

STATE OF VERMONT PARTICIPATING ADDENDUM #45565 FOR NASPO VALUEPOINT  
PURCHASING Program: SMALL PACKAGE DELIVERY SERVICES

Led by the State of Utah  
Master Agreement #: MA065

<https://www.naspovaluepoint.org/portfolio/small-package-delivery-services/ups/>

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Contractor: **UNITED PARCEL SERVICE, INC.**

Participating Entity: **STATE OF VERMONT**

**Scope and Participation:**

1. Scope:

This Participating Addendum includes the entire scope of the products and services available through the Master Agreement.

This Participating Addendum includes the entire scope of the products and services available through the Master Agreement, except the following:

Any scope exclusions specified herein apply only to this Participating Addendum and shall not amend or affect other participating addendums or the Master Agreement itself.

2. Participation: This Participating Addendum covers participation of Participating Entity in the above-referenced Master Agreement between the State of Utah and Contractor for Small Package Delivery Services.

a. ***Vermont Purchasing Entities.*** This Participating Addendum may be used by (a) all departments, offices, institutions, and other agencies of the State of Vermont and counties (each a "State Purchaser") according to the process for ordering and other restrictions applicable to State Purchasers set forth herein; and (b) political subdivisions of the State of Vermont and any institution of higher education chartered in Vermont and accredited or holding a certificate of approval from the State Board of Education as authorized under 29 V.S.A. § 902 (each an "Additional Purchaser"). Issues concerning interpretation and eligibility for participation are solely within the authority of the State of Vermont Chief Procurement Officer. The State of Vermont and its officers and employees shall have no responsibility or liability for Additional Purchasers. Each Additional Purchaser is to make its own determination whether this Participating Addendum and the Master Agreement are consistent with its procurement policies and regulations.

b. This Participating Addendum may be used by all Vermont Purchasing Entities as identified in 2(a). Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

3. Term:

This Participating Addendum shall become effective as of the date of the last signature below and shall terminate upon the expiration or termination of the Master Agreement, as amended, unless the Participating Addendum is terminated sooner in accordance with the terms set forth herein.

This Participating Addendum shall become effective as of the date of the last signature below and shall terminate on [date], unless terminated sooner or otherwise amended in

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accordance with the terms set forth herein. Notwithstanding the previous, in no event shall the term of the Participating Addendum exceed the term of the Master Agreement, as amended.

4. **Primary Contacts:** The following (or their named successors) are the primary contact individuals for this Participating Addendum:

**CONTRACTOR:**

|            |  |
|------------|--|
| Name:      | Richard Wegner                                       |
| Telephone: | 618-406-3543   |
| Email:     | <a href="mailto:rwegner@ups.com">rwegner@ups.com</a> |

**PARTICIPATING ENTITY:**

|            |  |
|------------|--|
| Name:      | Kyle Emerson   |
| Address:   | 133 State Street, 5 <sup>th</sup> Floor, Montpelier, VT 05633-8000     |
| Telephone: | (802) 249-7394   |
| Fax:       | (802) 828-2222   |
| Email:     | <a href="mailto:Kyle.emerson@vermont.gov">Kyle.emerson@vermont.gov</a> |

5. **Participating Entity Modifications and Additions to the Master Agreement**

This Participating Addendum incorporates all terms and conditions of the Master Agreement as applied to the Participating Entity and Contractor.

This Participating Addendum incorporates all terms and conditions of the Master Agreement as applied to the Participating Entity and Contractor, **subject to the following limitations, modifications, and additions:**

- a. **False Claims Act:** Contractor acknowledges that it is subject to the Vermont False Claims Act as set forth in 32 V.S.A. § 630 *et seq.* Contractor's liability to the State under the False Claims Act shall not be limited notwithstanding any agreement of the State to otherwise limit Contractor's liability.
- b. **Whistleblower Protections:** Contractor shall not discriminate or retaliate against one of its employees or agents for disclosing information concerning a violation of law, fraud, waste, abuse of authority or acts threatening health or safety, including but not limited to allegations concerning the False Claims Act. Further, Contractor shall not require such employees or agents to forego monetary awards as a result of such disclosures, nor should they be required

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to report misconduct to Contractor or its agents prior to reporting to any governmental entity and/or the public.

- c. **Fair Employment Practices and Americans with Disabilities Act:** With regard to services provided under this Participating Addendum that are performed in the State, Contractor agrees to comply with the requirement of 21 V.S.A. Chapter 5, Subchapter 6, relating to fair employment practices, to the full extent applicable to its performance of the services provided under this Participating Addendum. Contractor shall also ensure, to the full extent required by the Americans with Disabilities Act of 1990, as amended, that qualified individuals with disabilities receive equitable access to the services, programs, and activities provided by Contractor under this Agreement.
- d. **Set Off:** As required by law and in accordance with the requirements and procedures set forth in 32 V.S.A. § 3113, the State may set off amounts due the State of Vermont as taxes.
- e. **Taxation of Purchases:** All State purchases must be invoiced tax free. An exemption certificate will be furnished upon request with respect to otherwise taxable items.
- f. **Marketing:** Contractor shall not refer to the State in any publicity materials, information pamphlets, press releases, research reports, advertising, sales promotions, trade shows, or marketing materials or similar communications to third parties except with the prior written consent of the State.
- g. **Cybersecurity Standard Update 2023-01:** Contractor confirms that all products and services provided to or for the use of the State under this Agreement shall be in compliance with the portions of the State of Vermont Cybersecurity Standard Update 2023-01 applicable to Contractor's performance of services under this Participating Addendum. The State of Vermont Cybersecurity Standard Update 2023-01, which prohibits the use of certain branded products in State information systems or any vendor system that is supporting State information systems is available on-line at: <https://digitalservices.vermont.gov/cybersecurity/cybersecurity-standards-and-directives> .
- h. **State and Federal Terms for Products and Services:** Contractor agrees that the terms of the "STATE OF VERMONT- FEDERAL TERMS SUPPLEMENT (Non-Construction) for all Contracts and Purchases of Products and Services Using Federal Funds (Revision date: July 28, 2022)" (which is attached Vermont Attachment A) applicable to its performance of transportation services will apply to services provided to the State, at any time, when using federal funds.
- i. **Paragraph 6.2 of the Master Agreement,** entitled Payment, is modified as follows: by striking the second sentence regarding overdue account charges.

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- j. **Paragraph 13.3 of the Master Agreement**, entitled Coverage, is modified as follows:
  - a by adding subsection 13.3.3 Automobile Liability: \$1,000,000 Combined Single Limit.
- k. **Paragraph 14.12.2 of the Master Agreement**, entitled Governing Law and Venue, is modified by adding the following: “Any action or proceeding commenced in connection with this Participating Addendum shall solely be brought in the Superior Court of the State of Vermont, Civil Division, Washington Unit.”

Any limitations, modifications, or additions specified herein apply only to the agreement and relationship between Participating Entity and Contractor and shall not amend or affect other participating addendums or the Master Agreement itself.

- 6. **No Lease Agreements:** Notwithstanding paragraph 6.3 of the Master Agreement, entitled “Leasing or Alternative Financing Methods”, leasing is not applicable and will not be permitted.
- 7. **Subcontractors:** All contractors, dealers, and resellers authorized by the State of Vermont to provide sales and service support in Participating Entity’s state, as shown on Contractor’s NASPO ValuePoint-specific webpage, may provide sales and service support to users of this Participating Addendum. Participation of Contractor’s contractors, dealers, and resellers will be in accordance with the terms and conditions set forth in the Master Agreement.
- 8. **Orders:** Any order placed by Participating Entity or a Purchasing Entity for a product or service offered through this Participating Addendum shall be deemed to be a sale under, and subject to the pricing and other terms and conditions of, the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to the order. IN WITNESS, WHEREOF, the parties have executed this Participating Addendum as of the date of execution by both parties below.
- 9. **Non-Appropriation:** If during the term of this Participating Addendum, appropriations are insufficient to support purchases under this Participating Addendum, the Participating Entity may cancel at the end of the fiscal year, or otherwise upon the expiration of existing appropriation authority. If during the term of this Participating Addendum, appropriations are insufficient to support any Purchasing Entity’s purchases under this Participating Addendum, the Purchasing Entity may cancel at the end of the fiscal year, or otherwise upon the expiration of existing appropriation authority. A Purchasing Entity’s actions under this clause will not affect this Participating Addendum or purchases made by other Purchasing Entities under this Participating Addendum.
- 10. **Purchase Order Terms and Conditions:** This Participating Addendum and the NASPO Master Agreement, (administered by the State of Utah) together with its exhibits (including Contractor’s response to the NASPO solicitation attached thereto), set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the

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subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Participating Addendum and the NASPO Master Agreement, together with its exhibits, shall not be added to or incorporated into this Participating Addendum or the NASPO Master Agreement and its exhibits, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby null and void and any such terms and conditions on any such document are objected to without need of further notice or objection. The terms and conditions of this Participating Addendum and the NASPO Master Agreement and its exhibits shall prevail and govern in the case of any such inconsistent or additional terms. A Purchasing Entity or Participating Entity Purchase Order is not required to initiate services. Services shall be initiated consistent with Contractor's ordering documentation. In the event a Purchasing Entity or Participating Entity Purchase Order is used for ordering services, Contractor's ordering documentation shall also apply. Contractor shall have a right to deny any Purchasing Entity or Participating Entity Purchase Order.

11. Purchasing Entity Fraud: In the interest of reducing the risk of fraud and unauthorized re-selling of Contractor services, nothing in this Participating Addendum shall obligate Contractor to provide services to any organization or entity other than the Participating Entity and authorized Purchasing Entities. If Contractor believes that a Purchasing Entity's shipping characteristics evidence fraudulent use of this Participating Addendum for the benefit of for-profit companies or other unauthorized users, it may, in its sole discretion, refuse service to the Purchasing Entity without notice.

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**STATE OF VERMONT**

**UNITED PARCEL SERVICE, INC.**

|            |            |
|------------|------------|
| Signature: | Signature: |
| Name:      | Name:      |
| Title:     | Title:     |
| Date:      | Date:      |

For questions regarding NASPO ValuePoint Participating Addendums, please contact the Cooperative Contract Coordinator team at [ccc@naspovalauepoint.org](mailto:ccc@naspovalauepoint.org).

Fully executed NASPO ValuePoint Participating Addendums must be submitted via email in PDF format to [pa@naspovaluepoint.org](mailto:pa@naspovaluepoint.org).

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**VERMONT ATTACHMENT A - STATE OF VERMONT- FEDERAL TERMS SUPPLEMENT (Non-Construction) for all Contracts and Purchases of Products and Services Using Federal Funds**  
(Revision date: July 28, 2022)

**PROCUREMENT OF RECOVERED MATERIALS**

If Title 2 of the CFR Part 200.323 (Procurement of Recovered Materials) is applicable to products being provided under the contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated Items unless the products cannot be acquired-

1. Competitively within a time frame providing for compliance with the contract performance schedule;
2. Meeting contract performance requirements; or
3. At a reasonable price

Information about this requirement, along with the list of EPA-designated items, is available at the EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

The Contractor also agrees to comply with all other applicable requirements of section 6002 of the Solid Waste Disposal Act.

**CLEAN AIR ACT**

1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
2. The contractor agrees to report each violation to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

**FEDERAL WATER POLLUTION CONTROL ACT**

1. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
2. The contractor agrees to report each violation to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA. **a.** Standard. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).