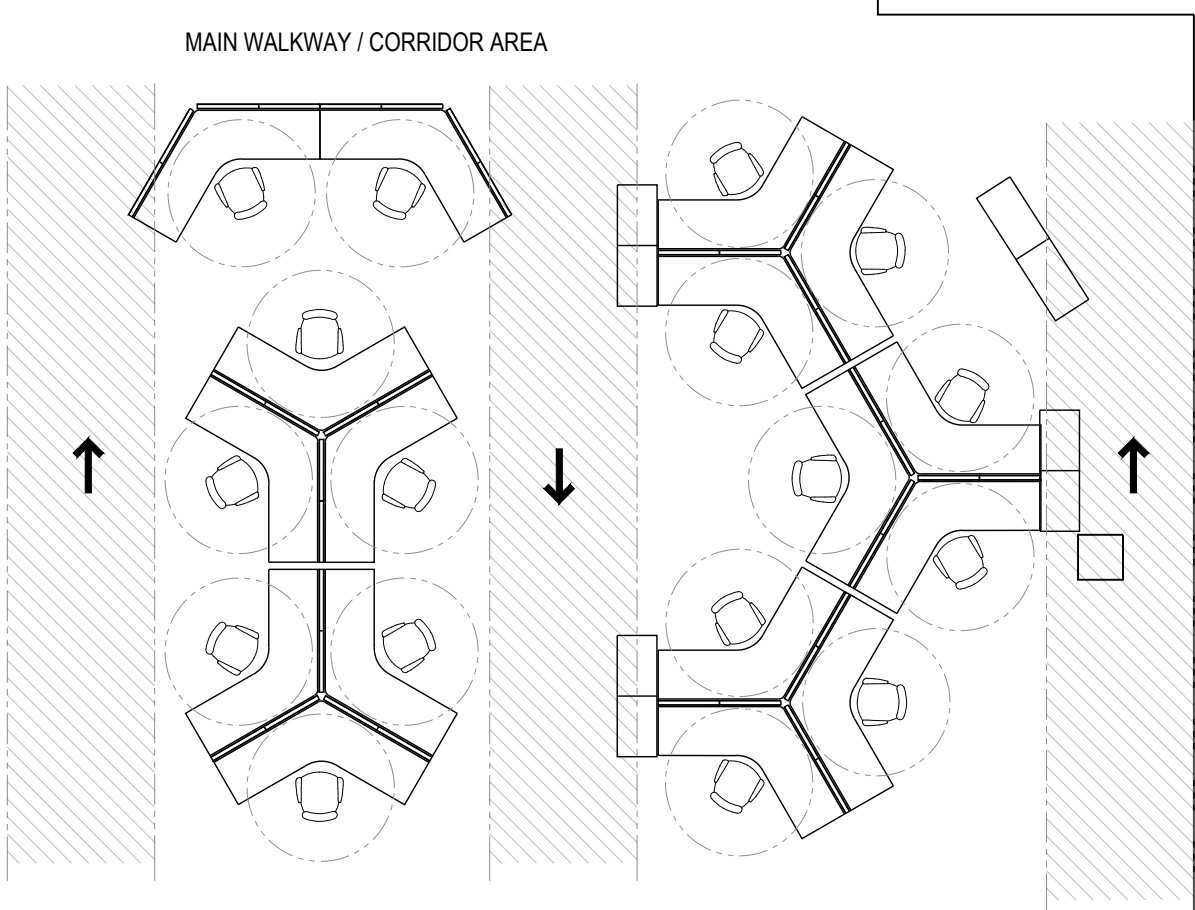
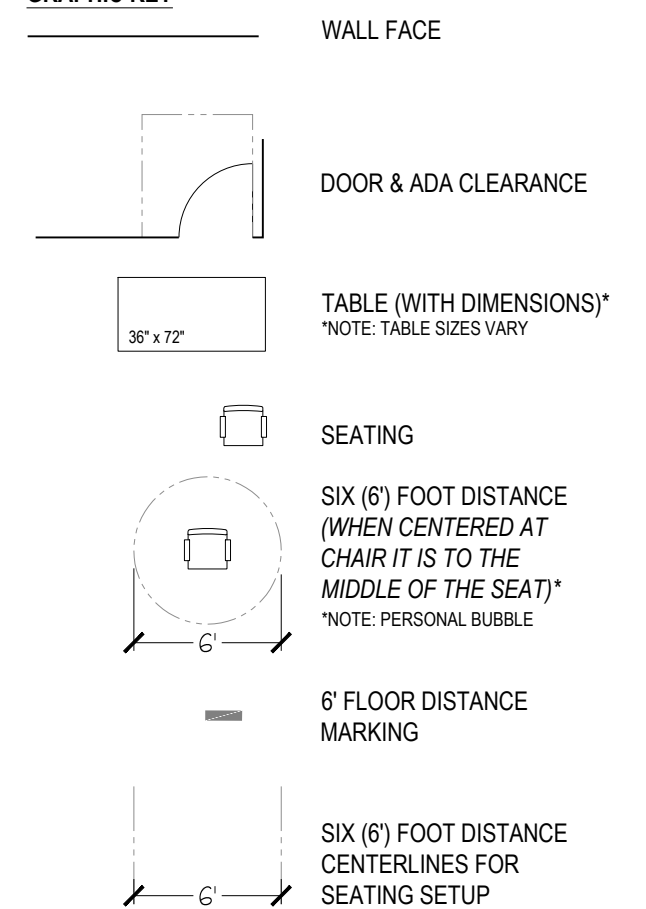
(STANDARD) & (DISTANCED)
(4) 6'X7' BULL-PEN
WORKSTATIONS
(FACING SAME DIRECTION)

(STANDARD) & (DISTANCED)
(4) 6'X7' BULL-PEN
WORKSTATIONS
(FACING IN-WARD)

GENERAL NOTES:

1. FOLLOW ALL PERSONAL PROTECTIVE EQUIPMENT (PPE), CLEANING & DISINFECTING GUIDANCE PROVIDED ELSEWHERE.
2. CONSULT BGS PLANNERS WHEN REVIEWING THESE DIAGRAMS PRIOR TO ADAPTATION TO YOUR WORKSPACE AND RETURN TO WORK PLANNING.
3. THESE ARE GENERALIZED SPACE LAYOUTS USING STANDARD TABLES AND CHAIRS. ACTUAL APPLICATION MAY VARY WIDELY BASED ON EXISTING BUILDING AND SPACE DIMENSIONS AND EXISTING CONDITIONS SUCH AS COLUMNS, WALL PROTRUSIONS ETC.
4. 6' SOCIAL DISTANCING IS MEASURED FROM THE CENTER OF SEATING SYMBOL.
5. ACTUAL SEATING MAY BE DIFFERENT THAN SHOWN. REVIEW AND VERIFY WITH BGS YOUR ACTUAL SEATING AND TABLE SIZES PRIOR TO USING.
6. COORDINATE FINAL DISTANCED LOCATION OF OTHER ITEMS SUCH AS: MOVABLE MONITORS, SIDE TABLES, SPEAKER PHONES, AND OTHER AUDIO-VISUAL TECH.
7. GIVEN THE CHANGING NATURE OF THE RESPONSE BY THE STATE TO COVID-19, ALWAYS CONSULT THE VDH & BGS WEBSITE FOR MORE CURRENT INFORMATION.
8. COMPLY WITH ALL FIRE & LIFE SAFETY REQUIREMENTS.

GRAPHIC KEY



(STANDARD) & (DISTANCED)
6'X7' ORGANIC WORKSTATIONS GROUPING
SHOWING AISLES, ONE-WAY DIRECTION
OPTIONS (POSSIBLE PLEXI-GLASS DIVIDERS
AND/OR ALTERNATING SCHEDULES)