

## STANDARD CONTRACT

1. **Parties.** This is a contract between the State of Vermont, Office of Purchasing and Contracting (hereinafter called “State”), and Mobile Drill LLC with a principal place of business in Indianapolis IN (hereinafter called “Contractor”). Contractor’s form of business organization is limited liability company. It is Contractor’s responsibility to contact the Vermont Department of Taxes to determine if, by law, Contractor is required to have a Vermont Department of Taxes Business Account Number.
2. **Subject Matter.** The subject matter of this contract is commodities generally on the subject of CPS – Drill and Boring Parts. Detailed requirements to be provided by Contractor are described in Attachment A.
3. **Maximum Amount.** In consideration of the commodities to be provided by Contractor, the State agrees to pay Contractor, in accordance with the payment provisions specified in Attachment B, a sum not to exceed \$150,000.00.
4. **Contract Term.** The period of contractor’s performance shall begin on December 29, 2023 and end on December 28, 2025 with an option to renew for two (2) twelve month terms upon mutual agreement of both parties.
5. **Prior Approvals.** This Contract shall not be binding unless and until all requisite prior approvals have been obtained in accordance with current State law, bulletins, and interpretations.
6. **Amendment.** No changes, modifications, or amendments in the terms and conditions of this contract shall be effective unless reduced to writing, numbered and signed by the duly authorized representative of the State and Contractor.
7. **Termination/Cancellation/Rejection.** The State specifically reserves the right upon written notice to immediately terminate the contract or any portion thereof at no additional cost to the State, providing, in the opinion of its Commissioner of Buildings and General Services, the products supplied by Contractor are not satisfactory or are not consistent with the terms of this Contract. The State also specifically reserves the right upon written notice, and at no additional cost to the State, to immediately terminate the contract for convenience and/or to immediately reject or cancel any order for convenience at any time prior to shipping notification.
8. **Attachments.** This contract consists of 8 pages including the following attachments which are incorporated herein:

Attachment A - Statement of Work

Attachment B - Payment Provisions

Attachment C – “Standard State Provisions for Contracts and Grants” a preprinted form (revision date 12/7/2023)

9. **Order of Precedence.** Any ambiguity, conflict or inconsistency between the documents comprising this contract shall be resolved according to the following order of precedence:

- (1) Standard Contract
- (2) Attachment C (Standard Contract Provisions for Contracts and Grants)
- (3) Attachment A
- (4) Attachment B

**WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT**

By the State of Vermont:

By the Contractor:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Jennifer M.V. Fitch

Name: \_\_\_\_\_

Commissioner - Buildings and

Title: General Services

Title: \_\_\_\_\_

**ATTACHMENT A – STATEMENT OF WORK**

The Contractor shall provide heavy truck aftermarket parts in the following categories:

1.

<b>Item #</b>	<b>PRODUCT CATEGORY</b>
1	Auger, Continuous Flight, and Accessories
2	Auger Drive Components
3	Soil Sampling Tooling
4	Drill Rods, Subs, Rotary Tools, Casing Advancer Systems
5	Hoisting and Driving Tooling
6	Hoses and Swivels
7	Drill Accessories
8	Core Barrels and Bits
9	Well and Inclinator Materials
10	Down the Hole Hammer Systems
11	CPT and DCPT Systems
12	Drill Attachments
13	Auger, Hollow Stem
14	Auger Cutterhead, Hollow Stem
15	Auger Center Cutter, Hollow Stem Auger
16	Casing, Various Sizes
17	Casing Coring Shoe, Various Sizes
18	Casing Drive Shoe, Various Sizes
19	Drill Rod, Various Sizes and Threads
20	Split Spoon Sampler, Various Sizes
21	Split Spoon Sampler Shoes, Various Sizes
22	Split Spoon Sampler Retainers, Various Sizes
23	Side Feed Water Swivel, Various Threads
24	Top Drive Water Swivel, 1J and 2J
25	Core Barrel, Conventional, Various Sizes
26	Core Barrel, Wireline, Various Sizes
27	Core Bit, Various Sizes
28	Core Box, Various Sizes
29	Roller Rock, Various Sizes and Threads
30	Auger Bolts, Various Sizes
31	Auger teeth Various Sizes and Styles
32	3" Shelby Tube
33	3" Shelby Tube Caps
34	Core Bit, Asphalt and Concrete
35	Curb Box, Various Sizes
36	Anvil, Auto Hammer
37	Drag Bit, Various Sizes

- 2. **WARRANTY:** Each product purchased hereunder shall include a manufacturer’s written warranty, which must be based on commercial use, and extend for a minimum term of one (1) year from the date a Product is available for use by the purchaser, or such longer period as set forth in the written warranty.
  
- 3. **REPORTING REQUIREMENTS:** Contractor will be required to submit quarterly product sales report to the Purchasing Agent pursuant to the schedule below detailing the purchasing of all items under this Contractor. Contractor’s reporting shall state "no activity" for any month in which there is no activity during a quarterly reporting period.

- a. The reports shall be an excel spreadsheet transmitted electronically to the Purchasing Agent.
- b. Reports are due for each quarter as follows:

Reporting Period	Report Due
January 1 to March 31	April 30
April 1 to June 30	July 31
July 1 to September 30	October 31
October 1 to December 31	January 31

- c. Failure to meet these reporting requirements may result in suspension or termination of this Participating Addendum.
  - d. Notwithstanding the fact that any payment obligation for sales by contractor to any political subdivision or college, pursuant to “Purchasing Entities,” below, shall be solely between the political subdivision or college and the contractor, the contractor must include, in reporting to State, the figures on quantities sold by contractor to, and amounts paid to contractor by, any such political subdivisions or independent colleges.
- 4. **DELIVERY:** Responsibility for product delivery remains with Contractor until the product is properly delivered and signed for. Contractor shall securely and properly pack all shipments in accordance with accepted commercial practices. Upon delivery, all packaging and containers shall become the property of the State, unless otherwise stated. Delivered goods that do not conform to the specifications or are not in good condition upon receipt shall be replaced promptly by the Contractor.
  
  - 5. **QUALITY:** All products will be new and unused. All products provided by the Contractor must meet all federal, state, and local standards for quality and safety requirements. Products not meeting the requirements of this section will be deemed unacceptable and returned to the Contractor for credit at no charge to the State.
  
  - 6. **DEFAULT:** In case of default of the Contractor, the State may procure the materials or supplies from other sources and hold the Contractor responsible for any excess cost occasioned thereby, provided, that if public necessity requires the use of materials or supplies not conforming to the

specifications they may be accepted and payment therefore shall be made at a proper reduction in price.

7. **Primary Contacts.** The Parties will keep and maintain current at all times a primary point of contact for this contract. The primary contacts for this this Contract are as follows:

e. **For the Contractor:**

Name: Mike Depoy  
Phone: 317.452.4251  
Email: [mike.depoy@mobiledrill.net](mailto:mike.depoy@mobiledrill.net)

f. **For the State:**

Name: State of Vermont, Bill Vivian  
Address: 133 State Street, 5<sup>th</sup> Floor, Montpelier, VT 05633-8000  
Phone: 802-261-0797  
Fax: 802/828-2222  
Email: [Bill.Vivian@Vermont.gov](mailto:Bill.Vivian@Vermont.gov)

8. **Purchasing Entities:** This Participating Addendum may be used by (a) all departments, offices, institutions, and other agencies of the State of Vermont and counties (each a “State Purchaser”) according to the process for ordering and other restrictions applicable to State Purchasers set forth herein; and (b) political subdivisions of the state (including, but not limited to, cities, towns, and school districts) and any institution of higher education chartered in Vermont and accredited or holding a certificate of approval from the State Board of Education as authorized under 29 V.S.A. § 902 (each an “Additional Purchaser”). Issues concerning interpretation and eligibility for participation are solely within the authority of the State of Vermont Chief Procurement Officer. The State of Vermont and its officers and employees shall have no responsibility or liability for Additional Purchasers. Each Additional Purchaser is to make its own determination whether this Participating Addendum and the Master Agreement are consistent with its procurement policies and regulations.

**ATTACHMENT B – PAYMENT PROVISIONS**

The maximum dollar amount payable under this contract is not intended as any form of a guaranteed amount. The Contractor will be paid for products actually delivered or performed, as specified in Attachment A, up to the maximum allowable amount specified on page 1 of this contract.

1. Prior to commencement of work and release of any payments, Contractor shall submit to the State:
  - a. a certificate of insurance consistent with the requirements set forth in Attachment C, Section 8 (Insurance), and with any additional requirements for insurance as may be set forth elsewhere in this contract; and
2. Payment terms are **Net 30** days from the date the State receives an error-free invoice with all necessary and complete supporting documentation.
3. All invoices are to be rendered by the Contractor on the vendor's standard billhead and forwarded directly to the institution or agency ordering materials and shall specify the address to which payments will be sent.
4. **PRICING:**

Item #	PRODUCT CATEGORY	Percent discount from manufacturer's list price,
1	Auger, Continuous Flight, and Accessories	0%
2	Auger Drive Components	0%
3	Soil Sampling Tooling	0%
4	Drill Rods, Subs, Rotary Tools, Casing Advancer Systems	0%
5	Hoisting and Driving Tooling	0%
6	Hoses and Swivels	0%
7	Drill Accessories	0%
8	Core Barrels and Bits	0%
9	Well and Inclinator Materials	0%
10	Down the Hole Hammer Systems	0%
11	CPT and DCPT Systems	0%
12	Drill Attachments	0%
13	Auger, Hollow Stem	0%
14	Auger Cutterhead, Hollow Stem	0%
15	Auger Center Cutter, Hollow Stem Auger	0%
16	Casing, Various Sizes	0%
17	Casing Coring Shoe, Various Sizes	0%
18	Casing Drive Shoe, Various Sizes	0%
19	Drill Rod, Various Sizes and Threads	0%
20	Split Spoon Sampler, Various Sizes	0%
21	Split Spoon Sampler Shoes, Various Sizes	0%
22	Split Spoon Sampler Retainers, Various Sizes	0%

23	Side Feed Water Swivel, Various Threads	0%
24	Top Drive Water Swivel, 1J and 2J	0%
25	Core Barrel, Conventional, Various Sizes	0%
26	Core Barrel, Wireline, Various Sizes	0%
27	Core Bit, Various Sizes	0%
28	Core Box, Various Sizes	0%
29	Roller Rock, Various Sizes and Threads	0%
30	Auger Bolts, Various Sizes	0%
31	Auger teeth Various Sizes and Styles	0%
32	3" Shelby Tube	0%
33	3" Shelby Tube Caps	0%
34	Core Bit, Asphalt and Concrete	0%
35	Curb Box, Various Sizes	0%
36	Anvil, Auto Hammer	0%
37	Drag Bit, Various Sizes	0%

5. **DELIVERY:** Contractor shall provide all products F.O.B. delivery to the ordering facility at no additional cost to the State. No request for extra delivery cost will be honored. All equipment shall be delivered assembled, serviced, and ready for immediate use, unless otherwise requested by the State. No charge for packing, shipping, or for any other purpose will be allowed over and above the price quoted.
  - a. Unless the ordering entity specifies a different need for time of delivery at the time that the ordering entity makes a specific product order or purchase, delivery is required within a maximum of two (2) weeks of the ordering entities Purchase Order being issued, unless the Contractor has advised the ordering entity of, and the ordering entity has agreed to, an alternate delivery schedule.
  - b. Unless designated by the contractor and confirmed with the ordering entity prior to order, no charge for freight or special shipping will be considered.
  - c. Shipping or Freight for any order deemed "special order", "expedite" or "oversized" shall be confirmed in writing with the ordering entity before any order is placed or finalized.
  
6. Following complete delivery of the items, each as specified in Attachment A, and the State's written confirmation to the Contractor of the State's acceptance of those items and that training, Contractor will, within 30 business days, invoice the State in accordance with the rates specified in Attachment B.
  
7. Unless otherwise indicated in a manufacturer's return policy, unopened Products can be returned with no restocking fee up to 30 days from the date of receipt.
  
8. The State Purchasing Card may be used by State Purchasers for the payment of invoices. Use of the Purchasing Card requires all required documentation applicable to the purchase. The Purchasing Card is a payment mechanism, not a procurement approach and, therefore, does not relieve State Purchasers from adhering to all procurement laws, regulations, policies, procedures, and best practices.

**ATTACHMENT C: STANDARD STATE PROVISIONS  
FOR CONTRACTS AND GRANTS  
REVISED DECEMBER 7, 2023**

**“Attachment C: Standard State Provisions for Contracts and Grants” (revision version dated December 7, 2023) constitutes part of this Agreement and is hereby incorporated by reference as if fully set forth herein and shall apply to the purchase of all goods and/or services by the State under this Agreement. A copy of this document is available online at: <https://bgs.vermont.gov/purchasing-contracting/forms>.**