STATE OF VERMONT
CONTRACT AMENDMENT

It is hereby agreed by and between the State of Vermont, Department of Buildings and General Services, Office of Purchasing and Contracting, (the "State") and Vermont Correctional Industries, with a principal place of business in Newport, VT (the "Contractor") that the contract between them originally dated as of October 1, 2018, Contract # 37189, as amended to date, (the “Contract”) is hereby amended as follows:

I. **Maximum Amount.** The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from $590,000 to $675,000, representing an increase of $85,000.

**Taxes Due to the State.** Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

**Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs).** Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

**Certification Regarding Suspension or Debarment.** Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor’s principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State’s debarment list at: [http://bgs.vermont.gov/purchasing-contracting/debarment](http://bgs.vermont.gov/purchasing-contracting/debarment)

This document consists of 2 pages. Except as modified by this Amendment No. 5, all provisions of the Contract remain in full force and effect.
The signatures of the undersigned indicate that each has read and agrees to be bound by this Amendment to the Contract.

STATE OF VERMONT
By: __________________________
Name: Jennifer Fitch - Commissioner
Title: Buildings & General Services
Date: _________________________

VERMONT CORRECTIONAL INDUSTRIES
By: __________________________
Name: ________________________
Title: _________________________
Date: _________________________
### No. 10 Regular Envelopes Printed

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<tr>
<th>Line #</th>
<th>Item ID</th>
<th>Item Desc</th>
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<th>Max Qty</th>
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<td>1</td>
<td>9835</td>
<td>NO. 10 REGULAR ENVELOPES PRINTED 24# WHITE WOVE RECYCLED CONTENT 30% PC, PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION.</td>
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**NOTE: /M DENOTES PER THOUSAND**

- **500 PER BOX - P3500**
- **1M - 4M PRICE: $29.79/M (INCLUDES DELIVERY)**
- **5M - 9M PRICE: $25.50/M (INCLUDES DELIVERY)**
- **10M - 19M PRICE: $23.73/M (INCLUDES DELIVERY)**
- **20M - 40M PRICE: $21.91/M (INCLUDES DELIVERY)**
- **OVER 40M PRICE: $20.70/M (INCLUDES DELIVERY)**

**2 X 0 BLACK PLUS 1 PMS INK PRICING: - P3501**
- **1M - 4M PRICE: $41.20/M (INCLUDES DELIVERY)**
- **5M - 9M PRICE: $30.57/M (INCLUDES DELIVERY)**
- **10M - 19M PRICE: $26.28/M (INCLUDES DELIVERY)**
- **20M - 40M PRICE: $23.07/M (INCLUDES DELIVERY)**
- **OVER 40M PRICE: $21.59/M (INCLUDES DELIVERY)**

### No. 10 Outlook Commercial Envelopes Printed

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<td>2</td>
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<td>NO. 10 OUTLOOK COMMERCIAL ENVELOPES 24# WHITE WOVE RECYCLED, 30% PC, PRINTED ONE SIDE BLACK.</td>
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**NO. 10 OUTLOOK COMMERCIAL ENVELOPES 24# WHITE WOVE RECYCLED 30% PC NO. 10 WINDOW ENVELOPES PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION. WINDOW PLACEMENT MUST MEET REQUIREMENT FOR USPS "FAST FORWARD" COA PROGRAM. DISTANCE BETWEEN RIGHT SIDE OF WINDOW AND RIGHT EDGE OF ENVELOPE MUST BE AT LEAST 4 3/4". DISTANCE BETWEEN BOTTOM OF ENVELOPE AND BOTTOM OF WINDOW MUST BE AT LEAST 5/8\".**

- **500 PER BOX - P3510 - INCREASE 11/2020**
- **1M - 4M PRICE: $41.10/M (INCLUDES DELIVERY)**
- **5M - 9M PRICE: $35.73/M (INCLUDES DELIVERY)**
- **10M - 19M PRICE: $33.50/M (INCLUDES DELIVERY)**
- **20M - 40M PRICE: $31.07/M (INCLUDES DELIVERY)**
- **OVER 40M PRICE: $29.40/M (INCLUDES DELIVERY)**
- **2 X 0 BLACK PLUS 1 PMS INK PRICING: P3511**
- **1M - 4M PRICE: $55.40/M (INCLUDES DELIVERY)**
**State of Vermont**  
Buildings and General Services  
Office of Purchasing & Contracting  
109 State St  
Montpelier VT 05609-3001  
USA

**Supplier**  
0000041408  
Vermont Correctional Industries/Vermont  
280 State Dr, NOB 2 S  
Waterbury VT 05671-2000  
USA

**Contract**

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<td>3</td>
<td>10447</td>
<td>NO. 10 RIGHT WINDOW OUTLOOK 4-1/8&quot; X 9-1/2&quot; DIAGONAL SEAM CONSTRUCTION WINDOW PLACEMENT 1/2&quot; BOTTOM 7/8&quot; LEFT 1-1/8&quot; X 4-1/2</td>
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<tr>
<td>4</td>
<td>9837</td>
<td>NO. 9 REGULAR ENVELOPES PRINTED WHITE WOVE 24# RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK.</td>
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500 PER BOX - 5 BOXES PER CASE - P3525 - NO PRICE INCREASE

1M - 4M PRICE: $36.47/M (INCLUDES DELIVERY)

5M - 9M PRICE: $32.08/M (INCLUDES DELIVERY)

10M - 19M PRICE: $28.42/M (INCLUDES DELIVERY)

20M - 40M PRICE: $25.69/M (INCLUDES DELIVERY)

OVER 40M PRICE: $23.86/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING: - P3526

1M - 4M PRICE: $48.08/M (INCLUDES DELIVERY)

5M - 9M PRICE: $37.25/M (INCLUDES DELIVERY)

10M - 19M PRICE: $32.86/M (INCLUDES DELIVERY)

20M - 40M PRICE: $29.36/M (INCLUDES DELIVERY)

OVER 40M PRICE: $27.60/M (INCLUDES DELIVERY)

500 PER BOX - 5 BOXES PER CASE - INCREASE 11/2020 - P3530

1M - 4M PRICE: $38.64/M (INCLUDES DELIVERY)

5M - 9M PRICE: $32.75/M (INCLUDES DELIVERY)

10M - 19M PRICE: $30.30/M (INCLUDES DELIVERY)

20M - 40M PRICE: $27.90/M (INCLUDES DELIVERY)

OVER 40M PRICE: $26.32/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING: P3531

1M - 4M PRICE: $54.35/M (INCLUDES DELIVERY)
### Line # | Item ID | Item Desc | UOM | Unit Price | Max Qty | Max Amt
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5 | 10448 | NO LONGER AVAILABLE | T | 0.01000 | 0.00 | 0.00
6 | 9838 | NO LONGER AVAILABLE | T | 0.01000 | 0.00 | 0.00
7 | 9839 | #7 REGULAR ENVELOPES 3-3/4" X 6-3/4" SIDE SEAM CONSTRUCTION (DMV) | T | 0.01000 | 0.00 | 0.00

500 PER BOX - INCREASE 11/2020 - P3567

1M - 4M PRICE: $48.16/M (INCLUDES DELIVERY)
5M - 9M PRICE: $43.79/M (INCLUDES DELIVERY)
10M - 19M PRICE: $41.98/M (INCLUDES DELIVERY)
20M - 40M PRICE: $39.41/M (INCLUDES DELIVERY)
OVER 40M PRICE: $37.46/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING - P3568

1M - 4M PRICE: $59.80/M (INCLUDES DELIVERY)
5M - 9M PRICE: $48.96/M (INCLUDES DELIVERY)
10M - 19M PRICE: $44.58/M (INCLUDES DELIVERY)
20M - 40M PRICE: $40.60/M (INCLUDES DELIVERY)
OVER 40M PRICE: $38.37/M (INCLUDES DELIVERY)
CORNOR CARD: BLACK INK ONLY

SIZE: 6X9-1/2 WITH THE POLY WINDOW UP 2-7/16 FROM BOTTOM AND IN 1/2" FROM LEFT

WINDOW: CLEAR POLY WINDOW IS REQUIRED. 1-1/16 X 3-1/2

WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT PRINTMASTER ENVELOPE

COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8

THE THROAT ANGLE MUST BE BETWEEN 10º MIN. AND 12º MAX. THE THROAT

DEPTH MUST BE BETWEEN 10MM AND 15MM

NO SECURITY INSIDE PRINT IS NEEDED

MUST WORK WITH MAILING MACHINE NEOPOST DS 100/140.

COMMERCIAL STYLE ENVELOPES NOT SIDE SEAMED. IT SHOULD HAVE INTERNAL DIAGONAL SEAMS.

500 PER BOX - INCREASE 11/2020 - P3589

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1M - 4M PRICE: $80.65/M (INCLUDES DELIVERY)

5M - 9M PRICE: $71.70/M (INCLUDES DELIVERY)

10M - 19M PRICE: $64.97/M (INCLUDES DELIVERY)

20M - 40M PRICE: $58.25/M (INCLUDES DELIVERY)

OVER 40M PRICE: $56.01/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING - P3589-2

1M - 4M PRICE: $82.89/M (INCLUDES DELIVERY)

5M - 9M PRICE: $73.94/M (INCLUDES DELIVERY)

10M - 19M PRICE: $67.21/M (INCLUDES DELIVERY)

20M - 40M PRICE: $60.49/M (INCLUDES DELIVERY)

OVER 40M PRICE: $58.25/M (INCLUDES DELIVERY)

11 | 10450 | NO LONGER AVAILABLE | T   | 0.01000    | 0.00    | 0.00    |
12 10451 NO LONGER AVAILABLE 0.00          0.00            0.01000T

13 10442 #6 COMMERCIAL ENVELOPES - CORNER CARD:
BLACK INK ONLY SIZE: 6X9-1/2 WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT
0.00          0.00            0.01000T

COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8 THE THROAT ANGLE MUST BE BETWEEN 10º MIN. AND 12º MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM. 6 X 9-1/2 INCHES WITH 1-1/16 INCH X 3 1/2 INCH CORNER CARD (RETURN ADDRESS AND GRAPHIC SYMBOL) AND INDICIA PRINTED.
NO CHANGE IN PRICE - P3577

1M - 4M PRICE: $48.23/M (INCLUDES DELIVERY)
5M - 9M PRICE: $43.94/M INCLUDES DELIVERY
10M - 19M PRICE: $42.17/M (INCLUDES DELIVERY)
20M - 40M PRICE: $39.61/M (INCLUDES DELIVERY)
OVER 40M PRICE: $37.66/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING - P3578

1M - 4M PRICE: $59.64/M INCLUDES DELIVERY
5M - 9M PRICE: $49.01/M INCLUDES DELIVERY
10M - 19M PRICE: $44.72/M (INCLUDES DELIVERY)
20M - 40M PRICE: $40.77/M (INCLUDES DELIVERY)
OVER 40M PRICE: $38.55/M (INCLUDES DELIVERY)

14 ADDITIONAL INKS, TYPESETTING, BARCODING EA 0.01000 0.00 0.00

INK ON SECOND SIDE ADDITIONAL - P3597

1M - 4M PRICE: $42.84
5M - 9M PRICE: $52.02
10M - 19M PRICE: $60.18
20M - 40M PRICE: $68.34
OVER 40M PRICE: $99.96

TYPESETTING: $17.10 PER ORDER - P4141
BAR CODING: $15.00 PER ORDER - P4163
PMS INK OR ADDITIONAL 1 PMS INK: $37.05 PER ORDER - P4143
### Phone #: (802) 241-1472

<table>
<thead>
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#6 BUSINESS REPLY WINDOW ENVELOPES

ESTIMATED ANNUAL QUANTITY: 800,000

BUSINESS REPLY INFORMATION: BUSINESS REPLY MAIL INFORMATION AND INDICIA PRINTING. BLACK INK ONLY.

SIZE: 5-3/4 X 8-7/8 WINDOW UP 1/2” FROM BOTTOM AND IN 7/8 FROM LEFT

WINDOW: CLEAR POLY WINDOW REQUIRED 1-1/16 X 3-1/2

COMMERCIAL V FLAP

NO SECURITY INSIDE PRINT IS NEEDED

SIDE SEAM CONSTRUCTION

WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT. PRINTMASTER

ENVELOPES WILL BE ORDERED IN A TIMELY MANNER AND IN AMOUNT OF CURRENT NEED

INSIDE DELIVERY REQUIRED TO: APPROXIMATELY 1 DELIVERY PER MONTH OF 66,000

ADPC
DALE BUILDING GROUND FLOOR
103 SOUTH MAIN STREET
WATERBURY, VT 05671
**State of Vermont**  
Buildings and General Services  
Office of Purchasing & Contracting  
109 State St  
Montpelier VT 05609-3001  
USA

**Supplier**  
0000041408  
Vermont Correctional Industries/Vermont  
280 State Dr, NOB 2 S  
Waterbury VT 05671-2000  
USA

**Phone #: (802) 241-1472**

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<td>18</td>
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<td>#6 BRE REGULAR ENVELOPE PRINTED 24# WHITE WOVE 5 3/4&quot; X 8 7/8&quot; SIDE SEAM CONSTRUCTIONS, PRINTED ONE SIDE BLACK INK</td>
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**Contract ID**  
00000000000000000000037189

**Contract Dates**  
10/01/2018 to 09/30/2022

**Description:**  
CPS-PRINTED ENVELOPES

**Contract Maximum**  
$590,000.00

**Buyer Name**  
Linda T Wortman

**Phone**  
828-4658

**Contract Status**  
Approved

---

**PRICE INCREASE 11/2020 - P3557**

1M - 4M PRICE: $45.30/M (INCLUDES DELIVERY)

5M - 9M PRICE: $40.87/M (INCLUDES DELIVERY)

10M - 19M PRICE: $38.03/M (INCLUDES DELIVERY)

20M - 40M PRICE: $36.58/M (INCLUDES DELIVERY)

OVER 40M PRICE: $34.75/M (INCLUDES DELIVERY)

**2 X 0 BLACK PLUS 1 PMS INK PRICING - P3558**

1M - 4M PRICE: $57.10/M (INCLUDES DELIVERY)

5M - 9M PRICE: $46.11/M (INCLUDES DELIVERY)

10M - 19M PRICE: $41.68/M (INCLUDES DELIVERY)

20M - 40M PRICE: $37.78/M (INCLUDES DELIVERY)

OVER 40M PRICE: $34.751/M (INCLUDES DELIVERY)

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**NO PRICE INCREASE - P3547**

1M - 4M PRICE: $39.95/M (INCLUDES DELIVERY)

5M - 9M PRICE: $35.58/M (INCLUDES DELIVERY)

10M - 19M PRICE: $33.77/M (INCLUDES DELIVERY)

20M - 40M PRICE: $31.54/M (INCLUDES DELIVERY)

OVER 40M PRICE: $29.92/M (INCLUDES DELIVERY)

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**Buildings and General Services**  
Office of Purchasing & Contracting  
109 State St  
Montpelier VT 05609-3001  
USA

**Supplier**  
0000041408  
Vermont Correctional Industries/Vermont  
280 State Dr, NOB 2 S  
Waterbury VT 05671-2000  
USA

**Phone #:** (802) 241-1472

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**Contract Dates**  
10/01/2018 to 09/30/2022

**Description:**  
CPS-PRINTED ENVELOPES

**Contract Maximum**  
$590,000.00

**Buyer Name**  
Linda T Wortman

**Phone**  
828-4658

**Contract Status**  
Approved
State of Vermont
Buildings and General Services
Office of Purchasing & Contracting
109 State St
Montpelier VT 05609-3001
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supplier 0000041408
Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
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Phone #: (802) 241-1472

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1. Parties. This is a contract for services between the State of Vermont, Department of Buildings and General Services (hereinafter called "State"), and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT, (hereinafter called "Contractor"). Contractor's form of business organization is a State of Vermont governmental entity established pursuant to 28 V.S.A. Chapter 11, Subchapter 2. It is Contractor's responsibility to contact the Vermont Department of Taxes to determine if, by law, Contractor is required to have a Vermont Department of Taxes Business Account Number.

2. Subject Matter. The subject matter of this contract is commodities generally on the subject of printed envelopes. Detailed requirements to be provided by Contractor are described in Attachment A.

3. Maximum Amount. In consideration of the commodities to be provided by Contractor, the State agrees to pay Contractor, in accordance with the payment provisions specified in Attachment B, a sum not to exceed $240,000.00.

4. Contract Term. The period of contractor’s performance shall begin on October 1, 2018 and end on September 30, 2022 with the option to renew for up to two additional 12-month periods.

5. Prior Approvals. This Contract shall not be binding unless and until all requisite prior approvals have been obtained in accordance with current State law, bulletins, and interpretations.

6. Amendment. No changes, modifications, or amendments in the terms and conditions of this contract shall be effective unless reduced to writing, numbered and signed by the duly authorized representative of the State and Contractor.

7. Termination for Convenience. This contract may be terminated by the State at any time by giving written notice at least thirty (30) days in advance. In such event, Contractor shall be paid under the terms of this contract for all services provided to and accepted by the State prior to the effective date of termination.

8. Attachments. This contract consists of 14 pages including the following attachments which are incorporated herein:

attachment A - Statement of Work
attachment B - Payment Provisions

9. Order of Precedence. Any ambiguity, conflict or inconsistency between the documents comprising this contract shall be resolved according to the following order of precedence:
STATE OF VERMONT CONTRACT 37189

AMENDMENT 1

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the “State”) and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the “Contractor”) that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the “Contract”) is hereby amended as follows:

I. Maximum Amount. The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from $240,000.00 to $340,000.00, representing an increase of $100,000.00.

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor’s principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State’s debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 11 pages. Except as modified by this Amendment No. 1, all provisions of the Contract remain in full force and effect.

STATE OF VERMONT 37189
CONTRACT AMENDMENT 2

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the “State”) and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the “Contractor”) that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the “Contract”) is hereby amended as follows:

(1) Standard Contract
(2) Attachment A
(3) Attachment B

Contact Information:

Email: AHS.DOCVCIPrintShop@vermont.gov

Mailing Address:
VCI Print Shop, VCI I
2559 Glen Road
Newport, Vermont 05855

Phone (Toll Free): 800-834-2268
Phone (Local): 802-334-8997

Please enter orders through AHS-DCCVCIPrintshop@vermont.gov
I. Maximum Amount. The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from $340,000.00 to $440,000.00, representing an increase of $100,000.00.

II. Contract Term. The Contract end date, wherever such reference appears in the Contract, shall be changed from September 30, 2019 to September 30, 2020. The Contract Term may be renewed for one additional one-year period at the discretion of the State.

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at:
http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 12 pages. Except as modified by this Amendment No. 2, all provisions of the Contract remain in full force and effect.

STATE OF VERMONT 37189
CONTRACT AMENDMENT 3

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the "State") and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the "Contractor") that the contractor between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the "Contract") is hereby amended as follows:

I. Contract Term. The Contract end date, wherever such reference appears in the Contract, shall be changed from September 30, 2020 to September 30, 2021. The Contract Term may be renewed for one additional one-year period at the discretion of the State.

II. Attachment A, Scope of Services. The scope of services is amended as follows:

Section 1 of Attachment A is amended by the following:

Increase in pricing line items #2, 4,10, & 17
Revised specs with same pricing line item #3
Revised specs & increase in pricing line item #7
No longer available line items #5, 6, 11, 12,16, 20 & 21

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.
Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 11 pages. Except as modified by this Amendment No. 3, all provisions of the Contract remain in full force and effect.

STATE OF VERMONT 37189

CONTRACT AMENDMENT 4

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the "State") and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the "Contractor") that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the "Contract") is hereby amended as follows:

I. Maximum Amount. The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from $440,000.00 to $590,000.00, representing an increase of $150,000.00.

II. Contract Term. The Contract end date, wherever such reference appears in the Contract, shall be changed from September 30, 2021 to September 30, 2022.

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 12 pages. Except as modified by this Amendment No. 4, all provisions of the Contract remain in full force and effect.
State of Vermont
Buildings and General Services
Office of Purchasing & Contracting
109 State St
Montpelier VT 05609-3001
USA

Supplier  0000041408
Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
Waterbury VT 05671-2000
USA

Phone #: (802) 241-1472

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

Date:__________________________________________
Signature:_____________________________________
Name:__________________________________________
Title:___________________________________________
Email:___________________________________________

By the CONTRACTOR

Date:__________________________________________
Signature:_____________________________________
Name:__________________________________________
Title:___________________________________________
Email:___________________________________________

Supplier Information:

- **Contract ID**: 000000000000000000037189
- **Contract Dates**: 10/01/2018 to 09/30/2022
- **Origin**: CPS
- **Description**: CPS-PRINTED ENVELOPES
- **Contract Maximum**: $590,000.00
- **Buyer Name**: Linda T Wortman
- **Buyer Phone**: 828-4658
- **Contract Status**: Approved

Buyer Information:

- **Supplier**: Vermont Correctional Industries/Vermont
- **Address**: 280 State Dr, NOB 2 S, Waterbury VT 05671-2000

Contract Information:

- **Unit Max Max**
- **Line # Item ID Item Desc UOM Price Qty Amt**
STATE OF VERMONT

CONTRACT

Supplier: Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
Waterbury VT 05671-2000
USA

Contract ID: 0000041408
Contract Dates: 10/01/2018 to 09/30/2021
Origin: CPS
Description: CPS-PRINTED ENVELOPES
Contract Maximum: $440,000.00

buyer name: Linda T Wortman
buyer phone: 828-4658
contract status: approved

Phone #: (802) 241-1472

<table>
<thead>
<tr>
<th>Line #</th>
<th>Item ID</th>
<th>Item Desc</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Max Qty</th>
<th>Max Amt</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9835</td>
<td>NO. 10 REGULAR ENVELOPES PRINTED 24# WHITE WOVE RECYCLED CONTENT 30% PC. PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION.</td>
<td>T</td>
<td>0.01000</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>2</td>
<td>9836</td>
<td>NO. 10 OUTLOOK COMMERCIAL ENVELOPES 24# WHITE WOVE RECYCLED 30% PC. PRINTED ONE SIDE BLACK.</td>
<td>T</td>
<td>0.01000</td>
<td>0.00</td>
<td>0.00</td>
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NOTE: /M DENOTES PER THOUSAND

500 PER BOX - P3500

1M - 4M PRICE: $29.79/M (INCLUDES DELIVERY)
5M - 9M PRICE: $25.50/M (INCLUDES DELIVERY)
10M - 19M PRICE: $23.73/M (INCLUDES DELIVERY)
20M - 40M PRICE: $21.91/M (INCLUDES DELIVERY)
OVER 40M PRICE: $20.70/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING: - P3501

1M - 4M PRICE: $41.20/M (INCLUDES DELIVERY)
5M - 9M PRICE: $30.57/M (INCLUDES DELIVERY)
10M - 19M PRICE: $26.28/M (INCLUDES DELIVERY)
20M - 40M PRICE: $23.07/M (INCLUDES DELIVERY)
OVER 40M PRICE: $21.59/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING: - P3511

1M - 4M PRICE: $55.40/M (INCLUDES DELIVERY)

supplier: 0000041408
vermont correctional industries/vermont
280 state dr, nob 2 s
waterbury vt 05671-2000
usa

buyer name: linda t wortman
buyer phone: 828-4658
contract status: approved

buildings and general services
office of purchasing & contracting
109 state st
montpelier vt 05609-3001
usa

contract dates: 10/01/2018 to 09/30/2021
origin: cps
description: cps-printed envelopes
contract maximum: $440,000.00

buyer name: linda t wortman
buyer phone: 828-4658
contract status: approved

phone #: (802) 241-1472

<table>
<thead>
<tr>
<th>line #</th>
<th>item id</th>
<th>item desc</th>
<th>uom</th>
<th>unit price</th>
<th>max qty</th>
<th>max amt</th>
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<td>1</td>
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<td>no. 10 regular envelopes printed 24# white wove recycled content 30% pc. printed one side black ink. side seam construction.</td>
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<td>0.01000</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>2</td>
<td>9836</td>
<td>no. 10 outlook commercial envelopes 24# white wove recycled 30% pc. printed one side black.</td>
<td>t</td>
<td>0.01000</td>
<td>0.00</td>
<td>0.00</td>
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note: /m denotes per thousand

500 per box - p3500

1m - 4m price: $29.79/m (includes delivery)
5m - 9m price: $25.50/m (includes delivery)
10m - 19m price: $23.73/m (includes delivery)
20m - 40m price: $21.91/m (includes delivery)
over 40m price: $20.70/m (includes delivery)

2 x 0 black plus 1 pms ink pricing: - p3501

1m - 4m price: $41.20/m (includes delivery)
5m - 9m price: $30.57/m (includes delivery)
10m - 19m price: $26.28/m (includes delivery)
20m - 40m price: $23.07/m (includes delivery)
over 40m price: $21.59/m (includes delivery)

2 x 0 black plus 1 pms ink pricing: p3511

1m - 4m price: $55.40/m (includes delivery)
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<th>Item ID</th>
<th>Item Desc</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Max Qty</th>
<th>Max Amt</th>
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<tr>
<td>5</td>
<td>10447</td>
<td>NO. 10 RIGHT WINDOW OUTLOOK 4-1/8&quot; X 9-1/2&quot; DIAGONAL SEAM CONSTRUCTION WINDOW PLACEMENT 1/2&quot; BOTTOM 7/8&quot; LEFT 1-1/8&quot; X 4-1/2</td>
<td>T</td>
<td>0.01</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>6</td>
<td>9837</td>
<td>NO. 9 REGULAR ENVELOPES PRINTED WHITE WOVE 24# RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK.</td>
<td>T</td>
<td>0.01</td>
<td>0.00</td>
<td>0.00</td>
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500 PER BOX - 5 BOXES PER CASE - P3525 - NO PRICE INCREASE

1M - 4M PRICE: $36.47/M (INCLUDES DELIVERY)
5M - 9M PRICE: $32.08/M (INCLUDES DELIVERY)
10M - 19M PRICE: $30.26/M (INCLUDES DELIVERY)
20M - 40M PRICE: $28.17/M (INCLUDES DELIVERY)
OVER 40M PRICE: $26.69/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING: - P3526
1M - 4M PRICE: $48.08/M (INCLUDES DELIVERY)
5M - 9M PRICE: $37.25/M (INCLUDES DELIVERY)
10M - 19M PRICE: $32.86/M (INCLUDES DELIVERY)
20M - 40M PRICE: $29.36/M (INCLUDES DELIVERY)
OVER 40M PRICE: $27.60/M (INCLUDES DELIVERY)
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<th>UOM</th>
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<tr>
<td>5</td>
<td>10448</td>
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<tr>
<td>6</td>
<td>9838</td>
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<td>0.00</td>
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<tr>
<td>7</td>
<td>9839</td>
<td>#7 REGULAR ENVELOPES 3-3/4&quot; X 6-3/4&quot; SIDE SEAM CONSTRUCTION (DMV)</td>
<td>T</td>
<td>0.01000</td>
<td>0.00</td>
<td>0.00</td>
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500 PER BOX - INCREASE 11/2020 - P3567

1M - 4M PRICE: $48.16/M (INCLUDES DELIVERY)
5M - 9M PRICE: $43.79/M (INCLUDES DELIVERY)
10M - 19M PRICE: $41.98/M (INCLUDES DELIVERY)
20M - 40M PRICE: $39.41/M (INCLUDES DELIVERY)
OVER 40M PRICE: $37.46/M (INCLUDES DELIVERY)
2 X 0 BLACK PLUS 1 PMS INK PRICING - P3568
1M - 4M PRICE: $59.80/M (INCLUDES DELIVERY)
5M - 9M PRICE: $48.96/M (INCLUDES DELIVERY)
10M - 19M PRICE: $44.58/M (INCLUDES DELIVERY)
20M - 40M PRICE: $40.60/M (INCLUDES DELIVERY)
OVER 40M PRICE: $38.37/M (INCLUDES DELIVERY)
**#7 WINDOW ENVELOPE - 6X9 WITH POLY WINDOW UP 2-7/16 FROM BOTTOM AND IN 1/2" FROM LEFT**

**CORNER CARD: BLACK INK ONLY**

**SIZE: 6X9-1/2 WITH THE POLY WINDOW UP 2-7/16 FROM BOTTOM AND IN 1/2" FROM LEFT**

**WINDOW: CLEAR POLY WINDOW IS REQUIRED. 1-1/16 X 3-1/2**

**WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT PRINTMASTER ENVELOPE**

**COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8**

**THE THROAT ANGLE MUST BE BETWEEN 10º MIN. AND 12º MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM**

**NO SECURITY INSIDE PRINT IS NEEDED**

**MUST WORK WITH MAILING MACHINE NEOPOST DS 100/140. COMMERCIAL STYLE ENVELOPES NOT SIDE SEAMED. IT SHOULD HAVE INTERNAL DIAGONAL SEAMS. 500 PER BOX - INCREASE 11/2020 - P3589**

**1M - 4M PRICE: $80.654/M (INCLUDES DELIVERY)**

**5M - 9M PRICE: $71.707/M (INCLUDES DELIVERY)**

**10M - 19M PRICE: $64.97/M (INCLUDES DELIVERY)**

**20M - 40M PRICE: $58.25/M (INCLUDES DELIVERY)**

**OVER 40M PRICE: $56.01/M (INCLUDES DELIVERY)**

**2 X 0 BLACK PLUS 1 PMS INK PRICING - P3589-2**

**1M - 4M PRICE: $82.89/M (INCLUDES DELIVERY)**

**5M - 9M PRICE: $73.94/M (INCLUDES DELIVERY)**

**10M - 19M PRICE: $67.21/M (INCLUDES DELIVERY)**

**20M - 40M PRICE: $60.49/M (INCLUDES DELIVERY)**

**OVER 40M PRICE: $58.25/M (INCLUDES DELIVERY)**

**NO LONGER AVAILABLE**

<table>
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<tr>
<th>Line #</th>
<th>Item ID</th>
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<th>UOM</th>
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<tr>
<td>10</td>
<td>10405</td>
<td>#7 WINDOW ENVELOPE - 6X9 WITH POLY WINDOW UP 2-7/16 FROM BOTTOM AND IN 1/2&quot; FROM LEFT</td>
<td>T</td>
<td>0.01000</td>
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**11 10450 NO LONGER AVAILABLE**

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<td>0.01000</td>
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</table>
### Commercial Angled Flap

Angle depth 1-5/8. The throat angle must be between 10° min. and 12° max. The throat depth must be between 10mm and 15mm. 6 x 9-1/2 inches with 1-1/16 inch x 3 1/2 inch corner card (return address and graphic symbol) and indicia printed.

No change in price - P3577

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<tr>
<td>13</td>
<td>10442</td>
<td>#6 COMMERCIAL ENVELOPES - CORNER CARD: BLACK INK ONLY SIZE: 6X9-1/2 WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT</td>
<td>T</td>
<td>0.01000</td>
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### Additional Inks, Typesetting, Barcoding

Ink on second side additional - P3597

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<tr>
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<td></td>
<td>ADDITIONAL INKS, TYPESetting, BARcoding</td>
<td>EA</td>
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<td>0.00</td>
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<tr>
<td>Line #</td>
<td>Item ID</td>
<td>Item Desc</td>
<td>UOM</td>
<td>Unit Price</td>
<td>Max Qty</td>
<td>Max Amt</td>
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<tr>
<td>16</td>
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<td>T</td>
<td>0.01000</td>
<td>0.00</td>
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</tbody>
</table>

1M - 4M PRICE: $48.16/M (INCLUDES DELIVERY)
5M - 9M PRICE: $43.79/M (INCLUDES DELIVERY)
10M - 19M PRICE: $41.98/M (INCLUDES DELIVERY)
20M - 40M PRICE: $39.41/M (INCLUDES DELIVERY)
OVER 40M PRICE: $37.46/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:
1M - 4M PRICE: $59.80/M (INCLUDES DELIVERY)
5M - 9M PRICE: $48.96/M (INCLUDES DELIVERY)
10M - 19M PRICE: $44.58/M (INCLUDES DELIVERY)
20M - 40M PRICE: $40.60/M (INCLUDES DELIVERY)
OVER 40M PRICE: $38.37/M (INCLUDES DELIVERY)

17 | 10406  | APDC #6 BUSINESS REPLY ENVELOPE | T   | 24.99000  | 0.00    | 0.00    |

#6 BUSINESS REPLY WINDOW ENVELOPES

ESTIMATED ANNUAL QUANTITY: 800,000

BUSINESS REPLY INFORMATION: BUSINESS REPLY MAIL INFORMATION AND INDICIA PRINTING. BLACK INK ONLY.

SIZE: 5-3/4 X 8-7/8 WINDOW UP 1/2" FROM BOTTOM AND IN 7/8 FROM LEFT

WINDOW: CLEAR POLY WINDOW REQUIRED 1-1/16 X 3-1/2

COMMERCIAL V FLAP

NO SECURITY INSIDE PRINT IS NEEDED

SIDE SEAM CONSTRUCTION

WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT. PRINTMASTER

ENVELOPES WILL BE ORDERED IN A TIMELY MANNER AND IN AMOUNT OF CURRENT NEED

INSIDE DELIVERY REQUIRED TO: APPROXIMATELY 1 DELIVERY PER MONTH OF 66,000

ADPC
DALE BUILDING  GROUND FLOOR
103 SOUTH MAIN STREET
WATERBURY, VT 05671
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Buildings and General Services
Office of Purchasing & Contracting
109 State St
Montpelier VT 05609-3001
USA

Supplier 0000041408
Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
Waterbury VT 05671-2000
USA

Contract ID 0000000000000000000037189
Contract Dates 10/01/2018 to 09/30/2021
Description: CPS-PRINTED ENVELOPES
Contract Maximum $440,000.00
Buyer Name Linda T Wortman
Buyer Phone 828-4658
Contract Status Approved

Supplier 0000041408
Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
Waterbury VT 05671-2000
USA

Supplier 0000041408
Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
Waterbury VT 05671-2000
USA

Phone #: (802) 241-1472
NO PRICE INCREASE - P3559

1M - 4M PRICE:  $42.49/M (INCLUDES DELIVERY)
5M - 9M PRICE:  $38.21/M (INCLUDES DELIVERY)
10M - 19M PRICE:  $36.43/M (INCLUDES DELIVERY)
20M - 40M PRICE:  $34.10/M (INCLUDES DELIVERY)
OVER 40M PRICE:  $32.38/M (INCLUDES DELIVERY)

Phone #: (802) 241-1472

1. Parties. This is a contract for services between the State of Vermont, Department of Buildings and General Services (hereinafter called "State"), and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (hereinafter called "Contractor"). Contractor's form of business organization is a State of Vermont governmental entity established pursuant to 28 V.S.A. Chapter 11, Subchapter 2. It is Contractor's responsibility to contact the Vermont Department of Taxes to determine if, by law, Contractor is required to have a Vermont Department of Taxes Business Account Number.

2. Subject Matter. The subject matter of this contract is commodities generally on the subject of printed envelopes. Detailed requirements to be provided by Contractor are described in Attachment A.

3. Maximum Amount. In consideration of the commodities to be provided by Contractor, the State agrees to pay Contractor, in accordance with the payment provisions specified in Attachment B, a sum not to exceed $240,000.00.

4. Contract Term. The period of contractor's performance shall begin on October 1, 2018 and end on September 30, 2020 with the option to renew for up to two additional 12-month periods.

5. Prior Approvals. This Contract shall not be binding unless and until all requisite prior approvals have been obtained in accordance with current State law, bulletins, and interpretations.

6. Amendment. No changes, modifications, or amendments in the terms and conditions of this contract shall be effective unless reduced to writing, numbered and signed by the duly authorized representative of the State and Contractor.

7. Termination for Convenience. This contract may be terminated by the State at any time by giving written notice at least thirty (30) days in advance. In such event, Contractor shall be paid under the terms of this contract for all services provided to and accepted by the State prior to the effective date of termination.

8. Attachments. This contract consists of 14 pages including the following attachments which are incorporated herein:

Attachment A - Statement of Work
Attachment B - Payment Provisions

9. Order of Precedence. Any ambiguity, conflict or inconsistency between the documents comprising this contract shall be resolved according to the following order of precedence:
It is hereby agreed by and between the State of Vermont, Buildings and General Services (the "State") and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the "Contractor") that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the "Contract") is hereby amended as follows:

I. Maximum Amount. The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from $240,000.00 to $340,000.00, representing an increase of $100,000.00.

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 11 pages. Except as modified by this Amendment No. 1, all provisions of the Contract remain in full force and effect.

STATE OF VERMONT CONTRACT 37189
CONTRACT AMENDMENT 2

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the "State") and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the "Contractor") that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the "Contract") is hereby amended as follows:
I. Maximum Amount. The maximum amount payable under the Contract, wherever such reference appears in the
Contract, shall be changed from $340,000.00 to $440,000.00, representing an increase of $100,000.00.

II. Contract Term. The Contract end date, wherever such reference appears in the Contract, shall be changed
from September 30, 2020 to October 30, 2020. The Contract Term may be renewed for one additional one-year
period at the discretion of the State.

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date
this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance
with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs).
Contractor is under no obligation to pay child support or is in good standing with respect to or in full
compliance with a plan to pay any and all child support payable under a support order as of the date of this
amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of
perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals
(officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared
ineligible or excluded from participation in federal programs, or programs supported in whole or in part by
federal funds. Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at:
http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 12 pages. Except as modified by this Amendment No. 2, all provisions of the Contract
remain in full force and effect.

STATE OF VERMONT 37189
CONTRACT AMENDMENT 3

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the "State") and
Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the "Contractor")
that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date,
(the "Contract") is hereby amended as follows:

I. Contract Term. The Contract end date, wherever such reference appears in the Contract, shall be changed
from October 30, 2020 to September 30, 2021. The Contract Term may be renewed for one additional one-year
period at the discretion of the State.

II. Attachment A, Scope of Services. The scope of services is amended as follows:

Section 1 of Attachment A is amended by the following:

Increase in pricing line items #2, 4, 10, & 17
Revised specs with same pricing line item #3
Revised specs & increase in pricing line item #7
No longer available line items #5, 6, 11, 12, 16, 20 & 21

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date
this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance
with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs).
Contractor is under no obligation to pay child support or is in good standing with respect to or in full
compliance with a plan to pay any and all child support payable under a support order as of the date of this
amendment.
Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at:
http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 11 pages. Except as modified by this Amendment No. 3, all provisions of the Contract remain in full force and effect.

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

Date: ________________________________
Signature: ___________________________
Name: _______________________________
Title: Acting Commissioner
Email: _______________________________

By the CONTRACTOR

Date: ________________________________
Signature: ___________________________
Name: _______________________________
Title: ________________________________
Email: _______________________________
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<th>Item Desc</th>
<th>UOM</th>
<th>Unit Price</th>
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NOTE: /M DENOTES PER THOUSAND

500 PER BOX

1M - 4M PRICE: $29.79/M (INCLUDES DELIVERY)

5M - 9M PRICE: $25.50/M (INCLUDES DELIVERY)

10M - 19M PRICE: $23.73/M (INCLUDES DELIVERY)

20M - 40M PRICE: $21.91/M (INCLUDES DELIVERY)

OVER 40M PRICE: $20.70/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $44.20/M (INCLUDES DELIVERY)

5M - 9M PRICE: $30.57 (INCLUDES DELIVERY)

10M - 19M PRICE: $26.28/M (INCLUDES DELIVERY)

20M - 40M PRICE: $23.07/M (INCLUDES DELIVERY)

OVER 40M PRICE: $21.59/M (INCLUDES DELIVERY)

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NO. 10 OUTLOOK COMMERCIAL ENVELOPES 24# WHITE WOVE RECYCLED 30% PC NO. 10 WINDOW ENVELOPES PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION. WINDOW PLACEMENT MUST MEET REQUIREMENT FOR USPS “FAST FORWARD” COA PROGRAM. DISTANCE BETWEEN RIGHT SIDE OF WINDOW AND RIGHT EDGE OF ENVELOPE MUST BE AT LEAST 4 3/4”. DISTANCE BETWEEN BOTTOM OF ENVELOPE AND BOTTOM OF WINDOW MUST BE AT LEAST 5/8”.

500 PER BOX

1M - 4M PRICE: $32.79/M (INCLUDES DELIVERY)

5M - 9M PRICE: $28.51/M (INCLUDES DELIVERY)

10M - 19M PRICE: $26.73/M (INCLUDES DELIVERY)

20M - 40M PRICE: $24.79/M (INCLUDES DELIVERY)

OVER 40M PRICE: $23.46/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $44.20/M (INCLUDES DELIVERY)
### Suppliers
- **Vermont Correctional Industries/Vermont**
- **280 State Dr, NOB 2 S**
- **Waterbury VT 05671-2000**
- **USA**

### Contract ID: 0000041408

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- 20M - 40M PRICE: $25.96/M (INCLUDES DELIVERY)
- OVER 40M PRICE: $24.35/M (INCLUDES DELIVERY)

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- 20M - 40M PRICE: $25.96/M (INCLUDES DELIVERY)
- OVER 40M PRICE: $24.35/M (INCLUDES DELIVERY)

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- 10M - 19M PRICE: $22.46/M (INCLUDES DELIVERY)
- 20M - 40M PRICE: $20.68/M (INCLUDES DELIVERY)
- OVER 40M PRICE: $19.51/M (INCLUDES DELIVERY)

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#### 1M - 4M PRICE: $28.64/M (INCLUDES DELIVERY)
- 5M - 9M PRICE: $24.27/M (INCLUDES DELIVERY)
- 10M - 19M PRICE: $22.46/M (INCLUDES DELIVERY)
- 20M - 40M PRICE: $20.68/M (INCLUDES DELIVERY)
- OVER 40M PRICE: $19.51/M (INCLUDES DELIVERY)

### Contract Maximum: $440,000.00

### Buyer Information
- **Buyer Name**: Linda T Wortman
- **Buyer Phone**: 828-4658

### Supplier Information
- **Supplier Name**: Vermont Correctional Industries/Vermont
- **Address**: 280 State Dr, NOB 2 S, Waterbury VT 05671-2000, USA
- **Phone**: (802) 241-1472

### Contracting Authority
- **State of Vermont**
- **Office of Purchasing & Contracting**
- **109 State St, Montpelier VT 05609-3001, USA**
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<td>10M - 19M PRICE: $22.87/M (INCLUDES DELIVERY)</td>
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<td>20M - 40M PRICE: $21.06/M (INCLUDES DELIVERY)</td>
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<td>2 X 0 BLACK PLUS 1 PMS INK PRICING:</td>
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<td>5M - 9M PRICE: $29.85/M (INCLUDES DELIVERY)</td>
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<td>Qty</td>
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<tr>
<td>7</td>
<td>9839</td>
<td>COMMERCIAL ENVELOPES 6 3/4 OUTLOOK WHITE WOVE 24# RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK.</td>
<td>T</td>
<td>0.01000</td>
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500 PER BOX

1M - 4M PRICE: $31.37/M (INCLUDES DELIVERY)

5M - 9M PRICE: $26.99/M (INCLUDES DELIVERY)

10M - 19M PRICE: $25.18/M (INCLUDES DELIVERY)

20M - 40M PRICE: $23.29/M (INCLUDES DELIVERY)

OVER 40M PRICE: $22.01/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $42.99/M (INCLUDES DELIVERY)

5M - 9M PRICE: $32.16/M (INCLUDES DELIVERY)

10M - 19M PRICE: $27.78/M (INCLUDES DELIVERY)

20M - 40M PRICE: $24.47/M (INCLUDES DELIVERY)

OVER 40M PRICE: $22.92/M (INCLUDES DELIVERY)

CORNER CARD: BLACK INK ONLY
SIZE: 6X9-1/2 WITH THE POLY WINDOW UP 2-7/16 FROM BOTTOM AND IN 1/2" FROM LEFT
WINDOW: CLEAR POLY WINDOW IS REQUIRED. 1-1/16 X 3-1/2
WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT PRINTMASTER ENVELOPE
COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8
THE THROAT ANGLE MUST BE BETWEEN 10º MIN. AND 12º MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM
NO SECURITY INSIDE PRINT IS NEEDED
MUST WORK WITH MAILING MACHINE NEOPOST DS 100/140.
COMMERCIAL STYLE ENVELOPES NOT SIDE SEAMED. IT SHOULD HAVE INTERNAL DIAGONAL SEAMS.
500 PER BOX

1M - 4M PRICE: $42.94/M (INCLUDES DELIVERY)

5M - 9M PRICE: $38.57/M (INCLUDES DELIVERY)

10M - 19M PRICE: $36.76/M (INCLUDES DELIVERY)

20M - 40M PRICE: $34.40/M (INCLUDES DELIVERY)
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## Item Description

**#6 COMMERCIAL ENVELOPES - CORNER CARD:**
- BLACK INK ONLY SIZE: 6X9-1/2
- 24# WHITE WOVEN 30% POST CONSUMER CONTENT

## Pricing

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<td>#6 COMMERCIAL ENVELOPES - CORNER CARD: BLACK INK ONLY SIZE: 6X9-1/2 WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT</td>
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**COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8 THE THROAT ANGLE MUST BE BETWEEN 10º MIN. AND 12º MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM. 6 X 9-1/2 INCHES WITH 1-1/16 INCH X 3 1/2 INCH CORNER CARD (RETURN ADDRESS AND GRAPHIC SYMBOL) AND INDICIA PRINTED. (PRICE INCREASE AS OF OCT 1)**

1M - 4M PRICE: $48.23M (INCLUDES DELIVERY)

5M - 9M PRICE: $43.94/M (INCLUDES DELIVERY)

10M - 19M PRICE: $42.17/M (INCLUDES DELIVERY)

20M - 40M PRICE: $39.61/M (INCLUDES DELIVERY)

OVER 40M PRICE: $37.66/M (INCLUDES DELIVERY)

**2 X 0 BLACK PLUS 1 PMS INK PRICING:**

1M - 4M PRICE: $59.64/M (INCLUDES DELIVERY)

5M - 9M PRICE: $49.01/M (INCLUDES DELIVERY)

10M - 19M PRICE: $44.72/M (INCLUDES DELIVERY)

20M - 40M PRICE: $40.77/M (INCLUDES DELIVERY)

OVER 40M PRICE: $38.55/M (INCLUDES DELIVERY)

**ADDITIONAL INKS, TYPESETTING, BARCODING**

1M - 4M PRICE: $42.84

5M - 9M PRICE: $52.02

10M - 19M PRICE: $60.18

20M - 40M PRICE: $68.34

OVER 40M PRICE: $99.96

TYPESETTING: $15.00 PER ORDER

BAR CODING: $15.00 PER ORDER

PMS INK OR ADDITIONAL 1 PMS INK: $32.50 PER ORDER
#7 ENVELOPE FOR ADPC

CORNER CARD: CORNER CARD PRINTING BLACK INK ONLY
SIZE: 6"X 9-1/2"
NO WINDOW
WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT
COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8". THE THROAT ANGLE MUST BE BETWEEN 10º MIN. AND 12º MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM
NO SECURITY INSIDE PRINT IS NEEDED
MUST WORK WITH MAILING MACHINE NEOPOST DS 100/140.
COMMERCIAL STYLE ENVELOPES - NOT SIDE SEAMED. IT SHOULD HAVE INTERNAL DIAGONAL SEAMS. 1M - 4M PRICE: $48.16/M (INCLUDES DELIVERY)
5M - 9M PRICE: $43.79/M (INCLUDES DELIVERY)
10M - 19M PRICE: $41.98/M (INCLUDES DELIVERY)
20M - 40M PRICE: $39.41/M (INCLUDES DELIVERY)
OVER 40M PRICE: $37.46/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:
1M - 4M PRICE: $59.80/M (INCLUDES DELIVERY)
5M - 9M PRICE: $48.96/M (INCLUDES DELIVERY)
10M - 19M PRICE: $44.58/M (INCLUDES DELIVERY)
20M - 40M PRICE: $40.60/M (INCLUDES DELIVERY)
OVER 40M PRICE: $38.37/M (INCLUDES DELIVERY)

APDC #6 BUSINESS REPLY ENVELOPE

#6 BUSINESS REPLY WINDOW ENVELOPES

ESTIMATED ANNUAL QUANTITY: 800,000
BUSINESS REPLY INFORMATION: BUSINESS REPLY MAIL INFORMATION AND INDICIA PRINTING. BLACK INK ONLY.
SIZE: 5-3/4 X 8-7/8 WINDOW UP 1/2" FROM BOTTOM AND IN 7/8 FROM LEFT
WINDOW: CLEAR POLY WINDOW REQUIRED 1-1/16 X 3-1/2
COMMERCIAL V FLAP
NO SECURITY INSIDE PRINT IS NEEDED
SIDE SEAM CONSTRUCTION
WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT. PRINTMASTER
ENVELOPES WILL BE ORDERED IN A TIMELY MANNER AND IN AMOUNT OF CURRENT NEED
INSIDE DELIVERY REQUIRED TO: APPROXIMATELY 1 DELIVERY PER MONTH OF 66,000

ADPC
DALE BUILDING GROUND FLOOR
103 SOUTH MAIN STREET
WATERBURY, VT 05671
(PRICE INCREASE AS OF NOVEMBER 1, 2017)

1M - 4M PRICE: $43.83/M (INCLUDES DELIVERY)
5M - 9M PRICE: $39.54/M (INCLUDES DELIVERY)
10M - 19M PRICE: $37.77/M (INCLUDES DELIVERY)
20M - 40M PRICE: $35.39/M (INCLUDES DELIVERY)
OVER 40M PRICE: $33.62/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $55.24/M (INCLUDES DELIVERY)
5M - 9M PRICE: $44.61/M (INCLUDES DELIVERY)
10M - 19M PRICE: $40.32/M (INCLUDES DELIVERY)
20M - 40M PRICE: $36.55/M (INCLUDES DELIVERY)
OVER 40M PRICE: $34.51/M (INCLUDES DELIVERY)

1M - 4M PRICE: $39.95/M (INCLUDES DELIVERY)
5M - 9M PRICE: $35.58/M (INCLUDES DELIVERY)
10M - 19M PRICE: $33.77/M (INCLUDES DELIVERY)
20M - 40M PRICE: $31.54/M (INCLUDES DELIVERY)
OVER 40M PRICE: $29.92/M (INCLUDES DELIVERY)
State of Vermont
Buildings and General Services
Office of Purchasing & Contracting
109 State St
Montpelier VT 05609-3001
USA

Supplier 0000041408
Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
Waterbury VT 05671-2000
USA

Phone #: (802) 241-1472

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<td>19</td>
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<td>#10 WINDOW SECURITY PRINTED 24# WHITE WOVE WITH SECURITY TINT ON THE INSIDE, WINDOW PLACEMENT APPROX. 3/4&quot; FROM LEFT EDGE 5/8&quot; FROM THE BOTTOM, WINDOW SIZE 4 1/2&quot; X 1 1/8&quot;, PRINTED ONE SIDE BLACK INK</td>
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<td>20</td>
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<td>#6 3/4 WINDOW ENVELOPE PRINTED 24# WHITE WOVE, WINDOW PLACEMENT APPROX. 3/4&quot; FROM LEFT 5/8&quot; FROM THE BOTTOM, WINDOW SIZE 4 1/2&quot; X 1 1/8&quot;, PRINTED ONE SIDE BLACK INK</td>
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<td>21</td>
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<td>#7 DIAGONAL SEAM WINDOW ENVELOPE PRINTED 24# WHITE WOVE, WINDOW PLACEMENT 1/2&quot; FROM LEFT 2 7/16&quot; FROM THE BOTTOM, WINDOW SIZE 3 1/2&quot; X 1 1/8&quot;</td>
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1M - 4M PRICE: $42.49/M (INCLUDES DELIVERY)
5M - 9M PRICE: $38.21/M (INCLUDES DELIVERY)
10M - 19M PRICE: $36.43/M (INCLUDES DELIVERY)
20M - 40M PRICE: $34.10/M (INCLUDES DELIVERY)
OVER 40M PRICE: $32.38/M (INCLUDES DELIVERY)

1M - 4M PRICE: $49.14/M (INCLUDES DELIVERY)
5M - 9M PRICE: $32.36/M (INCLUDES DELIVERY)
10M - 19M PRICE: $31.30/M (INCLUDES DELIVERY)
20M - 40M PRICE: $30.77/M (INCLUDES DELIVERY)
OVER 40M PRICE: $30.13/M (INCLUDES DELIVERY)

1M - 4M PRICE: $56.20/M (INCLUDES DELIVERY)
5M - 9M PRICE: $52.12/M (INCLUDES DELIVERY)
10M - 19M PRICE: $50.23/M (INCLUDES DELIVERY)
20M - 40M PRICE: $49.27/M (INCLUDES DELIVERY)
OVER 40M PRICE: $48.90/M (INCLUDES DELIVERY)

1. Parties. This is a contract for services between the State of Vermont, Department of Buildings and General Services (hereinafter called "State"), and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT, (hereinafter called "Contractor"). Contractor's form of business organization is a State of Vermont governmental entity established pursuant to 28 V.S.A. Chapter 11, Subchapter 2. It is Contractor's responsibility to contact the Vermont Department of Taxes to determine if, by law, Contractor is required to have a Vermont Department of Taxes Business Account Number.
2. Subject Matter. The subject matter of this contract is commodities generally on the subject of printed envelopes. Detailed requirements to be provided by Contractor are described in Attachment A.

3. Maximum Amount. In consideration of the commodities to be provided by Contractor, the State agrees to pay Contractor, in accordance with the payment provisions specified in Attachment B, a sum not to exceed $240,000.00.

4. Contract Term. The period of contractor's performance shall begin on October 1, 2018 and end on September 30, 2020 with the option to renew for up to two additional 12-month periods.

5. Prior Approvals. This Contract shall not be binding unless and until all requisite prior approvals have been obtained in accordance with current State law, bulletins, and interpretations.

6. Amendment. No changes, modifications, or amendments in the terms and conditions of this contract shall be effective unless reduced to writing, numbered and signed by the duly authorized representative of the State and Contractor.

7. Termination for Convenience. This contract may be terminated by the State at any time by giving written notice at least thirty (30) days in advance. In such event, Contractor shall be paid under the terms of this contract for all services provided to and accepted by the State prior to the effective date of termination.

8. Attachments. This contract consists of 14 pages including the following attachments which are incorporated herein:

- Attachment A - Statement of Work
- Attachment B - Payment Provisions

9. Order of Precedence. Any ambiguity, conflict or inconsistency between the documents comprising this contract shall be resolved according to the following order of precedence:

   (1) Standard Contract
   (2) Attachment A
   (3) Attachment B

Contact Information:

Email: AHS.DOCVCIprintshop@vermont.gov

Mailing Address:
VCI Print Shop, VCI I
2559 Glen Road
Newport, Vermont 05855

Phone (Toll Free): 800-834-2268
Phone (Local): 802-334-8997

Please enter orders through AHS-DCCVCIprintshop@vermont.gov

STATE OF VERMONT CONTRACT 37189
AMENDMENT 1

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the "State") and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the "Contractor") that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the "Contract") is hereby amended as follows:

I. Maximum Amount. The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from $240,000.00 to $340,000.00, representing an increase of $100,000.00.
Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 11 pages. Except as modified by this Amendment No. 1, all provisions of the Contract remain in full force and effect.

STATE OF VERMONT 37189

CONTRACT AMENDMENT 2

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the “State”) and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the “Contractor”) that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the “Contract”) is hereby amended as follows:

I. Maximum Amount. The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from $340,000.00 to $440,000.00, representing an increase of $100,000.00.

II. Contract Term. The Contract end date, wherever such reference appears in the Contract, shall be changed from September 30, 2020 to September 30, 2021. The Contract Term may be renewed for one additional one-year period at the discretion of the State.

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 12 pages. Except as modified by this Amendment No. 2, all provisions of the Contract remain in full force and effect.
WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

Date:

Signature:

Name: Jennifer Fitch

Acting Commissioner - Buildings and General Services

Title:

Email:

By the CONTRACTOR

Date:

Signature:

Name:

Title:

Email:
### Phone #: (802) 241-1472

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NOTE: /M DENOTES PER THOUSAND

500 PER BOX

1M - 4M PRICE: $29.79/M (INCLUDES DELIVERY)
5M - 9M PRICE: $25.50/M (INCLUDES DELIVERY)
10M - 19M PRICE: $23.73/M (INCLUDES DELIVERY)
20M - 40M PRICE: $21.91/M (INCLUDES DELIVERY)
OVER 40M PRICE: $20.70/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $41.20/M (INCLUDES DELIVERY)
5M - 9M PRICE: $30.57 (INCLUDES DELIVERY)
10M - 19M PRICE: $26.28/M (INCLUDES DELIVERY)
20M - 40M PRICE: $23.07/M (INCLUDES DELIVERY)
OVER 40M PRICE: $21.59/M (INCLUDES DELIVERY)

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NO. 10 OUTLOOK COMMERCIAL ENVELOPES 24# WHITE WOVE RECYCLED 30% PC NO. 10 WINDOW ENVELOPES PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION. WINDOW PLACEMENT MUST MEET REQUIREMENT FOR USPS "FAST FORWARD" COA PROGRAM. DISTANCE BETWEEN RIGHT SIDE OF WINDOW AND RIGHT EDGE OF ENVELOPE MUST BE AT LEAST 4 3/4". DISTANCE BETWEEN BOTTOM OF ENVELOPE AND BOTTOM OF WINDOW MUST BE AT LEAST 5/8". 500 PER BOX

1M - 4M PRICE: $32.79/M (INCLUDES DELIVERY)
5M - 9M PRICE: $28.51/M (INCLUDES DELIVERY)
10M - 19M PRICE: $26.73/M (INCLUDES DELIVERY)
20M - 40M PRICE: $24.79/M (INCLUDES DELIVERY)
OVER 40M PRICE: $23.46/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $44.20/M (INCLUDES DELIVERY)
## Supplier
Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
Waterbury VT 05671-2000
USA

## Description:

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<td>20M - 40M PRICE: $25.96/M (INCLUDES DELIVERY)</td>
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<td>OVER 40M PRICE: $24.35/M (INCLUDES DELIVERY)</td>
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<tr>
<td>3</td>
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<td>NO. 10 RIGHT WINDOW ENVELOPE - 24# WHITE WOVE RECYCLED 30% PC. SIDE SEAM CONSTRUCTION PRINTED ONE SIDE BLACK INK</td>
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<tr>
<td>500 PER BOX - 5 BOXES PER CASE</td>
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<tr>
<td>4</td>
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<td>2 X 0 BLACK PLUS 1 PMS INK PRICING:</td>
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<th>Line #</th>
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<th>Unit Price</th>
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<td>5</td>
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<td>5M - 9M PRICE: $33.58/M (INCLUDES DELIVERY)</td>
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<td>10</td>
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<td>10M - 19M PRICE: $29.28/M (INCLUDES DELIVERY)</td>
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<td>20M - 40M PRICE: $25.96/M (INCLUDES DELIVERY)</td>
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<td></td>
<td></td>
<td>OVER 40M PRICE: $24.35/M (INCLUDES DELIVERY)</td>
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<tr>
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<td>NO. 9 REGULAR ENVELOPES PRINTED WHITE WOVE 24# RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK.</td>
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<tr>
<td>500 PER BOX - 5 BOXES PER CASE</td>
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<td>2 X 0 BLACK PLUS 1 PMS INK PRICING:</td>
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<td>1M - 4M PRICE: $40.28/M (INCLUDES DELIVERY)</td>
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<td>5M - 9M PRICE: $29.44/M (INCLUDES DELIVERY)</td>
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<tr>
<td>1</td>
<td>10448</td>
<td>NO. 9 WINDOW ENVELOPES PRINTED WHITE WOVE 24# RECYCLED - SIDE SEAM CONSTRUCTION</td>
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<td>COMMERCIAL 6 3/4 REGULAR ENVELOPES 24# WHITE WOVE RECYCLED 30% PC COMMERCIAL 6 3/4 PRINTED ONE SIDE BLACK. SIDE SEAM CONSTRUCTION.</td>
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500 PER BOX

1M - 4M PRICE: $32.36/M (INCLUDES DELIVERY)
5M - 9M PRICE: $27.99/M (INCLUDES DELIVERY)
10M - 19M PRICE: $26.18/M (INCLUDES DELIVERY)
20M - 40M PRICE: $24.25/M (INCLUDES DELIVERY)
OVER 40M PRICE: $22.93/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $44.00/M (INCLUDES DELIVERY)
5M - 9M PRICE: $33.16/M (INCLUDES DELIVERY)
10M - 19M PRICE: $28.78/M (INCLUDES DELIVERY)
20M - 40M PRICE: $25.43/M (INCLUDES DELIVERY)
OVER 40M PRICE: $23.84/M (INCLUDES DELIVERY)
### Price Schedule

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<th>Quantity Range</th>
<th>Price Per M</th>
<th>Description</th>
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<tr>
<td>1M - 4M</td>
<td>$31.37/M</td>
<td>79839 COMMERCIAL ENVELOPES 6 3/4 OUTLOOK WHITE WOVE 24# RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK.</td>
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<tr>
<td>5M - 9M</td>
<td>$26.99/M</td>
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<tr>
<td>10M - 19M</td>
<td>$25.18/M</td>
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<td>20M - 40M</td>
<td>$23.29/M</td>
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<td>OVER 40M</td>
<td>$22.01/M</td>
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<tr>
<td>2 X 0 BLACK PLUS 1 PMS INK PRICING:</td>
<td>$42.99/M</td>
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<tr>
<td>1M - 4M</td>
<td>$32.16/M</td>
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<tr>
<td>5M - 9M</td>
<td>$31.16/M</td>
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<tr>
<td>10M - 19M</td>
<td>$27.78/M</td>
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<tr>
<td>20M - 40M</td>
<td>$24.47/M</td>
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<tr>
<td>OVER 40M</td>
<td>$22.92/M</td>
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### Contract Information

- **Contract ID**: 0000041408
- **Contract Dates**: 10/01/2018 to 09/30/2021
- **Origin**: CPS
- **Description**: CPS-PRINTED ENVELOPES
- **Contract Maximum**: $340,000.00
- **Buyer Name**: Linda T Wortman
- **Buyer Phone**: 828-4658
- **Contract Status**: Approved

- **Supplier**: Vermont Correctional Industries/Vermont
- **Address**: 280 State Dr, NOB 2 S, Waterbury VT 05671-2000
- **Phone**: (802) 241-1472

#### Line # | Item ID | Item Description | UOM | Unit Price | Max Qty | Max Amt
--- | --- | --- | --- | --- | --- | ---
10 | 10405 | #7 WINDOW ENVELOPE | T | 0.01000 | 0.00 | 0.00

#### Envelope Specifications

- **Size**: 6x9.5 with the poly window up 2-7/16 from bottom and in 1/2" from left
- **Window**: Clear poly window is required, 1-1/16 x 3-1/2
- **Weight**: 24# white woven 30% post consumer content
- **Flap**: Commercial angled flap, angle depth 1-5/8
- **Throat Angle**: Must be between 10° min. and 12° max. The throat depth must be between 10mm and 15mm
- **Seams**: No security inside print is needed. Must work with mailing machine Neopost DS 100/140. Commercial style envelopes not side seamed. It should have internal diagonal seams.

#### Contact Information

- **State of Vermont**
- **Office of Purchasing & Contracting**
- **Address**: 109 State St, Montpelier VT 05609-3001
- **USA**
## CONTRACT

**State of Vermont**
Buildings and General Services
Office of Purchasing & Contracting
109 State St
Montpelier VT 05609-3001
USA

<table>
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<tr>
<th>Supplier</th>
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<th>Vermont Correctional Industries/Vermont</th>
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<tr>
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<td>280 State Dr, NOB 2 S</td>
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<tr>
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<td>Waterbury VT 05671-2000</td>
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<td>USA</td>
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</tbody>
</table>

**Phone #: (802) 241-1472**

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<thead>
<tr>
<th>Line #</th>
<th>Item ID</th>
<th>Item Desc</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Max Qty</th>
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<tbody>
<tr>
<td>OVER 40M PRICE: $32.66/M (INCLUDES DELIVERY)</td>
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<td>2 X 0 BLACK PLUS 1 PMS INK PRICING:</td>
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<tr>
<td>1M - 4M PRICE: $54.58/M (INCLUDES DELIVERY)</td>
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<td>5M - 9M PRICE: $43.74/M (INCLUDES DELIVERY)</td>
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<td>10M - 19M PRICE: $39.36/M (INCLUDES DELIVERY)</td>
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<td>20M - 40M PRICE: $35.59/M (INCLUDES DELIVERY)</td>
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<tr>
<td>OVER 40M PRICE: $33.57/M (INCLUDES DELIVERY)</td>
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<tr>
<td>11</td>
<td>10450</td>
<td>MAILING ENVELOPE - 10 X 13 WHITE WOVE RECYCLED</td>
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<td>0.01000</td>
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</table>

500 PER BOX

| 1M - 4M PRICE: | $92.34/M (INCLUDES DELIVERY) |
| 5M - 9M PRICE: | $87.96/M (INCLUDES DELIVERY) |
| 10M - 19M PRICE: | $86.16/M (INCLUDES DELIVERY) |
| 20M - 40M PRICE: | $81.82/M (INCLUDES DELIVERY) |
| OVER 40M PRICE: | $78.11/M (INCLUDES DELIVERY) |
| 2 X 0 BLACK PLUS 1 PMS INK PRICING: |
| 1M - 4M PRICE: | $103.98/M (INCLUDES DELIVERY) |
| 5M - 9M PRICE: | $93.14/M (INCLUDES DELIVERY) |
| 10M - 19M PRICE: | $88.76/M (INCLUDES DELIVERY) |
| 20M - 40M PRICE: | $83.01/M (INCLUDES DELIVERY) |
| OVER 40M PRICE: | $79.02/M (INCLUDES DELIVERY) |
| 12 | 10451 | No available | T | 0.01000 | 0.00 | 0.00 |
### Line #  Item ID  Item Desc  UOM  Unit Price  Max Qty  Max Amt

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<th>Line</th>
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<th>UOM</th>
<th>Unit Price</th>
<th>Max Qty</th>
<th>Max Amt</th>
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<tbody>
<tr>
<td>13</td>
<td>10442</td>
<td>#6 COMMERCIAL ENVELOPES - CORNER CARD: BLACK INK ONLY SIZE: 6X9-1/2 WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT</td>
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<td>0.01000</td>
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</table>

COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8 THE THROAT ANGLE MUST BE BETWEEN 10º MIN. AND 12º MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM. 6 X 9-1/2 INCHES WITH 1-1/16 INCH X 3 1/2 INCH CORNER CARD (RETURN ADDRESS AND GRAPHIC SYMBOL) AND INDICIA PRINTED. (PRICE INCREASE AS OF OCT 1)

1M - 4M PRICE: $48.23M (INCLUDES DELIVERY)
5M - 9M PRICE: $43.94/M INCLUDES DELIVERY)
10M - 19M PRICE: $42.17/M (INCLUDES DELIVERY)
20M - 40M PRICE: $39.61/M (INCLUDES DELIVERY)
OVER 40M PRICE: $37.66/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $59.64/M INCLUDES DELIVERY)
5M - 9M PRICE: $49.01/M INCLUDES DELIVERY)
10M - 19M PRICE: $44.72/M (INCLUDES DELIVERY)
20M - 40M PRICE: $40.77/M (INCLUDES DELIVERY)
OVER 40M PRICE: $38.55/M (INCLUDES DELIVERY)

14   |          | ADDITIONAL INKS, TYPESETTING, BARCODING                                  | EA  | 0.01000    | 0.00    | 0.00    |

INK ON SECOND SIDE ADDITIONAL

1M - 4M PRICE: $42.84
5M - 9M PRICE: $52.02
10M - 19M PRICE: $60.18
20M - 40M PRICE: $68.34
OVER 40M PRICE: $99.96

TYPESETTING: $15.00 PER ORDER
BAR CODING: $15.00 PER ORDER
PMS INK OR ADDITIONAL 1 PMS INK: $32.50 PER ORDER
16 10441 #7 ENVELOPE FOR ADPC 0.00 0.00 0.01

CORNER CARD: CORNER CARD PRINTING BLACK INK ONLY
SIZE: 6"X 9-1/2"
NO WINDOW
WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT
COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8". THE THROAT ANGLE MUST BE BETWEEN 10° MIN. AND 12° MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM
NO SECURITY INSIDE PRINT IS NEEDED
MUST WORK WITH MAILING MACHINE NEOPOST DS 100/140.
COMMERCIAL STYLE ENVELOPES - NOT SIDE SEAMED. IT SHOULD HAVE INTERNAL DIAGONAL SEAMS.
1M - 4M PRICE: $48.16/M (INCLUDES DELIVERY)
5M - 9M PRICE: $43.79/M (INCLUDES DELIVERY)
10M - 19M PRICE: $41.98/M (INCLUDES DELIVERY)
20M - 40M PRICE: $39.41/M (INCLUDES DELIVERY)
OVER 40M PRICE: $37.46/M (INCLUDES DELIVERY)

5M - 9M PRICE: $43.79/M (INCLUDES DELIVERY)
10M - 19M PRICE: $41.98/M (INCLUDES DELIVERY)
20M - 40M PRICE: $39.41/M (INCLUDES DELIVERY)
OVER 40M PRICE: $37.46/M (INCLUDES DELIVERY)

OVER 40M PRICE: $38.37/M (INCLUDES DELIVERY)

17 10406 APDC #6 BUSINESS REPLY ENVELOPE 24.99 0.00 0.00

#6 BUSINESS REPLY WINDOW ENVELOPES

ESTIMATED ANNUAL QUANTITY: 800,000

BUSINESS REPLY INFORMATION: BUSINESS REPLY MAIL INFORMATION AND INDICIA PRINTING. BLACK INK ONLY.
SIZE: 5-3/4 X 8-7/8 WINDOW UP 1/2" FROM BOTTOM AND IN 7/8 FROM LEFT
WINDOW: CLEAR POLY WINDOW REQUIRED 1-1/16 X 3-1/2
COMMERCIAL V FLAP
NO SECURITY INSIDE PRINT IS NEEDED
SIDE SEAM CONSTRUCTION
WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT. PRINTMASTER
ENVELOPES WILL BE ORDERED IN A TIMELY MANNER AND IN AMOUNT OF CURRENT NEED
Inside delivery required to: Approximately 1 delivery per month of 66,000 ADPC Dale Building Ground Floor 103 South Main Street Waterbury, VT 05671

(Pricing increase as of November 1, 2017)

1M - 4M Price: $43.83/M (Includes Delivery)
5M - 9M Price: $39.54/M (Includes Delivery)
10M - 19M Price: $37.77/M (Includes Delivery)
20M - 40M Price: $35.39/M (Includes Delivery)
Over 40M Price: $33.62/M (Includes Delivery)

2 x 0 Black plus 1 PMS Ink Pricing:
1M - 4M Price: $55.24/M (Includes Delivery)
5M - 9M Price: $44.61/M (Includes Delivery)
10M - 19M Price: $40.32/M (Includes Delivery)
20M - 40M Price: $36.55/M (Includes Delivery)
Over 40M Price: $34.51/M (Includes Delivery)

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<tr>
<th>Line #</th>
<th>Item ID</th>
<th>Item Desc</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Max Qty</th>
<th>Max Amt</th>
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</thead>
<tbody>
<tr>
<td>18</td>
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<td>#6 BRE Regular Envelope Printed 24# White Wove 5 3/4&quot; X 8 7/8&quot; Side Seam Constructions, Printed One Side Black Ink</td>
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1M - 4M Price: $39.95/M (Includes Delivery)
5M - 9M Price: $35.58/M (Includes Delivery)
10M - 19M Price: $33.77/M (Includes Delivery)
20M - 40M Price: $31.54/M (Includes Delivery)
Over 40M Price: $29.92/M (Includes Delivery)
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<th>Max Qty</th>
<th>Max Amt</th>
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<tbody>
<tr>
<td>19</td>
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<td>#10 WINDOW SECURITY PRINTED 24# WHITE WOVE WITH SECURITY TINT ON THE INSIDE, WINDOW PLACEMENT APPROX. 3/4&quot; FROM LEFT EDGE 5/8&quot; FROM THE BOTTOM, WINDOW SIZE 4 1/2&quot; X 1 1/8&quot;, PRINTED ONE SIDE BLACK INK</td>
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<td>0.01000</td>
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<td>1M - 4M PRICE: $42.49/M (INCLUDES DELIVERY)</td>
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<td>10M - 19M PRICE: $36.43/M (INCLUDES DELIVERY)</td>
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<td>OVER 40M PRICE: $32.38/M (INCLUDES DELIVERY)</td>
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<td>20</td>
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<td>#6 3/4 WINDOW ENVELOPE PRINTED 24# WHITE WOVE, WINDOW PLACEMENT APPROX. 3/4&quot; FROM LEFT 5/8&quot; FROM THE BOTTOM, WINDOW SIZE 4 1/2&quot; X 1 1/8&quot;, PRINTED ONE SIDE BLACK INK</td>
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<td>0.01000</td>
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<td>1M - 4M PRICE: $49.14/M (INCLUDES DELIVERY)</td>
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<td>5M - 9M PRICE: $32.36/M (INCLUDES DELIVERY)</td>
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<td>10M - 19M PRICE: $31.30/M (INCLUDES DELIVERY)</td>
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<td>20M - 40M PRICE: $30.77/M (INCLUDES DELIVERY)</td>
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<td>OVER 40M PRICE: $30.13/M (INCLUDES DELIVERY)</td>
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<tr>
<td>21</td>
<td></td>
<td>#7 DIAGONAL SEAM WINDOW ENVELOPE PRINTED 24# WHITE WOVE, WINDOW PLACEMENT 1/2&quot; FROM LEFT 2 7/16&quot; FROM THE BOTTOM, WINDOW SIZE 3 1/2&quot; X 1 1/8&quot;</td>
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<td>0.01000</td>
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<td>1M - 4M PRICE: $56.20/M (INCLUDES DELIVERY)</td>
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<td>5M - 9M PRICE: $52.12/M (INCLUDES DELIVERY)</td>
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<td>10M - 19M PRICE: $50.23/M (INCLUDES DELIVERY)</td>
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<td>20M - 40M PRICE: $49.27/M (INCLUDES DELIVERY)</td>
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<td></td>
<td></td>
<td>OVER 40M PRICE: $48.90/M (INCLUDES DELIVERY)</td>
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</tbody>
</table>

1. Parties: This is a contract for services between the State of Vermont, Department of Buildings and General Services (hereinafter called "State"), and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT, (hereinafter called "Contractor"). Contractor's form of business organization is a State of Vermont governmental entity established pursuant to 28 V.S.A. Chapter 11, Subchapter 2. It is Contractor's responsibility to contact the Vermont Department of Taxes to determine if, by law, Contractor is required to have a Vermont Department of Taxes Business Account Number.
2. Subject Matter. The subject matter of this contract is commodities generally on the subject of printed envelopes. Detailed requirements to be provided by Contractor are described in Attachment A.

3. Maximum Amount. In consideration of the commodities to be provided by Contractor, the State agrees to pay Contractor, in accordance with the payment provisions specified in Attachment B, a sum not to exceed $240,000.00.

4. Contract Term. The period of contractor's performance shall begin on October 1, 2018 and end on September 30, 2020 with the option to renew for up to two additional 12-month periods.

5. Prior Approvals. This Contract shall not be binding unless and until all requisite prior approvals have been obtained in accordance with current State law, bulletins, and interpretations.

6. Amendment. No changes, modifications, or amendments in the terms and conditions of this contract shall be effective unless reduced to writing, numbered and signed by the duly authorized representative of the State and Contractor.

7. Termination for Convenience. This contract may be terminated by the State at any time by giving written notice at least thirty (30) days in advance. In such event, Contractor shall be paid under the terms of this contract for all services provided to and accepted by the State prior to the effective date of termination.

8. Attachments. This contract consists of 14 pages including the following attachments which are incorporated herein:

   Attachment A - Statement of Work
   Attachment B - Payment Provisions

9. Order of Precedence. Any ambiguity, conflict or inconsistency between the documents comprising this contract shall be resolved according to the following order of precedence:

   (1) Standard Contract
   (2) Attachment A
   (3) Attachment B

Contact Information:

Email: AHS.DOCVCIPrintShop@vermont.gov

Mailing Address:
VCI Print Shop, VCI I
2559 Glen Road
Newport, Vermont 05855

Phone (Toll Free): 800-834-2268
Phone (Local): 802-334-8997

Please enter orders through AHS-DOCVCIPrintshop@vermont.gov

STATE OF VERMONT CONTRACT 37189
AMENDMENT 1

It is hereby agreed by and between the State of Vermont, Buildings and General Services (the "State") and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT (the "Contractor") that the contract between them originally dated as of November 1, 2018, Contract # 37189, as amended to date, (the "Contract") is hereby amended as follows:

I. Maximum Amount. The maximum amount payable under the Contract, wherever such reference appears in the Contract, shall be changed from $240,000.00 to $340,000.00, representing an increase of $100,000.00.
II. Contract Term. The Contract end date, wherever such reference appears in the Contract, shall be changed from September 30, 2020 to September 30, 2021. The Contract Term may be renewed for one additional one-year period at the discretion of the State.

Taxes Due to the State. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, the Contractor is in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont.

Child Support (Applicable to natural persons only; not applicable to corporations, partnerships or LLCs). Contractor is under no obligation to pay child support or is in good standing with respect to or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this amendment.

Certification Regarding Suspension or Debarment. Contractor certifies under the pains and penalties of perjury that, as of the date this contract amendment is signed, neither Contractor nor Contractor’s principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Contractor further certifies under pains and penalties of perjury that, as of the date this contract amendment is signed, Contractor is not presently debarred, suspended, nor named on the State's debarment list at: http://bgs.vermont.gov/purchasing-contracting/debarment

This document consists of 11 pages. Except as modified by this Amendment No. 1, all provisions of the Contract remain in full force and effect.

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

Date:__________________________
Signature:____________________
Name:________________________
Title:________________________
Email:______________________

By the CONTRACTOR

Date:__________________________
Signature:____________________
Name:________________________
Title:________________________
Email:______________________
<table>
<thead>
<tr>
<th>Line #</th>
<th>Item ID</th>
<th>Item Desc</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Max Qty</th>
<th>Max Amt</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>9835</td>
<td>NO. 10 REGULAR ENVELOPES PRINTED 24# WHITE WOVE RECYCLED CONTENT 30% PC, PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION.</td>
<td>T</td>
<td>0.01000</td>
<td>0.00</td>
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</table>

NOTE: /M DENOTES PER THOUSAND

500 PER BOX

1M - 4M PRICE: $29.79/M (INCLUDES DELIVERY)

5M - 9M PRICE: $25.50/M (INCLUDES DELIVERY)

10M - 19M PRICE: $23.73/M (INCLUDES DELIVERY)

20M - 40M PRICE: $21.91/M (INCLUDES DELIVERY)

OVER 40M PRICE: $20.70/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $41.20/M (INCLUDES DELIVERY)

5M - 9M PRICE: $30.57 (INCLUDES DELIVERY)

10M - 19M PRICE: $26.28/M (INCLUDES DELIVERY)

20M - 40M PRICE: $23.07/M (INCLUDES DELIVERY)

OVER 40M PRICE: $21.59/M (INCLUDES DELIVERY)

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<tbody>
<tr>
<td>2</td>
<td>9836</td>
<td>NO. 10 OUTLOOK COMMERCIAL ENVELOPES 24# WHITE WOVE RECYCLED, 30% PC, PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION. WINDOW PLACEMENT MUST MEET REQUIREMENT FOR USPS “FAST FORWARD” COA PROGRAM. DISTANCE BETWEEN RIGHT SIDE OF WINDOW AND RIGHT EDGE OF ENVELOPE MUST BE AT LEAST 4 3/4”. DISTANCE BETWEEN BOTTOM OF ENVELOPE AND BOTTOM OF WINDOW MUST BE AT LEAST 5/8”.</td>
<td>T</td>
<td>0.01000</td>
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</table>

500 PER BOX

1M - 4M PRICE: $32.79/M (INCLUDES DELIVERY)

5M - 9M PRICE: $28.51/M (INCLUDES DELIVERY)

10M - 19M PRICE: $26.73/M (INCLUDES DELIVERY)

20M - 40M PRICE: $24.79/M (INCLUDES DELIVERY)

OVER 40M PRICE: $23.46/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $44.20/M (INCLUDES DELIVERY)

5M - 9M PRICE: $33.58/M (INCLUDES DELIVERY)
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<th>Item Desc</th>
<th>UOM</th>
<th>Unit Price</th>
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<tr>
<td>1</td>
<td>10447</td>
<td>NO. 10 RIGHT WINDOW ENVELOPE - 24# WHITE WOVE RECYCLED 30% PC. SIDE SEAM CONSTRUCTION PRINTED ONE SIDE BLACK INK</td>
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<tr>
<td>2</td>
<td>9837</td>
<td>NO. 9 REGULAR ENVELOPES PRINTED WHITE WOVE 24# RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK:</td>
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**Vendor ID**: 0000041408  
**Description**: CPS-PRINTED ENVELOPES

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<th>Unit Price</th>
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<tr>
<td>5</td>
<td>10448</td>
<td>NO. 9 WINDOW ENVELOPES PRINTED WHITE WOVE 24# RECYCLED - SIDE SEAM CONSTRUCTION</td>
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<tr>
<td></td>
<td>9838</td>
<td>COMMERCIAL 6 3/4 REGULAR ENVELOPES 24# WHITE WOVE RECYCLED 30% PC COMMERCIAL 6 3/4 PRINTED ONE SIDE BLACK. SIDE SEAM CONSTRUCTION.</td>
<td>T</td>
<td>0.01000</td>
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</tbody>
</table>

**Vendor Information**

- **Vendor Name**: Vermont Correctional Industries/Vermont  
- **Address**: 280 State Dr, NOB 2 S, Waterbury VT 05671-2000 USA  
- **Phone**: (802) 241-1472

- **Buyer Information**
  - **Buyer Name**: Linda T Wortman  
  - **Phone**: 828-5684  
  - **Contract Status**: Approved

**Contract Details**

- **Contract ID**: 0000000000000000000037189  
- **Contract Dates**: 10/01/2018 to 09/30/2020  
- **Origin**: CPS  
- **Contract Maximum**: $240,000.00  
- **Contract Status**: Approved

**Office of Purchasing & Contracting**

- **Address**: 109 State St, Montpelier VT 05609-3001 USA
<table>
<thead>
<tr>
<th>Line #</th>
<th>Item ID</th>
<th>Item Desc</th>
<th>UOM</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>7</td>
<td>9839</td>
<td>COMMERCIAL ENVELOPES 6 3/4 OUTLOOK WHITE WOVE 24# RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK.</td>
<td>T</td>
<td>0.010000</td>
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500 PER BOX

1M - 4M PRICE: $31.37/M (INCLUDES DELIVERY)

5M - 9M PRICE: $26.99/M (INCLUDES DELIVERY)

10M - 19M PRICE: $25.18/M (INCLUDES DELIVERY)

20M - 40M PRICE: $23.29/M (INCLUDES DELIVERY)

OVER 40M PRICE: $22.01/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $42.99/M (INCLUDES DELIVERY)

5M - 9M PRICE: $32.16/M (INCLUDES DELIVERY)

10M - 19M PRICE: $27.78/M (INCLUDES DELIVERY)

20M - 40M PRICE: $24.47/M (INCLUDES DELIVERY)

OVER 40M PRICE: $22.92/M (INCLUDES DELIVERY)

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<th>Unit Price</th>
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<th>Max Amt</th>
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<tr>
<td>10</td>
<td>10405</td>
<td>#7 WINDOW ENVELOPE</td>
<td>T</td>
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</table>

CORNER CARD: BLACK INK ONLY

SIZE: 6X9-1/2 WITH THE POLY WINDOW UP 2-7/16 FROM BOTTOM AND IN 1/2" FROM LEFT WINDOW. CLEAR POLY WINDOW IS REQUIRED. 1-1/16 X 3-1/2

WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT PRINTMASTER ENVELOPE COMMERCIAL ANGLED FLAP ANGLE DEPTH 1-5/8.

THE THROAT ANGLE MUST BE BETWEEN 10º MIN. AND 12º MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM

NO SECURITY INSIDE PRINT IS NEEDED

MUST WORK WITH MAILING MACHINE NEOPOST DS 100/140.

COMMERCIAL STYLE ENVELOPES NOT SIDE SEAMED. IT SHOULD HAVE INTERNAL DIAGONAL SEAMS.

500 PER BOX

1M - 4M PRICE: $42.94/M (INCLUDES DELIVERY)

5M - 9M PRICE: $38.57/M (INCLUDES DELIVERY)

10M - 19M PRICE: $36.76/M (INCLUDES DELIVERY)

20M - 40M PRICE: $34.40/M (INCLUDES DELIVERY)

OVER 40M PRICE: $32.66/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: $54.58/M (INCLUDES DELIVERY)

5M - 9M PRICE: $43.74/M (INCLUDES DELIVERY)
Vendor ID  0000041408  
Vermont Correctional Industries/Vermont  
280 State Dr, NOB 2 S  
Waterbury VT 05671-2000  
USA

CPS-PRINTED ENVELOPES  

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<tr>
<th>Line #</th>
<th>Item ID</th>
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<th>UOM</th>
<th>Unit Price</th>
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<tr>
<td>10M - 19M</td>
<td>10450</td>
<td>MAILING ENVELOPE - 10 X 13 WHITE WOVE RECYCLED</td>
<td>T</td>
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500 PER BOX  
1M - 4M: $92.34/M (INCLUDES DELIVERY)  
5M - 9M: $87.96/M (INCLUDES DELIVERY)  
10M - 19M: $86.16/M (INCLUDES DELIVERY)  
20M - 40M: $81.82/M (INCLUDES DELIVERY)  
OVER 40M: $78.11/M (INCLUDES DELIVERY)  

2 X 0 BLACK PLUS 1 PMS INK PRICING:  
1M - 4M: $103.98/M (INCLUDES DELIVERY)  
5M - 9M: $93.14/M (INCLUDES DELIVERY)  
10M - 19M: $88.76/M (INCLUDES DELIVERY)  
20M - 40M: $83.01/M (INCLUDES DELIVERY)  
OVER 40M: $79.02/M (INCLUDES DELIVERY)

1M - 4M PRICE: $39.36/M (INCLUDES DELIVERY)  
20M - 40M PRICE: $35.59/M (INCLUDES DELIVERY)  
OVER 40M PRICE: $33.57/M (INCLUDES DELIVERY)  

1M - 4M: $92.34/M (INCLUDES DELIVERY)  
5M - 9M: $87.96/M (INCLUDES DELIVERY)  
10M - 19M: $86.16/M (INCLUDES DELIVERY)  
20M - 40M: $81.82/M (INCLUDES DELIVERY)  
OVER 40M: $78.11/M (INCLUDES DELIVERY)  

2X0 BLACK PLUS 1 PMS INK PRICING:  
1M - 4M: $59.64/M (INCLUDES DELIVERY)  

(Price increase as of Oct 1)

COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1.5/8 THE THROAT ANGLE MUST BE BETWEEN 10° MIN. AND 12° MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM. 6 X 9-1/2 INCHES WITH 1-1/16 INCH X 3 1/2 INCH CORNER CARD (RETURN ADDRESS AND GRAPHIC SYMBOL) AND INDICIA PRINTED.

Contract Dates  
10/01/2018 to 09/30/2020

Description:  
CPS-PRINTED ENVELOPES

Contract Maximum:  
$240,000.00

Buyer Name: Linda T Wortman  
Buyer Phone: 828-5684

Contract Status: Approved

State of Vermont  
Buildings and General Services  
Office of Purchasing & Contracting  
109 State St  
Montpelier VT 05609-3001  
USA

Vendor ID  00000000000000000000037189  
Contract Dates  
10/01/2018 to 09/30/2020  
Origin: CPS

Description:  
CPS-PRINTED ENVELOPES

Contract Maximum:  
$240,000.00

Buyer Name: Linda T Wortman  
Buyer Phone: 828-5684

Contract Status: Approved

State of Vermont  
Buildings and General Services  
Office of Purchasing & Contracting  
109 State St  
Montpelier VT 05609-3001  
USA

Vendor ID  0000041408  
Vermont Correctional Industries/Vermont  
280 State Dr, NOB 2 S  
Waterbury VT 05671-2000  
USA

State of Vermont  
Buildings and General Services  
Office of Purchasing & Contracting  
109 State St  
Montpelier VT 05609-3001  
USA
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<td>5M - 9M</td>
<td>5M - 9M PRICE: $49.01/M INCLUDES DELIVERY)</td>
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<td>20M - 40M</td>
<td>20M - 40M PRICE: $40.77/M (INCLUDES DELIVERY)</td>
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<td>OVER 40M</td>
<td>OVER 40M PRICE: $38.55/M (INCLUDES DELIVERY)</td>
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<td>14</td>
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<td>ADDITIONAL INKS, TYPESETTING, BARCODING</td>
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<td>INK ON SECOND SIDE ADDITIONAL</td>
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<td>1M - 4M</td>
<td>1M - 4M PRICE: $42.84</td>
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<td>5M - 9M</td>
<td>5M - 9M PRICE: $52.02</td>
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<td>10M - 19M</td>
<td>10M - 19M PRICE: $60.18</td>
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<td>20M - 40M</td>
<td>20M - 40M PRICE: $68.34</td>
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<td>BAR CODING: $15.00 PER ORDER</td>
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<td>PMS INK OR ADDITIONAL 1 PMS INK</td>
<td>PMS INK OR ADDITIONAL 1 PMS INK: $32.50 PER ORDER</td>
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<tr>
<td>16</td>
<td>10441</td>
<td>CORNER CARD: CORNER CARD PRINTING BLACK INK ONLY</td>
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<td>1M - 4M</td>
<td>1M - 4M PRICE: $48.16/M (INCLUDES DELIVERY)</td>
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<td>OVER 40M</td>
<td>OVER 40M PRICE: $37.46/M (INCLUDES DELIVERY)</td>
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<td>2 X 0 BLACK PLUS 1 PMS INK PRICING:</td>
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<td>1M - 4M PRICE: $59.80/M (INCLUDES DELIVERY)</td>
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<td>5M - 9M</td>
<td>5M - 9M PRICE: $48.96/M (INCLUDES DELIVERY)</td>
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<td>10M - 19M</td>
<td>10M - 19M PRICE: $44.58/M (INCLUDES DELIVERY)</td>
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</table>
20M - 40M PRICE: $40.60/M (INCLUDES DELIVERY)
OVER 40M PRICE: $38.37/M (INCLUDES DELIVERY)

17 10406 APDC #6 BUSINESS REPLY ENVELOPE T 24.99000 0.00 0.00

#6 BUSINESS REPLY WINDOW ENVELOPES

ESTIMATED ANNUAL QUANTITY: 800,000

BUSINESS REPLY INFORMATION: BUSINESS REPLY MAIL INFORMATION AND INDICIA PRINTING. BLACK INK ONLY.

SIZE: 5-3/4 X 8-7/8 WINDOW UP 1/2" FROM BOTTOM AND IN 7/8 FROM LEFT

WINDOW: CLEAR POLY WINDOW REQUIRED 1-1/16 X 3-1/2

COMMERCIAL V FLAP

NO SECURITY INSIDE PRINT IS NEEDED

SIDE SEAM CONSTRUCTION

WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT. PRINTMASTER

ENVELOPES WILL BE ORDERED IN A TIMELY MANNER AND IN AMOUNT OF CURRENT NEED

INSIDE DELIVERY REQUIRED TO: APPROXIMATELY 1 DELIVERY PER MONTH OF 66,000

ADPC
DALE BUILDING GROUND FLOOR
103 SOUTH MAIN STREET
WATERBURY, VT 05671

(PRICE INCREASE AS OF NOVEMBER 1, 2017)

1M - 4M PRICE: $43.83/M (INCLUDES DELIVERY)
5M - 9M PRICE: $39.54/M (INCLUDES DELIVERY)
10M - 19M PRICE: $37.77/M (INCLUDES DELIVERY)
20M - 40M PRICE: $35.39/M (INCLUDES DELIVERY)
OVER 40M PRICE: $33.62/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:
1M - 4M PRICE: $55.24/M (INCLUDES DELIVERY)
5M - 9M PRICE: $44.61/M (INCLUDES DELIVERY)
10M - 19M PRICE: $40.32/M (INCLUDES DELIVERY)
20M - 40M PRICE: $36.55/M (INCLUDES DELIVERY)
OVER 40M PRICE: $34.51/M (INCLUDES DELIVERY)
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<th>Max Amt</th>
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<td>18</td>
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<td>#6 BRE REGULAR ENVELOPE PRINTED 24# WHITE WOVE 5 3/4&quot; X 8 7/8&quot; SIDE SEAM CONSTRUCTIONS, PRINTED ONE SIDE BLACK INK</td>
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<td>5M - 9M PRICE: $35.58/M (INCLUDES DELIVERY)</td>
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<td>10M - 19M PRICE: $33.77/M (INCLUDES DELIVERY)</td>
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<td>20M - 40M PRICE: $31.54/M (INCLUDES DELIVERY)</td>
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<td>OVER 40M PRICE: $29.92/M (INCLUDES DELIVERY)</td>
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<td>19</td>
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<td>#10 WINDOW SECURITY PRINTED 24# WHITE WOVE WITH SECURITY TINT ON THE INSIDE, WINDOW PLACEMENT APPROX. 3/4&quot; FROM LEFT EDGE 5/8&quot; FROM THE BOTTOM, WINDOW SIZE 4 1/2&quot; X 1 1/8&quot;, PRINTED ONE SIDE BLACK INK</td>
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<td>1M - 4M PRICE: $42.49/M (INCLUDES DELIVERY)</td>
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<td>10M - 19M PRICE: $36.43/M (INCLUDES DELIVERY)</td>
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<td>20M - 40M PRICE: $34.10/M (INCLUDES DELIVERY)</td>
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<td>OVER 40M PRICE: $32.38/M (INCLUDES DELIVERY)</td>
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<td>#6 3/4 WINDOW ENVELOPE PRINTED 24# WHITE WOVE, WINDOW PLACEMENT APPROX. 3/4&quot; FROM LEFT 5/8&quot; FROM THE BOTTOM, WINDOW SIZE 4 1/2&quot; X 1 1/8&quot;, PRINTED ONE SIDE BLACK INK</td>
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<td>5M - 9M PRICE: $32.36/M (INCLUDES DELIVERY)</td>
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<td>10M - 19M PRICE: $31.30/M (INCLUDES DELIVERY)</td>
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<td>OVER 40M PRICE: $30.13/M (INCLUDES DELIVERY)</td>
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<td>21</td>
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<td>#7 DIAGONAL SEAM WINDOW ENVELOPE PRINTED 24# WHITE WOVE, WINDOW PLACEMENT 1/2&quot; FROM LEFT 2 7/16&quot; FROM THE BOTTOM, WINDOW SIZE 3 1/2&quot; X 1 1/8&quot;</td>
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<td>10M - 19M PRICE: $50.23/M (INCLUDES DELIVERY)</td>
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## Contract Terms and Additional Information

1. **Parties.** This is a contract for services between the State of Vermont, Department of Buildings and General Services (hereinafter called "State"), and Vermont Correctional Industries/Vermont, with a principal place of business in Newport, VT, (hereinafter called "Contractor"). Contractor's form of business organization is a State of Vermont governmental entity established pursuant to 28 V.S.A. Chapter 11, Subchapter 2. It is Contractor's responsibility to contact the Vermont Department of Taxes to determine if, by law, Contractor is required to have a Vermont Department of Taxes Business Account Number.

2. **Subject Matter.** The subject matter of this contract is commodities generally on the subject of printed envelopes. Detailed requirements to be provided by Contractor are described in Attachment A.

3. **Maximum Amount.** In consideration of the commodities to be provided by Contractor, the State agrees to pay Contractor, in accordance with the payment provisions specified in Attachment B, a sum not to exceed $240,000.00.

4. **Contract Term.** The period of contractor's performance shall begin on October 1, 2018 and end on September 30, 2020 with the option to renew for up to two additional 12-month periods.

5. **Prior Approvals.** This Contract shall not be binding unless and until all requisite prior approvals have been obtained in accordance with current State law, bulletins, and interpretations.

6. **Amendment.** No changes, modifications, or amendments in the terms and conditions of this contract shall be effective unless reduced to writing, numbered and signed by the duly authorized representative of the State and Contractor.

7. **Termination for Convenience.** This contract may be terminated by the State at any time by giving written notice at least thirty (30) days in advance. In such event, Contractor shall be paid under the terms of this contract for all services provided to and accepted by the State prior to the effective date of termination.

8. **Attachments.** This contract consists of 14 pages including the following attachments which are incorporated herein:

   - Attachment A - Statement of Work
   - Attachment B - Payment Provisions

9. **Order of Precedence.** Any ambiguity, conflict or inconsistency between the documents comprising this contract shall be resolved according to the following order of precedence:

   1. Standard Contract
   2. Attachment A
   3. Attachment B

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### Line Item Table

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<th>Line #</th>
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<th>Price</th>
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Contact Information:

Email: AHS.DOCVCIPrintShop@vermont.gov

Mailing Address:

VCI Print Shop, VCI I
2559 Glen Road
Newport, Vermont 05855

Phone (Toll Free): 800-834-2268
Phone (Local): 802-334-8997
CONTRACT

State of Vermont
Buildings and General Services
Office of Purchasing & Contracting
109 State St
Montpelier VT 05609-3001
USA

Vendor ID 0000041408
Vermont Correctional Industries/Vermont
280 State Dr, NOB 2 S
Waterbury VT 05671-2000
USA

Phone #: (802) 241-1472

Please enter orders through AHS-DOCVCIPrintshop@vermont.gov

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

Date:__________________________________________
Signature:_____________________________________
Name:__________________________________________
Title:___________________________________________
Email:__________________________________________

By the CONTRACTOR

Date:__________________________________________
Signature:_____________________________________
Name:__________________________________________
Title:___________________________________________
Email:__________________________________________
ATTACHMENT A – STATEMENT OF WORK

The Contractor shall provide:

1. Line Items 1 through 21 as identified on Page(s) 1-9 of the Standard Contract Form.

2. **REPORTING REQUIREMENTS:** Contractor shall be required to submit quarterly product sales report to the Purchasing Agent pursuant to the schedule below. Each report must contain the following information: Contract Number; Using Department's Address, Contact Name, and Telephone Number; Product Ordered; Quantity Ordered; Quantity Shipped; and Price Charged, with totals for each product for each reporting period. We reserve the right to request additional information or to modify the reporting periods. Reporting Periods: Quarterly Reports must be submitted in accordance with the following schedule:

   Reporting Period: January 1 to March 31 - Report Due April 15
   Reporting Period: April 1, to June 30 - Report Due July 15
   Reporting Period: July 1 to September 30 - Report Due October 15
   Reporting Period: October 1 to December 31 - Report Due January 15

3. **DELIVERY:** All pricing is to include F.O.B. delivery to the ordering facility. Responsibility for product delivery remains with the contractor until the product is properly delivered and signed for. Shipments shall be securely and properly packed, according to accepted commercial practices, without extra charge for packing cases or other containers. Upon delivery, all packaging and containers shall become the property of the State, unless otherwise stated. Delivered goods that do not conform to the specifications or are not in good condition upon receipt shall be replaced promptly by the contractor.

4. **QUALITY:** All products will be new and unused. All products provided by the contractor must meet all federal, state, and local standards for quality and safety requirements. Products not meeting the requirements of this section the will be deemed unacceptable and returned to the contractor for credit at no charge to the State.

5. **DEFAULT:** In case of default of the contractor, the State may procure the materials or supplies from other sources and hold the contractor responsible for any excess cost occasioned thereby, provided, that if public necessity requires the use of materials or supplies not conforming to the specifications they may be accepted and payment therefore shall be made at a proper reduction in price.

6. **VERMONT STATE COLLEGES:** This contract is also available for use by the University of Vermont and the Vermont State Colleges Inc., a separate corporation, having under its jurisdiction Castleton State College, Johnson State College, Lyndon State College, Community College of Vermont, and the Vermont Technical College.

7. **TOWNS AND SCHOOLS OF THE STATE OF VERMONT:** This contract is also available for use by Towns and Schools of the State of Vermont. It should be noted that all such items furnished will be billed directly to and paid for by the political subdivision or college and neither the State of Vermont, nor its Commissioner of Buildings and General Services, personally or officially, assumes any responsibility.
8. PRODUCTION CONDITIONS FOR PRINTING

PAPER STOCK
PRODUCTION COSTS AND CONDITIONS MUST BE BASED ON THE PAPER STOCK(S) STATED IN SPECIFICATIONS OR FUNCTIONAL EQUIVALENT REGARDING QUALITY, RECYCLED CONTENT, AND PERFORMANCE.

QUALITY CONTROL
ALL WORK SHALL BE PERFORMED BY THE CONTRACTOR IN ACCORDANCE WITH THE SPECIFICATIONS IN A THOROUGHLY FIRST-CLASS MANNER AND MUST BE SATISFACTORY TO THE AGENCY. PRESSWORK SHALL BE FIRST GRADE, PRODUCING A CLEAR, SHARP IMPRESSION.

IN ORDER TO AVOID UNNECESSARY CHANGES IN COMPOSITION AND PRESSWORK, THE AGENCY'S REPRESENTATIVE SHALL PROVIDE THE CONTRACTOR WITH DIRECTIONS.

ALL COST FOR THE MOVEMENT OF PROOFS AND/OR COPY SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.

IF THE AGENCY’S COMPLETE COPY, ARTWORK, ETC. ARE NOT READY FOR THE CONTRACTOR ON THE DATE LISTED IN THE SPECIFICATIONS, THE DELIVERY DATE MAY HAVE TO BE EXTENDED.

THE DIVISION OR AGENCY REPRESENTATIVE SHALL BE PERMITTED, BY APPOINTMENT, TO VISIT THE CONTRACTOR’S PLANT DURING THE TIME THE JOB IS BEING PRINTED.

ALL DISPUTES OR PROBLEMS BETWEEN THE AGENCY AND CONTRACTOR THAT CANNOT BE SETTLED AT THE AGENCY LEVEL SHALL BE REFERRED TO THE OFFICE OF PURCHASING AND CONTRACTING.

WHEN EQUIPMENT THAT FORMS ARE RUN ON IS LISTED ON THE FORM SPECIFICATION, BY SUBMISSION OF A BID, THE BIDDER IS GUARANTEEING THAT THE ITEMS BID WILL RUN ON THE EQUIPMENT LISTED.

DAYS MEANING WORKING DAYS.

UNLESS OTHERWISE STATED, THE STATE WILL NOT ACCEPT OVERRUNS.

PACKAGING
ALL PRINTED MATTER MUST BE SECURELY WRAPPED IN PAPER OR OTHER MATERIAL OF ADEQUATE STRENGTH TO PROTECT THE CONTENTS FROM DAMAGE, AND THE PACKAGES SHALL BE SUFFICIENTLY TIGHT TO KEEP OUT DUST.

PACKAGES OR CONTAINERS SHALL BE APPROXIMATELY UNIFORM IN SIZE AND CONVENIENT FOR HANDLING AND SHALL CONTAIN EQUAL NUMBERS OF COPIES, WHEN APPLICABLE.
EACH PACKAGE MUST BE MARKED WITH A DESCRIPTION OF THE PRINTED MATERIALS, QUANTITY, AND NAME OF THE DEPARTMENT ORDERING THE WORK, AND PRINTING ORDER NUMBER. THE QUANTITIES STATED ON THE LABELS MUST COINCIDE WITH THE QUANTITIES IN THE PACKAGES.

IF ANY JOB IS REJECTED BECAUSE OF ERROR ATTRIBUTABLE TO THE CONTRACTOR, THE CONTRACTOR SHALL PROMPTLY REPRINT THE JOB WITHOUT ANY ADDITIONAL CHARGES TO THE AGENCY.

DELIVERY
ALL COMPLETED WORK MUST BE DELIVERED IN GOOD ORDER TO THE DESIGNATED LOCATION(S) AND AT THE CONTRACTOR'S EXPENSE.

DELIVERY TERMS SHALL BE FOB DELIVERED. IT IS AGREED BY THE PARTIES HERETO THAT DELIVERY BY THE CONTRACTOR TO THE COMMON CARRIER DOES NOT CONSTITUTE DELIVERY TO THE STATE. ANY CLAIM FOR LOSS OR DAMAGE SHALL BE BETWEEN THE CONTRACTOR AND THE CARRIER(S).

RECORD KEEPING
THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFEKEEPING OF ALL MATERIALS SUBMITTED BY FACILITY, WHICH ARE USED IN A CONTRACT.

THE CONTRACTOR SHALL BE HELD AS THE INSURER OF THE SAME AND SAVE AND KEEP HARMLESS THE STATE FROM ALL DAMAGES OR LOSS BY FIRE OR OTHERWISE.

IF ANY SUCH MATERIALS ARE DAMAGED OR LOST, THEY SHALL BE REPLACED BY THE CONTRACTOR AT NO COST TO THE STATE. ALL MATERIALS USED IN A CONTRACT ARE THE PROPERTY OF THE STATE, AND THE CONTRACTOR MUST KEEP THESE MATERIALS ON FILE FOR A PERIOD OF 2 YEARS.

THE CONTRACTOR MUST NOTIFY THE AGENCY BEFORE DESTROYING THE MATERIAL. THE OFFICE OF PURCHASING AND CONTRACTING OR AGENCY MAY REQUEST THAT THESE MATERIALS BE RETURNED WHEN THE CONTRACT IS COMPLETED AND MAY WITHHOLD PAYMENT UNTIL SUCH TIME AS THE MATERIALS ARE RETURNED.

(REVISED MARCH 23, 2012)
ATTACHMENT B – PAYMENT PROVISIONS

The maximum dollar amount payable under this contract is not intended as any form of a guaranteed amount. The Contractor will be paid for products actually delivered or performed, as specified in Attachment A, up to the maximum allowable amount specified on page 1 of this contract.

1. Payment terms are Net 30 days from the date the State receives an error-free invoice with all necessary and complete supporting documentation.

2. All invoices are to be rendered by the Contractor on the vendor's standard billhead and forwarded directly to the institution or agency ordering materials and shall specify the address to which payments will be sent. Percentage discounts may be offered for prompt payments of invoices; however, such discounts must be in effect for a period of 30 days or more in order to be considered in making awards.

3. PRICING: All pricing is to include F.O.B. delivery to the ordering facility. No request for extra delivery cost will be honored. All equipment shall be delivered assembled, serviced, and ready for immediate use, unless otherwise requested by the State. No charge for packing, shipping, or for any other purpose will be allowed over and above the price quoted. Prices quoted for printing are to include printing, binding, wrapping, and packaging.

4. Contractor shall submit invoices to the State for products, and at the rates, identified at Page(s) 1-9 of the Standard Contract Form.