

ADDENDUM # 3

VERMONT INTEGRATED ELIGIBILITY SYSTEM (VT-IES)

November 20, 2024

State of Vermont, Agency of Administration
Buildings and General Services
Design and Construction Division
133 State Street, 5th Floor
Montpelier, Vermont 05633-5801

TO ALL BIDDERS OF RECORD:

This Addendum consists of seven (7) pages.

This Addendum forms a part of the RFP Documents and modifies them as follows:

VT-IES RFP Overview of Changes:

1. Section 2.1.3.1.1, Table 2 - VT-IES Project In-Scope Programs, changed as follows:

6th Row, currently reads:

Qualified Health Plans (QHP) (such as VT Premium Assistance [VPA], Advance Premium Tax Credits [APTC]; Federally Required Cost-Sharing Reductions [CSR]; and/or Vermont Cost-Sharing Reductions [VCSR])	28,353	
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6th Row, revised to:

Qualified Health Plans (QHP) (such as VT Premium Assistance [VPA], Advance Premium Tax Credits [APTC]; Federally Required Cost-Sharing Reductions [CSR]; and/or Vermont Cost-Sharing Reductions [VCSR])	28,353	VHC-System
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2. Section 2.2.2 - Contractor Responsibilities, Page 16, Bullet 4, changed as follows:

Bullet 4, currently reads:

- The acquisition of and day-to-day oversight/management of an experienced and dedicated Bidder project team that sufficiently performs and executes the duties and responsibilities defined by the State.

Bullet 4, revised to:

- The acquisition of and day-to-day oversight/management of an experienced and dedicated Bidder project team that sufficiently performs and executes the duties and responsibilities defined by the State ***based upon an Eastern Time zone schedule.***

3. Section 2.3.2.2, Table 8 - State-Specific Outcome SSO5, changed as follows:

ID# 105, currently reads:

105	Efficiency and Effectiveness	SSO5 Staff Training	The system provides an online learning platform that enables staff to easily adapt to system updates, perform new processes, and use the system.	<ul style="list-style-type: none"> • Outcome Attestation: An online learning management system that is available on demand and updated to reflect current processes. • Satisfaction survey for trainees to indicate satisfaction and content retention.
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ID #105, revised to:

105	Efficiency and Effectiveness	SSO5 Staff Training	The system provides an online learning platform that enables staff to easily adapt to system updates, perform new processes, and use the system.	<ul style="list-style-type: none"> • Outcome Attestation: An online learning management-system platform that is available on demand and updated to reflect current processes. • Satisfaction survey for trainees to indicate satisfaction and content retention.
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4. Section 4.4.3.1 – Pricing Schedule – Onshore Resources, added as follows:

Section 4.4.3.1, has been added to the VT-IES RFP, and reads:

Price Schedule – Onshore Resources. Bidders proposing to use offshore resources are recommended to submit an additional Exhibit C.4 - BRF - Pricing Schedule for using **ONLY** onshore resources to implement the solution and requirements. **In the event Federal guidance prohibits use of offshore resources, only Bidder proposals with a pricing schedule using only Onshore Resources will be considered.**

5. Section 5.2.1.1 – E-Mail Bids, changed as follows:

Section 5.2.1.1, currently reads:

E-Mail Bids. Bids will be accepted via email submission to <mailto:SOV.ThePathForward@vermont.gov>. Bids must consist of a single email with a single,

digitally searchable PDF attachment containing all components of the bid. Multiple emails and/or multiple attachments will not be accepted. There is an attachment size limit of 40 MB. It is the Bidder responsibility to compress the PDF file containing its bid, if necessary, in order to meet this size limitation.

Section 5.2.1.1, revised to:

E-Mail Bids. Bids will be accepted via email submission to <mailto:SOV.ThePathForward@vermont.gov>. Bids must consist of a single email with a single, **zipped ~~digitally searchable PDF~~** attachment containing all components of the bid, **as listed in Section 6.0**. Multiple emails and/or **multiple more than one** attachments will not be accepted. There is an attachment size limit of 40 MB. It is the Bidder responsibility to compress the **PDF file zipped attachment**, containing its bid, if necessary, in order to meet this size limitation.

6. Section 6 – Bid Submission Checklist, changed as follows:

Section 6, currently reads:

- ✓ Cover Letter
- ✓ Redacted Technical Response, if applicable
- ✓ Completed State of Vermont Bidder Response Form (Exhibit C)
 - Technical Solution Response (included in Exhibit C.1 - Bidder Response Form, Word File)
 - Solution (Functional) Requirements Response (Exhibit C.2 – BRF – Functional Requirements, Excel File)
 - Non-Functional Requirements Response (Exhibit C.3 – BRF – Non-Functional Requirements, Excel File)
 - References (included in Exhibit C.1 - Bidder Response Form, Word File)
 - Pricing Schedule (Exhibit C.4 – BRF – Pricing Schedule, Excel File)
 - Certificate of Compliance (included in Exhibit C.1 - Bidder Response Form, Part 10, Word File)
- ✓ Completed RFP Attachments
 - Subcontractor Reporting Form

Section 6, revised to:

One single, zipped, 40 MB file attachment should include the following bid components/files:

- ✓ Cover Letter (***digitally searchable PDF***)
- ✓ Redacted Technical Response (***digitally searchable PDF***), if applicable
 - ***Inclusive of Table 16: VT-IES Permitted Confidential Materials (digitally searchable PDF), if applicable***
- ✓ Completed State of Vermont Bidder Response Form (Exhibit C)

- Technical Solution Response (included in Exhibit C.1 - Bidder Response Form, Word File *or digitally searchable PDF*)
 - Solution (Functional) Requirements Response (Exhibit C.2 – BRF – Functional Requirements, Excel File)
 - Non-Functional Requirements Response (Exhibit C.3 – BRF – Non-Functional Requirements, Excel File)
 - References (included in Exhibit C.1 - Bidder Response Form, ~~Word File~~)
 - Pricing Schedule (Exhibit C.4 – BRF – Pricing Schedule, Excel File *and Signed, PDF Copy of Schedule A*)
 - *Onshore Resources Pricing Schedule (Exhibit C.4 – BRF – Pricing Schedule, Excel File and Signed, PDF Copy of Schedule A) (Submit only IF NEEDED)*
 - Certificate of Compliance (included in Exhibit C.1 - Bidder Response Form, Part 10, ~~Word File~~)
 - *Required Additional Artifacts / Exhibit C.1 - Bidder Response Form Attachments 1 – 7 (digitally searchable PDF)*
- ✓ Completed RFP Attachments
- Subcontractor Reporting Form (*digitally searchable PDF*)

Exhibit C.3 - BRF—Non-Functional Requirements Overview of Changes:

7. Exhibit C.3 - BRF—Non-Functional Requirements.xls, removed and replaced as follows:

Originally posted File: Exhibit C.3 – BRF – Non-Functional Requirements.xls has been removed in its entirety, and replaced with Addendum 3 File: Exhibit C.3 – BRF – Non-Functional Requirements REV1.0.xls

6.1 Exhibit C.3 - BRF—Non-Functional Requirements, Section 4.7 Security, Disaster Recovery, and Business Continuity, REQ 4.7.002, changed as follows:

REQ 4.7.002, currently reads:

4.7.002	The solution contractor(s) will ensure that the system(s) is compliant upon Operational Go-Live and remains compliant with applicable State and Federal regulations and standards contained in National Institute of Standards and Technology (NIST) Publication 800-53 current version and the current version of MARS-E, proven through independent third-party production security controls assessment. This assessment must be conducted at a minimum annually, at no cost to the State and by a State-approved third party that maintains no financial or controlling relationship with the solution contractor(s). The solution contractor(s) will be responsible for modifications to remain compliant, including compensating controls to mitigate gaps. Additionally, the solution contractor(s) must generate documented assessment results and produce corrective action plans for any deficiencies identified as well as be responsible for modifications to remain compliant based on the terms and conditions of the Contract.
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REQ 4.7.002, revised to:

4.7.002	The solution contractor(s) will ensure that the system(s) is compliant upon Operational GoLive and remains compliant with applicable State and Federal regulations and standards contained in National Institute of Standards and Technology (NIST) Publication 800-53 current version and the current version of MARS-E, proven through independent third-party production security controls assessment. This assessment must be conducted at a minimum annually, at no additional cost to the State and by a State-approved third party that maintains no financial or controlling relationship with the solution contractor(s). The solution contractor(s) will be responsible for modifications to remain compliant, including compensating controls to mitigate gaps. Additionally, the solution contractor(s) must generate documented assessment results and produce corrective action plans for any deficiencies identified as well as be responsible for modifications to remain compliant based on the terms and conditions of the Contract.
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6.2 Exhibit C.3 - BRF—Non-Functional Requirements, Tab 4.7 Security, Disaster Recovery, and Business Continuity, REQ 4.7.066, changed as follows:

REQ 4.7.066, currently reads:

4.7.066	The solution will be designed to obscure data through Data Masking. Data Masking is designed to obscure specific data elements and will be used in non-production databases, by replacing actual, regulated data with false, simulated data.
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REQ 4.7.066, revised to:

4.7.066	<p>The solution will be designed to obscure data through Data Masking. Data Masking is designed to obscure specific data elements and will be used in non-production databases, by replacing actual, regulated data with false, simulated data. for use in non-production databases such that the obfuscation is irreversible, complies with HIPAA minimum necessary standards for the applicable non-production database, and renders data no longer confidential under any other State or Federal law. Obfuscated data is not allowed to be accessed outside of the Continental United States. Any human or infrastructure access from outside the Continental United States to the solution must only contain synthetic data that is not derived from State data in any way.</p> <p>When developing a connection from the State system to a Federal system, the Contractor shall staff the project with personnel capable of successfully planning and executing the requirements and tasks outlined in this scope of work. In addition, all Contractor personnel must meet all the following conditions:</p> <ol style="list-style-type: none"> 1. The subject must be physically located within the United States or its official territories or holdings (i.e., not located in a foreign nation state). 2. The subject must have current legal immigration status in the United States; and, 3. The subject's immigration status must provide a legal work authorization (work eligible visa category or US Citizenship and Immigration Services work authorization) in the United States.
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6.3 *Exhibit C.3 - BRF—Non-Functional Requirements, Tab 4.8 ACCESS Internal and External Interfaces, AFCARS to Feds interface, changed as follows:*

AFCARS to Feds interface, currently reads:

AFCARS to Feds	US Dept. of Health & Human Services (HHS)	Daily	Connect:Direct	Inbound/Outbound	https://www.acf.hhs.gov/sites/default/files/documents/cb/afcars_fc_adapt_element_list.pdf	FSD System passthrough	Batch
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AFCARS to Feds interface is deleted in its entirety:

AFCARS to Feds	US Dept. of Health & Human Services (HHS)	Daily	Connect:Direct	Inbound/Outbound	https://www.acf.hhs.gov/sites/default/files/documents/cb/afcars_fc_adapt_element_list.pdf	-	FSD System passthrough	Batch
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6.4 Exhibit C.3 - BRF—Non-Functional Requirements, Tab 4.8 ACCESS Internal and External Interfaces, Upload to NYTD interface, changed as follows:

Upload to NYTD interface, currently reads:

Upload to NYTD	NYTD	Daily	Managed File Transfer (MFT)	Inbound/Outbound	https://www.acf.hhs.gov/cb/research-data-technology/reporting-systems/nytd		FSD System passthrough	Batch
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Upload to NYTD interface is deleted in its entirety:

Upload to NYTD	NYTD	Daily	Managed File Transfer (MFT)	Inbound/Outbound	https://www.acf.hhs.gov/cb/research-data-technology/reporting-systems/nytd		FSD System passthrough	Batch
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Exhibit C.4 - BRF—Pricing Schedule Overview of Changes:

8. Exhibit C.4 – BR – Pricing Schedule REV1.0.xlsx, removed and replaced as follows:

Addendum 1 File: Exhibit C.4 – BRF – Pricing Schedule REV1.0.xls has been removed in its entirety and replaced with Addendum 3 File: Exhibit C.4 – BRF – Pricing Schedule REV2.0.xlsx

END OF ADDENDUM # 3