

State of Vermont Business Rules Management Documentation

Name of the Program: Seasonal Fuel	
Program Overview	
Short Description of Program:	The Low-Income Household Energy Assistance Program (LIHEAP) is also known as Fuel Assistance which helps pay part of the recipient’s home heating bills — whether they own their own home or rent, pay for heat directly or as part of rent.
Operational Funding / Authority:	Federal LIHEAP. We run on a FFY (10/1/23-9/30/24) funding schedule. We learn of our funding in October, but are planning for benefits to be issued as soon as we wrap up the previous year. First benefits are issued in November 2024.
Vendor or SOV Administered/Managed:	SOV administers the seasonal fuel component of the program.
Program Source Policies	
Source Policy	Effective Date (include status if being rewritten, etc.)
Seasonal Fuel Source Policies - Title 33: Human Services, Chapter 26: Home Heating Fuel Assistance, Sections 2900 - 2927	05/01/2024 - SOV updating current source policies with updated effective dates in 2024.
Natural Language Business Rules Engine Deliverables	
Business Rules Index Analysis – Total Number of Lines of Source Policy Text	464
Business Rule Index Analysis – Total Number of Lines of Translational Eligibility Rules	319
Business Rule Index Analysis – Total Number of Lines of Functional/Process Rules	87
Business Rule Index Analysis – Total Number of Lines of Informational Rules	57
Current Status of Policy Specification Document for the Program:	Version 1.0, effective 7/14/2020