## STATE OF VERMONT CONTRACT AMENDMENT

It is hereby agreed by and between the State of Vermont, Department of Buildings and General Services, Office of Purchasing and Contracting (the "State") and T-S Envelope LLC d/b/a Tri-State Envelope, with a principal place of business in Ashland, PA (the "Contractor") that the contract between them originally dated as of April 1, 2021, Contract # 43937, as amended to date, (the "Contract") is hereby amended as follows:

- I. <u>Contract Term</u>. The Contract end date, wherever such reference appears in the Contract, shall be changed from March 31, 2024 to March 31, 2025.
- II. <u>Attachment C, Standard State Provisions for Contracts and Grants</u>. Attachment C is hereby deleted in its entirety and replaced by the Attachment C (Revised December 7, 2023) attached to this Amendment.

<u>Taxes Due to the State</u>. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or <u>LLCs</u>). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

<u>Certification Regarding Suspension or Debarment</u>. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: <u>http://bgs.vermont.gov/purchasing-contracting/debarment</u>

This document consists of 3 pages. Except as modified by this Amendment No. 3, all provisions of the Contract remain in full force and effect.

[Remainder of Page Intentionally Left Blank]

The signatures of the undersigned indicate that each has read and agrees to be bound by this Amendment to the Contract.

STATE OF VERMONT	T-S ENVELOPE LLC d/b/a TRI-STATE ENVELOPE
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

## ATTACHMENT C: STANDARD STATE PROVISIONS FOR CONTRACTS AND GRANTS REVISED DECEMBER 7, 2023

"Attachment C: Standard State Provisions for Contracts and Grants" (revision version dated December 7, 2023) constitutes part of this Agreement and is hereby incorporated by reference as if fully set forth herein and shall apply to the purchase of all goods and/or services by the State under this Agreement. A copy of this document is available online at: <u>https://bgs.vermont.gov/purchasing-contracting/forms</u>.

# STATE OF VERMONT CONTRACT AMENDMENT

It is hereby agreed by and between the State of Vermont, Department of Buildings and General Services (the "State") and T-S Envelope LLC d/b/a Tri-State Envelope, with a principal place of business in Ashland, PA (the "Contractor") that the contract between them originally dated as of April 1, 2021 Contract # 43937, as amended to date, (the "Contract") is hereby amended as follows:

- I. <u>Contract Term</u>. The Contract end date, wherever such reference appears in the Contract, shall be changed from March 31, 2023 to March 31, 2024. The Contract Term may be renewed for one additional one-year period at the discretion of the State.
- II. <u>Attachment A, Scope of Services</u>. The scope of services is amended as follows:

Section 1 of Attachment A is amended by the addition of the following:

Line 40: ENVELOPE- 9x12 CATALOG 24# WHITE WOVE, GUMMED FLAP WINDOW- 4 <sup>1</sup>/<sub>2</sub>" x 1 <sup>3</sup>/<sub>4</sub>", 2 <sup>1</sup>/<sub>2</sub>" LEFT, 7/8" BOTTOM

200 Cartons:\$90.6572 Cartons:\$95.9636 Cartons:\$126.25

<u>Taxes Due to the State</u>. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

<u>Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs</u>). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

<u>Certification Regarding Suspension or Debarment</u>. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: <u>http://bgs.vermont.gov/purchasing-contracting/debarment</u>

This document consists of 2 pages. Except as modified by this Amendment No. 2, all provisions of the Contract remain in full force and effect.

The signatures of the undersigned indicate that each has read and agrees to be bound by this Amendment to the Contract.

STATE OF VERMONT	T-S ENVELOPE LLC d/b/a TRI-STATE ENVELOPE
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

# STATE OF VERMONT CONTRACT AMENDMENT

It is hereby agreed by and between the State of Vermont, the Office of Purchasing and Contracting (the "State") and T-S Envelope LLC d/b/a Tri-State Envelope, an LLC, with a principal place of business in Ashland, PA (the "Contractor") that the contract between them originally dated as of April 1, 2021, Contract # 43937, as amended to date, (the "Contract") is hereby amended as follows:

- I. <u>Contract Term</u>. The Contract end date, wherever such reference appears in the Contract, shall be changed from October 14, 2022 to March 31, 2023. The Contract Term may be renewed for two additional twelve-month periods.
- II. <u>Line Item Pricing</u>. Line Item pricing is amended as follows:

Section 1 of Attachment A is hereby deleted in its entirety and replaced as set forth below:

- 1. Line Items 1-31 as reflected in attached contract.
- III. <u>Additional Line Items.</u> This Contract is amended by the addition of the following line items at pricing as reflected in Contract Line Items 32-39:

32	INDUSTRY STANDARD, #10 REGULAR - SECURITY TINT - WHITE WOVE PLAIN, 24# UNPRINTED, PC CONTENT - 30%ENVELOPE - #10 - 4.125 X 9.5 - WHITE - DIAGONAL SEAMS - WITH INSIDE TINT
33	INDUSTRY STANDARD - #10 WINDOW - NO SECURITY TINT - WINDOW PLACEMENT 1/2" FROM BOTTOM, 7/8" FROM LEFT, WINDOW LENGTH 4-1/2" WINDOW HEIGHT 1-1/8", NO SECURITY TINT- #24 - POST CONSUMER CONTENT: 30%
34	
	INDUSTRY STANDARD - NO. 6-3/4, REGULAR, WHITE WOVE, PLAIN, REGULAR, 24#, POST CONSUMER CONTENT: 30%
35	
	#10 RIGHT WINDOW ENVELOPE, 1-1/8" x 4-1/2" , 4-1/8" left,1/2" bottom - 24# - PCW 30%
36	
	#10 OUTLOOK ENVELOPE - 4-1/8" X 9-1/2", MUST HAVE SECURITY TINT, 24# WHITE WOVE, POST CONSUMER CONTENT: 30%
37	
	9 x 12 CATALOG ENVELOPE - 9" x 12", CENTER SEAM OPEN END, 28# WHITE WOVE, PEEL AND SEAL GUM
38	
	#6 SPECIAL ENVELOPE - 6" x 9- 1/2" DIAGONAL SEAM. WINDOW PLACEMENT 1- 1/16" x 3-1/2", 1/2" LEFT, 2-7/16" BOTTOM

39	SPECIAL #3 BUSINESS ENVELOPE WITH WINDOW - 5 - 3/4" x 8- 7/8" SIDE SEAM,
	WINDOW PLACEMENT 1-1/8" x 3-1/2" , 7/8" LEFT , 1/2" BOTTOM, #24

# IV. <u>Attachment D, Federal Terms Supplement</u>. This Contract is amended by the addition of Attachment D.

<u>Taxes Due to the State</u>. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

<u>Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or</u> <u>LLCs</u>). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

<u>Certification Regarding Suspension or Debarment</u>. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

<u>State and Federal Terms for Products and Services.</u> Contractor agrees that "STATE OF VERMONT- FEDERAL TERMS SUPPLEMENT (Non-Construction) for all Contracts and Purchases of Products and Services Using Federal Funds (Revision date: July 28, 2022)" which is attached as Attachment D to this amendment, applies to any products or services provided to the State, at any time, when using federal funds.

This document consists of 16 pages. Except as modified by this Amendment No. 1, all provisions of the Contract remain in full force and effect.

The signatures of the undersigned indicate that each has read and agrees to be bound by this Amendment to the Contract.

STATE OF VERMONT	T-S Envelope LLC d/b/a Tri-State Envelope LLC
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

## Attachment D

## STATE OF VERMONT- FEDERAL TERMS SUPPLEMENT (Non-Construction)

for all Contracts and Purchases of Products and Services Using Federal Funds (Revision date: July 28, 2022)

## PROCUREMENT OF RECOVERED MATERIALS

In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated Items unless the products cannot be acquired-

- 1. Competitively within a time frame providing for compliance with the contract performance schedule;
- 2. Meeting contract performance requirements; or
- 3. At a reasonable price

Information about this requirement, along with the list of EPA-designated items, is available at the EPA's Comprehensive Procurement Guidelines web site, <u>https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program</u>.

The Contractor also agrees to comply with all other applicable requirements of section 6002 of the Solid Waste Disposal Act.

## CLEAN AIR ACT

- 1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- 2. The contractor agrees to report each violation to the State of Vermont and understands and agrees that the State of Vermont will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- 3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

## FEDERAL WATER POLLUTION CONTROL ACT

- 1. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- 2. The contractor agrees to report each violation to the State of Vermont and understands and agrees that the State of Vermont will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- 3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA. a. Standard. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).

## CONTRACTOR BREACH, ERRORS AND OMISSIONS

- 1. Any breach of the terms of this contract, or material errors and omissions in the work product of the contractor must be corrected by the contractor at no cost to the State, and a contractor may be liable for the State's costs and other damages resulting from errors or deficiencies in its performance.
- Neither the States' review, approval or acceptance of nor payment for, the services required under this contract shall be construed to operate as a waiver of any rights under this contract or of any cause of action arising out of the performance of this contract.
- 3. The rights and remedies of the State provided for under this contract are in addition to any other rights and remedies provided by law or elsewhere in the contract.

## **TERMINATION FOR CONVENIENCE**

- 1. General
  - a. Any termination for convenience shall be effected by delivery to the Contractor an Order of Termination specifying the termination is for the convenience of the Agency, the extent to which performance of work under the Contract is terminated, and the effective date of the termination.
  - b. In the event such termination occurs, without fault and for reasons beyond the control of the Contractor, all completed or partially completed items of work as of the date of termination will be paid for in accordance with the contract payment terms.
  - c. No compensation will be allowed for items eliminated from the Contract.
  - d. Termination of the Contract, or portion thereof, shall not relieve the Contractor of its contractual responsibilities for work completed and shall not relieve the Contractor's Surety of its obligation for and concerning any just claim arising out of the work performed.
- 2. Contractor Obligations

After receipt of the Notice of Termination and except as otherwise directed by the State, the Contractor shall immediately proceed to:

- a. To the extent specified in the Notice of Termination, stop work under the Contract on the date specified.
- b. Place no further orders or subcontracts for materials, services, and/or facilities except as may be necessary for completion of such portion(s) of the work under the Contract as is (are) not terminated.
- c. Terminate and cancel any orders or subcontracts for related to the services, except as may be necessary for completion of such portion(s) of the work under the Contract as is (are) not terminated.
- d. Transfer to the State all completed or partially completed plans, drawings, information, and other property which, if the Contract had been completed, would be required to be furnished to the State.
- e. Take other action as may be necessary or as directed by the State for the protection and preservation of the property related to the contract which is in the possession of the contractor and in which the State has or may acquire any interest.

- f. Make available to the State all cost and other records relevant to a determination of an equitable settlement.
- 3. Claim by Contractor

After receipt of the Notice of Termination from the state, the Contractor shall submit any claim for additional costs not covered herein or elsewhere in the Contract within 60 days of the effective termination date, and not thereafter. Should the Contractor fail to submit a claim within the 60-day period, the State may, at its sole discretion, based on information available to it, determine what, if any, compensation is due the Contractor and pay the Contractor the determined amount.

4. Negotiation

Negotiation to settle a timely claim shall be for the sole purpose of reaching a settlement equitable to both the Contractor and the State. To the extent settlement is properly based on Contractor costs, settlement shall be based on actual costs incurred by the Contractor, as reflected by the contract rates. Consequential damages, loss of overhead, loss of overhead contribution of any kind, and/or loss of anticipated profits on work not performed shall not be included in the Contractor's claim and will not be considered, allowed, or included as part of any settlement.

State of Vermont Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 US



	USA Supplier 0000404931 Tri-State Envelope 1 Ogler Place Ashland PA 17921 USA		Contract ID 000000000000000 Contract Dates 04/01/2021 to 03 Description: CPS ENVELOPES Buyer Name Peter DeVerna	9/31/2023	Page 1 of 11 Origin VCI Contract Maximum \$200,000.00 Contract Status Approved	
	Phone #	¥:		Unit	Мах	Мах
Line	e # Item ID	Item Desc	UOM	Price	Qty	Amt
1		INDUSTRY STANDARD ENVELOPES - #10 NO SECURITY TINT - WHITE WOVE PLAN, UNPRINTED	т	0.01000	0.00	0.00
2	Indicate at time of a 200 Cartons: \$43. 72 Cartons: \$47.1 36 Cartons: \$58.6 Less than 36 carto	46 8 7	т	0.01000	0.00	0.00
3	Indicate at time of ( 200 Cartons: \$46. 72 Cartons: \$51.3 36 Cartons: \$64.7 Less than 36 carto	59 7 2	т	0.01000	0.00	0.00
4	Indicate at time of 6 200 Cartons: \$33. 72 Cartons: \$40.3 36 Cartons: \$53.0 Less than 36 carto	96 8 5	т	0.01000	0.00	0.00

Indicate at time of order: 200 Cartons: \$30.48 72 Cartons: \$41.26 36 Cartons: \$65.23 Less than 36 cartons \$168.84

CONTRACT



Supplier 0000404931 Tri-State Envelope 1 Ogler Place Ashland PA 17921 USA

Contract ID		Page	
000000000000000000000000000000000000000	00000043937	2 of 11	
Contract Dates		Origin	
04/01/2021 to 0	3/31/2023	VCI	
Description:		Contract Maximum	
CPS ENVELOPE	S	\$200,000.00	
Buyer Name	Buyer Phone	Contract Status	
Peter DeVerna		Approved	

	Phone	e #:				
Line	# Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
5		ENVELOPES - #11 - 4-1/2" X 10-3/8"	т	0.01000	0.00	0.00
6	Indicate at time of 200 Cartons: \$4 72 Cartons: \$55 36 Cartons: \$75 Less than 36 car	3.27 .00 .91	т	0.01000	0.00	0.00
7	Indicate at time of 200 Cartons: \$4 72 Cartons: \$48 36 Cartons: \$63 Less than 36 car	0.04 .09 .75	т	0.01000	0.00	0.00
8	Indicate at time of 200 Cartons: \$4 72 Cartons: \$48 36 Cartons: \$63 Less than 36 car	0.05 .09 .75	т	0.01000	0.00	0.00

Indicate at time of order: 200 Cartons: \$56.04 72 Cartons: \$81.59 36 Cartons: \$115.77 Less than 36 cartons \$194.69

State of Vermont Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 U



USA	1 Ogler F	Envelope	Contract ID 0000000000000000 Contract Dates 04/01/2021 to 03/ Description: CPS ENVELOPES Buyer Name Peter DeVerna	/31/2023	Origin VCI Contract Ma \$200, Contract Sta Approved	000.00
	Phone #:		Feler Deverna		Approved	
Line	# Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
9		ENVELOPES - #7 REGULAR ENVELOPE - 3-3/4" X 6-3/4", side seam required, no security tint, Bulk Pack	т	0.01000	0.00	0.00
10	Indicate at time of or 200 Cartons: \$31.53 72 Cartons: \$42.36 36 Cartons: \$61.49 Less than 36 cartons	3	т	0.01000	0.00	0.00
11	Indicate at time of or 200 Cartons: \$47.9 72 Cartons: \$53.91 36 Cartons: \$69.36 Less than 36 cartons		т	0.01000	0.00	0.00
12	Indicate at time of or 200 Cartons: \$63.60 72 Cartons: \$88.54 36 Cartons: \$119.97 Less than 36 cartons		т	0.01000	0.00	0.00
13		ENVELOPES - #10 OUTLOOK - 4-1/8" X 9-1/2", SIDE SEAM REQUIRED, SECURITY TINT	т	0.01000	0.00	0.00

Indicate at time of order: 200 Cartons: \$36.56 72 Cartons: \$43.09 36 Cartons: \$56.16 Less than 36 cartons \$124.01

Page

007	` Supplier Tri-State F 1 Ogler Pl Ashland F	ace	00000000000000000000000000000000000000		4 of Vrigin VCI Contract Maximum \$200,000.00	
	USA		Buyer Name Peter DeVerna	Buyer Phone	Contract Status Approved	
	Phone #:					
Line	e # Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
14		NO LONGER AVAILABLE	т	0.01000	0.00	0.00
15		9" X 12" Booklet Envelope WITH REGULAR GUM SEAL, 28# WHITE WOVE	т	0.01000	0.00	0.00
16	Indicate at time of ord 200 Cartons: \$127.2' 72 Cartons: \$148.97 36 Cartons: \$206.01 Less than 36 cartons	7	т	0.01000	0.00	0.00
17	Indicate at time of ord 200 Cartons: \$40.05 72 Cartons: \$48.09 36 Cartons: \$63.75 Less than 36 cartons		т	0.01000	0.00	0.00
18	Indicate at time of ord 200 Cartons: \$31.47 72 Cartons: \$36.22 36 Cartons: \$46.61 Less than 36 cartons		т	0.01000	0.00	0.00

CONTRACT

Contract ID

Indicate at time of order: Side Seam 200 Cartons: \$69.78 72 Cartons: \$100.91 36 Cartons: \$142.20 Less than 36 cartons \$231.08

Diagonal 200 Cartons: \$67.90 72 Cartons: \$88.97 36 Cartons: \$110.03 Less than 36 cartons \$164.68

USA	ier VT 05609-3001 Supplier 0000404931 Tri-State Envelope 1 Ogler Place Ashland PA 17921 USA		Contract ID 0000000000000000 Contract Dates 04/01/2021 to 03/3 Description: CPS ENVELOPES Buyer Name			0.00
			Peter DeVerna		Approved	
Line #	Phone #: Item ID Item Desc		UOM	Unit Price	Max Qty	Max Amt
19	Seam required, Co Depth 1- 5/8", The	pes - 6" x 9- 1/2" Side ommercial Flap, Angle Throat must be d 15mm, No Security Tint.	т	0.01000	0.00	0.00
20 72 36	dicate at time of order: 00 Cartons: \$71.11 2 Cartons: \$94.38 5 Cartons: \$118.41 ess than 36 cartons \$179.55 #6 Special Envelop Diagonal Seam rec 1-1/6" x 3-1/2", 1/2 bottom	quired, Window placement	т	0.01000	0.00	0.00
20 72 36	5- 3/4" x 8- 7/8", si required,Throat an degrees min. and 2	gle must be between 5 20 degrees max, the be between 10mm and	т	0.01000	0.00	0.00
20 72 36	Window - 5 - 3/4 x	ss Reply Envelope with 8 - 7/8" Side seam, : 1-1/8" x 3-1/2", 7/8"	т	0.01000	0.00	0.00

CONTRACT

Indicate at time of order: 200 Cartons: \$66.58 72 Cartons: \$96.52 36 Cartons: \$136.93 Less than 36 cartons \$221.23

USA          Supplier       0000404931       Page         Tri-State Envelope       000000000000043937       6 of 11         Odifier Place       04/01/2021 to 03/31/2023       VCI         Ashland PA 17921       USA       Contract Dates       Origin         USA       Phone #:       Contract Dates       Contract Maximum         CPS ENVELOPES       \$200,000.00       \$200,000.00         Buyer Name       Buyer Phone       Contract Status         Peter DeVerna       Approved         23       #10 Security Tinted Window Envelope       T       0.01000       0.00       0.00         4'1/8" X 9-1/2", 24# Recycled paper, diagonal seams, v-flap and meets USPS automation requirements (FAST FORWARD)       T       0.01000       0.00       0.00         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2".       Flaps should be around 1-3/4" at the widest point.       Indicate at time of order:         200 Cartons: \$47.91       72 Cartons: \$47.91       72 Cartons: \$47.91       36 Cartons \$140.84	109 State St Montpelier VT 0560	9-3001				
Suppler       0000404931 1 Ogle Place Ashland PA 17921       Contract Dates 04/01/2021 to 03/31/2023       Origin 04/01/2021 to 03/31/2023         USA       Description: CPS ENVELOPES       S200,000,00         Buyer Name       Buyer Phone       Contract Maximum Approved         Phone #:       UOM       Price       Qty         23       #10 Security Tinted Window Envelope 4-1/8" X 9-1/2", 24# Recycled paper, diagonal seams, Vielpa and meets USPS automation requirements (FAST FORWARD)       T       0.01000       0.00         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2".       Flags should be around 1-3/4" at the widest point.         Indicate at time of order: 200 Cartons: \$47.91 72 Cartons: \$63.31 36 Cartons; \$69.36 Lease shan 36 cartons \$116.84 Less than 36 cartons \$116.84 Less than 36 cartons \$145.43       T       0.01000       0.00       0.00         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2".       Flaps should be around 1-3/4" at the widest point.         24       #10 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams.       T       0.01000       0.00       0.00         24       #010 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams.       T       0.01000       0.00       0.00         24       #010 Non-Security Tinted Window Envelope 4-1/8"	USA	5 5001		0000043937		
Tri-State Envelope Ashland PA 17921 USA       VCI       Contract Maximum S200,000,00         Bescription: CPS ENVELOPES       Contract Maximum S200,000,00         Buyer Phone #:       Contract Status Approved         Ine # item ID       item Desc       UOM         11 0 Security Tinted Window Envelope 4-1/b? X 9-1/2; 24# Recycled paper, diagonal seams, v-lap and meets USPS automation requirements (FAST FORWARD)       T       0.01000       0.00       0.00         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2". Flaps should be around 1-34" at the widest point.       T       0.01000       0.00       0.00         204       #10 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-lap and meets the USPS automation requirements(FAST FORWARD)       T       0.01000       0.00       0.00         204       #10 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-lap and meets the USPS automation requirements(FAST FORWARD).       T       0.01000       0.00       0.00         204       #10 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seam, 200 Cartons: \$41.0 8       T       0.01000       0.00       0.00         205       Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2". Flaps should be around 1-34" at the widest point. 2,000 per carton.       Indicate at	Su	pplier 0000404931		0000043337		
Ashiand PA 17921 USA       CPS ENVELOPES       \$200,000,00         Buyer Phone #:       Buyer Phone       Contract Status         Approved       Price       UOM       Price       Catual         23       #10 Security Tinted Window Envelope 4.1/8" X 9.1/2", 24# Recycled paper, diagonal seams, v-flap and meets USPS automation requirements (FAST FORWARD)       T       0.01000       0.00       0.00         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2". Flaps should be around 1-3/4" at the widest point.       Indicate at time of order: 200 Cartons: \$47.31 72 Cartons: \$43.91 73 Cartons: \$40.94 #10 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flap and meets the USPS automation requirements(FAST FORWARD).       T       0.01000       0.00       0.00         24       #10 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flap and meets the USPS automation requirements(FAST FORWARD).       T       0.01000       0.00       0.00         24       Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2". Flaps should be around 1-3/4" at the widest point. 2,000 per carton.       Indicate at time of order:       Side Seam 200 Cartons: \$46.90 36 Cartons: \$46.90 36 Cartons: \$47.2 Less than 36 cartons \$145.43       Diagonal Seam 200 Cartons: \$47.7 Less than 36 cartons \$123.53		State Envelope		3/31/2023	VCI	
USA     Buyer Name     Buyer Phone     Contract Status       Peter DeVerna     Approved       Peter DeVerna     Buyer Phone     Contract Status       Phone #:     Image: Contract Status     Approved       Line # Item ID     Item Desc     UOM     Price     Cty       23     #10 Security Tinted Window Envelope 4-1/8" X 9-1/2", 24# Recycled paper, diagonal seams, v-flap and meets USPS automation requirements (FAST FORWARD)     T     0.01000     0.00     0.00       Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2". Flaps should be around 1-3/4" at the widest point.     Indicate at time of order: 200 Cartons: \$47.91     0.01000     0.00     0.00       24     #10 Non-Security Tinted Window Envelope 4-1/8" X 4-1/2" dat Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).     T     0.01000     0.00     0.00       24     #10 Non-Security Tinted Window Envelope 4-1/8" X 4-1/2" dat Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).     T     0.01000     0.00     0.00       Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2". Flaps should be around 1-3/4" at the widest point. 2.000 per carton.     Indicate at time of order:       Side Seam 200 Cartons: \$46.05 36 Cartons: \$45.93     24     Sectors \$45.53     24     24     24				c		
Perior DeVerna     Approved       Phone #:       Line # Item ID     Item Desc     UOM     Price     Nax       23     #10 Security Tinted Window Ervelope diagonal seams, v-flap and meets USPS automation requirements (FAST FORWARD)     T     0.01000     0.00     0.00       Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2". Flaps should be around 1-3/4" at the widest point.       Indicate at time of order: 200 Cartons: \$47.91 36 Cartons: \$47.91 V2 Cartons: \$47.91 36 Cartons: \$40.05 FORWARD).     T     0.01000     0.00     0.00       24     #10 Non-Security Tinted Window Ervelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).     T     0.01000     0.00     0.00       Bottom portion of window should be 11/16" from bottom of envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).       Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2". Flaps should be around 1-3/4" at the widest point. 2,000 per carton.     Indicate at time of order: Side Seam 200 Cartons: \$46.05 72 Cartons: \$46.05 72 Cartons: \$46.93 73 Cartons: \$45.93 73 Cartons: \$45.93 74 Cartons: \$45.73 74 Cartons: \$45.73 75 Cartons: \$47.72 Less than 36 Cartons: \$47.72 Less th						
Line #         Item Desc         UoM         Price         Qty         Amt           23         #10 Security Tinted Window Envelope 4-118" X 9-12". 24# Recycled paper, diagonal seams, v-flap and meets USPS automation requirements (FAST FORWARD)         T         0.01000         0.00         0.00           Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2". Flaps should be around 1-3/4" at the widest point.         Indicate at time of order: 200 Cartons: \$47.91 72 Cartons: \$49.91 72 Cartons: \$49.91 72 Cartons: \$49.94 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).         T         0.01000         0.00         0.00           Bottom portion of window should be 11/16" from bottom of envelope 14/18" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).         T         0.01000         0.00         0.00           Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2". Flaps should be around 1-3/4" at the widest point. 2,000 per carton.         Indicate at time of order:         Side Seam 200 Cartons: \$40.05 72 Cartons: \$40.05 72 Cartons: \$40.05 72 Cartons: \$46.59 73 Cartons: \$46.59 73 Cartons: \$46.59 74 Cartons: \$46.59 74 Cartons: \$46.59 74 Cartons: \$47.21 Less than 36 cartons \$142.53         Diagonal Seam 200 Cartons: \$47.21 Less than 36 cartons \$122.53				Buyer I none		
Line # Item ID       Item Desc       UOM       Price       Qty       Amt         23       #10 Security Tinted Window Envelope 4-1/8" X 9-1/2", 24# Recycled paper, 4-1/8" X 9-1/2", 24# Recycled paper, automation requirements (FAST FORWARD)       T       0.01000       0.00       0.00         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2". Flaps should be around 1-3/4" at the widest point.       Indicate at time of order: 200 Cartons: \$47.91 72 Cartons: \$47.91 72 Cartons: \$47.91 74 Cartons: \$47.91 75 Cartons: \$40.94 24       T       0.01000       0.00       0.00         24       #10 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).       T       0.01000       0.00       0.00         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2". Flaps should be around 1-3/4" at the widest point. 2,000 per carton.       Indicate at time of order: Side Seam 200 Cartons: \$40.05 72 Cartons: \$46.09 36 Cartons: \$45.75 Less than 36 cartons \$145.43       Jiagonal Seam 200 Cartons: \$46.59 72 Cartons: \$45.73 36 Cartons: \$45.73 36 Cartons: \$45.73 36 Cartons: \$45.73       Jiagonal Seam 200 Cartons: \$45.73 36 Cartons: \$45.73       Jiagonal Seam 200 Cartons: \$45.73 36 Cartons: \$45.73       Jiagonal Seam 200 Cartons: \$45.73       Jiagonal Seam 200 Cartons: \$45.73       Jiagonal Seam 200 Cartons: \$45.73 </th <th>Pho</th> <th>one #:</th> <th></th> <th></th> <th></th> <th></th>	Pho	one #:				
<ul> <li>4-1/8* X 9-1/2*, 24# Recycled paper, diagonal seams, v-flap and meets USPS automation requirements (FAST FORWARD)</li> <li>Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-1/2". Flaps should be around 1-3/4" at the widest point.</li> <li>Indicate at time of order: 200 Cartons: \$47.391 72 Cartons: \$63.91 36 Cartons \$140.84</li> <li>24 #10 Non-Security Tinted Window Envelope T 0.01000 0.00 0.00 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).</li> <li>Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2". Flaps should be around 1-3/4" at the widest point. 2,000 per carton.</li> <li>Indicate at time of order: Side Seam 200 Cartons: \$40.05 72 Cartons: \$46.09 36 Cartons: \$46.59 72 Cartons: \$46.59 72 Cartons: \$46.73 Less than 36 cartons \$145.43</li> <li>Diagonal Seam 200 Cartons: \$46.59 72 Cartons: \$46.73 24 East than 36 cartons \$125.53</li> </ul>	Line # Item ID	Item Desc	UOM			
Flaps should be around 1-3/4" at the widest point.         Indicate at time of order:         200 Cartons: \$47.91         72 Cartons: \$47.91         72 Cartons: \$58.301         36 Cartons: \$58.301         Less than 36 cartons \$140.84         24       #10 Non-Security Tinted Window Envelope         T       0.01000       0.00         4:1/8" X 9-1/2" 24# Recycled Paper,         diagonal seams, V-flaps and meets the         USPS automation requirements(FAST FORWARD).         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2".         Flaps should be around 1-3/4" at the widest point. 2,000 per carton.         Indicate at time of order:         Side Seam         200 Cartons: \$40.05         72 Cartons: \$44.09         36 Cartons \$44.09         36 Cartons: \$46.59         72 Cartons: \$45.73         36 Cartons \$42.53	23	4-1/8" X 9-1/2", 24# Recycled paper, diagonal seams, v-flap and meets USPS		0.01000	0.00	0.00
<ul> <li>200 Cartons: \$47.91 72 Cartons: \$69.36 Less than 36 cartons \$140.84</li> <li>#10 Non-Security Tinted Window Envelope T 0.01000 0.00 0.00 4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).</li> <li>Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2". Flaps should be around 1-3/4" at the widest point. 2,000 per carton.</li> <li>Indicate at time of order:</li> <li>Side Seam 200 Cartons: \$40.05 72 Cartons: \$40.05 72 Cartons: \$44.09 36 Cartons: \$44.59 72 Cartons: \$44.59</li> </ul>			e and 7/8" from left. Window s	size 1-1/8" x 4-1/2".		
24       #10 Non-Security Tinted Window Envelope       T       0.01000       0.00       0.00         4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST FORWARD).       0.00       0.00       0.00         Bottom portion of window should be 11/16" from bottom of envelope and 7/8" from left. Window size 1-1/8" x 4-/2".       1.3/4" at the widest point. 2,000 per carton.       1.1/8" X 9-/2".         Indicate at time of order:       Side Seam       200 Cartons: \$40.05       72 Cartons: \$40.05         72 Cartons: \$40.05       72 Cartons: \$40.3       1.4/5.43         Diagonal Seam       200 Cartons \$46.59       72 Cartons: \$46.59         72 Cartons: \$64.72       Less than 36 cartons \$123.53	200 Cartons: 72 Cartons: \$ 36 Cartons: \$	\$47.91 \$53.91 \$69.36				
Flaps should be around 1-3/4" at the widest point. 2,000 per carton. Indicate at time of order: Side Seam 200 Cartons: \$40.05 72 Cartons: \$48.09 36 Cartons: \$63.75 Less than 36 cartons \$145.43 Diagonal Seam 200 Cartons: \$46.59 72 Cartons: \$46.59 72 Cartons: \$46.72 Less than 36 cartons \$123.53	24	4-1/8" X 9-1/2" 24# Recycled Paper, diagonal seams, V-flaps and meets the USPS automation requirements(FAST	Т	0.01000	0.00	0.00
Side Seam 200 Cartons: \$40.05 72 Cartons: \$48.09 36 Cartons: \$63.75 Less than 36 cartons \$145.43 Diagonal Seam 200 Cartons: \$46.59 72 Cartons: \$46.59 72 Cartons: \$57.37 36 Cartons: \$64.72 Less than 36 cartons \$123.53				size 1-1/8" x 4-/2".		
200 Cartons: \$40.05 72 Cartons: \$48.09 36 Cartons: \$63.75 Less than 36 cartons \$145.43 Diagonal Seam 200 Cartons: \$46.59 72 Cartons: \$46.59 73 Cartons: \$64.72 Less than 36 cartons \$123.53	Indicate at tim	ne of order:				
200 Cartons: \$46.59 72 Cartons: \$57.37 36 Cartons: \$64.72 Less than 36 cartons \$123.53	200 Cartons: 72 Cartons: 5 36 Cartons: 5	\$48.09 \$63.75				
	200 Cartons: 72 Cartons: \$ 36 Cartons: \$	\$46.59 \$57.37 \$64.72				
			Т	0.01000	0.00	0.00

CONTRACT

State of Vermont Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 USA



USA	Supplier Tri-State 1 Ogler I	0000404931 Envelope Place	Contract ID 000000000000000 Contract Dates 04/01/2021 to 03 Description:	/31/2023	Origin VCI Contract Ma	
	Ashland USA	PA 17921	CPS ENVELOPES Buyer Name Peter DeVerna	Buyer Phone	\$200, Contract Sta Approved	000.00 atus
	Phone #	:		Unit	Max	Ма
Line	e # Item ID	Item Desc	UOM	Price	Qty	Am
26		ENVELOPE - 6" X 9.5" - WHITE - DIAGONAL SEAMS - WITH INSIDE TINT, Laser Poly	Т	0.01000	0.00	0.00
27	Indicate at time of o 5000 - \$608.71 10,000 - \$347.12 25,000 - \$161.18 50,000 - \$113.32 75,000 - \$99.63 100,000 - \$92.42	ENVELOPE - 6" X 9.5" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly	т	0.01000	0.00	0.00
28	Indicate at time of o 5000 - \$504.78 10,000 - \$304.30 25,000 - \$146.80 50,000 - \$106.15 75,000 - \$94.48 100,000 - \$88.28	rder: ENVELOPE - 5.75" X 8.87" - WHITE - DIAGONAL SEAMS - WITH INSIDE TINT, laser poly	т	0.01000	0.00	0.00
29	Indicate at time of o 5000 - \$599.82 10,000 - \$343.08 25,000 - \$159.42 50,000 - \$112.32 75,000 - \$98.43 100,000 - \$91.24	rder: ENVELOPE - 5.75" X 8.87" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, laser Poly	Т	0.01000	0.00	0.00

5000 - \$501.63 10,000 - \$302.20 25,000 - \$145.59 50,000 - \$102.18 75,000 - \$93.50 100,000 - \$87.30

State of Vermont Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 US



Tri-State 1 Ogler I	Envelope Place	Contract Dates 04/01/2021 to 03/ Description:	/31/2023	Origin VCI Contract Max \$200,00	00.00
			Unit	Max	Max
≱# Item ID	Item Desc ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITH INSIDE TINT, Laser Poly	<u></u> т	0.01000	Qty 0.00	<b>Amt</b> 0.00
Indicate at time of o 5000 - \$484.16 10,000 - \$124.36 25,000 - \$84.86 50,000 - \$73.29 75,000 - \$68.24	rder: ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly	т	0.01000	0.00	0.00
Indicate at time of o 5000 - \$488.33 10,000 - \$238.86 25,000 - \$78.53 50,000 - \$68.81 75,000 - \$64.66	rder: ENVELOPE- #10 REGULAR- SEC TINT- WHITE WOVE PLAIN- 24# UNPRINTED, PC CONTENT- 4-1/8 x 9-1/2- WHITE DIAGONAL SEAMS W/ INSIDE TINT			0.00	0.00
200 Cartons: \$39.4 72 Cartons: \$41.89 36 Cartons: \$50.74	0			0.00	0.00
	Supplier Tri-State 1 Ogler I Ashland USA           Phone #           # Item ID           Indicate at time of o 5000 - \$484.16           10,000 - \$124.36           25,000 - \$84.86           50,000 - \$73.29           75,000 - \$68.24           Indicate at time of o 5000 - \$488.33           10,000 - \$238.86           25,000 - \$68.81           75,000 - \$64.66           Indicate at time of o 200 Cartons: \$39.4           72 Cartons: \$41.89           36 Cartons: \$50.74	Supplier       0000404931         Tri-State Envelope       1 Ogler Place         Ashland PA 17921       USA         Phone #:         Phone #:         ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITH INSIDE TINT, Laser Poly         Indicate at time of order:         5000 - \$484.16       10.000 - \$124.36         25,000 - \$484.33       ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly         Indicate at time of order:         5000 - \$488.33       ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly         Indicate at time of order:         5000 - \$488.33       ENVELOPE - #10 REGULAR- SEC TINT- WHITE WOVE PLAIN- 24# UNPRINTED, PC CONTENT- 4.178 x 9-1/2: WHITE DIAGONAL SEAMS W/ INSIDE TINT         Indicate at time of order:         200 Cartons:       \$39.40         72 Cartons:       \$41.89         36 Cartons:       \$50.74         Less than 36 cartons \$68.38       ENVELOPE - #10 WINDOW- NO TINT- WINDOW         PLACEMENT 1/2" FROM BOTOM, 7/8" FROM LEFT, WINDOW LENGTH 4-1/2", WINDOWN	Supplier       0000404931         Tri-State Envelope       1 Ogler Place         Ashland PA 17921       Description:         USA       CPS ENVELOPES         Buyer Name       Peter DeVerna         Phone #:       UOM         EnvELOPE = #10 - 4.125" X 9.5" - WHITE -       T         DIAGONAL SEAMS - WITH INSIDE TINT, Laser       T         Poly       ENVELOPE = #10 - 4.125" X 9.5" - WHITE -       T         Indicate at time of order:       5000 - \$484.16       10.000 - \$124.36       25.000 - \$484.86         50.000 - \$73.29       75.000 - \$68.24       ENVELOPE - #10 - 4.125" X 9.5" - WHITE -       T         DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly       Indicate at time of order:       5000 - \$73.29       T         50.000 - \$78.53       50.000 - \$78.53       50.000 - \$78.53       50.000 - \$68.81       T         75,000 - \$64.66       ENVELOPE - #10 REGULAR - SEC TINT- WHITE WOVE PLAIN - 24# UNPRINTED, PC CONTENT- 4-1/8 x 9.1/2. WHITE DIAGONAL SEAMS W// INSIDE TINT       T         Indicate at time of order:       200 Cartons: \$33.40       72.2 WHITE DIAGONAL SEAMS W// INSIDE TINT         Indicate at time of order:       200 Cartons: \$34.18       36       26.31         72 Cartons: \$33.40       72.2 WHITE DIAGONAL SEAMS W// INSIDE TINT       ENVELOPE - #10 WINDOW- NO TINT- WINDOW <td>Suppler         000000000000000000000000000000000000</td> <td>Supplier         0000404931 Tri-State Envelope         Origin         Origin           1 Ogler Place Ashland PA 17921         Contract Dates         VCI           USA         Description: Envelope         Contract Max S200.00           Phone #:         UOM         Unit         Max Price           # Item ID         Item Desc         UOM         Unit           ENVELOPE&lt; #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITH INSIDE TINT, Laser Poly         T         0.01000         0.00           Indicate at time of order: 5000 - \$484.86 5000 - \$284.86 5000 - \$73.29         ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly         T         0.01000         0.00           Indicate at time of order: 5000 - \$484.86 50.000 - \$78.32         ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly         T         0.01000         0.00           Indicate at time of order: 5000 - \$484.86 50.000 - \$284.86         ENVELOPE - #10 REGULAR - SEC TINT- WHITE DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly         0.00         0.00           Indicate at time of order: 5000 - \$484.83         ENVELOPE - #10 REGULAR - SEC TINT- WHITE WOVE PLAIN - 24# UNPRINTED, PC CONTENT- 4.178 - \$172.9 +172. 'HITE DIAGONAL SEAMS WI INSIDE TINT         0.00           Indicate at time of order: 200 Cartons: \$39.40 72 Cartons: \$39.40 72 Cartons: \$39.40 72 Cartons: \$39.41 86 Cartons: \$39.40 72 Cartons: \$41.89 86 Cartons: \$41.89 80 Cartons: \$41.89</td>	Suppler         000000000000000000000000000000000000	Supplier         0000404931 Tri-State Envelope         Origin         Origin           1 Ogler Place Ashland PA 17921         Contract Dates         VCI           USA         Description: Envelope         Contract Max S200.00           Phone #:         UOM         Unit         Max Price           # Item ID         Item Desc         UOM         Unit           ENVELOPE< #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITH INSIDE TINT, Laser Poly         T         0.01000         0.00           Indicate at time of order: 5000 - \$484.86 5000 - \$284.86 5000 - \$73.29         ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly         T         0.01000         0.00           Indicate at time of order: 5000 - \$484.86 50.000 - \$78.32         ENVELOPE - #10 - 4.125" X 9.5" - WHITE - DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly         T         0.01000         0.00           Indicate at time of order: 5000 - \$484.86 50.000 - \$284.86         ENVELOPE - #10 REGULAR - SEC TINT- WHITE DIAGONAL SEAMS - WITHOUT INSIDE TINT, Laser Poly         0.00         0.00           Indicate at time of order: 5000 - \$484.83         ENVELOPE - #10 REGULAR - SEC TINT- WHITE WOVE PLAIN - 24# UNPRINTED, PC CONTENT- 4.178 - \$172.9 +172. 'HITE DIAGONAL SEAMS WI INSIDE TINT         0.00           Indicate at time of order: 200 Cartons: \$39.40 72 Cartons: \$39.40 72 Cartons: \$39.40 72 Cartons: \$39.41 86 Cartons: \$39.40 72 Cartons: \$41.89 86 Cartons: \$41.89 80 Cartons: \$41.89

Indicate at time of order: 200 Cartons: \$31.34 72 Cartons: \$34.53 36 Cartons: \$41.66 Less than 36 cartons \$58.29

State of Vermont Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 USA



Supplier	0000404931
Tri-State E	nvelope
1 Ogler Pla	ace
Ashland P	A 17921
USA	

Contract ID		Page
000000000000000000000000000000000000000	00000043937	9 of 11
Contract Dates		Origin
04/01/2021 to 03	3/31/2023	VCI
Description:		Contract Maximum
Description: CPS ENVELOPE	S	Contract Maximum \$200,000.00
	S Buyer Phone	

	Phone #	¥:				
Line	# Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
34		ENVELOPE- NO. 6-3/4, REGULAR, WHITE WOVE, PLAIN, 24#			0.00	0.00
35	Indicate at time of a 200 Cartons: \$23. 72 Cartons: \$29.6 36 Cartons: \$40.2 Less than 36 carto	79 9 1			0.00	0.00
36	Indicate at time of 0 200 Cartons: \$31. 72 Cartons: \$34.5 36 Cartons: \$41.6 Less than 36 carto	34 3 6			0.00	0.00
37	Indicate at time of a 200 Cartons: \$31. 72 Cartons: \$34.5 36 Cartons: \$41.6 Less than 36 carton	34 3 6			0.00	0.00

Indicate at time of order: #2 200 Cartons: \$138.97 72 Cartons: \$173.20 36 Cartons: \$219.00 Less than 36 cartons \$224.60

#1 72 Cartons: \$271.83 36 Cartons: \$275.83 Less than 36 cartons \$284.62

# **State of Vermont**

Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 USA



02008-2001					
		Contract ID		Page	
		000000000000000000000000000000000000000	0000043937	10 of	11
Supplier	0000404931	Contract Dates		Origin	
Tri-State	Envelope	04/01/2021 to 03	/31/2023	VCI	
1 Ogler P	Place	Description:		Contract Maximum	
Ashland	PA 17921	CPS ENVELOPES	6	\$200,000.00	
USA		Buyer Name	Buyer Phone	Contract Status	
		Peter DeVerna	-	Approved	
Phone #:					
			Unit	Max	Max
ID	Item Desc	UOM	Price	Qty	Amt
	ENVELOPE- #6-6" X 9-1/2" DIAGONAL SEAM-			0.00	0.00
	WINDOW PLACEMENT 1-1/16" X 3-1/2", 1/2"				

Indicate at time of order: 200 Cartons: \$56.52 72 Cartons: \$61.44 36 Cartons: \$74.51 Less than 36 cartons \$93.94 ENVELOPE- #3 BUSINESS ENVELOPE WITH WINDOW- 5-3/4" X 8-7/8" SIDE SEAM, WINDOW PLACEMENT 1-1/8" X 3-1/2", 7/8"

LEFT, 2-7/16" BOTTOM

LEFT, 1/2" BOTTOM. #24

39

38

Line # Item ID

Indicate at time of order: 200 Cartons: \$40.58 72 Cartons: \$49.52 36 Cartons: \$63.98 Less than 36 cartons \$103.24 0.00

0.00

# CONTRACT

Agency of Administration



State of Vermont Department of Buildings and General Services Office of Purchasing & Contracting 133 State Street, 5<sup>th</sup> Floor Montpelier, Vermont 05633-8000 http://bgs.vermont.gov/purchasing

[phone] 802-249-1654

TO: File

FROM: Peter DeVerna, Purchasing Agent

DATE: July 21, 2022

SUBJECT: Novation – Contract 43937– T-S Envelopes (Old Contract 41482) – Add to CTS

A Novation was done effective 6/6/2022, Contract 43937, by which T-S Envelope, LLC d/b/a Tri-State Envelope assumed all the rights, benefits, duties, undertakings, liabilities, and obligations of Contract 41482 with Tri-State Envelope Corporation.

Upon signing of the Novation and Amendment (included in this package) the Contract number was changed to 43937, for the new contract with T-S Envelope, LLC. The unspent balance of the prior contract 41482 with Tri-state Envelope Corporation, is \$21,014.30 remaining, out of an original \$200,000.00. Per current instructions of the Attorney General, the dollar amount of the new contract 43937 with T-S Envelope is being set at \$200,000.00, the same as the original amount of contract 41482 with Tri-state Envelope Corporation. At the time of the first stage of the Novation a new Contract number was created but not put through the AA-14 signature process.

Since the Novation had already been previously approved, the Commissioners signature will only be required on the AA-14 to have on record in the new Contract file for 43937.



# STATE OF VERMONT Office of Purchasing and Contracting NOVATION AND AMENDMENT

It is hereby agreed by and among the State of Vermont, Office of Purchasing and Contracting (hereinafter called "State"), Tri-State Envelope Corporation, a corporation with a principal place of business in Ashland, PA (hereinafter called "Tri-State Envelope Corporation") and T-S Envelope LLC d/b/a Tri-State Envelope, an LLC with a principal place of business in Ashland, PA (hereinafter called "Contractor"), that the Contractor intends to assume all of the rights, benefits, duties and obligations of Tri-State Corporation under the Contract between the State and Tri-State Corporation dated as of 4/1/2021, Contract # 41482, as amended to date (the "Contract"), and that the Contract is hereby amended as follows:

I. <u>Novation</u>. The State and Tri-State Envelope Corporation hereby effect the novation of the Contract (the "Novation") to substitute the Contractor for Tri-State Envelope for all purposes of the Contract. The State hereby consents to such Novation. Contractor hereby accepts the Novation and assumes all rights, benefits, duties, undertakings, liabilities and obligations of Tri-State Envelope under the Contract.

Tri-State Envelope Corporation hereby releases the State from the State's undertakings, obligations, duties and liabilities with respect to Tri-State Envelope Corporation under the Contract following the effective date of this Novation.

Contractor shall furnish to the State a new certificate of insurance consistent with the coverages required under the Contract and properly endorsed with coverage for claims or occurrences for the entire contract period.

- II. <u>Amendment</u>. The Contract is hereby amended to replace all references in the Contract to Tri-State Envelope Corproation with references to T-S Envelope LLC d/b/a Tri-State Envelope.
- III. Effective Date. The effective date of this Novation and amendment shall be  $\frac{6}{8}/2022$ .
- IV. <u>Taxes Due to the State</u>. Contractor certifies under the pains and penalties of perjury that, as of the date this Novation and amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.
- V. <u>Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs</u>). Contractor is under no obligation to pay child support or is in good standing with respect t o or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

VI. <u>Certification Regarding Suspension or Debarment</u>. Contractor certifies under the pains and penalties of perjury that, as of the date this Novation and amendment is signed, neither Party nor Party's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date that this Novation and amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

VII. Certification Regarding Sole Source Contracting Contribution Restrictions: Party certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, Contractor certifies compliance with 17 V.S.A. § 2950 available at: https://legislature.vermont.gov/statutes/section/17/061/02950)

Except as modified by this Amendment No. 1, all provisions of the Contract remain in full force and effect.

For State administrative purposes, upon signing of this Novation and amendment, the contract number will be changed to 43937 with an unpaid balance of \$200,000.00.

The signatures of the undersigned indicate that each has read and agrees to be bound by this Novation and amendment to the Contract.

STATE OF VERMONT	<b>Tri-State Envelope Corporation</b>
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:
	T-S Envelope LLC d/b/a Tri-State
	Envelope
	By:
	Name:
	Title:
	Date:

109 State St	T 05609-3001	CONTRACT				
			Contract ID 0000000000000000	000000044400		Page
	Supplier 0000299 Tri-State Envelope 0	1130	Contract Dates	;	Origin	1 of 8
	1 Oraler Pl	orporation	03/24/2021 to	10/14/2022	CPŠ	
	Ashland PA 17921 United States		Description: CPS ENVELOP	ES	Contract Ma	aximum ,000.00
	onited States		Buyer Name	Buyer Phone	Contract Sta	atus
	Phone #:		Linda T Wortma	n 828-4658	Approved	
			New constitution of the second se			
Line # Item	ID Item Desc		UOM	Unit Price	Max Qtv	Max
1	INDUSTRY SECURITY UNPRINTE	' STANDARD ENVELOPES - #10 NO ' TINT - WHITE WOVE PLAN, ED	т	0.01000	0.00	0.00
COST F	WINDOW -	JER OF 36 CARTONS: \$15. DER OF LESS THAN 36 CARTONS: \$ STANDARD - ENVELOPES - #10 NO SECURITY TINT	Т	0.01000	0.00	0.00
INDUST	RY STANDARD - #10 WIN	IDOW - WINDOW PLACEMENT 1/2" F	ROM BOTTOM 7/9"	EDOM LEET MINDO		
INDUS HEIGHT	1-1/8", NO SECURITY TIM	NDOW - WINDOW PLACEMENT 1/2" F NT- #24 - POST CONSUMER CONTEN	FROM BOTTOM, 7/8" NT: 30% - 2,000 PER (	FROM LEFT, WINDO CARTON	W LENGTH 4-	1/2" WINDOW
COST F COST F COST P COST P	PER THOUSAND FOR ORE PER THOUSAND FOR ORI PER THOUSAND FOR ORE PER THOUSAND FOR ORE	DER OF 200 CARTONS: \$17.2 DER OF 72 CARTONS: \$17.0 DER OF 36 CARTONS: \$18.0 DER OF 16 LESS THAN 36 CARTONS: \$	23/M 93/M	FROM LEFT, WINDO CARTON	W LENGTH 4-	1/2" WINDOW
COST F COST F COST P COST P	PER THOUSAND FOR ORE PER THOUSAND FOR ORI PER THOUSAND FOR ORE PER THOUSAND FOR ORE	DER OF 200 CARTONS: \$17.2 DER OF 72 CARTONS: \$17.5	23/M 93/M	FROM LEFT, WINDO CARTON 0.01000	W LENGTH 4	1/2" WINDOW 0.00
COST F COST F COST P COST P	Per Thousand for Ore Per Thousand for Ore Per Thousand for Ore Per Thousand for Ore Per Thousand for Ore Envelope	DER OF 200 CARTONS: \$17.2 DER OF 72 CARTONS: \$17.5 DER OF 36 CARTONS: \$18.6 DER OF 16 CARTONS: \$2 S - #9 REGULAR - WHITE WOVE	23/M 93/M 69/M 29.06/M T	0.01000		
COST F COST F COST F COST P REGUL/ COST F COST F COST F	PER THOUSAND FOR ORD PER THOUSAND FOR ORD PER THOUSAND FOR ORD PER THOUSAND FOR ORD ENVELOPE AR # 9, POST CONSUMER ER THOUSAND FOR ORD PER THOUSAND FOR ORD ER THOUSAND FOR ORD ER THOUSAND FOR ORD ER THOUSAND FOR ORD	DER OF 200 CARTONS: \$17.2 DER OF 72 CARTONS: \$17.2 DER OF 72 CARTONS: \$18.0 DER OF 36 CARTONS: \$18.0 DER OF LESS THAN 36 CARTONS: \$2 S - #9 REGULAR - WHITE WOVE CONTENT: 30% - 24#, 2,000 ENVELO ER OF 200 CARTONS: \$12.8 DER OF 72 CARTONS: \$12.8 DER OF 72 CARTONS: \$13.6 ER OF 36 CARTONS: \$14.4 ER OF LESS THAN 36 CARTONS: \$14.4	23/M 93/M 69/M 29.06/M T OPES PER CARTON 34/M 39/M	0.01000		
COST F COST F COST F COST F REGUL/ COST F COST F	PER THOUSAND FOR ORD PER THOUSAND FOR ORD PER THOUSAND FOR ORD PER THOUSAND FOR ORD ENVELOPE AR # 9, POST CONSUMER ER THOUSAND FOR ORD PER THOUSAND FOR ORD ER THOUSAND FOR ORD ER THOUSAND FOR ORD ER THOUSAND FOR ORD	DER OF 200 CARTONS: \$17.2 DER OF 72 CARTONS: \$17.5 DER OF 36 CARTONS: \$18.6 DER OF 36 CARTONS: \$18.6 DER OF LESS THAN 36 CARTONS: \$2 S - #9 REGULAR - WHITE WOVE CONTENT: 30% - 24#, 2,000 ENVELO ER OF 200 CARTONS: \$12.8 DER OF 72 CARTONS: \$13.6	23/M 93/M 69/M 29.06/M T OPES PER CARTON 34/M 39/M	0.01000		

200 CARTONS: \$10.86 72 CARTONS: \$11.71 36 CARTONS: \$12.47 LESS THAN 36 CARTONS: \$22.84





Ashla	olier 0000299130 tate Envelope Corporation gler Pl and PA 17921 ed States	Contract 03/24/202 Descripti CPS ENV	00000000 Dates 21 to 10 on: /ELOPES		Origin CPS Contract M	Page 2 of 8 aximum ,000.00
Phon		<b>Buyer Na</b> Linda T W	me	Buver Phone	Contract St Approved	atus
Line # Item ID	Item Desc		UOM	Unit	Мах	Max
5	ENVELOPES - #11 - 4-1/2" X 10-3/8"		T	0.01000	Qty 0.00	<b>Am</b> 0.00
INDUSTRY STA	NDARD - #11, 4-1/2" X 10-3/8", 24#, POST CC	NSUMER CONTENT: 30	0% - 2,00	0 ENVELOPES PER	R CARTON	
72 CARTONS: 36 CARTONS:	\$16.00 \$16.70		T	0.01000	0.00	0.00
#10 RIGHT WINE	DOW ENVELOPE 1-1/8" x 4-1/2" 4 1/0" Let 4					
200 CARTONS: 72 CARTONS: 36 CARTONS: LES THAN 36 CA	\$18.10 \$20.42 \RTONS: \$40.17		80% - 200	0 ENVELOPES PE	R CARTON	
	COMMERCIAL ENVELOPES - 6 3/4" Ou 3- 5/8" x 6- 1/2" no security tint	tlook -	Т	0.01000	0.00	0.00
ENVELOPES - 6- LENGTH 4-1/2" W	3/4" OUTLOOK, 3-5/8" X 6 -1/2", WINDOW PL /INDOW HEIGHT 1", 24#, 30% PCW, NO SEC	ACEMENT 1/2" FROM T URITY TINT, 2,000 PFR (		Tom 7/8" from th	IE LEFT, WINI	DOW
200 CARTONS: \$ 72 CARTONS: \$ 36 CARTONS: \$ LESS THAN 36 C	513.27 514.97 519.54					
	ENVELOPES - #12 ENVELOPES - 4-3/4"	Х 11" Т		0.01000	0.00	0.00
#12 ENVELOPES	- 4-3/4" X 11", POST CONSUMER CONTENT:	30% #24 1000 ENIVER				

CONSUMER CONTENT: 30%, #24, 1000 ENVELOPES PER CARTON

200 CARTONS: \$21.51 72 CARTONS: \$26.34 36 CARTONS: \$32.33 LESS THAN 36 CARTONS: \$37.74

Buil Offic 109 Mor	dings and General S ce of Purchasing & State St httpelier VT 05609-30	Services Contracting				
Unit	ted States		Contract ID			Page
	Suppli	er 0000299130	00000000000000000000000000000000000000	0000041482	0.1.1	3 of 8
	Tri-Sta	te Envelope Corporation	03/24/2021 to 10/	14/2022	Origin CPS	
	1 Orgi	er Pl nd PA 17921	Description:		Contract Max	ximum
		States	CPS ENVELOPES Buyer Name		\$200,0	00.00
			Linda T Wortman	Buyer Phone 828-4658	Contract Sta Approved	tus
	Phone	#-		010 1000	rippioved	
[	Thome	<i>T</i> .		11-14		
Line	e # Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
9		ENVELOPES - #7 REGULAR ENVELOPE - 3-3/4" X 6-3/4", side seam required, no security tint	Т	0.01000	0.00	0.00
10	200 CARTONS: \$ 72 CARTONS: \$ 36 CARTONS: \$ LESS THAN 36 C #10 OUTLOOK EF 2000 ENVELOPE	S12.04 S12.80 ARTONS: \$23.17 ENVELOPES - #10 OUTLOOK ENVELOPE - 4-1/8" X 9-1/2" SECURITY TINT	T T, 24# WHITE WOVE,	0.01000 POST CONSUME	0.00 R CONTENT: :	0.00 30% -
11	200 CARTONS: \$ 72 CARTONS: \$ 36 CARTONS: \$ LESS THAN 36 C	19.20 20.48	т	0.01000	0.00	0.00
	6 X 9 -1/2" BOOKI 1,000 PER CART	ET ENVELOPES, NO WINDOW, 28# WHITE WOVEN SI ON	DE SEAM CONSTRU	CTION, POST CO	NSUMER CONT	rent: 30% -
12	200 CARTONS: \$ 72 CARTONS: \$ 36 CARTONS: \$ LESS THAN 36 C/	41.36 55.39	т	0.01000	0.00	0.00

# **State of Vermont**

Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 United States



United States		Contract ID 0000000000000000	0000041492		Page
	Supplier 0000299130 Tri-State Envelope Corporation	Contract Dates 03/24/2021 to 10/		Origin	4 of 8
	1 Orgler PI Ashland PA 17921 United States	Description: CPS ENVELOPES		CPS Contract Maxi \$200.00	
	United States	Buyer Name Linda T Wortman	Buyer Phone 828-4658	Contract Statu Approved	0.00 IS
	Phone #:				
Line # Item	ID Item Desc	UOM	Unit Price	Max Qty	Max
13	ENVELOPES - #10 OUTLOOK ENVELOPE - 4-1/8" X 9-1/2", SIDE SEAM REQUIRED, SECURITY TINT	т	0.01000	0.00	0.00
#10 OU					
CONTE	TLOOK ENVELOPE - 4-1/8" X 9-1/2", SIDE SEAM REQUIRED NT: 30% - 2000 ENVELOPES PER CARTON	, NO SECURITY TINT, 24#	WHITE WOVE, F	POST CONSUME	R
72 CAF 36 CAF	RTONS: \$13.85 RTONS: \$14.55 RTONS: \$15.31				
4 4	HAN 36 CARTONS: \$25.68 ENVELOPES - 9" X 12" CATALOG ENVELOPE, CENTER SEAM OPEN END, WITH PEAL & SE GUM	T AL	0.01000	0.00	0.00
9 x 12 C	ATALOG ENVELOPE - 9" x 12", CENTER SEAM OPEN END,	28# WHITE WOVE, PFFI	AND SEAL GUM		
200 CAR 72 CAR	RTONS: \$93.02 RTONS: \$106.60	,		JUU PER CART	JN
36 CAR LESS TH	RTONS: \$113.10 HAN 36 CARTONS: \$113.10				
5	ENVELOPES - 9" X 12" BOOKLET ENVELOPE WITH REGULAR GUM SEAL, 28# WHITE WOV	E	0.01000	0.00	0.00
9" X 12"	BOOKLET ENVELOPE WITH REGULAR GUM SEAL, 28# WH	TE WOVE CONSUMED			
200 CAR 72 CART	TONS: \$48.94 ONS: \$54.66	TE WOVE, CONSOMER (	50NTENT: 30% -	500 PER CARTO	N
LESS TH	ONS: \$66.82 IAN 36 CARTONS: \$76.74				
6	ENVELOPES - #10 REGULAR ENVELOPES, 4-1/8" X 9.5", SIDE SEAM REQUIRED	т	0.01000	0.00	0.00

#10 OUTLOOK ENVELOPES, 4-1/8" X 9-1/2", SIDE SEAM REQUIRED, WINDOW PLACEMENT 7/16" FROM BOTTOM 7/8" FROM LEFT, WINDOW LENGTH 4-1/2" WINDOW HEIGHT 1-1/8", 24#, WHITE WOVE, 2,000 PER CARTON

COST PER THOUSAND 200 CARTONS: \$15.69 COST COST PER THOUSAND 72 CARTONS: \$16.54 PER THOUSAND 36 CARTONS: \$17.30 PER THOUSAND LESS THAN 36 CARTONS: \$27.76

109 Mo	<b>itate of Ver</b> iildings and General fice of Purchasing & 9 State St ontpelier VT 05609-3 iited States	Services Contracting				
	Suppl	ior 000000000	Contract ID 000000000000000	00000014100		Page
	Tri-Sta	ier 0000299130 ate Envelope Corporation	Contract Dates		Orlain	5 of 8
	I Ura	er Pl	03/24/2021 to 10	)/14/2022	Origin CPS	
	Ashla	nd PA 17921	Description:		Contract M	aximum
	United	States	CPS ENVELOPES Buyer Name		\$200	.000.00
			Linda T Wortman	Buyer Phone 828-4658	Contract St	tatus
	Phone	• #:		020-4000	Approved	
Line	e # Item ID	Item Desc		11-14		
		nem Desc	UOM	Unit Price	Max	M
17		ENVELOPES - #9 REGULAR SIDE SEAM ENVELOPE, 1-3/16 STRAIGHT FLAP, NO SECURITY TINT	Т	0.01000	Qty 0.00	Ar 0.0
	COST PER THO	DE SEAM ENVELOPE, WHITE WOVE, 28#, 30 PCW, 1- ISAND FOR ORDER OF 200 CARTONS: \$18.53 JSAND FOR ORDER OF 36 CARTONS: \$19.38	-3/16" STRAIGHT FLAP	NO SECURITY TH	NT, 2,000 PER	CARTON
8	COST PER THOU COST PER THOU	DE SEAM ENVELOPE, WHITE WOVE, 28#, 30 PCW, 1- JSAND FOR ORDER OF 200 CARTONS: \$18.53 JSAND FOR ORDER OF 36 CARTONS: \$19.38 JSAND FOR ORDER OF 72 CARTONS: \$20.14 JSAND FOR ORDER OF LESS THAN 36 CARTONS: #6 SPECIAL ENVELOPES 6" x 9- 1/2"		NO SECURITY TH	NT, 2,000 PER 0.00	
	COST PER THOU COST PER THOU COST PER THOU #6 SPECIAL ENVE	JSAND FOR ORDER OF 200 CARTONS: \$18.53 JSAND FOR ORDER OF 36 CARTONS: \$19.38 JSAND FOR ORDER OF 72 CARTONS: \$20.14 JSAND FOR ORDER OF LESS THAN 36 CARTONS: #6 SPECIAL ENVELOPES 6" x 9- 1/2"	\$30.51 T	0.01000	0.00	0.00
8	COST PER THOU COST PER THOU COST PER THOU #6 SPECIAL ENVE BE BETWEEN 10r	JSAND FOR ORDER OF 200 CARTONS: \$18.53 JSAND FOR ORDER OF 36 CARTONS: \$19.38 JSAND FOR ORDER OF 72 CARTONS: \$20.14 JSAND FOR ORDER OF LESS THAN 36 CARTONS: #6 SPECIAL ENVELOPES 6" x 9- 1/2" ELOPES - 6" x 9- 1/2" DIAGONAL SEAM REQUIRED, 0 nm and 15mm, NO SECURITY TINT. #24, 1,000 PER C	\$30.51 T	0.01000	0.00	0.00
	COST PER THOU COST PER THOU COST PER THOU #6 SPECIAL ENVE BE BETWEEN 10r SIDE SEAM WE COST PER THO COST PER THO COST PER THO	JSAND FOR ORDER OF 200 CARTONS: \$18.53 JSAND FOR ORDER OF 36 CARTONS: \$19.38 JSAND FOR ORDER OF 72 CARTONS: \$20.14 JSAND FOR ORDER OF LESS THAN 36 CARTONS: #6 SPECIAL ENVELOPES 6" x 9- 1/2" ELOPES - 6" x 9- 1/2" DIAGONAL SEAM REQUIRED, 0 nm and 15mm, NO SECURITY TINT. #24, 1,000 PER C	\$30.51 T COMMERCIAL FLAP, AI ARTON	0.01000	0.00	0.00

#6 SPECIAL ENVELOPE - 6" x 9- 1/2" DIAGONAL SEAM. WINDOW PLACEMENT 1-1/16" x 3-1/2", 1/2" LEFT, 2-7/16" BOTTOM. 1,000 PER CARTON

COST PER THOUSAND FOR ORDER OF 200 CARTONS: \$37.64 COST PER THOUSAND FOR ORDER OF 72 CARTONS: \$52.70 COST PER THOUSAND FOR ORDER OF 36 CARTONS: \$66.52 COST PER THOUSAND FOR ORDER OF LESS THAN 36 CARTONS: \$99.57

State of Vermont Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001



United States Supplier 0000299130 Tri-State Envelope Corporation 1 Orgler PI Ashland PA 17921 United States		03/24/2021	00000 ites to 10	00000041482 /14/2022	Origin CPS	Page 6 of 8
		CPS ENVEL Buyer Name	Description: CPS ENVELOPES Buyer Name Linda T Wortman 828-4658		Contract Maximum \$200,000.00 e Contract Status	
	Phone #:			020 1000	Approved	
	e # Item ID Item Desc	U	OM	Unit Price	Max Qty	Max Amt
20	Special #3 Business Reply Envelope - 5- 3/4" x 8- 7/8", SIDE SEAM	Т		0.01000	0.00	0.00
	SPECIAL #3 BUSINESS REPLY ENVELOPE - 5-3/4" x 8-7/2 20 DEGREES MAX. THE THROAT DEPTH MUST BE BETWE COST PER THOUSAND 200 CARTONS: \$29.73	SIDE SEAM, THROAT AN N 10mm and 22mm . NO S	gle M Ecur	UST BE BETWEEN	V 5 DEGREES R CARTON	5 MIN. and
21	COST PER THOUSAND 72 CARTONS: \$43.39 COST PER THOUSAND 36 CARTONS: \$54.43 COST PER THOUSAND LESS THAN 36 CARTONS: \$81.93 ENVELOPES - Special #3 Business Re Envelope with Window - 5 - 3/4 x 8 - 7/8" Side seam	У Т		0.01000	0.00	0.00
	SPECIAL #3 BUSINESS ENVELOPE WITH WINDOW - 5 - 3/4 LEFT , 1/2" BOTTOM, #24, 1000 PER CARTON	< 8- 7/8" SIDE SEAM, WINE	DOW F	PLACEMENT 1-1/8"	x 3-1/2" , 7/8	и
	COST PER THOUSAND FOR ORDER OF 200 CARTONS: \$ COST COST PER THOUSAND FOR ORDER OF 72 CART COST PER THOUSAND FOR ORDER OF 36 CARTONS: \$ COST PER THOUSAND FOR ORDER OF LESS THAN 36 CARTONS	NS: \$47.50				
2	#10 Security Tinted Window Envelope 4-1/8" X 9-1/2"	T		0.01000	0.00	0.00
	#10 SECURITY TINTED WINDOW ENVELOPE 4-1/8" X 9-1/2" AUTOMATION REQUIREMENTS (FAST FORWARD). BOTTOM FROM LEFT. WINDOW SIZE 1-1/8 x 4-1/2. FLAPS SHOULD BE	4# RECYCLED PAPER, DI/ PORTION OF WINDOW SH AROUND 1-3/4" AT THE W	AGON	AL SEAMS, V-FLAF D BE 11/16" FROM I	S and MEET	S THE USPS ENVELOPE AND
	COST PER THOUSAND FOR ORDER OF 200 CARTONS: \$ COST PER THOUSAND FOR ORDER OF 72 CARTONS: \$ COST PER THOUSAND FOR ORDER OF 36 CARTONS: \$ COST PER THOUSAND FOR ORDER OF 1 ESS THAN 36 CA	3.17 9.20		POINT. 2,000 PER	CARTON	
3	ENVELOPES - #10 Non-Security Tinted Window Envelope 4-1/8" X 9-1/2"	T		0.01000	0.00	0.00
# L 7	#10 NON-SECURITY TINTED WINDOW ENVELOP 4-1/8" X 9- USPS AUTOMATION REQUIREMENTS (FAST FORWARD). BO 7/8" FROM LEFT. WINDOW SIZE 1-1/8" x 4-1/2". FLAPS SHOU	2" 24# RECYCLED PAPER TOM PORTION OF WINDC D BE AROUND 1-3/4" AT TI	, DIAG DW SH HE WI	GONAL SEAMS, V-F IOULD BE 11/16" FI DEST POINT. 2,000	LAPS AND N ROM BOTTO	IEETS THE M OF ENVELOP
	SIDE SEAM WEB COST PER THOUSAND FOR ORDER OF 200 CARTONS: \$1 COST PER THOUSAND FOR ORDER OF 72 CARTONS: \$ COST PER THOUSAND FOR ORDER OF 36 CARTONS: \$ COST PER THOUSAND FOR ORDER OF LESS THAN 36 CAR	.40 3.10				
	DIAGONAL SEAMS COST PER THOUSAND FOR ORDER OF 200 CARTONS: \$1 COST PER THOUSAND FOR ORDER OF 72 CARTONS: \$1 COST PER THOUSAND FOR ORDER OF 36 CARTONS: \$1	23				

Bu Off 109 Mo	tate of Vermont ildings and General Services ice of Purchasing & Contracting 9 State St Intpelier VT 05609-3001 ited States	Contract In			
	Supplier 0000299130 Tri-State Envelope Corporation 1 Orgler Pl	Contract ID 000000000000000000000000000000000000		Orígin	Page 7 of 8
	Ashland PA 17921 United States	Description: CPS ENVELOPES Buyer Name Linda T Wortman		CPS Contract M \$200 Contract St Approved	.000.00
	Phone #:			Approved	]
Line	e # Item ID Item Desc	UOM	Unit	Max	Max
24	COST PER THOUSAND FOR ORDER OF LESS THAN 36 CARTONS: \$29 LARGE LICENSE PLATE ENVELOPE. 6- 1/2" X 12- 3/8"	.06 T	0.01000	<b>Qty</b> 0.00	Amt 0.00
25	LARGE LICENSE PLATE ENVELOPES. 6- 1/2" X 12- 3/8" OPEN END, CEN SPECIAL ON BACK, 4- 3/4" X 1- 3/8" SC- VERTICAL . 4- 1/8" LEFT, 1-3/4" BO CARTON CUSTOM DIE CHARGE: \$1,500.00 COST PER THOUSAND FOR ORDER OF 200 CARTONS: \$84.80 COST COST PER THOUSAND FOR ORDER OF 200 CARTONS: \$106.95 COST PER THOUSAND FOR ORDER OF 36 CARTONS: \$106.95 COST PER THOUSAND FOR ORDER OF 56 CARTONS: \$210			E SEAM. WINI #25, 500 PER	DOW POLY
		1	0.01000	0.00	0.00
called respo have a 2. Sub envelo 3. Max	SMALL PLATE ENVELOPE: 5- 1/4" X 8- 1/4" OPEN END, CENTER SEAM NO ON BACK 4-3/4" X 1-3/8" SC VERTICAL. 2- 7/8" LEFT, 1-3/4" BOTTOM #1 28 CUSTOM DIE CHARGE: \$1,500.00 COST PER THOUSAND FOR ORDER OF 200 CARTONS: \$62.81 COST PER THOUSAND FOR ORDER OF 72 CARTONS: \$78.41 COST PER THOUSAND FOR ORDER OF 36 CARTONS: \$95.13 COST PER THOUSAND FOR ORDER OF 126 CARTONS: \$95.13 COST PER THOUSAND FOR ORDER OF LESS THAN 36 CARTONS: \$135 rties. This is a contract between the State of Vermont, Buildings and General Se "State"), and Tri-State Envelope Corp, with a principal place of business in Ashi "Contractor"). Contractor's form of business organization is corporation. It is Con insibility to contact the Vermont Department of Taxes to determine if, by law, Con a Vermont Department of Taxes Business Account Number. Diject Matter. The subject matter of this contract is commodities generally on the so popes. Detailed requirements to be provided by Contractor are described in Attact cimum Amount. In consideration of the commodities to be provided by Contractor actor, in accordance with the payment provisions specified in Attachment B, a su 000.00.	.29 rvices (hereinafter land, PA (hereinafter ntractor's tractor is required to subject of producing nment A.	)	NDOW POLY S	SPECIAL
4. Con 2023 v	tract Term. The period of contractor's performance shall begin on April 1, 2021 a vith the option to renew for 2 additional 12 month periods.	and end on March 31	۱,		57
5. Prio been o	r Approvals. This Contract shall not be binding unless and until all requisite prior btained in accordance with current State law, bulletins, and interpretations.	r approvals have			
6. Ame	endment. No changes, modifications, or amendments in the terms and condition re unless reduced to writing, numbered and signed by the duly authorized representation ontractor.	s of this contract sha sentative of the State	all be		
the opin satisfact	ination/Cancellation/Rejection. The State specifically reserves the right upon w iately terminate the contract or any portion thereof at no additional cost to the St nion of its Commissioner of Buildings and General Services, the products suppli- ctory or are not consistent with the terms of this Contract. The State also specifi- pon written notice, and at no additional cost to the State, to immediately terminate ience and/or to immediately reject or cancel any order for convenience at any tir tion.	ate, providing, in ed by Contractor are cally reserves the	∍ not		

# **State of Vermont**

Buildings and General Services Office of Purchasing & Contracting 109 State St Montpelier VT 05609-3001 United States



0000299130 Supplier **Tri-State Envelope Corporation** 1 Orgler Pl Ashland PA 17921 **United States** 

Contract ID		Page
000000000000000000000000000000000000000	0000041482	8 of 8
Contract Dates		Origin
03/24/2021 to 10/	14/2022	CPS
Description:		Contract Maximum
CPS ENVELOPES		\$200,000.00
Buyer Name Buyer Phone		Contract Status
Linda T Wortman	828-4658	Approved

### Phone #:

Line # Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
8. Attachments. This	contract consists of 12 pages including the fo	ollowing attachments which are incorpora	ted		
herein:					

Attachment A - Statement of Work

Attachment B - Payment Provisions Attachment C - "Standard State Provisions for Contracts and Grants" a preprinted form (revision date 12/15/2017)

9. Order of Precedence. Any ambiguity, conflict or inconsistency between the documents comprising this contract shall be resolved according to the following order of precedence:

(1) Standard Contract

(2) Attachment C (Standard Contract Provisions for Contracts and Grants)

(3) Attachment A

(4) Attachment B

## WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

Date:	E-SIGNED by Marc O'Grady
Signature:	on 2021-04-12 17:14:46 GMŤ
Name: Je	nnifer Fitch

By the CON	TRACTOR
Date:	115121
Signature:	John E Suluren
Name:	JOHN C. SWENSEN

Commissioner - Buildings and General Services Title:

Email:

Title:	POESIDENT
A CONTRACTOR OF A CONTRACTOR A CONTR	JSWENSENOTRISTATE -
	ENVELOPE. Com

# ATTACHMENT A – STATEMENT OF WORK

The Contractor shall provide:

- 1. Line Items 1-25
- 2. WARRANTY: Each product purchased hereunder shall include a manufacturer's written warranty, which must be based on commercial use, and extend for a minimum term of one (1) year from the date a Product is available for use by the purchaser, or such longer period as set forth in the written warranty.
- 3. **REPORTING REQUIREMENTS:** Contractor will be required to submit quarterly product sales report to the Purchasing Agent pursuant to the schedule below detailing the purchasing of all items under this Contractor. Contractor's reporting shall state "no activity" for any month in which there is no activity during a quarterly reporting period.
  - a. The reports shall be an excel spreadsheet transmitted electronically to the Purchasing Agent.

Reporting Period	Report Due
January 1 to March 31	April 30
April 1 to June 30	July 31
July 1 to September 30	October 31
October 1 to December 31	January 31

b. Reports are due for each quarter as follows:

- c. Failure to meet these reporting requirements may result in suspension or termination of this Participating Addendum.
- d. Notwithstanding the fact that any payment obligation for sales by contractor to any political subdivision or college, pursuant to "Purchasing Entities," below, shall be solely between the political subdivision or college and the contractor, the contractor must include, in reporting to State, the figures on quantities sold by contractor to, and amounts paid to contractor by, any such political subdivisions or independent colleges.
- 4. **DELIVERY:** Responsibility for product delivery remains with Contractor until the product is properly delivered and signed for. Contractor shall securely and properly pack all shipments in accordance with accepted commercial practices. Upon delivery, all packaging and containers shall become the property of the State, unless otherwise stated. Delivered goods that do not conform to the specifications or are not in good condition upon receipt shall be replaced promptly by the Contractor.
- 5. **QUALITY:** All products will be new and unused. All products provided by the Contractor must meet all federal, state, and local standards for quality and safety requirements. Products not meeting the requirements of this section will be deemed unacceptable and returned to the Contractor for credit at no charge to the State.

- 6. **DEFAULT:** In case of default of the Contractor, the State may procure the materials or supplies from other sources and hold the Contractor responsible for any excess cost occasioned thereby, provided, that if public necessity requires the use of materials or supplies not conforming to the specifications they may be accepted and payment therefore shall be made at a proper reduction in price.
- 7. *Primary Contacts.* The Parties will keep and maintain current at all times a primary point of contact for this contract. The primary contacts for this this Contract are as follows:
  - e. For the Contractor:

Name:	John Swensen
Phone:	914-649-3395
Email:	jswensen@tristate-envelope.com

f. For the State:

Name:	State of Vermont, Linda Wortman
Address:	109 State Street, Montpelier, VT 05633-3001
Phone:	802/828-4658
Fax:	802/828-2222
Email:	linda.wortman@vermont.gov

8. Purchasing Entities: This Participating Addendum may be used by (a) all departments, offices, institutions, and other agencies of the State of Vermont and counties (each a "<u>State Purchaser</u>") according to the process for ordering and other restrictions applicable to State Purchasers set forth herein; and (b) political subdivisions of the State of Vermont and any institution of higher education chartered in Vermont and accredited or holding a certificate of approval from the State Board of Education as authorized under 29 V.S.A. § 902 (each an "Additional Purchaser"). Issues concerning interpretation and eligibility for participation are solely within the authority of the State of Vermont Chief Procurement Officer. The State of Vermont and its officers and employees shall have no responsibility or liability for Additional Purchasers. Each Additional Purchaser is to make its own determination whether this Participating Addendum and the Master Agreement are consistent with its procurement policies and regulations.

# ATTACHMENT B – PAYMENT PROVISIONS

The maximum dollar amount payable under this contract is not intended as any form of a guaranteed amount. The Contractor will be paid for products actually delivered or performed, as specified in Attachment A, up to the maximum allowable amount specified on page 1 of this contract.

- 1. Prior to commencement of work and release of any payments, Contractor shall submit to the State:
  - a. a certificate of insurance consistent with the requirements set forth in Attachment C, Section 8 (Insurance), and with any additional requirements for insurance as may be set forth elsewhere in this contract; and
- 2. Payment terms are **Net 30** days from the date the State receives an error-free invoice with all necessary and complete supporting documentation.
- 3. All invoices are to be rendered by the Contractor on the vendor's standard billhead and forwarded directly to the institution or agency ordering materials and shall specify the address to which payments will be sent. Percentage discounts may be offered for prompt payments of invoices; however, such discounts must be in effect for a period of 30 days or more in order to be considered in making awards.
- 4. **PRICING:** Contractor shall provide all products F.O.B. delivery to the ordering facility at no additional cost to the State. No request for extra delivery cost will be honored. All equipment shall be delivered assembled, serviced, and ready for immediate use, unless otherwise requested by the State. No charge for packing, shipping, or for any other purpose will be allowed over and above the price quoted. Prices quoted for printing are to include printing, binding, wrapping, and packaging.
- 5. Contractor shall submit invoice(s) to: Vermont State users
- 6. Following complete delivery of the items each as specified in Attachment A, and the State's written confirmation to the Contractor of the State's acceptance of those items, Contractor will, within 30 business days, invoice the State in accordance with the rates specified in Attachment A.
- 7. Unless otherwise indicated in a manufacturer's return policy, unopened Products can be returned with no restocking fee up to 30 days from the date of receipt.

# ATTACHMENT C: STANDARD STATE PROVISIONS FOR CONTRACTS AND GRANTS Revised December 15, 2017

"Attachment C: Standard State Provisions for Contracts and Grants" (revision version dated December 15, 2017) constitutes part of this Agreement and is hereby incorporated by reference as if fully set forth herein and shall apply to the purchase of all goods and/or services by the State under this Agreement. A copy of this document is available online at: <u>https://bgs.vermont.gov/purchasing-contracting/forms</u>.