

## **ADDENDUM # 4**

### **VERMONT INTEGRATED ELIGIBILITY SYSTEM (VT-IES)**

December 18, 2024

State of Vermont, Agency of Administration  
Buildings and General Services  
Design and Construction Division  
133 State Street, 5th Floor  
Montpelier, Vermont 05633-5801

TO ALL BIDDERS OF RECORD:

This Addendum consists of three (3) pages.

This Addendum forms a part of the RFP Documents and modifies them as follows:

#### **VT-IES RFP Overview of Changes:**

##### **1. Cover Page – RFP Responses Due By, changed as follows:**

*RFP Responses Due By, currently reads:*

**RFP RESPONSES DUE BY**   **January 7, 2025 – 4:30 PM (ET)**

*RFP Responses Due By, revised to:*

**RFP RESPONSES DUE BY**   **January 28, 2025 – 4:30 PM (ET)**

##### **2. Section 1.2 Contract Period, changed as follows:**

*Section 1.2.1, currently reads:*

**1.2.1. Contract(s) resulting from this RFP will be for a period of up to seven years.** The State expects that the DDI period will take between three (3) to four (4) years followed by three (3) years for M&O support. This base contract period will be followed by an option to extend M&O for a twenty-four (24) month period, followed by options to extend for two (2) additional twelve-month periods at the discretion of the State. **The State anticipates the start date for such contract(s) will be January 2026.**

*Section 1.2.1, revised to:*

**1.2.2. Contract(s) resulting from this RFP will be for a period of up to seven years.** The State expects that the DDI period will take between three (3) to four (4) years followed by three (3) years for M&O support. This base contract period will be followed by an option to extend M&O for a twenty-four (24) month period, followed by options to extend for two (2) additional twelve-month periods at the discretion of the State. **The State anticipates the start date for such contract(s) will be February 2026.**

**Exhibit C.1 – Bidder Response Form Overview of Changes:**

No changes noted.

**Exhibit C.2 - BRF—Functional Requirements Overview of Changes:**

**3. Tab 3.2 – Required Outcomes – Stage-Specific Outcome SSO5 Staff Training, changed as follows:**

*ID# 105, currently reads:*

SSO5 Staff Training	Efficiency and Effectiveness	The system provides an online learning platform that enables staff to easily adapt to system updates, perform new processes, and use the system.	<ul style="list-style-type: none"><li>• Outcome Attestation: An online learning management system that is available on demand and updated to reflect current processes.</li><li>• Satisfaction survey for trainees to indicate satisfaction and content retention.</li></ul>
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*ID #105, revised to:*

SSO5 Staff Training	Efficiency and Effectiveness	The system provides an online learning platform that enables staff to easily adapt to system updates, perform new processes, and use the system.	<ul style="list-style-type: none"><li>• Outcome Attestation: An online learning management platform that is available on demand and updated to reflect current processes.</li><li>• Satisfaction survey for trainees to indicate satisfaction and content retention.</li></ul>
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**Exhibit C.3 - BRF—Non-Functional Requirements Overview of Changes:**

No changes noted.

**Exhibit C.4 - BRF—Pricing Schedule Overview of Changes:**

**4. Exhibit C.4 – BR – Pricing Schedule REV2.0.xlsx, removed and replaced as follows:**

Addendum 1 File: Exhibit C.4 – BRF – Pricing Schedule REV2.0.xls has been removed in its entirety and replaced with Addendum 3 File: Exhibit C.4 – BRF – Pricing Schedule REV3.0.xlsx

**Bidder Library – General Documents Overview of Changes:**

5. **December 3 Bidders Conference List of Bidder Registrants** document has been posted and added to the Bidder Library.

**END OF ADDENDUM # 4**